



The School District of Menomonee Falls provides parents with an easy and secure way to make student fee payments online. Parents are able to pay with a debit or credit card, or with ECheck for all school fees-including optional fees like yearbook, parking, music rental and more.

ONLINE FEE PAYMENT INSTRUCTIONS

1. Click here: [PowerSchool Parent Portal](#) or visit [fallsschools.org/About Us/Parent-Family information/PowerSchool/Student and Family PowerSchool Login](#).
2. Enter your PowerSchool username and password - if you do not have a username and password then click **CREATE ACCOUNT** and follow the steps on creating a new account.
3. Under Navigation on left-hand side click **BALANCE** (locate the gold coin icon next to - Balance)
4. Click on the top right green button **MAKE A PAYMENT**
5. Select the fees you would like to pay by clicking **ADD TO CART**
 - Click **CONTINUE SHOPPING** (located bottom left) to add additional fees
 - Click **SHOP** located at the top of screen to add additional fees (Example: parking, fundraisers etc.)
6. When your shopping cart is completed and you are ready to process payment click on **CHECKOUT** (located bottom right)
 - You will be asked to login or create a REVTRAK account. This is to ensure your payment information is secure. Please note if you have paid fees online before, you should already have an REVTRAK account created. If you do not have an REVTRAK account, please click **CREATE NEW ACCOUNT** and follow the steps on creating a new account. Once your REVTRAK credentials are imported, REVTRAK & PowerSchool parent login credentials are linked for a single sign-in process moving forward.

For additional assistance or to pay fees with cash/check, please contact the front office at the school your child attends.