

SCHOOL BOARD MEETING

Friday, June 26, 2026 at 10:00 am

MINUTES

I. REGULAR MEETING CALLED TO ORDER at 10:00am – Roll Call, Flag Salute

All regular and special meetings of the board at which a final action is taken, or formal public testimony is accepted, except executive sessions or emergency meetings, will be audio recorded.

Attendance: Michelle Matheson, Mike Reynolds, Summer Ventura, Mary Fickett, Rhonda Burell and non-voting Secretary to the Board: Superintendent Patricia Beathard

II. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

Casey Bringham – thank you for the bathroom wall & concerned about teacher certifications

Allen Simmons – asked Mike to read the email his wife sent regarding board meeting times and grade level/classroom structure

Jodi Jaske – Concern about RIF process and salaries, particularly as compared to what she considers a required 3.7% cost of living adjustment

Yvette Reynolds – complaints at 4H about RIF

Rebecca Small – Why was board meeting time changed? Concerned about the RIF process.

Myra Shock – Thanks Jacob Rember for his work in the area of special education

Ken Shock – Asks board members & superintendent about complaints regarding a staff member. All reported none. Discussed the positive impact of grants on property taxes.

Trey Beathard – Concerned about negativity and confidentiality.

III. APPROVAL OF AGENDA (H000)

Mary Fickett made a motion to approve the agenda as presented. Michelle Matheson seconded the motion. Motion carried.

IV. APPROVAL OF MINUTES

- a. May 26, 2026 Minutes will be provided at the July meeting

V. FINANCIAL REPORT

- a. Budget Status Report - Cash Basis (H001)
 b. Cash Flow Spreadsheet (H002a)
 i. Expense by NCES Codes (H002b)
 c. AP Invoice Spreadsheet (H003)
 d. Enrollment (H004)

Debi Johnson gave the financial report.

VI. CONSENT AGENDA – Mike asked to move items e, g, h, and i to Action Items with Discussion –

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment. In addition, Payroll Vendor warrant numbers 4650689–4650693 in the amount of \$35,013.72 were approved. There were no warrants issued to Employees.

- a. Approve Payroll:

May 2026 Final Payroll		\$112,877.88
Employee Warrants	No Employee Payroll Warrants	
Vendor Warrants	4650689–4650693	\$35,013.72
June 2026 Preliminary Payroll		\$119,125.00

- b. Approve Anticipated Accounts Payable Vouchers:

GF AP Warrants	4602752–4602757	\$6,025.86
AP ACH	9000001859–9000001862	\$7,887.51
GF AP Warrants	4602758–4602768	\$8,502.96
VOID		-\$0.42

\$22,415.91

- c. Pre-approve for release before next Board meeting:

- i. General Fund early AP Vouchers for next month: phones, utilities, copier lease, Amazon Capital, credit card, ~~F2S produce~~, and ACH reimbursements& payments (including OESD, est. \$7,500.00)
- d. Approve Policies – Personnel Series
 - i. 5000 – Recruitment & Selection of Staff (encouraged) (H01)
 - ii. 5006 – Certification Revocation (encouraged) (H02)
 - iii. 5020 – Collective Bargaining (discretionary) (H03)
 - iv. 5021 – Conflicts Between Policy & Bargaining Agreements (discretionary) (H04)
 - v. 5050 – Contracts (critical) (H05)
- ~~e. Approve order of science instructional materials (H06), plus tax~~
 - ~~i. moved to action item with discussion~~
- f. Approve applying 2.6% (IPD) to certified salary schedule (H07a) and classified wage rate (H07b) and adjust contract language to reflect 26-27 salary. (H08a&b)
- ~~g. Approve non-represented wage rate, which is also increased by IPD (H09)~~
 - ~~i. moved to action items with discussion.~~
- ~~h. Approve teacher contracts moved to action items with discussion~~
 - ~~i. Kaye (H10a)~~
 - ~~ii. Rember (H10b)~~
 - ~~iii. Small (H10c)~~
- ~~i. Application for Conditional K-8 Certificate for Jacob Rember~~
 - ~~i. moved to action items with discussion~~
 - ~~ii. The required PESB (Professional Education Standard Board) and OSPI (Office of the Superintendent of Public Instruction) process has been fully approved, and a K-8 conditional certificate is not required.~~
- j. Accept Robin Springer's resignation effective September 30, 2026 (H11)
- k. Approve annual detailing of the buses, \$4,800 maximum, from Transportation funding

