ALLEN EAST BOARD OF EDUCATION

MINUTES

TUESDAY, JULY 28, 2026

MEDIA CENTER

7:00 P.M. **Business Meeting**

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

1. CALL TO ORDER:

The Allen East Board of Education was called to order at 7:00 P.M. by President, Steve Emerick.

2 ROLL CALL:

Counts X Emerick X Mackey X McDorman X Werling X

3. PLEDGE OF ALLEGIANCE: Recited.

4. HEARING OF THE PUBLIC: NOT TO EXCEED THIRTY (30) MINUTES – THREE (3) MINUTES PER INDIVIDUAL COMMENT – PER BOARD POLICY O.R.C. 3313.20.

5. ACCEPTANCE OF AGENDA: (#0726-2501)

Casey Counts moved and Crosby McDorman seconded.

Discussion:

Counts yea Emerick yea Mackey yea McDorman yea Werling yea

6. APPROVAL OF MINUTES: (#0726-2502)

The "Record of Proceedings" of the July 6, 2026 special session meeting has been distributed by the Treasurer/CFO and read:

Crosby McDorman moved and Casey Counts seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

7. REPORTS:
Maintenance Report:
Cotterman & Company
Frost Roofing

8. TREASURER CONSENT AGENDA: (#0726-2503)

A. MONTHLY BILLS: Reports: Checks

B. FINANCIAL REPORT: Reports: Appropriation Summary, Cash Reconciliation, Cash Summary Report, Outstanding Checks, Revenue Summary, and Spending Plan Summary

C. INVESTMENTS: Report: Investment Report

D. CERTIFICATE OF TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES AS OF JUNE 30, 2026: As presented

Casey Counts moved and Jason Werling seconded.

Discussion:

Mackey yea McDorman yea Werling yea Counts yea Emerick yea

9. PURCHASES AND/OR SERVICES AUTHORIZATION: (#0726-2504)

The superintendent recommends the Allen East Board of Education approve the following purchases, which exceed the allowable authorized limit:

- Reineke Ford Lincoln of Lima – Super Duty F250 $51,018.00

Jason Werling moved and Claire Mackey seconded.

Discussion:

McDorman yea Werling yea Counts yea Emerick yea Mackey yea

10. ANNUAL ADOPTION CONSENT AGENDA: (#0726-2505)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved."

A. Approve the establishment of the following change funds for the 2026-2027 school year ($2,600 total):
   a. $200 to each: High School, Middle School, Elementary & Cafeteria
   b. $100 to Junior Class
   c. $1,700 to High School Athletics.

B. Approve Julie Willoughby, Ph. D, as a credentialed Ohio Principal Evaluation System evaluator for the 2026-2027 school year.

C. Approve the following individuals as credentialed Ohio Teacher Evaluation System evaluators for the 2026-2027 school year:
   Tiffini Flugga, Jill Ackerman, Sarah Jamison, Joseph Wermert, Julie Willoughby, Ph.D.

D. Approve the Service Agreement with Midwest Regional for Vision Impaired Services and/or Orientation and Mobility Services in the amount of $8,617.00 for the 2026-2027 school year.

Jason Werling moved and Casey Counts seconded.

Discussion:

Werling yea Counts yea Emerick yea Mackey yea McDorman yea

11. EXECUTIVE SESSION: (#0726-2506)

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

a. To consider the appointment ____, employment X dismissal ___, discipline _____ promotion ___, demotion ____, or compensation ____ of a public employee or official; (check one or more of the purposes for which the executive session is to be held);

b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties of his/her removal from office shall not be held in executive session;

c. To consider the purchase of property for public purposes or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;

e. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

f. Matters required to be kept confidential by federal law or regulations or state statutes;

g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. The information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. An unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

* Collective bargaining meetings and Audit conferences are exempt from ORC 121.22

Casey Counts moved and Crosby McDorman seconded.

Discussion:

Counts yea Emerick yea Mackey yea McDorman yea Werling yea

Adjourned 8:50 P.M.

Reconvened 10:29 P.M.

12. SUPERINTENDENT CONSENT AGENDA: (#0726-2507)

The superintendent recommends the Allen East Board of Education hire the following candidates contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications:

A. CERTIFIED:

1. RESIGNATIONS:

- Melody Morris, Teacher – effective August 16, 2026
- Abigail Stallkamp, Teacher – effective August 7, 2026

2. EMPLOYMENT – REGULAR:

NAME	POSITION	SALARY	YEAR
Erin Townsend	Teacher	15 @ MA+30	2026-2027

3. EMPLOYMENT – SUPPLEMENTAL:

NAME	POSITION	SALARY	YEAR
Cole Austin	SADD Advisor	0 @ 3%	2026-2027
Tabitha Casey	HS Student Council Advisor	1 @ 4%	2026-2027
Jordan Reffitt	Football Coach, Asst. HS	3 @ 10%	2026-2027
Penny Sanderson	Volleyball Coach, 7th Grade	3 @ 7%	2026-2027
Tyler Stevens	Football, Asst. JH	3 @ 6%	2026-2027

4. STAFF ADVANCES:

NAME	POSITION	SALARY	YEAR
Katherine Hohenbrink	Teacher	BA to 150hrs	2026-2027

5. EMPLOYMENT – SUBSTITUTE:

NAME	POSITION	SALARY	YEAR

- List as attached from Allen County Educational Service Center

B. CLASSIFIED:

1. RESIGNATIONS:

- Jaelyn Schultz, Special Education Aide – effective July 1, 2026

2. EMPLOYMENT – REGULAR:

NAME	POSITION	SALARY	YEAR
Angeleca Hager	Special Education Aide, as needed	5 @ $18.70/hr	2026-2027
Veronica Holbrook	Special Education Aide, as needed	0 @ $17.20/hr	2026-2027

3. EMPLOYMENT – SUPPLEMENTAL:

NAME	POSITION	SALARY	YEAR
Benjamin Belcher	Basketball Coach, Head HS	2 @ 15%	2026-2027
Hayley Closson	Cheerleading Advisor, Asst. HS	2 @ 6%	2026-2027
Dylan Kersker	Football Coach, Asst. HS (0.5 FTE)	3 @ 5%	2026-2027
Darin Lawrence	Softball Coach, Asst. JV/HS	0 @ 8%	2026-2027
Rodney Miller	Football Coach, Freshman	0 @ 9%	2026-2027
Caley Schafer	Cheerleading Advisor, Head HS	2 @ 8%	2026-2027
Desmend White	Football Coach, Asst. HS (0.5 FTE)	0 @ 5%	2026-2027
Karrie Wilson	Volleyball, Freshman	0 @ 8%	2026-2027

4. EMPLOYMENT – SUBSTITUTE:

NAME	POSITION	SALARY	YEAR

5. VOLUNTEER:

- Kayne Richardson, Golf

Jason Werling moved and Claire Mackey seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

13. SUPERINTENDENT PER DIEM EMPLOYMENT AGREEMENT: (#0726-2508)

Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring that the following item be approved.

The Board employs Dr. Julie Willoughby on a per diem basis during the superintendent transition period beginning March 18, 2026 and ending July 31, 2026 at a rate of $457.36/day, up to a maximum of ten (10) days. These days are in addition to the twenty (20) days previously approved on April 14, 2026, for a total of thirty (30) days.

Crosby McDorman moved and Casey Counts seconded.

Discussion:

Mackey yea McDorman yea Werling yea Counts yea Emerick yea

14. QUESTIONS/DISCUSSION:

15. ADJOURNMENT: There being no further business, meeting adjourned at 10:30 P.M.