Bridgman High School
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Bridgman, MI 49106
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# Bridgman High School Student Code of Conduct

## 2026-2027

Regulations covered in this handbook are in effect at school or at any school approved activity on or off school property. The following are the most common examples of violations of the Student Code of Conduct. The listed penalties are a possible range of penalties. The administration has the right to invoke any disciplinary measure necessary to insure the positive operation of the school. Referrals to police and juvenile authorities will be made when appropriate. All staff may refer students for infractions.

1 Public Act No. 103 -"Snap Suspensions": If a teacher in a public school has good reason to believe that a pupil's conduct in class, subject, or activity constitutes conduct for which the pupil may be suspended, the teacher may cause the pupil to be suspended from class for up to one (1) full day.

2 OSS - Out of School Suspension: A student suspended from school cannot participate in any school related activities, day or night during the out-of-school suspension. The student is not to be on or around school property at any time. Students who violate this regulation will be subject to police action for trespassing. OSS suspensions will not be counted towards the overall number of days absent when tabulating the loss of credit for a class.

***In the event school is cancelled on a day that the student is scheduled for OSS, the student will return on their originally established date.

3 Expulsion - Expulsion constitutes exclusion from school. The building principal may recommend expulsion proceedings whenever the documented behavior pattern of the individual or the seriousness of the offense is a substantial disruption to the educational process of the Bridgman Public Schools. After the recommendation is made by the building principal, parents may request a hearing with the Superintendent of Schools. Other action would follow as per the district expulsion policy.

**LD: Lunch Detention** **ASD: After School Detention** **ISS: In School Suspension**

**OSS: Out of School Suspension** **WCD: Wireless Communication Device**

The definitions of misconduct at each level are not all-inclusive but only representative and illustrative. A student who commits an act of misconduct not listed herein is nonetheless subject to disciplinary action. Discipline is within the sound discretion of the school's staff and administration and the administration will determine appropriate consequences for violating policy. Due process ensures that disciplinary action is imposed only after review of the facts and /or special circumstances of the situation.

***Specific explanations of all discipline violations are contained within the Bridgman High School Student/Parent Handbook or within the Bridgman Schools Board of Education Policies. The Code of Conduct does not incorporate the Athletic Code that is adopted yearly by the Bridgman Schools Board of Education. If an athlete at Bridgman High School has a discipline issue, they are subject to discipline from both Bridgman High School as well as the Bridgman Athletic Code.

**REPEAT OFFENDER**

Students who accumulate fifteen suspensions (OSS) in a school year, or have established a pattern of misbehavior from a previous school year to the present may be considered for an alternative placement or expulsion.

## DISCIPLINE CODE CHART

| VIOLATION | CONSEQUENCES |
|---|---|
| **Alcohol/Drugs**<br><br>*Zero Tolerance (under the influence, or the possession, use, delivery, transfer or sale of alcoholic beverages, controlled substances, prescription medications, or any other substance, or look-alike drugs by students, while in school or on school property, such as parking lot, school busses, field trips, including at a school sponsored event) Students are forbidden to possess, use or transfer any over-the-counter or prescription medications such as diet aids, stimulants, and sleep aids, counterfeit and look-alike drugs along with any paraphernalia related to smoking or drugs.*<br><br>***Trafficking of any type will result in a recommendation of expulsion* | **1st Offense = Parent notification + Police notification + 10 days OSS**<br><br>***1st Offense shall be reduced to 5 day OSS with verification of a scheduled substance abuse assessment or evaluation.***<br><br>**2nd Offense = Parent notification + Police notification + 10 Day OSS + Expulsion hearing before the Board of Education.** |
| **VIOLATION** | **CONSEQUENCES** |
| **Arson** | **All Arson Offenses = Police notification + 10 Days OSS + Expulsion hearing before the Board of Education + Restitution.** |
| **VIOLATION** | **CONSEQUENCES** |
| **Careless Driving** | **1st Offense = Parent Notification + 1 ASD** |