Mary Fickett made a motion to approve the consent agenda as presented with the noted modifications. Rhonda Burell seconded the motion. Motion carried.

VII. ACTION ITEMS WITH DISCUSSION

- a. Approve an additional 0.4 teaching position
or
Approve ½ day substitute expense through the month of September
(\$89/day for 19 days or \$1,672)

Mary Fickett made a motion to approve the substitute expense. Michelle Matheson seconded the

motion. Motion carried.

- b. Approve the hire of a teacher who was subject to RIF to fill the TK-2 position vacated by Julie McEdwards and the additional 0.4, if approved, using the current contract template

Rhonda Burell made a motion to authorize the hiring of a teacher to replace Julie McEdwards' position from one of the teachers who were RIF'd at 0.6. Mary Fickett seconded the motion. Motion carried.

- c. Formerly Consent Agenda e. Approve order of science instructional materials (H06), plus tax

Rhonda Burell made a motion to approve the order of science instructional materials plus tax. Mary Fickett seconded the motion. Motion carried.

- d. Formerly Consent Agenda g. Approve non-represented wage rate, which is also increased by IPD (H09)

Mike Reynolds made a motion to approve the non-represented wage rate. Michelle Matheson seconded the motion. Motion carried.

- e. Formerly Consent Agenda h. Approve teacher contracts
 - i. Kaye (H10a)

Mary Fickett made a motion to approve the teacher contract for Kaye. Michelle Matheson seconded the motion. Motion carried.

- ii. Rember (H10b)

Mary Fickett made a motion to approve the teacher contract for Rember. Michelle Matheson seconded the motion. Approved 3-2. Motion carried.

- iii. Small (H10c)

Mary Fickett made a motion to approve the teacher contract for Small. Michelle Matheson seconded the motion. Motion carried.

- ~~f.~~ Formerly Consent Agenda i. Application for Conditional K-8 Certificate for Jacob Rember

- i. The required PESB (Professional Education Standard Board) and OSPI (Office of the Superintendent of Public Instruction) process has been fully approved, and a K-8 conditional certificate is not required.

Mary Fickett made a motion to submit an application for a conditional K-8 certificate for Jacob Rember. Michelle Matheson seconded the motion. Aye 3, Opposed 2. Motion carried.

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. Construction update
- b. Need to post:
 - i. Custodian – not benefits eligible
 - ii. Grant-funded counselor
 - iii. Bus driver
- c. Next board workshop for 26-27 budget discussion/planning
 - i. Any time July 6 or 7
 - 1. July 7 at 5:00
- d. Jacob Rember recognition
 - i. Brinnon was the only school district in the region to come through the special education audit through the State Auditor’s Office with no findings and was recognized by OESD114 (H12)
 - ii. Jacob is working to assist neighboring district with special education reporting (H13)
- e. Picture day for Mary Fickett
- f. First Read 6110 - Video Surveillance – School district attorney review included (H14)
- g. Upcoming Dates
 - i. August 18-21 staff back
 - ii. August 20 - Meet the Teacher
 - iii. August 24 First Day of School

IX. BOARD MEMBERS REPORTS

X. ADJOURNMENT

Mary Fickett made a motion to adjourn the meeting at 11:30am. Rhonda Burell seconded the motion. Motion carried.

Approval: _____
Summer Ventura, School Board President

Date: 7/28/26

Approval: _____
Patricia Beathard, Secretary to the Board

Date: 7/28/26