



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Regular Board Meeting of May 6, 2026

5:30 p.m. Closed Session

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Walker called the meeting to order at 5:37 p.m.

Roll Call:

Trustee Walker – Aye

Trustee Speck – Aye

Trustee Prusso – Aye

2. PUBLIC COMMENT – None

3. ADJOURN TO CLOSED SESSION

A. Discipline/Dismissal/Release (*Government Code, §45195*)

B. Public Employee Performance Evaluation (*Government Code, §54957*)

Title: Superintendent

4. RECONVENE IN OPEN SESSION – 6:05 p.m.

A. Pledge of Allegiance

B. Approval of the Agenda

Superintendent Duncan shared that Information/Action Item B., First and Final Reading of the CSBA Recommended Revisions of Tri-Valley Regional Occupational Program Board Policies, Board Policy 5141: Health Care and Emergencies, was not legible when posted, but provided a corrected version at the meeting. The Board approved the agenda with the amended item.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Speck	Walker	3	0	0	0

C. Announcement of Any Reportable Action Taken in Closed Session - No action taken during closed session.

5. PUBLIC COMMENT - None

6. CONSENT CALENDAR – MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Walker	Speck	3	0	0	0

A. Approval of the Minutes from the Regular Board Meeting of March 11, 2026

The Board approved the minutes from the March 11, 2026, Board Meeting.

B. Approval of the Bill and Salary Report – March 1 – April 30, 2026

The Board approved the Bill and Salary Reports, which show the District's operating and salary

expenditures for the period noted.

C. Approval of the Purchase Order Summary – March 1 – April 30, 2026

The Board approved the Purchase Order Summary which show the encumbrances of District funds for the period noted.

D. Approval of Donations

The Board approved the donations received through April 30, 2026.

7. DEFERRED CONSENT ITEM/S – None

8. INFORMATION / ACTION ITEMS

A. 2026 – 2027 Draft Master Schedule – Information

Superintendent Duncan provided an update on the Master Schedule for the 2026 - 2027 school year.

B. 2026 – 2027 Board Meeting Calendar – Action

Superintendent Duncan presented the preliminary 2026 - 2027 Board Meeting Calendar.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Speck	Walker	3	0	0	0

C. Approval of Personnel Document of May 6, 2026 – Action

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Speck	Walker	3	0	0	0

D. First and Final Reading of the CSBA Recommended Revisions of Tri-Valley Regional Occupational Program Board Policies – Information/Action

The Board will consider approval of the CSBA'S recommended revisions, additions, and deletions to the Tri-Valley Regional Occupational Program (TVROP) Board Policies:

1. Regulation 1114: District-Sponsored Social Media
2. Regulation 1340: Access To District Records
3. Policy 1445: Response To Immigration Enforcement
4. Regulation 1445: Response To Immigration Enforcement
5. Policy 2120: Superintendent Recruitment And Selection
6. Regulation 3440: Inventories
7. Policy 3515: Campus Security
8. Policy 3515.4: Recovery For Property Loss Or Damage
9. Regulation 3515.4: Recovery For Property Loss Or Damage
10. Policy 4119.21: Professional Standards
11. Exhibit 4119.21-E(1): Professional Standards
12. Policy 4119.24: Maintaining Appropriate Adult-Student Interactions
13. Policy 4219.21: Professional Standards
14. Policy 4319.21: Professional Standards
15. Policy 4319.24: Maintaining Appropriate Adult-Student Interactions
16. Policy 5000: Concepts And Roles
17. Policy 5020: Parent Rights And Responsibilities
18. Regulation 5020: Parent Rights And Responsibilities
19. Policy 5113: Absences And Excuses
20. Regulation 5113: Absences And Excuses
21. Policy 5125: Student Records

