

# SCHOOL-PARENT COMPACT

Ella B. Allen Elementary School

## Parent and Family Engagement Policy

*Pending approval by Allen's SSC on October 20, 2026*

2.0 With approval from the local governing board, *Ella B. Allen Elementary School* has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b] [1-4])

*Ella B. Allen Elementary School jointly develops the Parent and Family Engagement Policy and School Family Compact through the School Site Council. A Title I Annual Parent Meeting is held at the beginning of the school year to share information about Title I, the programs at the school, and how parents can provide input into this policy and the compact. The Parent and Family Engagement Policy are distributed during the first quarter of the school year at the Parents Place at Allen (Allen's version of Coffee with the Principal), School Site Council, ELAC, and at the fall Parent-Teacher Conferences. Additionally, the Parent and Family Engagement Policy and School-Family Compact is distributed to parents via Finals site, Class Dojo and is posted on the school website found in the Allen News tab (<https://allen.cvesd.org/allen-news>) and embedded in the Family Handbook.*

### 2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Ella B. *Allen Elementary School* shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1]).

*The Title I Annual Parent Meeting takes place during the first ELAC meeting in August at the beginning of each new school year. Additionally, information regarding Title I is also presented at the first Parents Place at Allen. A copy of the Title I Annual Parent Meeting presentation is also available on the school's website found in the Allen News.*

b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child-care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

*Ella B. Allen Elementary School offers monthly the Parents Place at Allen Elementary coffee chats in the morning, monthly hybrid (in-person or virtual) School Site Council meetings in the afternoons, and monthly hybrid (in-person or virtual) ELAC meetings. Additionally, parent education workshops may be offered in the evenings once per quarter. Childcare is provided for in-person parent meetings after school.*

c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

*Parents have the opportunity to participate in the School Site Council to assist in the development of the School Plan for Student Achievement (or SPSA). Five parents/community members are elected to serve on the SSC as educational partners in our school plan as well as in development in the School Parent and Family Engagement Policy and the School-Parent Compact.*

d) The school provides parents of participating children with the following:

i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

*This information is presented at Curriculum Night and the first of the Parents Place at Allen Elementary of the school year. The Title I Annual Parent Meeting presentation is also available on our school website.*

ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

*This information is presented at Curriculum Night and at the first of the Parents Place at Allen Elementary of the school year. Teachers also provide a more detailed explanation of grade level curriculum and assessments during their classroom Curriculum Night presentations and during Parent-Teacher Conferences.*

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as possible. (20 U.S.C. § 6318[c][4][C])

*A calendar of SSC meetings, ELAC meetings, the Parents Place at Allen Elementary, and parent workshops will be provided to parents on a quarterly basis to provide opportunities for parent participation and input regarding the education of their children. This information is also posted on the school website found in the Allen News.*

- e) If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

*Educational Partner Involvement is a critical component of the School Plan for Student Achievement, and input is documented on the plan prior to submitting local board approval. Parents can provide input during monthly SSC meetings and monthly ELAC meetings throughout the school year.*

## 2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

*Title I programs and services provided to students at Ella B. Allen Elementary School include After School Clubs through ELOP, an EL-IA to support language acquisition, 1:1 devices for all students in grades 2-6, a part-time school counselor, and supplemental instructional materials such as diverse classroom libraries and family literacy books for at-home use.*

- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

*Parent workshops and training that may be offered include Family Literacy, How to Help Your Child with Homework, Supporting Language Acquisition at*

*School and Home, Social Emotional Support for School and At Home, and Understanding Conceptual Math. Additional workshops based on parent input may also be provided.*

- c) The school educates teachers, specialized instructional support personnel, Principal, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

*Frequent, open, two-way communication between school staff and parents is an expectation and is communicated regularly during School Site Council, ELAC, the Parents Place at Allen Elementary, and Parent-Teacher Conferences. The school uses the new CVESD Mobile App, Class Dojo, Allen News, email, and other forms of 2-way communication to support families.*

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

*Ella B. Allen Elementary School utilizes Title I Parent Participation funds to support programs that encourage parent involvement. For example, parents of English Learners are encouraged to attend our local Mini-CABE Conference every year, and guest speakers are funded to provide valuable parenting workshops.*

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

*A calendar of SSC meetings, ELAC meetings, the Parents Place at Allen Elementary, and parent workshops will be provided to parents on a quarterly basis to provide opportunities for parent participation and input regarding the education of their children. Interpretation in Spanish, and any other language as needed, is provided to provide access to the content and information. This information is also posted on the new CVESD Mobile App, Allen News, and district website.*

- f) The school provides other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

*Parents are welcome to have meetings and conferences with school administration and their classroom teacher upon request, and staff is asked to reach out to parents to encourage involvement for classroom activities,*

*field trips, projects, and support regarding their child's learning and progress. Parents are invited to volunteer at the school.*

### **2.3 Accessibility**

In carrying out the parent and family engagement requirements of Title I, Part A, *Ella B. Allen Elementary School*, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

*All communication to parents is provided in English and Spanish, and interpretation services are provided in Spanish and other languages as needed during parent meetings, workshops, IEP meetings, and parent-teacher conferences. Handouts and materials from parent workshops and training are also provided in English and Spanish to ensure accessibility to our parent community. Other accommodations, such as American Sign Language, amplified audio, etc. will also be provided as needed to ensure that parents have access to the content and information.*