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| *Driving too fast/recklessly in the parking lot or around the school campus or a school event.* | **2nd Offense = 1 Day of ISS & Loss of driving privilege for grading period**<br><br>**3rd Offense= 2 Days of ISS & Permanent loss of driving privileges** |
| **VIOLATION** | **CONSEQUENCES** |
| **Wireless Communication Devices (Cell Phones, Smart Watches, Smart Glasses, Etc.)** | **1st Offense = Confiscation + 1 LD**<br>**2nd Offense = Confiscation + 1 ASD**<br>**3rd Offense = Confiscation + Parent/Guardian pickup + 2 ASD**<br>**4th Offense = Confiscation + Parent/Guardian must pick up + Loss of privilege to carry for the remainder of the school year + 1 Day of ISS**<br><br>****Pictures and videos are not to be taken in class or on school property without adult permission. The use of cell phones or video/camera equipment is strictly forbidden in all locker rooms, bathroom areas and other areas that privacy is expected.**<br><br>* If a student is caught with an WCD during times when they have lost privileges to carry, it will result in an immediate 3 days Suspension from school for insubordination. |
| **VIOLATION** | **CONSEQUENCES** |
| **Computer Technology and Networks**<br><br>*Any type of misuse of either school given or personal technology within the school setting (includes but is not limited to the use and access to all district devices and/or networks).* | **<u>Minor Violation:</u>**<br>**1st Offense = Warning + Meet with Principal**<br>**2nd Offense = Parent notification + 1 ASD + Principal & Network Administrator conference + 1 week loss of privileges**<br><br>**<u>Moderate Violation:</u>**<br>**1st Offense = Parent notification + Meet with Principal & 2 ASD + Loss of CPU privileges for remainder of the Marking Period.**<br>**2nd Offense = Parent notification + ISS until parent meeting takes place + Loss of CPU privileges for remainder of the semester.**<br><br>**<u>Severe Violation:</u>**<br>**All Offenses = Parent Conference + ISS/OSS until parent meeting + Loss of privileges for the remainder of the school year.** |
| **VIOLATION** | **CONSEQUENCES** |
| **Cutting / Leaving Class w/out permission**<br><br>*Student is willfully not in their expected location* | **1st Offense = Parent Notification + Truant absence + 1 ISS**<br>**2nd Offense = Truant absent + Parent must return student to the school + 1-3 Days ISS.**<br>**3rd & Beyond Offense = Truant absence + 3-5 Days ISS + Parent must return student to the school.** |
| **VIOLATION** | **CONSEQUENCES** |
| **Damaging property**<br><br>*Vandalism and disregard for school property will not be tolerated.*<br>*Property incorporates school issued supplies such as books, technology and other loaned items that assist in instruction.* | **All Offenses (unintentional) = Parent notification + Restitution**<br>**1st Offense (intentional) = Parent notification + Police notified + 1-5 days OSS + Restitution**<br>**2nd Offense (intentional) = Parent notification + Police notified + 6-10 days OSS + Restitution + Possible expulsion** |
| **VIOLATION** | **CONSEQUENCES** |
| **Disruption of Educational Process**<br>*Any actions or manner of dress that interferes with school activities or disrupts the educational process is unacceptable. Such disruptions also include delay or prevention of lessons, assemblies, field trips, athletic, and performing arts events* | **Discipline will vary from the list below: (The severity of the infraction will determine the discipline)**<br>**1st Offense = Paret notification + 1 LD**<br>**2nd Offense = Parent notification + 1 ASD**<br>**3rd Offense = Parent notification + 1 Day of ISS**<br>**4th Offense = Parent notification + 2-3 Days of ISS** |
| **VIOLATION** | **CONSEQUENCES** |
| **Dress Code** | **NOTE: Student(s) will NOT return to class until situation is resolved**<br>**1st Offense = Parent notification + Change of offending Attire + Truant absence if sent home + Written Warning** |

