# Matsuyama Traffic Safety Plan Acknowledgement Form

The Matsuyama staff is committed to the safety of all of our students. It is clearly evident that drop-off and pick-up time is the most dangerous time of day for our children. Everyone is in a hurry, and as such traffic laws and common sense are often disregarded. Please read the following guidelines and return this acknowledgement form to your child's teacher by the Friday following Labor Day.

- **Students in grades 1-6, with the exception of families with a kindergarten student, will pick-up and drop-off in the circular driveway in front of the school.**
- ***Families with kindergarten students may drop-off and pick-up all their children in the kindergarten parking lot located on the west side of the school.***
- The front circle and kindergarten area is striped yellow for passenger loading and unloading during the hours of 7:30 a.m.-8:30 a.m. and 1:30 p.m.-2:30 p.m. On Thursday's the no parking times are 12:30-1:30 p.m. ***Cars are not to be left unattended in loading areas for any reason.***
- **Drivers are asked to keep pulling forward to the farthest spot in the driveway** and refrain from conversations with staff and other people to keep traffic moving.
- If you need to speak with someone, please park your car (not in the loading zones,) and walk in.
- Students picked up by parents/guardians will be in the large entryway in front of the school and will not be allowed to cross the circular driveway to stand on the grassy area near the street sidewalk. They will also not be released to cross the street anywhere other than the crosswalk.
- Please ask your child to watch for your arrival in the circular area and be prepared to quickly load and go!
- A left hand turn into the circular driveway is not permitted at any time. ***Cars may only enter the circular driveway by making a right hand turn.***
- ***Cars may not straddle the sidewalk or block the flow of traffic in any way. If there is not room in the driveway area you may need to make another trip around.***
- During drop-off and pick-up hours ***both areas may only be exited with a right hand turn on to Windbridge***. They are now clearly marked with City of Sacramento official signs which mean that the **Sacramento Police Department and City Parking Enforcement can ticket for left turn or other traffic violations.**
- U-turns are not allowed from the street parking on to Windbridge during drop-off and pick-up hours.
- There are two crosswalks in front of the school. Please do not jaywalk under any circumstances.
- Please respectfully follow the directions of the Principal and all traffic monitors.
- We ask for patience at all times as **our goal is the safety of all of our children**.

I have read and understand the drop-off/pick-up procedures.

I too am committed to the safety of our Matsuyama students and agree to follow the safety protocol outlined above:

Print Parent/Guardian Name: _____

Signature of Parent/Guardian: _____

Print Student's Name: _____

Teacher: _____