

INSTRUCTIONS FOR ELECTRONIC REVIEW
AND ACKNOWLEDGEMENT OF FEDERAL/
STATE COMPLIANCE PACKET USING
SKYWARD'S EMPLOYEE ONLINE FORMS

FEDERAL/STATE COMPLIANCE PACKET



From the District website (escambiaschools.org),
click on the Skyward icon:



Quick Links



School Bus



Careers



School Menus



Enrollment
Services



Canvas



FOCUS



Gmail



Kronos



Skyward



Escambia County Public Schools



This Identity Provider needs to validate your identity. Please login to your existing account here so that we can return verification back to your local service.



ECPS Risk-Based Contract

[Forgot Password](#)

[Sign in](#)

Log in here using your
Single Sign On username
and password.



ESCAMBIA CO. SCHOOL DISTRICT - PRODUCTION

Online Forms have been found that you are required to complete. The required online forms are listed below including a description of what the online form is for. You can click on the online form name to enter the online forms.



26-27 Fed Compliance

Please click above for compliance

Click here to
start the online
forms process.

Close Online Form Screen and Continue to Skyward

When logging in, you will only be directed to this screen if you have an online form to complete. If you have more than one online form to complete, you will be returned to this page after completion of each online form until all online forms are complete. Otherwise, you will be sent directly to your Skyward home screen.



Employee Online Forms

BOSWELL, ROBIN

1. Federal/State Compliance Packet

Click the link below to view the 2026-2027 Federal/State Compliance Packet. Once viewed, click the box at right (red lettering) to confirm you have reviewed the package. This is Step 1 of 4. Click the NEXT button (below/right) to continue.

[Click on this link for Federal/State Compliance Packet](#)

Click this link to open the Federal/State Compliance packet for viewing in PDF format.

26-27 Fed Compliance

1. **Federal/State Compliance Packet**
2. Human Trafficking Awareness
3. 2026-2027 Acknowledgement
4. Complete Online Form

Step 1 of 4

[Next](#)

[Close and Finish Later](#)

YOU ARE REQUIRED TO READ THE ENTIRE DOCUMENT.
Once you have read the entire document, please close this window
by clicking on the X in the upper right corner of the current window
to continue the online forms process.

FEDERAL/STATE COMPLIANCE PACKET

Employee Online Forms

BOSWELL, ROBIN

1. Federal/State Compliance Packet

Click the link below to view the 2026-2027 Federal/State Compliance Packet. Once viewed, click the box at right (red lettering) to confirm you have reviewed the package. This is Step 1 of 4. Click the NEXT button (below/right) to continue.

[Click on this link for Federal/State Compliance Packet](#)

☒ I have completed this step.

To complete Step 1 of 4, first, click on the "I have completed this step" box.

26-27 Fed Compliance

1. Federal/State Compliance Packet
2. Human Trafficking Awareness
3. 2026-2027 Acknowledgement
4. Complete Online Form

Then, click on 2. Human Trafficking Awareness **OR** the Next button to continue.

Step 1 of 4

Next

Close and Finish Later

Employee Online Forms



BOSWELL, ROBIN

2. Human Trafficking Awareness

Click on the link below to view the Human Trafficking Awareness and Prevention for Florida's Public School Personnel video or slide deck. Click the box at right (red lettering) to confirm completion. This is Step 2 of 4. Click the NEXT button (below/right) to continue.

☐ I have completed this step.

Click on this link for Human Trafficking Awareness

Click this link to open the Human Trafficking Awareness Video or slide deck.

26-27 Fed Compliance

1. ✓ Federal/State Compliance Packet
2. Human Trafficking Awareness
3. 2026-2027 Acknowledgement
4. Complete Online Form

Step 2 of 4

[Previous](#)[Next](#)[Close and Finish Later](#)

Human Trafficking Awareness and Prevention for Florida's Public School Personnel

The following information regarding Human Trafficking is provided to you in accordance with (s.) 1006.481(3), (F.S.).

(3) Each public school shall require that all instructional personnel under s. 1012.01(2), F.S., administrative personnel under s. 1012.01(3)(c), F.S., and educational support personnel under s. 1012.01(6), F.S., who have contact with students must have received training on human trafficking awareness. Each employee must submit to the school an acknowledgment of having received the training, which must be retained by the school.

