SNOHOMISH SCHOOL DISTRICT

**Transportation Department**
**ANNUAL BUS PASS**
**Parent/Guardian Request Form**

**Student Last Name, First Name: _____ Today's date: _____**

Students may ride the bus to a stop other than their own with written permission from their parents. Requests for an annual change in a scheduled stop will be approved or disapproved depending upon the merits and/or bus capacity. **Requests are to be specific: What Dates – Beginning date/ending date and Where To – Specific address must be given.**

**Any students on a variance (choice or from inside/outside the district) do not receive district transportation. The variance acceptance letter states "If applicable, parents/guardians are responsible for providing transportation to and from school for the student, unless the Snohomish School District is required to provide transportation for a student with a disability under Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act (IDEA)."**

**PLEASE NOTE: THE NEAREST DESIGNATED STOP WILL BE USED AS THE PICK-UP/DROP-OFF POINT.**

School student attends: _____ Grade: _____
**NAME OF SCHOOL**

I request that my child: _____ Ride Route / Bus # _____
**PRINT CHILD'S NAME**

To/from address: _____ (list specific address/stop)

Beginning _____, 2026, and ending _____, 2027

**Specific days of the week:** Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____

**or** Everyday:_____ AM only: _____ PM only: _____ Both: _____ **(Please check all that apply.)**

The reason for requesting this change: _____

_____

Parent/guardian signature _____

Address _____ Phone number _____

Parent/guardian email address _____

**Scan completed form and send to: transportation@sno.wednet.edu**

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**FOR TRANSPORTATION OFFICE USE ONLY**

_____ _____
**(Bus Driver)** **(Route)**

☐ **Approved** **Pick-up time** _____ **Drop-off-time** _____

☐ **Denied** **Explanation** _____

_____ _____
**(Transportation Coordinator)** **(Date)**

*An annual bus pass must be requested each school year. Any change to the above information requires a new bus pass. Any other changes require written documentation from parent/guardian. Forms will be reviewed as staff and resources are available.*