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| *Please see the Student Handbook for details.* | **2nd Offense = Parent notification + Change of offending Attire + Truant absence if sent home + 1 ASD**<br><br>**3rd Offense = Parent notification + Change of offending Attire + Truant absence if sent home + 2 ASD** |
| **VIOLATION** | **CONSEQUENCES** |
| **Explosives** | **All Offenses = Parent notification+ Police notification + 1-10 days OSS + Restitution if damage resulted + Expulsion hearing before the Board** |
| **VIOLATION** | **CONSEQUENCES** |
| **Extortion** | **1st Offense = Parent notification + Police notification + 5-10 days OSS**<br><br>**2nd Offense = Parent notification + Police notification + 10 days OSS and/or possible expulsion** |
| **VIOLATION** | **CONSEQUENCES** |
| **Failure to Serve a Detention** | **1st Offense = Reassignment**<br><br>**Multiple missed Detentions may result in an ISS at the discretion of the Principal** |
| **VIOLATION** | **CONSEQUENCES** |
| **Detention Accumulation** | **If at any one time a student is assigned three or more detentions he/she may be suspended from school until a parent meeting takes place.** |
| **VIOLATION** | **CONSEQUENCES** |
| **False alarms, reports and bomb threats** | **All offenses = Parent notification + Police notification + 10 OSS (possible expulsion)** |
| **VIOLATION** | **CONSEQUENCES** |
| **Falsification of school work, identification, and/or forgery**<br><br>*Cheating and plagiarism are serious violations of academic integrity and include copying, sharing, or submitting another person's work—or work generated by artificial intelligence (AI)—as your own without teacher permission. Cheating also includes using unauthorized resources such as notes (cheat sheets), electronic devices, AI tools, or communicating with others during assessments. Students found engaging in academic dishonesty will receive a ZERO on the assignment in addition to the consequences listed.*<br><br>*"Cheating" offenses are cumulative over the student's years in Bridgman High School.* | **1st Offense = Parent notification + Failure of Assignment + 1 ASD**<br><br>**2nd Offense = Parent notification + Failure of Assignment + 1 Day of ISS**<br><br>**3rd Offense = Parent notification + Failure of Assignment + 3 Days of ISS**<br><br>**4th Offense = Failure of Assignment + Student Suspended may be suspended until a parent conference + Possible expulsion meeting w/ Principal.** |
| **VIOLATION** | **CONSEQUENCES** |
| **Fighting / Willing Participant**<br><br>*Fighting ,including incitement to fight (will be defined as physical contact in which two or more parties are active participants which does or could cause bodily harm. Physical contact refers to but is not limited to hitting, shoving, pushing, tripping, pinching, or spitting).* | **1st Offense = 5 Days OSS + Parent Conference + Police Notification + Possible expulsion hearing before the Board of Education**<br><br>**2nd Offense = 10 Days OSS + Parent Conference + Police Notification + Possible expulsion hearing before the Board of Education** |
| **VIOLATION** | **CONSEQUENCES** |
| **Harassment / Hazing / Bullying** | **Discipline will vary from the list below: (The severity of the infraction will determine the discipline)** |