The 7:16 minute video below explains what you need to know to fulfill the requirements of the law. The information is explained in more detail in the slidedeck provided by FDOE at the bottom of the page.

Click the Play icon to watch the video.



YOU ARE REQUIRED TO WATCH THE ENTIRE VIDEO or READ THE PDF TRAINING MATERIALS.

Once completed, please close this window by clicking on the X in the upper right corner of the current window to continue the online forms process.

Click the play icon to watch the video **OR** click the link to download the slidedeck training materials in PDF format.

To read the training materials, you can [download the PDF here](#) or click the cover image below to open it.

Employee Online Forms

BOSWELL, ROBIN

2. Human Trafficking Awareness

Click on the link below to view the Human Trafficking Awareness and Prevention for Florida's Public School Personnel video or slide deck. Click the box at right (red lettering) to confirm completion. This is Step 2 of 4. Click the NEXT button (below/right) to continue.

[Click on this link for Human Trafficking Awareness](#)

☒ I have completed this step.

To complete Step 2 of 4, first, click on the "I have completed this step" box.

26-27 Fed Compliance

1. ☒ Federal/State Compliance Packet
2. **Human Trafficking Awareness**
3. 2026-2027 Acknowledgement
4. Complete Online Form

Then, click on 3. 2026-2027 Acknowledgement **OR** the Next button to continue.

Step 2 of 4

[Previous](#)

[Next](#)

[Close and Finish Later](#)

Employee Online Forms

BOSWELL, ROBIN

3. 2026-2027 Acknowledgement

Click on the link below to complete acknowledgement. Click the box at right (red lettering) to confirm completion. This is Step 3 of 4. Click the NEXT button (below/right) to continue. Don't forget to click the FINISH button to complete Step 4.

[Click on this link for 2026-2027 Acknowledgement](#)

Click on this link to electronically sign acknowledgement confirming you received and reviewed the Federal/State Compliance packet and the Human Trafficking Awareness training materials.

26-27 Fed Compliance

1. Federal/State Compliance Packet
✓
2. Human Trafficking Awareness
✓
3. 2026-2027 Acknowledgement
4. Complete Online Form

Step 3 of 4

[Previous](#)[Next](#)[Close and Finish Later](#)

2026-2027 Acknowledgement



Name Key: BOSWEROB000 Name: BOSWELL, ROBIN

Save

Save and
Print

Back

2026-2027 Federal/State Compliance Form

CERTIFICATION OF REQUIRED READING POLICY COMPLIANCE NOTICE

As indicated by my printed name and signature, this is to certify that I have received the notice to employees regarding the Drug-Free Workplace Policy.

Additionally, I have read and agree to the Memorandum on Federal, State, and District Compliance and been advised of District policies and training related to:

Reporting Employee Misconduct
Occupational Safety and Health
Emergency Plans
Harassment Reporting and Action Procedures
Workers' Compensation Procedures
HIPAA Notice
Employee Code of Ethics
Ethics in Education Act
Notice of Social Security Number Disclosure
Copyright Laws
Reporting Child Abuse
Supervision of Students
Policy Against Bullying and Harassment
Employee Use of Social Media
Staff Responsible Use Guidelines for Technology
Compensatory Time
Policy of Nondiscrimination
Drug Free Workplace Policy
Tobacco-Free School Policy
Human Trafficking Awareness and Prevention for Florida's Public School Personnel

Notice: This entire page may not be visible depending on the size of your monitor. You may have to resize the window or scroll up and down to sign and save.

I understand that I am required to comply with the provisions of these documents.
I understand that a condition of my continued employment requires compliance with said policies and that violation could result in suspension, termination, and/or being referred for prosecution.

Employee's Printed Name:

ROBIN BOSWELL

TO SIGN, TYPE YOUR NAME IN THE BOX EXACTLY AS IT APPEARS ABOVE, THIS CONSTITUTES A LEGALLY BINDING SIGNATURE. YOU MUST SELECT SAVE OPTION AT TOP BEFORE EXITING THIS SCREEN.

