

SCHOOL BOARD MEETING

Tuesday, May 26, 2026 at 6:00pm

MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:00pm – Roll Call, Flag Salute

All regular and special meetings of the board at which a final action is taken, or formal public testimony is accepted, except executive sessions or emergency meetings, will be audio recorded.

Attendance: Michelle Matheson, Mike Reynolds, Summer Ventura, Mary Fickett, Rhonda Burell and non-voting Secretary to the Board: Superintendent Patricia Beathard

II. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

- Trey Beathard supports restroom model
- Yvette Reynolds wish for town hall meeting and board to address concerns

III. APPROVAL OF AGENDA (H000)

Mary Fickett made a motion to approve the agenda as presented. Rhonda Burrell asked to remove VII Action Item with discussion regarding restrooms. Mike Reynolds seconded the removal of VII Action Item. Those in favor 2, those nayed 3. Removal of VII Action Item failed. Michelle Matheson seconded the motion to approve the agenda as presented. Those in favor 3, those nayed 2. Motion carried.

IV. APPROVAL OF MINUTES

- a. April 28, 2026 Workshop Minutes (H000.1)

Mary Fickett made a motion to approve the board workshop meeting minutes as presented. Michelle Matheson seconded the motion. Motion carried.

- b. April 28, 2026 Minutes (H000.2)

Mary Fickett made a motion to approve the board meeting minutes as presented. Michelle Matheson seconded the motion. Motion carried.

V. FINANCIAL REPORT

- a. Budget Status Report - Cash Basis (H001)
- b. Cash Flow Spreadsheet (H002a)
 - i. Expense by NCES Codes (H002b)
- c. AP Invoice Spreadsheet (H003)
- d. Enrollment (H004)

Debi Johnson gave the financial report.

VI. CONSENT AGENDA

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment. In addition, Payroll Vendor warrant numbers 4650682 – 4650686 in the amount of \$35,076.63 were approved. There were no warrants issued to Employees.

a. Approve Payroll:

April 2026 Final Payroll		\$118,085.71
Employee Warrants	No Employee Payroll Warrants	\$0.00
Vendor Warrants	4650682 - 4650686	\$35,076.63
May 2026 Preliminary Payroll		\$113,918.201

b. Approve Accounts Payable General Fund Vouchers:

GF AP Warrants	4602732-4602737	\$2,279.13
AP ACH	9000001806- 9000001811	\$5,249.64
GF AP Warrants	4602738-4602751	\$33,667.69

\$41,196.46

c. Pre-approve for release before next Board meeting:

- i. General Fund early AP Vouchers for next month: phones, utilities, copier lease, Amazon Capital, credit card, ~~F2S produce~~, and ACH reimbursements & payments (including OESD, est. \$6,975)

d. Accept resignation of Julie McEdwards (H01)

Mary Fickett made a motion to accept the consent agenda as presented. Michelle Matheson seconded the motion. Motion carried.

VII. ACTION ITEM WITH DISCUSSION

- a. Approve the following addition to the current board approved restroom model (H02)
 - i. Add a sturdy pocket wall that will divide the 2 sections of the restroom, allowing boy/girl privacy that is comparable to our current model

Mary Fickett made a motion to approve the addition of a permanent wall to the current board approved restroom model. Rhonda Burell seconded the motion. Motion carried.

- b. Approve Washington Reading Corps members placements for 2026-2027
 - 1. Grant was approved – same program title (Academic Tutor) and number as last year and up to 5 members
 - 2. Cost - \$9,500 per member (up from \$7,000 in 25-26)
 - 3. We currently have 4 WRC members
 - a. 3 wish to return
 - b. 1 may live too far away to return

Rhonda Burrell made a motion to approve three Washington Reading Corps members placement. Possibly will add 1 or 2 more in June. Michelle Matheson seconded the motion. Motion carried.

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. New Board Photo – group and individual
- b. Teacher contracts will be moved to June
- c. Why use WSSDA (Washington State School Directors’ Association) model policies?
 - i. Legal compliance: WSSDA updates model policies when state laws or court rulings change, helping districts stay current on legal requirements
 - ii. Reduced legal risk: Using policies already reviewed for legal viability lowers the chance of adopting language that conflicts with state or federal law.
- d. First Read Policies – Personnel Series
 - i. 5000 – Recruitment & Selection of Staff (encouraged) (H03)
 - ii. 5006 – Certification Revocation (encouraged) (H04)
 - iii. 5020 – Collective Bargaining (discretionary) (H05)
 - iv. 5021 – Conflicts Between Policy & Bargaining Agreements (discretionary) (H06)
 - v. 5050 – Contracts (critical) (H07)
- e. Thank you Brinnon PTO for funding two field trips!
 - i. Twisters for TK – 2nd
 - ii. 8th Grade Field trip to SkyZone and King’s Wok Buffet
- f. Upcoming Dates
 - i. May 29th 8th Grade Field Trip to SkyZone and King’s Wok
 - ii. June 3rd and 10th Outdoor Education for grades 3rd-8th at the Maritime Museum in Port Townsend
 - iii. June 5th Fun Friday!
 - iv. June 9 at 6:00pm 8th Grade Promotion

- v. June 11th Field Day
- vi. June 12th Awards Assembly and Last Day of School
- vii. Board workshop – budget
 - 1. 5:00pm before the June 23 board meeting for a review of the rough draft of the 26-27 budget
 - a. Time will be 4:00pm

Superintendent Beathard gave the status of the school.

IX. BOARD MEMBERS REPORTS

- a. Review Stage Curtain Fundraising status and estimates
 - i. BLS \$7,993.50 (H08)
 - ii. Stagecraft Industries \$12,800.00 (H09)
 - iii. Hertz Furniture \$12,337.11 (H10)

Rhonda Burrel gave a review of the stage curtain fundraising status and estimates. Stagecraft Industries will be added to the July agenda as an action item.

- b. Update on JCEP (Jefferson County Educational Partnership) meeting on 5/18/26

Summer Ventura gave an update on JCEP.

X. EXECUTIVE SESSION

- a. Discuss the performance of a public employee

The executive session is estimated to take 60-90 minutes. The executive session began at 7:13pm and ended at 9:06pm.

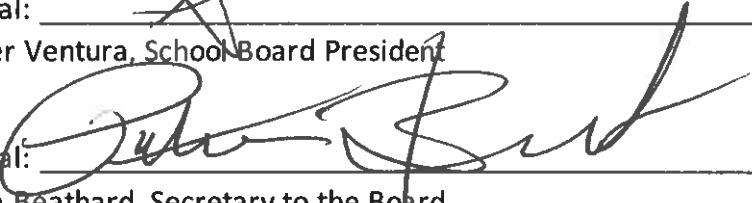
XI. ADJOURNMENT

Mary Fickett made a motion to adjourn the meeting at 9:07pm. Michelle Matheson seconded the motion. Motion carried.

Next school board meeting will be held June 23, 2026 in room 6 at 6:00pm. There will be a board budget workshop held at 4:00pm.

Approval: 
Summer Ventura, School Board President

Date: 7/28/26

Approval: 
Patricia Beathard, Secretary to the Board

Date: 7/28/26