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| | **Warning**<br>**Parent notification + LD**<br>**Parent notification + ASD**<br>**Parent notification + ISS**<br>**ISS/OSS until parent meeting takes place**<br>**Parent notification + Multiple days OSS**<br>**School Board expulsion hearing** |
| ** For a complete description reference Bridgman High School's Handbook.* | |
| **VIOLATION** | **CONSEQUENCES** |
| **Horse Play** | **1st Offense = Parent notification + 1 ASD**<br>**2nd Offense = Parent notification + 1 Day of ISS**<br>**3rd Offense = Parent notification + 2 Days of ISS** |
| **VIOLATION** | **CONSEQUENCES** |
| **Indecent Exposure** | **Discipline may vary:**<br>**Parent/Student Meet with Principal + 5 Day OSS**<br>**Parent/Student Meet with Principal + 10 Days OSS + Expulsion hearing before the Board** |
| **VIOLATION** | **CONSEQUENCES** |
| **Insubordination**<br>*Disobedience/Refusing to accept discipline/Violation of Individual School/Classroom rules/ Violation of rules while a substitute teacher is assigned to the classroom.*<br>**After the 1st offense, sleeping in class will be considered Insubordination.* | **<u>Moderate: (Severity of action will determine which step discipline will begin on)</u>**<br>**1st Offense = Parent notification + 1 ASD**<br>**2nd Offense = Parent notification + 2 ASD**<br>**3rd Offense = Parent notification + 1 Day of ISS**<br>**<u>Severe Violation:</u>**<br>**1st Offense = Parent notification + 1 Day of ISS**<br>**2nd Offense = Parent notification + 3 Days of ISS** |
| **VIOLATION** | **CONSEQUENCES** |
| **Persistent tardiness**<br>*Accumulate for the Semester in all classes* | **1st- 4th = Warning**<br>**5th-7th = 1 LD**<br>**8th-10th = 1 ASD**<br>**11+ = 1 Day of ISS or Administration discretion** |
| **VIOLATION** | **CONSEQUENCES** |
| **Physically assaulting a staff member/student/person associated with the District** | **The Board of Education shall expel a student in grade six or above for up to 180 days if the student commits a physical assault against another student on school property, on a school bus or other school related vehicle, or at a school sponsored activity or event.** |
| **VIOLATION** | **CONSEQUENCES** |
| **Pornography** | **<u>Possession:</u>**<br>**1st Offense = Parent notification + Police notification + 3 Days of ISS**<br>**2nd Offense = Parent notification + Police notification + 5 Days of OSS**<br>**3rd Offense = 10 Days OSS + Parent Conference + Police Notification + Possible expulsion hearing before the Board of Education**<br>**<u>Distribution:</u>**<br>**1st Offense = Parent notification + Police notification + 5 Days of OSS**<br>**2nd Offense = 10 Days OSS + Parent Conference + Police Notification + Possible expulsion hearing before the Board of Education** |

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| | **<u>Production:</u>**<br>**1st Offense = 10 Days OSS + Parent Conference + Police Notification + Possible expulsion hearing before the Board of Education** |
| **VIOLATION** | **CONSEQUENCES** |
| **Possession of a weapon**<br>**As defined by the Student Handbook/Board Policy/State Law*<br>***Outside of the defined definition in the Student Handbook/Board Policy/State Law* | ***Weapon = Confiscation + Parent notification + Police notification + 10 days of Out of School Suspension + Expulsion hearing before Board of Education (State Law)**<br>****Weapon = Confiscation + Parent notification + Police notification + up to 10 days of Out of School Suspension + Possible expulsion hearing before Board of Education** |
| **VIOLATION** | **CONSEQUENCES** |
| **Profanity / Obscenity** | **Discipline may vary from the list below: (The severity of the infraction will determine the discipline)**<br>**Warning**<br>**Parent notification + LD**<br>**Parent notification + ASD**<br>**Parent notification + ISS**<br>**ISS/OSS until parent meeting takes place**<br>**Parent notification + Multiple days OSS**<br>**School Board expulsion hearing** |
| **VIOLATION** | **CONSEQUENCES** |
| **Public Displays of Affection (PDA)**<br>*Excessive display of affection = (anything other than holding hands)* | **1st Offense = Parent notification + Written Warning**<br>**2nd Offense = Parent notification + 1 ASD**<br>**Subsequent Offenses = Parent notification + 1 Day of ISS** |
| **VIOLATION** | **CONSEQUENCES** |
| **Receiving Stolen Property** | **<u>Moderate Violation:</u>**<br>**1st Offense = Parent notification + 1 Day of ISS**<br>**2nd Offense = Parent notification + 2-5 days of ISS**<br>**<u>Severe Violation:</u>**<br>**All Offenses = Parent notification + Police notification + 10 Days OSS** |
| **VIOLATION** | **CONSEQUENCES** |
| **Theft**<br>*(Possession of property belonging to others)* | **1st Offense = Parent notification + Police notification + Restitution + 1-5 Days of ISS**<br>**2nd Offense = Parent notification + Police notification + Restitution + 5-10 Days OSS or Expulsion hearing before the Board** |
| **VIOLATION** | **CONSEQUENCES** |
| **Tobacco, Vaping & Paraphernalia**<br>*Zero Tolerance (under the influence, or the possession, use, delivery, transfer or sale of alcoholic beverages, controlled substances, prescription medications, tobacco products, or drug or tobacco paraphernalia, including electronic, vapor, or other substitute forms of cigarettes, clove cigarettes or other lighted smoking devices for burning tobacco or any other substance, look-alike drugs by students, while in school or on school property, such as parking lot, school busses, field trips, or at school sponsored events) Students are forbidden to possess, use or transfer any over-the-counter or prescription* | **1st Offense = Parent notification + Police notification + 5 Days of ISS**<br>**2nd Offense = Parent notification + Police notification + 5 Days of OSS**<br>**3rd Offense = Parent notification + Police notification + 10 Days of OSS** |