Signature:

Date Signed:

Read the compliance notice and type your name here exactly as it appears above in the Employee's Printed Name field to sign electronically.

skyward-escprod.iscorp.com says

Name entered must match employee name shown

OK

2026-2027 Federal/State Compliance For

CERTIFICATION OF REQUIRED READING

As indicated by my printed name and signature, this is to certify that I have received the notice to employees regarding the Drug-Free Workplace Policy.

Additionally, I have read and agree to the Memorandum on Federal, State, and District Compliance and been advised of District policies and training related to:

- Reporting Employee Misconduct
- Occupational Safety and Health
- Emergency Plans
- Harassment Reporting and Action Procedures
- Workers' Compensation Procedures
- HIPAA Notice
- Employee Code of Ethics
- Ethics in Education Act
- Notice of Social Security Number Disclosure
- Copyright Laws
- Reporting Child Abuse
- Supervision of Students
- Policy Against Bullying and Harassment
- Employee Use of Social Media
- Staff Responsible Use Guidelines for Technology
- Compensatory Time
- Policy of Nondiscrimination
- Drug Free Workplace Policy
- Tobacco-Free School Policy
- Human Trafficking Awareness and Prevention for Florida's Public School Personnel

I understand that I am required to comply with the provisions of these documents.

I understand that a condition of my continued employment requires compliance with said policies and that violation could result in suspension, termination, and/or being referred for prosecution.

Employee's Printed Name:

ROBIN BOSWELL

If the names do not match, you will get an error message, please click OK and try again. This field is not case sensitive.

TO SIGN, TYPE YOUR NAME IN THE BOX EXACTLY AS IT APPEARS ABOVE, THIS CONSTITUTES A LEGALLY BINDING SIGNATURE. YOU MUST SELECT SAVE OPTION AT TOP BEFORE EXITING THIS SCREEN.

Signature: Rob

Date Signed:

Name Key: BOSWEROB000 Name: BOSWELL, ROBIN

Save

Save and
Print

Back

2026-2027 Federal/State Compliance Form

CERTIFICATION OF REQUIRED READING POLICY COMPLIANCE NOTICE

As indicated by my printed name and signature, this is to certify that I have received the notice to employees regarding the Drug-Free Workplace Policy.

Additionally, I have read and agree to the Memorandum on Federal, State, and District Compliance and been advised of District policies and training related to:

Reporting Employee Misconduct
Occupational Safety and Health
Emergency Plans
Harassment Reporting and Action Procedures
Workers' Compensation Procedures
HIPAA Notice
Employee Code of Ethics
Ethics in Education Act
Notice of Social Security Number Disclosure
Copyright Laws
Reporting Child Abuse
Supervision of Students
Policy Against Bullying and Harassment
Employee Use of Social Media
Staff Responsible Use Guidelines for Technology
Compensatory Time
Policy of Nondiscrimination
Drug Free Workplace Policy
Tobacco-Free School Policy
Human Trafficking Awareness and Prevention for Florida's Public School Personnel

I understand that I am required to comply with the provisions of these documents.
I understand that a condition of my continued employment requires compliance with said policies and that violation could result in suspension, termination, and/or being referred for prosecution.

Employee's Printed Name:

ROBIN BOSWELL

TO SIGN, TYPE YOUR NAME IN THE BOX EXACTLY AS IT APPEARS ABOVE, THIS CONSTITUTES A LEGALLY BINDING SIGNATURE. YOU MUST SELECT SAVE OPTION AT TOP BEFORE EXITING THIS SCREEN.

Signature: Robin Boswell

Date Signed: Mon Jul 27 2026 08:05:10 GMT-0500 (Central Daylight Time)

The date field will automatically populate the current date and time after you tab from or click outside the Signature field.

You must click the SAVE button before exiting this screen to move to the next step. It is not necessary to print this form. This form will be available to you within Skyward through Employee Access.

Employee Online Forms

BOSWELL, ROBIN

3. 2026-2027 Acknowledgement

Click on the link below to complete acknowledgement. Click the box at right (red lettering) to confirm completion. This is Step 3 of 4. Click the NEXT button (below/right) to continue. Don't forget to click the FINISH button to complete Step 4.

