ICA Report to Board of Education
Sweet Home CSD

June 15, 2026

By Denise Kolber, ICA
(Dkolber@Sweethomeschooldistrict.org)

To: Board of Education
From: Denise Kolber/ICA
Date: June 15, 2026

I hereby certify that I have audited the below noted claims for the month of May. The claims have been reviewed for the appropriate amounts, approvals, reasonableness, and adherence to Department and State requirements.

All claims included therein have been checked for the following:

Adherence to District policy and procedures
Quotes and Bids obtained as required by Purchasing Procedures
Pricing is correct as per bids, quotes, contracts etc.
Purchase orders are pre-numbered
Check number on the warrant are in sequence
Purchasing Agent has signed each purchase order
Purchase order date precedes the invoice date
Signed Receipt of Goods/Services by an authorized employee
Correct remit
Appropriate detail backup
Mathematical accuracy
No duplication of payments
Invoice(s) match the purchase order
Travel vouchers are properly itemized
Charges for professional services are properly itemized along with executed contract
Sales tax not paid

The Audit Discover Report is attached noting exception found during review.

These claims have been authorized and paid to the claimant certified :

FUND	DATE	CHECK NUMBERS	AMOUNT
A	5-May	126408-126517	$2,056,063
	5-May	126518-126530	$183,196
	5-May	ACH	$25,908
	5-May	126531	$89,227
	13-May	126532	$106,593
	14-May	126533-126534	$10,479
	15-May	126535-126589	$821,766
	19-May	126590-126649	$585,000
	19-May	126650	$356
	21-May	ACH	$21,810
	26-May	126651	$2,089
		Total A Fund	$3,902,487

C	6-May	191948-191959	$990,006
	20-May	191960-191967	$77,024
		Total C Fund	**$1,067,030**
F	6-May	141577-141584	$41,343
	20-May	141585-141592	$8,533
		Total F Fund	**$49,876**
H	6-May	180664-180667	$134,756
	20-May	180668-180669	$635,695
		Total H Fund	**$770,451**
		Total All Funds	**$5,789,844**

Claims Audit Report To Clarence School Board

Sweet Home Exceptions Audit Report 5/2026						
PO Number	**PO Date**	**Invoice Date**	**Vendor**	**Originator**	**Invoice Amount**	**Finding**
No exceptions noted						

Prepared by Denise Kolber
Claims Auditor

Claims Audit Report To Clarence School Board

Comment

Prepared by Denise Kolber
Claims Auditor