



WHO TO SPEAK TO IF YOU HAVE A QUESTION OR CONCERN

Please begin with the first point of contact and then proceed to the next person if your issue wasn't resolved.

Area of Concern	BEGIN HERE	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
CLASSROOM ISSUES INVOLVING AN INDIVIDUAL CHILD (classroom procedures, behavior, grades)							
Kindergarten to Grade 5	Teacher	Assistant Principal	Principal	Karina Baez, Asst. Supt. for Elementary Education	Allison Brown, Superintendent		
Grades 6-12	Teacher	Department Chair	Assistant Principal	Principal	Michael Goldspiel, Asst. Supt. for Secondary Education	Allison Brown, Superintendent	
CURRICULUM & INSTRUCTION (subject matter, teaching, supplies, behavior, grades)							
Kindergarten to Grade 5	Teacher	Assistant Principal	Principal	Karina Baez, Asst. Supt. for Elementary Education	Allison Brown, Superintendent		
Grades 6-12	Teacher	Department Chair	Assistant Principal	Principal	Michael Goldspiel, Asst. Supt. for Secondary Education	Allison Brown, Superintendent	
SCHOOL PERSONNEL CONCERNS							
All Schools	Assistant Principal	Principal	Human Resources	Allison Brown, Superintendent			
SPECIAL EDUCATION/PUPIL PERSONNEL SERVICES							
Kindergarten to Grade 5	Teacher	Rachel Barshak, Asst. Dir. of PPS	Cindy Samide, Director of PPS	Assistant Principal	Principal	Karina Baez, Asst. Supt. for Elementary Education	Allison Brown, Superintendent
Grades 6-12	Teacher	Marnie Cohen, Asst. Dir. of PPS	Cindy Samide, Director of PPS	Assistant Principal	Principal	Michael Goldspiel, Asst. Supt. for Secondary Education	Allison Brown, Superintendent
MEDICAL CONCERNS							
Kindergarten to Grade 5	School Nurse	Rachel Barshak, Asst. Dir. of PPS	Cindy Samide, Director of PPS	Assistant Principal	Principal	Allison Brown, Superintendent	
Grades 6-12	School Nurse	Marnie Cohen, Asst. Dir. of PPS	Cindy Samide, Director of PPS	Assistant Principal	Principal	Allison Brown, Superintendent	
COUNSELING CENTER (Scheduling, college application process, overall student well-being)							
Kindergarten to Grade 5	School Social Worker	Building Principal	Karina Baez, Asst. Supt. for Elementary Education	Allison Brown, Superintendent			
Grades 6-12	School Counselor or Social Worker	Tanya Baptiste, Director of Guidance	Building Principal	Michael Goldspiel, Asst. Supt. for Secondary Education	Allison Brown, Superintendent		
ATHLETICS							
All Schools	Coach	Michael Brostowski, Director of Physical Education & Athletics	Assistant Principal	Principal	Allison Brown, Superintendent		
RESIDENCY (registration of new students)							
All Schools	Laura Jones, District Registrar	Cindy Samide, Director of PPS	Edward Joyce, Assistant Business Administrator	Allison Brown, Superintendent			
TRANSPORTATION (pickup, routes)							
All Schools	Dalton Samuels, Head of Transportation	Edward Joyce, Assistant Business Administrator	Susan Warren, Asst. Supt. for Business & Administration	Allison Brown, Superintendent			
OTHER TRANSPORTATION CONCERNS (behavior on school buses)							
Kindergarten to Grade 5	Bus Driver	Assistant Principal	Principal	Dalton Samuels, Head of Transportation	Karina Baez, Asst. Supt. for Elementary Education	Allison Brown, Superintendent	
Grades 6-12	Bus Driver	Assistant Principal	Principal	Dalton Samuels, Head of Transportation	Michael Goldspiel, Asst. Supt. for Secondary Education	Allison Brown, Superintendent	
BUDGET & BUSINESS OPERATIONS							
All Schools	Susan Warren, Asst. Supt. for Business & Admin.	Allison Brown, Superintendent					
FOOD SERVICES							
All Schools	Dawn Piteo, School Lunch Manager	Edward Joyce, Assistant Business Administrator	Allison Brown, Superintendent				
FACILITIES							
All Schools	Thomas Szajkowski, Asst. Supt. for Admin. & Special Projects	Susan Warren, Asst. Supt. for Business & Administration	Allison Brown, Superintendent				
SECURITY							
All Schools	Keith Macias, Security Consultant	Susan Warren, Asst. Supt. for Business & Administration	Allison Brown, Superintendent				