22. Regulation 5125: Student Records
23. Policy 5125.1: Release Of Directory Information
24. Regulation 5125.1: Release Of Directory Information
25. Exhibit 5125.1-E(1): Release Of Directory Information
26. Policy 5141: Health Care And Emergencies
27. Regulation 5141: Health Care And Emergencies
28. Regulation 5141.4: Child Abuse Prevention And Reporting
29. Regulation 5142: Safety
30. Policy 5145.13: Response To Immigration Enforcement
31. Regulation 5145.13: Response To Immigration Enforcement
32. Policy 5145.2: Freedom Of Speech/Expression
33. Regulation 5145.2: Freedom Of Speech/Expression
34. Policy 5145.3: Nondiscrimination/Harassment
35. Regulation 5145.3: Nondiscrimination/Harassment
36. Policy 5145.7: Sexual Harassment
37. Regulation 5145.7: Sexual Harassment
38. Regulation 5145.71: Title IX Sexual Harassment Complaint Procedures
39. Bylaw 9011: Disclosure Of Confidential/Privileged Information
40. Bylaw 9310: Board Policies
41. Bylaw 9320: Meetings And Notices
42. Bylaw 9320.1: Remote Meetings and Attendance
43. Bylaw 9321: Closed Session
44. Bylaw 9322: Agenda/Meeting Materials
45. Bylaw 9323: Meeting Conduct

Trustee Speck asked for clarification regarding Regulation 5141, AED responsibilities and whether TVROP instructors working on multiple campuses are informed of AED locations.

Superintendent Duncan shared that our teachers go to the Professional Development of their districts and that is where they would get the training.

Suzanne Smith stated that TVROP instructors are included in district professional development and staff communications on the school campus listserv.

Trustees discussed the wording in regards to Regulation 5141 and whether the language clearly identified the responsibility of member district for AED compliance requirements. The revisions included changing the wording to, "The Member District Superintendent or designee shall ensure that any AED placed at their school site complies with Health and Safety Code 1797.196."

The Board approved the CSBA Board Policies and Regulations, including the agreed-upon edit to Regulation 5141.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Speck	Walker	3	0	0	0

9. CORRESPONDENCE

- Letter from Alysse Castro, Superintendent, Alameda County Office of Education, Positive Certification of the 2025 - 2026 Second Interim Budget report.

10. SUPERINTENDENT'S REPORT

Superintendent Duncan reported on recent meetings, activities or legislation.

Customer Service:

- As PUSD transitioned mid-year without a Director of CTE, Julie Duncan worked closely with Glen Sparks to offer support on LEA Apprenticeship relationships, current programs and grant initiatives. Suzanne

Smith's expertise was also called upon in the selection process for the new Assistant Director position

- Continued to work with Bay Area LEEDS, April Treece, to facilitate the marketing, registration, and promotion of Teacher Externships. This year as part of the externships, teachers are being offered placement with new partners at Maas Brothers, Omron, Lam Research, and East Bay Regional Parks to name a few. Many of these connections occurred through the outreach gained through Manufacturing Day
- TVROP coordinated the travel, registration and hosted a dinner at the Educating for Careers Conference for 43 Tri-Valley Administrators, teachers, contractors, staff and alumni students with K12 SWP Round 6 funding

Programs:

