



Cosmetology

Flexible Instruction Day

Assignment #3

Learning Standard	Reading Critically Reading-1.2.11 A Career Retention Career-13.3.11 A Reading/Writing 1.1.11.E.F., 1.4.11.D.E.F.Math- 2.9.11, 2.6.11,2.1.11-2.5.11, 2.7.11
Task & Description	Acquiring A Job
	Pre Resume Worksheet

CONTACT INFORMATION/ASSISTANCE

Instructor Name: Ashley Rocco

Instructor E-Mail: rocco@butlertec.us

I will be available by email from 7:40-12 and 12:30-3:10 to answer your questions. Please reach out if you are having difficulty completing your assignments.

INSTRUCTIONS

✓ All work is due on the day we return to school. This is counted towards your attendance **and** as a classroom assignment.

✓ Please complete the Pre-Resume Worksheet provided. Use your real information, as the goal is for you to use this to get your first cosmetology-related job. In the future, we will participate in a resume class with our school counselor, Mrs. Gall-Ruggerio. This is in preparation for that, so on the day of, you do not have to waste time looking up phone numbers, addresses, etc. Simply fill in your information. Please note: Be sure to ask permission to put people down as references. You never want someone to be blindsided. You want these people to be someone that knows you on a professional basis. Please do not use family or friends. It should be an individual that knows your work ethic, attendance history, etc. All sections must be filled out to earn all the points. If a section does not pertain to you, simply put N/A for Not Available. Then I won't think it was just skipped. This will be out of twenty points.

Name: _____

Session: _____

_____/20 points