REGULAR MEETING, JULY 14, 2026
The trustees of Manhattan School District No. 3, High School and Elementary districts, met in regular session, July 14, 2026, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Brand Robinson, Bryan Petersen, Jamie Heaps, and Skylar Dykema.
Members Absent: Mike Swan

Superintendent Brian Ayers, Middle School Principal Valli Ganser, Clerk Courtney Overbaugh, and Administrative Assistant Beth Coate were present throughout the entire proceedings.

PLEDGE OF ALLEGIANCE
Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS
There were no visitors in attendance.

PUBLIC COMMENT
Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA
Bryan Petersen made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular June 9th, 2026, Special June 17th, 2026; June 2026 Payroll Warrants 3142201-3142284 $1,382,355.92; June 2026 Claims Warrants 3083289- 3083408 VOID 3083345,3083385, $228,272.06; and June 2026 Student Activities Checks 28502-28550, $71,597.62; The motion was seconded by Brand Robinson and it was carried unanimously. The approved warrant and check listings are attached to these Minutes and made a part hereof.

2026-2027 CLASSIFIED WAGE SCHEDULE LANGUAGE ADDITION
Jamie Heaps moved to approve the 2026-2027 Classified Wage Schedule language additions as presented. Brayn Petersen seconded, which carried unanimously. The approved additions to the 2026-2027 schedule are attached to these Minutes and made a part hereof.

2026-2027 EMPLOYMENT
Brand Robinson made a motion to approve an employment contract with Shannon DeJong as Middle School Assistant Volleyball Coach for the 2026-2027 school year. Bryan Petersen seconded the motion, which carried unanimously.

FP-14 STUDENT ATTENDANCE AGREEMENTS OUTGOING 2025-2026
Superintendent Brian Ayers presented the de-identified list of 2025-2026 nonresident student enrollment applications being recommended for approval. There were 3 applications that were sent to Belgrade for the 2025-2026 school year. They are now being processed to correct that error.

Bryan Petersen made a motion to approve the 2 outgoing applications in the elementary as proposed. Jamie Heaps seconded the motion and it carried unanimously.
Bryan Petersen made a motion to approve the 1 outgoing application in the high school as proposed. Brand Robinson seconded the motion and it carried unanimously.

The de-identified list of 2025-2026 nonresident student applications are attached to these Minutes and made a part hereof.

FP-14 STUDENT ATTENDANCE AGREEMENTS OUTGOING 2026-2027
Superintendent Ayers presented the de-identified list of 2026-2027 nonresident student enrollment applications being recommended for approval due to extenuating circumstances. Jamie Heaps made a motion to approve the three recommended applications for outgoing elementary students as proposed due to extenuating circumstances. Bryan Petersen seconded the motion and it carried unanimously. The de-identified list of 2026-2027 nonresident student applications are attached to these Minutes and made a part hereof.

2026-2027 HARLOW'S TRANSPORTATION BUS ROUTES AND CPI INCREASE
Jamie Heaps made a motion to approve the following 2026-2027 Harlow's Transportation Bus Routes. Route 1–53.4 miles/day; Route 2–52 miles/day; Route 3–60.4 miles/day; Route 4–63 miles/day; and Route 5–27.4 miles/day; for a total of 256.2 miles/day (no change in mileage). The motion was seconded by Bryan Petersen, which carried with no dissenting votes.

Bryan Petersen made a motion to approve the Consumer Price Index (CPI) and increase to the 2026-2027 School Year Transportation Rates by 3.8%. The motion was seconded by Brand Robinson, which carried with no dissenting votes. A listing of the 2026-2027 approved bus routes, and the approved CPI increase of 3.8% are attached to these Minutes and made a part hereof.

MULTIDISTRICT COOPERATIVE TRANSFER
Bryan Petersen moved to approve the transfer of $70,000 from the 2025-2026 Elementary School General Fund budget and the transfer of $160,000 from the 2025-2026 High School General Fund budget into our Multidistrict Cooperative Fund 282 on June 30, 2026. The motion was seconded by Skylar Dykema and it carried unanimously.