### **2.4 School-Parent Compact**

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

*Ella B. Allen Elementary School uses state and district-adopted curriculum aligned to the California State Standards to provide high-quality instruction. Materials and resources are available in each classroom, and online instructional resources such as Benchmark Universe, iReady Math, TWIG Science, Achieve 3000, Studies*

*Weekly Social Studies and DIBELS mCLASS are also accessed by students during the school day. Parents are encouraged to volunteer during literacy and math rotations to support their child in academics. During Parent Teacher Conferences, IEP meetings, 504 plan meetings, and Student Study Team meetings, parents are provided the opportunity to collaborate with the teacher in making decisions and goals related to their child's learning and progress.*

b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

*The School-Parent Compact is shared and discussed with parents during the fall Parent-Teacher Conference. At this conference, the teacher shares baseline data in reading and math as well as progress on goals for their child to meet the challenging state standards. Parents walk away with a Student Success Action Plan that specifies how the school, parent, and student will work together to achieve goals. Parents and legal guardians are also invited to participate in Spring Parent-Teacher Conferences at the school that are student-led.*

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

*Quarterly progress updates and report cards are provided to parents via paper copies sharing timely academic growth in language arts and math. Specifically for grades 2-6, Lexile is reported to ensure that parents know where their child is at all times in relation to Lexile goals.*

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

*Parents make appointments to meet with their classroom teacher to discuss their child's progress in school and are able to observe in the classroom alongside the school Principal. A volunteer onboarding session is provided quarterly to encourage and support parents in being active in their child's classroom.*

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

*Various forms of communication to include phone calls, after school meetings, email, the new CVESD Mobile App, and Class Dojo are utilized to ensure regular, two-way communication between school, staff, and parents. Class Dojo and other forms of communication have translation abilities embedded for English and Spanish. Interpretation and translation services will be provided as needed to ensure that parents and family members can understand the information being provided and can ask questions and provide input regarding their child.*

*\*The parent and family engagement policy review is done as part of the annual review of the School Plan for Student Achievement (SPSA).*

*\*\*The policy must be updated periodically to meet the changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*

*Learning takes place when there is a combination of effort, interest, and motivation. As we are committed to your child's progress in school, we are going to do our best to promote his/her achievement. This agreement is our promise to work together. We believe this agreement can be fulfilled with a unified effort between students, parents, teachers, and the principal. Together we can improve teaching and learning.*

# SCHOOL-PARENT COMPACT

Ella B. Allen Elementary School

## Parent and Family Engagement Policy

As a STUDENT, I pledge to:

- Showcase our school's core values (Caring, Honesty, Perseverance, Respect, & Responsibility) and S.O.A.R. Expectations (Stay Safe, Open Hearts and Minds, Always Kind, Respectful and Responsible).
- Follow school and classroom rules.
- Arrive to school prepared to learn.
- Work as hard as I can on my school assignments.
- Ask my teacher questions when I do not understand something.
- Share and discuss my classroom work with my parents.
- Visit my school library or classroom library at least once a week.
- Limit my TV watching and read books instead.
- Befriend my peers and not bully others.

As a PARENT, I pledge to:

- Reinforce our school's core values (Caring, Honesty, Perseverance, Respect, & Responsibility) and S.O.A.R. Expectations (Stay Safe, Open Hearts and Minds, Always Kind, Respectful and Responsible).
- Send my child to school regularly and on time.
- Reinforce school and classroom rules.
- Provide necessary materials to support my child's learning.
- Encourage good study habits and provide time and a place for quiet study.
- Participate in school activities or meetings at least once a month.
- Talk with my child about his/her school activities every day.
- Communicate with my child's teacher and school staff on a regular basis.
- Encourage my child to read and be a role model by reading myself.

As a TEACHER, I pledge to:

- Reinforce our school's core values (Caring, Honesty, Perseverance, Respect, & Responsibility) and S.O.A.R. Expectations (Stay Safe, Open Hearts and Minds, Always Kind, Respectful and Responsible).
- Provide a safe, positive, and healthy learning environment for the students.
- Provide motivating and interesting learning experiences in my classroom.
- Reinforce school and classroom rules.
- Explain my expectations, instructional goals, and grading systems to students and parents.

- Communicate regularly to students and parents about the expectations for homework, class work, and behavior.
- Communicate and cooperate with each parent to ensure the best education possible.
- Encourage students to do their best.

As a Principal, I pledge to:

- Reinforce our school's core values (Caring, Honesty, Perseverance, Respect, & Responsibility) and S.O.A.R. Expectations (Stay Safe, Open Hearts and Minds, Always Kind, Respectful and Responsible).
- Reinforce school and classroom rules.
- Create a welcoming environment for students, parents, and visitors.
- Ensure a safe and orderly learning environment.
- Communicate to students and parents about the school's mission and goals.
- Encourage a strong partnership between parent, student, and staff.
- Encourage parent involvement.
- Act as the instructional leader by supporting teachers in their classrooms.
- Provide appropriate in-services and training for teachers and parents.

## HOME/ SCHOOL COMPACT

### Ella B. Allen Elementary School

Most importantly, we promise to help each other carry out this agreement.

Student First and Last Name \_\_\_\_\_

Homeroom \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Teacher's Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_

\*For a complete copy of Allen's *Parent Involvement Policy*, please view the Allen website or inquire at the school office.