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| *medications such as diet aids, stimulants, and sleep aids, counterfeit and look-alike drugs) paraphernalia related to smoking or drugs.* | |
| **VIOLATION** | **CONSEQUENCES** |
| **Unauthorized Entrance**<br>***Admitting Individuals into the building through locked doorways to circumvent the main entrance.***<br>*For safety reasons, school doors are locked Students are not allowed to admit individuals, including other students, to the school. All offenses will be at the discretion of the Administration.* | **1st Offense = Parent notification + 1 ASD**<br>**2nd Offense = Parent notification + 2 ASD**<br>**3rd Offense = Parent notification + 1 Day of ISS** |
| **VIOLATION** | **CONSEQUENCES** |
| **Unauthorized use of school or private property/trespassing** | **Discipline will vary from the list below: (Which step to begin is at the discretion of the administrator)**<br>**Warning**<br>**Parent notification + LD**<br>**Parent notification + ASD**<br>**Parent notification + ISS**<br>**ISS/OSS until parent meeting takes place**<br>**Parent notification + Multiple days OSS**<br>**School Board expulsion hearing** |
| **VIOLATION** | **CONSEQUENCES** |
| **Verbally threatening a staff member/Student/Person Associated with the District** | **Verbal Threats = Required suspension or expulsion up to 180 school days for any student who verbally assaults a school employee, volunteer, or contractor, or who makes a bomb threat or other threat towards school property or activities.** |
| **VIOLATION** | **CONSEQUENCES** |
| **Violation of Personal Property** | **<u>Minor Violation:</u>**<br>**1st Offense = Parent notification + 1 ASD**<br>**2nd Offense = Parent notification + 1 Day of ISS**<br>**<u>Moderate Violation:</u>**<br>**1st Offense = Parent notification + 1 Day of ISS**<br>**2nd Offense = Parent notification + 2 Days of ISS** |

**EQUAL EDUCATION OPPORTUNITY**

The Board of Education complies with all Federal and State laws and regulations, as well as the requirements and regulations of the U.S. Department of Education, with regard to prohibitions against discrimination, including but not limited to the following: Title II, Title IV, Title VI, Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990 and its implementing regulations, the individuals with Disabilities in Education Act (IDEA) and its implementing regulations; the Michigan Mandatory Special Education Act; and the Revised Administrative Rules for Special Education. Bridgman Public Schools is committed to a policy of non-discrimination on the basis of gender, religion, race, color, national origin or ancestry, disability, age, marital status, and/or any other legally protected characteristics in employment, education or any program or activity for which the Board of Education is responsible and/or for which the Board of Education receives financial assistance from the U.S. Department of Education.

