



## Student Phone Policy & Guidelines

**Our campus is a phone-free community.** Each student will be assigned a personal Yondr Pouch. While the pouch remains school property, students are responsible for securing their phone daily and keeping the pouch in working condition. **Phones must be secured in the pouch at 8:30 and remain there until dismissal.**

### Daily Process

At 8:30am, students will:

- 1) Turn their phone off or switch it to airplane mode.
- 2) Place their phone, airpods and smart watches inside their Yondr pouch and lock it **in the presence of school staff.**
- 3) Keep the pouched phone with them throughout the school day.
- 4) At dismissal, students will unlock their pouch, retrieve their phone, and other items, re-close the pouch and place it in their first period teacher's container. Pouches will be returned to the first period everyday.

**Note:** Students arriving late or leaving early will pouch/unpouch their phones in the **Main Office.**

### Violations

#### Pouch Damage / Lost Pouch / Unauthorized Phone Use

If a student is found using their phone or has damaged their pouch, administration will collect the device and contact home.

Consequences may include:

- **Principal /Student Conference with student placing their phone in the pouch**
- **Call Parent to Pickup phone**
- **In-School Suspension**
- **Parent meeting with phone being turned into the office every day**

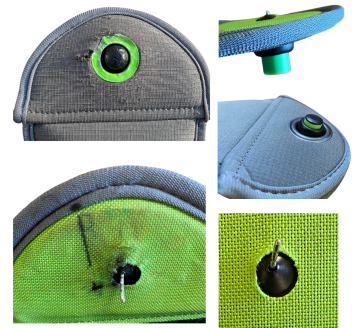
If a student has damaged their pouch, administration will collect the device and contact home.



- **Replacement fee: \$40 for a new pouch**

Damage includes but is not limited to:

- Bent locking pin
- Ripped fabric
- Deep scratches or visible damage to lock surface
- Pen marks inside the pouch
- Lock mechanism not fully functioning due to pin damage



### **Use of Unauthorized Magnet**

Only Yondr-issued magnets may be used to unlock pouches. Unauthorized magnets will be confiscated and not returned. Schools may also apply disciplinary action consistent with other honor code violations.

### **ACS Policy Code: 4318 Use of Wireless Communication Devices**

The board recognizes that cellular phones and other wireless communication devices are an important tool through which parents communicate with their children and through which students gather information. The board also understands that excessive use of wireless communication devices may pose significant health and social risks for students. Therefore, to balance these interests and the needs of students, parents, and the school community, the board limits the use of wireless communication devices as provided in this policy.

#### **A. Definitions**

For the purposes of this policy, the following definitions apply.

1. "Instructional time" is the time during which students are assigned to a teacher for the primary purpose of instruction.
2. A "wireless communication device" is any portable wireless device that has the capability to provide voice, messaging, or other data communication between



two or more parties, including but not limited to cellular telephones, tablet and laptop computers, paging devices, two-way radios, and gaming devices.

**B. Authorized Use During Instructional Time**

Students are permitted to possess wireless communication devices on school property so long as the devices are not turned on, used, or displayed during instructional time or as otherwise directed by school rules or school personnel.

Additionally, individual students may use wireless communication devices as required by the student's Individualized Education Program or Section 504 plan or to manage the student's health care in accordance with a documented medical condition. Teachers may authorize individual students to use the devices for instructional purposes, provided that they supervise the students during such use, or in the event of an emergency.

• **Authorized Use During Non-Instructional Time**

Although use of wireless communication devices is generally permitted during non-instructional time and before and after school, the principal may establish additional limitations on the use, possession, or display of such devices consistent with this policy. Use of wireless communication devices may be prohibited on school buses when noise from such devices interferes with the safe operation of the buses. In addition, elementary and middle school students who participate in after-school programs are prohibited from using wireless communication devices during such programs.

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