[Click on this link for 2026-2027 Acknowledgement](#)

☐ I have completed this step.

To complete Step 3 of 4, first, click on the "I have completed this step" box.

26-27 Fed Compliance

1. Federal/State Compliance Packet ✓
2. Human Trafficking Awareness ✓
3. 2026-2027 Acknowledgement
4. Complete Online Form

Then, click on 4. Complete Online Form **OR** the Next button to continue.

Step 3 of 4

[Previous](#)[Next](#)[Close and Finish Later](#)

Employee Online Forms

BOSWELL, ROBIN

Verify the Status of
step 1, 2, and 3 is
shown as
completed.

4. Complete Online Form

When you have completed this online form, check the I have completed this online form.

Step	Status	Last Accessed	Completed by
1. Federal/State Compliance Packet	Completed	07/27/2026 7:59 AM	BOSWELL ROBIN
2. Human Trafficking Awareness	Completed	07/27/2026 8:02 AM	BOSWELL ROBIN
3. 2026-2027 Acknowledgement	Completed	07/27/2026 8:09 AM	BOSWELL ROBIN

☐ I have completed this online form.

If complete, check
"I have completed
this online form:
box, then click
Finish.

If your status does
not show complete
for steps 1, 2, and/or
3, you may click the
previous button to
revisit those areas.

26-27 Fed
Compliance

- ✓ 1. Federal/State Compliance Packet
- ✓ 2. Human Trafficking Awareness
- ✓ 3. 2026-2027 Acknowledgement
4. Complete Online Form

Step 4 of 4

[Previous](#)[Finish](#)[Close and Finish Later](#)

Employee Online Forms

1. Complete Online Form

When you have completed this online form,

Step

1. Federal/State Compliance Packet Comp

2. Human Trafficking Awareness Comp

3. 2026-2027 Acknowledgement Comp

☒ I have completed this online form.

skyward-escprod.iscorp.com says

You checked the completed Online Form check box but you clicked the Close and Finish Later button, this will not complete the online form. In order to mark the online form as completed you must check the box and use the Finish button.

Do you want to continue with the Close and Finish Later option and not have the online form completed?

OK

Cancel

26-27 Fed Compliance

1. ☒ Federal/State Compliance Packet
2. ☒ Human Trafficking Awareness
3. ☒ 2026-2027 Acknowledgement
4. Complete Online Form

You must click on FINISH button to complete this online form. If you select the CLOSE AND FINISH LATER button by mistake, please press CANCEL and then click the FINISH button.

Step 4 of 4

Previous

Finish

Close and Finish Later

Employee Online Forms

BOSWELL, ROBIN

4. Complete Online Form

When you have completed this online form, check the I have completed this online form.

Step	Status	Last Accessed	Completed by
1. Federal/State Compliance Packet	Completed	07/27/2026 7:59 AM	BOSWELL ROBIN
2. Human Trafficking Awareness	Completed	07/27/2026 8:02 AM	BOSWELL ROBIN
3. 2026-2027 Acknowledgement	Completed	07/27/2026 8:09 AM	BOSWELL ROBIN

☒ I have completed this online form.

26-27 Fed Compliance

- ✓ Federal/State Compliance Packet
- ✓ Human Trafficking Awareness
- ✓ 2026-2027 Acknowledgement
4. Complete Online Form

After you click the FINISH button, you may exit Skyward.

Step 4 of 4

[Previous](#)[Finish](#)[Close and Finish Later](#)

Completion of Online Form Inbox x



skyward.do.not.reply@ecsdfl.us

to me ▾

8:11AM (3 hours ago)



Thank you for acknowledgement that you have received and reviewed the 2026-2027 Federal/State Compliance Packet. You may access the packet at any time from the STAFF page on the District website.

District: ESCAMBIA CO. SCHOOL DISTRICT - PRODUCTION

District Web Site: <http://www.escambia.k12.fl.us/>

State: FL

District Code: 17

PRODUCTION Database

You will receive this confirmation email if you complete the process properly.

← Reply

↩ Forward



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