If any individual believes he or she has been discriminated against or believes that the District or an employee of the District has inadequately applied the principles and/or regulations of any Federal or State law or regulation, or any requirement or regulation of the U.S. Department of Education, he or she should direct a complaint or request for accommodation to the District's Compliance Officers:
The Board designates the following individuals to serve as the District's "Compliance Officers" (also known as "Civil Rights Coordinators") (hereinafter referred to as the "COs").:

Title IX Coordinator/Compliance:
Hether McIntyre
Business Manager
9964 Gast Road
Bridgman, MI 49106

269-466-0287
hmcintyre@bridgmanschools.com

Title IX Investigators:

Lori Graves
Elementary Principal
3891 Lake Street
Bridgman, MI 49106
269-466-0240
lgraves@bridgmanschools.com

Erik Haskins
Special Education Coordinator
9964 Gast Road
Bridgman, MI 49106
269-466-0287
ehaskins@bridgmanschools.com

Gerald Heath
High School Principal
9964 Gast Road
Bridgman, MI 49106
269-466-0223
gheath@bridgmanschools.com

Title IX Decision Maker:
John Truesdell
Middle School Principal
10254 California Road
Bridgman, MI 49106
269-466-0230
jtruesdell@bridgmanschools.com

Title IX Appeals:
Thomas Reed
Superintendent
9964 Gast Road
Bridgman, MI 49106
269-466-0220
treed@bridgmanschools.com

| Behavior | 1st Time | 2nd Time | 3rd Time |
|---|---|---|---|
| Horseplay: Goofing around or playing that may | 15 sec. Intervention | 15 Sec Intervention | 15 sec. Intervention |
| include grabbing, pushing, shoving, hitting, tripping, name calling where there is no intention to hurt or control | Behavior Referral to office | Behavior Referral | Behavior Referral |
| | Warning | 1 hour detention | 2 hours detention |
| | | | Counselor Visit |
| Teasing another student: | 15 Sec Intervention | 15 Sec Intervention | 15 Sec Intervention |
| "Just Kidding" behaviors, name calling, insulting remarks, spreading nasty rumors, mean notes, playing mean tricks, mean teasing, directed profanity, planned exclusions, shunning, arguing, rude or mean gestures or other behaviors | Behavior Referral | Behavior Referral | Behavior Referral |
| | 1 hour detention | 3 hours detention | 1 day ISS/OSS |
| Intimidation: | Behavior Referral | Behavior Referral | Behavior Referral |
| Electronic misuse and intimidation, threatening, throwing objects | Up to 1 to 2 days ISS/OSS | 2 to 4 days ISS/OSS | 3 to 5 days ISS/OSS |
| | Parent Contact | Parent Contact | Parent Contact |
| Severe Harassment & Intimidation: Based on: | Behavior Referral | Behavior Referral | Behavior Referral |
| Religion, race, color, national origin, age, sex, sexual orientation, disability height, weight, socioeconomic status or by any other distinguishing characteristic | **Up to 3 days ISS/OSS** | 4-5 days ISS/OSS | Maximum 10 days |
| | Possible Police | Possible Police Notification | OSS |
| | Notification | Parent Contact | Possible referral to Superintendent for |
| | Parent Contact | | Expulsion |
| | | | Parent Contact |
| | | | Possible Police Notification |

ISS = In School Suspension

OSS = Out of School suspension

· Consequences assigned may be more severe in any above category based on the seriousness of the infraction.

· The principal/administration has the right to deviate from the above rubric at any time.

· After the third time a student repeats a behavior, school staff and parent design an individual behavior plan. Expectation would be consistent with the standards of ALL students.

· This rubric resets each school year.