- Named Alysa Oliver, Medical Occupations and Intro to Health Careers instructor, as our 2026-2027 Teacher of the Year
- Our District Office team has worked diligently with our Member Districts to distribute the Draft Master Schedule and all the detailed components, including the list of students that need to be hand scheduled into application and non-application courses
- Suzanne Smith, along with administrators and counselors from around the Member Districts, completed well over 250 Middle College interviews
- Athena Duran coordinated and held orientation nights for our application courses in Nursing, Medical Occupations, and the Criminal Justice Academy
- DECA Chapters competed in the ICDC Event in Atlanta with over 26,000 national and international competitors. This was one of our most successful showings, with Dublin placing in the top three for the first time, while Amador and Foothill took home 1st place and 3rd place awards. Granada had competitors until the last day for the first time in chapter history
- A free Summer CNA Academy for 11 students will be offered again in partnership with ITV, Bay Area K16 Collaborative, Tri-Valley Career Center, and the Bay Area CNA School. We are completing the registration of those 11 students at all Alt. Ed. Sites.
- Amy Brown presented with alumni students and Zoe Zannis at the Educating for Careers Conference, showcasing the Middle College Program
- In partnership with Napa County Office of Education, four staff members completed 30 hours of AI professional development and became certificated train the trainers and will be teacher leaders training colleagues in the implementation of AI into their classrooms over the course of this next school year
- Suzanne Smith and Bay Area LEEDS hosted Best Day for 22 teachers with seven industry partners of which five were brand new
- Athena Duran completed renewal of all our articulation agreements with Las Positas College and has a potential opportunity to receive articulation credit for our business courses
- Julie Duncan worked with industry manufacturers to host Manufacturing Day on April 17th for over 140 students at Mr. Plastics, Omron, Gillig, Wente, CGA Packaging, and Maas Brothers. Manufacturing day ended with lunch and a tour at Las Positas College Advanced Manufacturing Facility
- Joelle Glushenko, along with Zoe Zannis and Meredith Dorado, hosted and celebrated the yearlong WIOA Mentor Program with Alt Ed Schools this week
- Amy Brown finished registering 140 students for Middle college 2026-2027 school year and welcomed 71 new students to campus
- Will host our final Staff In-Service of the year next Wednesday, May 13th, wrapping up our series on *Maximizing What Matters and Leveraging Resources for Student Success*, focusing on continued AI strategies
- Preparing for our 10th Middle College Celebration on June 1, 2026 at 7:00 PM at Las Positas College, Mertes Center
- Celebrated Suzanne Smith at the ACSA Leadership Awards in April as she was named ACSA CTE Administrator of the Year for Region 6
- Meredith Dorado hosted Dinner with a Scientist for over 40 students and eight scientists, of whom were new invitees as a result of Manufacturing Day last week

Fiscal Management:

- Suzanne Smith and Roxanne Villanueva completed the updating of CSBA TVROP Board Policy Manual with the latest CSBA language and current law as of May 1, 2026

- Worked with Districts to support AB 1590 and support AB 1694
- Suzanne Smith attended Legislative Action Day in Sacramento and met with key staffers around the State on behalf of CAROCP as President Elect
- Roxanne Villanueva and Julie Duncan are working with ACOE and HR upcoming initiatives regarding Pay Holds and Credentialing requirements
- Suzanne Smith, Teresa Williams and Zoe Zannis are working with Las Positas College to offer our second Summer CCAP course, Introduction to Public Speaking, as well as, our current spring semester section through CCAP funding

Relationships:

- Julie Duncan led monthly discussions with key CDE Stakeholders and CTE administrators around the State as ACSA CTE Council State President
- Julie Duncan emceed TEC End-of-the-Year Celebration with the amazing student leaders who showcased how embracing opportunities changed and enhanced their lives and teachers' toolboxes as part of our collaboration, running strong for over 35 years
- Presented to LVJUSD Board with Green Engineering instructors and student on how teacher professionalism development translates to the classroom for students
- Meredith Dorado held Career Days at Village High School last week, which included panel speakers and the certification of over 24 students in CPR and AED training
- Attended an extra NCS Executive Governance Meetings as Alameda County Superintendent Representative to interview and select the next NCS Commissioner, Bri Niemi, the first female commissioner of the NCS

11. BOARD MEMBER REPORTS - None

12. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, June 10, 2026, at 5:30 p.m.

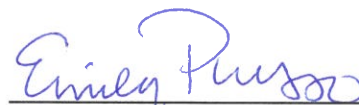
13. ADJOURNMENT – 6:41 p.m.

Submitted,

*Approved and entered into the proceedings of
the Board this 10th day of June, 2026*



Julie Duncan
Secretary to the Board



Emily Prusso
Chairperson

EP/JD/rv