Minutes
Regular Board of Education Meeting
Montrose Community Schools
June 22, 2026 6:00 pm
KHMS Media Center

Members Present: Chuck Wright, Mary Kreider, Vicki VanCura, Dan Hill, Trevor Jones, Nina Priest, Barry Gross
Members Absent:
Other Participants: Dr. Linden Moore, Cassandra Jackson, Jennifer Sutton, Amanda Senko
Guests: 4

Call to Order	Chair called the meeting to order at 6:18 p.m. and led the Pledge of Allegiance.
Presentation	
First Call for Citizen Comment	
BOARD MEMBERS ARE REMINDED TO CONSIDER AND DECLARE POTENTIAL CONFLICT OF INTEREST ISSUES WITH ANY ACTION ITEM	
Recommended Actions	A motion was made by Chair to approve the: • Approval of the May 18, 2026, Regular Board Meeting Minutes • Approval of Financial/Secretary Report and Bills as Presented • Approval of Proposed Agenda Support: Dan Hill *The motion carried with all members' present voting yes.*
Consider Approval of the 2025-2026 Budget - Final	The final amendment for the 2025-2026 budget reflects financial adjustments made according to changes in revenue and expenditures since the budget's last adoption on April 27, 2026. The changes to the final budget was presented during the Special Board Meeting at 6:00 p.m. this evening during the Truth in Taxation hearing. **RECOMMENDATION:** The Montrose Schools Board of Education approves the final budget amendment for the 2025-2026 school year as presented. Motion: Barry Gross Support: Mary Kreider **Roll Call:** Nina Priest, Chuck Wright, Trevor Jones, Dan Hill, Mary Kreider, Barry Gross, Vicki Van Cura *The motion carried with all members' present voting yes*
Consider Approval of the 2026-2027 Budget – Phase 1	Based upon the known information and assumptions presented, the phase 1 budget reflects financial projections for the 2026-2027 school year. The budget was presented to the Board at the Special Board meeting held at 6:00 p.m. this evening. **RECOMMENDATION:** The Montrose Schools Board of Education approves the 2026-2027 Budget - Phase 1 as presented. Motion: Nina Priest

	Support: Barry Gross **Roll Call:** Trevor Jones, Barry Gross, Vicki Van Cura, Chuck Wright, Nina Priest, Dan Hill, Mary Kreider *The motion carried with all members' present voting yes*
Consider Approval of the Resolution Regarding the Annual Loan/Repayment Activity Application and Annual Millage Recalculation	Each year the School Board is asked to approve a resolution regarding the application for the annual loan and repayment. This application expresses the debt millage rate to be levied, the amount of debt owed to the School Bond Loan Fund, the estimated amount to be borrowed from the School Bond Loan Fund, as well as the estimated accrued interest on the debt and the estimated ending balance on June 30 of each ensuing year. If approved, this application must be signed by both the Board Secretary and the Superintendent. **ANNUAL MILLAGE RECALCULATION:** Legislation now requires districts to perform an annual millage recalculation to determine if they are levying a sufficient debt millage to repay any School Bond Loan Program loans by their Final Mandatory Repayment Date (FMRD). An increase in millage may be necessary if annual projections indicate that these loans cannot be repaid by the FMRD. The recalculation is done in conjunction with the annual application packet. The annual application and this recalculation are due on August 1, 2026. **RECOMMENDATION:** The Montrose Schools Board of Education approves the resolution regarding the annual loan and repayment activity application and annual millage recalculation for the 2026-2027 school year as presented. Motion: Trevor Jones Support: Vicki Van Cura *The motion carried with all members' present voting yes*
Consider Approval of the 2026 Tax Rate Request	As a matter of organizational practice, the School Board annually approves the request for the tax rate to be levied in the ensuing school year. Once approved, this request must be signed by the Board President and Secretary and then submitted to the County Clerk(s), Equalization Department(s), as well as each Township or City Clerk. This year, Board members are also asked to review the material provided in regards to the millage impact of PA 437. **RECOMMENDATION:** The Montrose Schools Board of Education approves the 2026 tax rate request as presented. Motion: Barry Gross Support: Trevor Jones

The motion carried with all members present voting yes.

Consider Approval of Policy Updates Volume 40, No. 2, February 2026 – Second Reading

Working with NEOLA, the Board of Education has reviewed numerous policies that have been modified or created in response to emerging issues and/or legal mandates (see list below). These policies require two public readings before formal approval. Once adopted by the Board, the policies will be sent to NEOLA for revisions as needed and then added to the district bylaws and policies that are posted online.

