San Pasqual Union School District

The Little School in the Valley

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BOARD OF EDUCATION MINUTES – REGULAR MEETING

Wednesday, June 24, 2026, at San Pasqual Union School

- Meeting called to order at 4:30pm to allow public comment on closed session agenda items. Board Members Goe, Gourley, Merz, Redmond, and Murray were present. Superintendent Burroughs and recording secretary Jenny Grassy were also present.

  No one addressed the Board with Public Comment. Adjournment at 4:30 p.m. for closed session.

Regular Session

- Meeting reconvened at 5:24 pm
- Public was welcomed. The flag salute was recited.
- Report from closed session: Conducted the annual performance evaluation of the Superintendent in closed session. Also, Board gave the Superintendent direction on Closed Session items. No other reportable action was taken
- Hearing of the Public: No one addressed the Board
- LCAP Hearing of the Public: No one addressed the Board.
- Member Gourley motioned to approve the current agenda and minutes from the regular meeting. Member Merz seconded the motion. Motion passed 5/0.
- SPETA was not present and did not provide a report.
- Mr. Burroughs presented the curriculum report (see attached), highlighting updates across science, literacy, and VAPA programs. Elementary science was reviewed with a discussion of supplementing instruction using Mystery Science, with a recommendation expected in August. Middle school reading showed strong outcomes, with preliminary CAASPP data indicating ELA growth across all grade levels and students reading over 2,500 books and 147 million words through Accelerated Reader. The program will continue in 2026–27. VAPA and choir programs continue to show strong student interest, with discussions focused on staffing and expansion, including the development of a 5th–8th-grade choir.
- Mrs. Zdunich delivered the Assistant Principal Report (see attached), summarizing key updates across instruction, engagement, and family partnerships. The 4th-grade math intervention pilot showed strong early impact, with 60% of students improving, and will expand into math acceleration groups in 2026–27. Open House may transition to a student-led model to strengthen student ownership and engagement. Foundation, PTO, and DELAC highlights included continued support for staff learning, student wellness, and school/community events, along with EL growth showing 14 reclassifications and 10 Biliteracy Awards, with ongoing focus on expanding supports for LTEL students.

- Mr. Burroughs presented the Superintendent Report (see attached), providing updates on enrollment projections, staffing needs, library services, 6th-grade camp planning, and San Pasqual Academy. Highlights included strong library usage and continued program growth, exploration of new 6th-grade camp opportunities, and ongoing efforts to address the needs of San Pasqual Academy students, including the planned launch of a Social Emotional Learning classroom in fall 2026.

Action/Discussion Items

- Mr. Burroughs presented the 2026-27 Local Control and Accountability Plan (LCAP), including the LCFF Budget overview for parents and the 2025/26 Annual Update (see attached)
- Mr. Burroughs presented the Local Indicator Self-Reflection (see attached)
- Mrs. DiNofia presented the 2026-27 District Budget (see attached)
- Member Gourley motioned to approve the Estimate from Iconic Mechanical to replace the current 3.5 ton kitchen Heating, Ventilation, and Air Conditioning (HVAC) unit . Member Redmond seconded the motion. Motion passed 5/0.
- Member Murray motioned to approve the CUPCCAA Public Works Contract with IES in support of CalSHAPE Ventilation Program Assessment and Maintenance grant. Member Redmond seconded the motion. Motion passed 5/0.
- Member Gourley motioned to approve the Memorandum of Understanding with Escondido Union School District for the 2026/27 school year to provide vision and mobility services. Member Merz seconded the motion. Motion passed 5/0.
- Member Gourley motioned to approve the updated district calendar. Member Redmond seconded the motion. Motion passed 5/0.
- The Board took no action on the service agreement with Trackit Solutions, LLC.
- Member Gourley motioned to approve the school psychology intern agreement with San Diego State University. Member Murray seconded the motion. Motion passed 5/0.
- The Brown Act requires the Governing Board, prior to taking final action on a superintendent employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for local agency executives. The Superintendent is a local agency executive and a proposed contract amendment is before us today. The proposed amendment will extend the Superintendent's term through June 30, 2029. The Superintendent's salary will be $212,500 retroactive to July 1, 2025. The proposal to increase salary retroactive to the 2025/2026 school year is due to the delay in negotiating a new contract that was originally scheduled for this time last year. The District will increase the maximum value of the Superintendent's life insurance policy up to $500,000. The Superintendent will receive 24 days of vacation annually and may carry over a maximum of 24 days to the following year; any unused days in excess of 24 days will be paid out annually. The employment agreement has also been updated to accurately reflect that the Superintendent receives a District-issued cell phone. All other compensation provisions in the original Employment Agreement are unchanged.Member Gourley motioned to approve the 2026–2029 Superintendent Contract, including a revision changing vacation carryover language from accrued to earned vacation days. Member Redmond seconded the motion. Motion passed 5/0.

- Member Merz motioned to approve the policy manual updates for the February 2026 Gamut policies. Member Redmond seconded the motion. Motion passed 5/0.
- First read of proposed revisions to BP 5121, AR 5121, and the Grades & Report Card Protocols.

Consent Agenda

- Member Gourley made a motion to approve the consent agenda. Member Merz seconded the motion. Motion passed 5/0.

Comments by Trustees:

- **Member Redmond:** Commented that June meetings always include a full agenda and expressed encouragement with the LCAP and budget outlook. She noted the promising financial picture, including the newly approved teacher contract, while also expressing concern that long-term decisions regarding San Pasqual Academy continue to be delayed.
- **Member Murray**: Reflected on a successful school year and appreciated that students recognized and thanked a variety of staff members during promotion speeches. She also highlighted positive ADA trends and appreciated staff collaboration around reviewing student achievement data at the end of the year.
- **Member Merz:** Congratulated the staff and administration on a successful year and wished everyone an enjoyable summer.
- **Member Gourley:** Shared excitement about the addition of robotics and the continued growth of the VAPA program. She also expressed enthusiasm for new staff talent, the district's grading practice work, and echoed the positive comments shared by fellow board members.
- **Member Goe:** Praised the success of the Tier 2 Math Pilot, noting the district's effective use of data to make timely instructional decisions. She thanked the Foundation and PTO for their ongoing support of students and staff, congratulated Mr. Burroughs on his new contract, and thanked a parent in attendance for participating in the board process.

Regular meeting adjourned at 7:31 p.m.

NEXT MEETING: June 25, 2026 - 4:30 p.m.
(At 4:30 p.m. there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)