POLICY & BYLAW, ADMINISTRATIVE GUIDELINES, AND FORMS – Initial Review	
R = Revised, N = New	
Vol. 40, No. 2 – February 2026	
Policy/Bylaw Number	**Topic**
0100	Definitions
1410	Staff Ethics
2370.01	Online/Blended Learning Program
2418	Sex Education
3120.09 **Rescind**	Volunteers
4120.09 **Rescind**	Volunteers
4210	Staff Ethics
5136	Wireless Communications Devices (WCDs)
5336	Care of Students with Diabetes
6320	Purchasing
6325	Procurement – Federal Grants/Funds
7540.09	Artificial Intelligence (AI)
8120.09	Volunteers
8402	Emergency Operations Plan
8655	Specialized Transportation for Students with IEPs

RECOMMENDATION:
The Montrose Schools Board of Education approves the second public reading of policies as presented.

Motion: Trevor Jones
Support: Barry Gross

The motion carried with all members present voting yes.

Consider Acceptance of Resignation for Retirement Purposes (3)

Mr. James Kitts has submitted his retirement letter to the Montrose Community Schools effective June 30, 2026. James has 31+ years of service and has been a valuable employee for the district. (see attached letter).

RECOMMENDATION:
The Montrose Schools Board of Education accepts the resignation of Mr. James Kitts. We appreciate his 31+ years of service to the district and wish him well.

Motion: Dan Hill
Support: Vicki Van Cura

	The motion carried with all members present voting yes. Mrs. Sue Messing has submitted her retirement letter to the Montrose Community Schools effective June 30, 2026. Sue has 34 years of service and has been a valuable employee for the district. (see attached letter). **RECOMMENDATION:** The Montrose Schools Board of Education accepts the resignation of Mrs. Sue Messing. We appreciate her 34 years of service to the district and wish her well. Motion: Trevor Jones Support: Mary Kreider *The motion carried with all members present voting yes.* Ms. Rose McMunigal has submitted her retirement letter to the Montrose Community Schools effective June 30, 2026. Rose has 21 years of service and has been a valuable employee for the district. (see attached letter). **RECOMMENDATION:** The Montrose Schools Board of Education accepts the resignation of Ms. Rose McMunigal. We appreciate her 21 years of service to the district and wish her well. Motion: Dan Hill Support: Barry Gross *The motion carried with all members present voting yes.*
Consider Acceptance of Resignations (4)	Mrs. Jacqueline Bauders has informed Mrs. Wright of resigning from her Speech Language Pathologist position in the district. Mrs. Jacqueline has worked in the district for 2 years. (See attached letter) **RECOMMENDATION:** The Montrose Schools Board of Education accepts the resignation of Mrs. Jacqueline Bauders. We appreciate her 2 years of service and dedication to the district and wish her well. Motion: Trevor Jones Support: Nina Priest *The motion carried with all members present voting yes.* Mrs. Madison Burr has informed Mr. Schaub of resigning from her Secondary ELA teacher position in the district. Mrs. Madison has worked in the district for 3 years. (See attached letter) **RECOMMENDATION:**

	The Montrose Schools Board of Education accepts the resignation of Mrs. Madison Burr. We appreciate her 3 years of service and dedication to the district and wish her well. Motion: Dan Hill Support: Mary Kreider *The motion carried with all members present voting yes.* Mr. Shaun Brewer has informed Mr. Moore of resigning from his Elementary Principal position in the district. Mr. Shaun has worked in the district for 15 years. (See attached letter) **RECOMMENDATION:** The Montrose Schools Board of Education accepts the resignation of Mr. Shaun Brewer. We appreciate his 15 years of service and dedication to the district and wish him well. Motion: Vicki Van Cura Support: Trevor Jones *The motion carried with all members present voting yes.* Ms. Lynsey Pollard has informed Mrs. Birchmeier of resigning from her 4th Grade teacher position in the district. Ms. Lynsey has worked in the district for 5 years. (See attached letter) **RECOMMENDATION:** The Montrose Schools Board of Education accepts the resignation of Ms. Lynsey Pollard. We appreciate her 5 years of service and dedication to the district and wish her well. Motion: Barry Gross Support: Nina Priest *The motion carried with all members present voting yes.*
Consider Approval of the Imagine EdgeEX with Edgenuity Courseware & CTE Renewal Agreement	Montrose Community Schools has utilized Edgenuity courseware as the primary instructional platform for the Montrose Alternative Education Program and various credit recovery opportunities at Hill-McCloy High School. The platform provides standards-aligned online courses, flexible instructional pathways, progress monitoring tools, and comprehensive reporting features that support students in earning credits toward graduation. In addition to the core courseware, Montrose Alternative Education plans to use Edgenuity's Career and Technical Education (CTE) courses to expand student access to career-focused learning opportunities. The proposed renewal also includes the Academic Integrity package, which provides enhanced monitoring and security

	measures to ensure the validity and integrity of student coursework and assessments. The renewal agreement includes a three-year subscription (September 2, 2026 through September 1, 2029) for 65 concurrent users. The total cost of the agreement is $133,035.50, with annual payments structured as follows: Year 1 - $53,214.20; Year 2 - $39,910.65; and Year 3 - $39,910.65. **RECOMMENDATION:** The Montrose Community Schools Board of Education approves the three-year renewal agreement with Imagine Learning for Imagine EdgeEX with Edgenuity Courseware, Enhanced CTE, and Academic Integrity services for the period of September 2, 2026 through September 1, 2029, at a total cost of $133,035.50. Motion: Trevor Jones Support: Mary Kreider Roll Call: Barry Gross, Vicki Van Cura, Nina Priest, Dan Hill, Mary Kreider, Chuck Wright, Trevor Jones *The motion carried with all members' present voting yes*
Consider Approval of the Student Handbooks for the 2026-2027 School Year	Each building Principal has revised their respective school's student handbook for the 2026-2027 school year. In addition to the policies and procedures unique to each building, the handbooks also reflect compliance with the annual notices required by law. **RECOMMENDATION:** The Montrose Schools Board of Education approves the 2026-2027 student handbooks for Carter Elementary, Kuehn-Haven Middle School, Hill-McCloy High School, and Montrose Alternative High School as presented. Motion: Trevor Jones Support: Mary Kreider *The motion carried with all members present voting yes.*
Consider Approval of Hire for Carter Elementary School Principal	The position of Carter Elementary School Principal was posted on June 4, 2026. Following the posting, Montrose Community Schools received 11 applications. Interviews were conducted with two candidates. Through that process, Ms. Kerry Munsey emerged as the clear choice for the position. Ms. Munsey has served the district as both the KHMS Dean of Students and a teacher at Carter Elementary School. Most recently, she worked at KHMS as a fifth-grade teacher. She holds a K–5 All Subjects Teaching Certificate and a School Administrator Certificate. She earned her bachelor's degree from Saginaw Valley State University. In addition, she holds two master's degrees: a Master of Arts in Educational Leadership from Eastern Michigan University and a Master of Arts in Curriculum and Instruction from Belhaven University. **RECOMMENDATION:**

	The Montrose Schools Board of Education approves the hire of Ms. Kerry Munsey for the position of Carter Elementary Principal. Motion: Nina Priest Support: Barry Gross *The motion carried with all members present voting yes.*
Consider Approval of Hire for Digital Media & Secondary ELA Teacher	The posting for a Digital Media and Secondary Language Arts Teacher went out on May 18, 2026. Mr. Casey Schaub is pleased to recommend Mr. Eric Vandefifer for the position. Mr. Vandefifer previously worked for the Great Lakes Loons as a Corporate Partnerships and Entertainment Manager. Additionally, he has been serving as a classroom teacher at Merrill Public Schools. He has passed the Michigan teacher certification test for English Language Arts (ELA) grades 6–12 and has completed the required hours to obtain annual authorization to teach Digital Media. Both credentials are currently being processed by the State of Michigan. **RECOMMENDATION:** The Montrose Schools Board of Education approves the hiring of Mr. Eric Vandefifer for the position of Digital Media and Secondary English Language Arts Teacher, contingent upon his obtaining the appropriate teaching certifications in English Language Arts and Radio and Television Broadcasting. Motion: Vicki Van Cura Support: Mary Kreider *The motion carried with all members present voting yes.*
Information Items	**Superintendent Reports** **Board Calendar** ○ July - Organizational Meeting for 2026-2027 **School Board Requests for Information** **For the Good of the Order**
Future Business	• July 27 – First Meeting of the 2026-2027 School Year
Adjournment	Chair moved to adjourn the meeting @ 7:15 pm *The motion carried with all member's present voting yes.*

- Minutes recorded and prepared by Jennifer Sutton, Executive Secretary
- Submitted by Vicki VanCura, Board Secretary