ATHLETIC EMERGENCY PLAN
Jamie Heaps made a motion to approve the recommended Athletic Emergency Plan as proposed. Brand Robinson seconded the motion and it carried with no dissenting votes.

2026 MTSBA ANNUAL MEETING VOTE VIA ELECTRONIC BALLOT
Jamie Heaps moved to approve the proposed 2026 MTSBA Annual Meeting electronic ballot vote. Bryan Petersen seconded and it carried unanimously. District Clerk Courtney Overbaugh submitted the electronic ballot vote on behalf of our Board of Trustees on the following items from the MTSBA Board of Directors: Confirmation of MTSBA current Principles and Guidelines; Confirmation of the current foundational elements of MTSBA's DNA; FY26 Dues Revenue Estimate; Vision Based Strategic Advocacy Resolution; Gap Analysis Resolution; Abstain from nomination of MHSA Board of Directors, Abstain from nomination of Jennifer

Hoffman as MTSBA President-Elect; Abstain from nomination of Stephanie Esch as MTSBA Vice-President. The vote cast was signed electronically by Board Chairman Rob Brownell.

HANDBOOKS 2026-2027

Superintendent Brian Ayers stated there are no changes to the District Employee Certified Handbook for the 2026-2027 fiscal year. Bryan Petersen made a motion to approve the Certified Handbook as presented. Brand Robinson seconded the motion and it carried unanimously.

Superintendent Brian Ayers reviewed the changes made to the District Employee Classified Handbook for the 2026-2027 fiscal year. Jamie Heaps made a motion to approve the Classified Handbook as presented. Brand Robinson seconded the motion and it carried unanimously.

Superintendent Brian Ayers reviewed the changes made to the District Employee Substitute Handbook for the 2026-2027fiscal year. Brand Robinson made a motion to approve the Substitute Handbook as presented. Jamie Heaps seconded the motion and it carried unanimously.

BOARD POLICY UPDATES

Bryan Petersen made a motion to approve the recommended updates to the following policies from Guidance from MTSBA and Kaleva Law:
Policy 2050 Innovative Student Instruction as proposed.
Policy 2100 School Calendar & Day as proposed.
Policy 2151 Interscholastic Activities as proposed.
Policy 3110 Entrance, Placement, & Transfer as proposed
Policy 3225-P(1) Sexual Harassment of Students Procedure as proposed.
Policy 3231 Searches and Seizures as proposed.
Policy 3600-P(1) Maintenance of School Student Records as proposed.
Policy 3612 School-Provided Access to Electronic Information, Services, Equipment, and Networks as proposed
Policy 5012-P(1) Sexual Harassment Grievance procedure-Employees as proposed
Policy 5120-P(1) Hiring Process & Criteria as proposed.
Policy 5321 Leaves of Absence as proposed.
New Policy 5322 Military Leave as proposed.
New Policy 5323 Personal & Emergency Leave as proposed.
New Policy 5324 Civic Duty Leave as proposed.
Policy 2410 Graduation Requirements was pulled and sent to be reviewed by the policy committee.
Jamie Heaps seconded the motion and it carried unanimously.

PRINCIPALS' REPORT

Middle School Principal Valli Ganser's report is attached to these Minutes and made a part hereof.

SUPERINTENDENT'S REPORT

Superintendent Ayers gave a report on the following:
Facility and Building use is mostly closed during the summer. Pat Lynch Celebration of life scheduled for August 22nd.

Building & Grounds update: Darwin and his crew are doing an amazing job, 50% of summer maintenance is complete.
OCR complaint has no updates.
Reviewed our current staff vacancies; reviewed the first PIR day and invited the Trustees to attend our District Assembly on August 19th.

BOARD INFORMATION
RESIGNATIONS
Superintendent Ayers reported to the Board that he received and accepted a resignation from Samantha Miller as High School Math Teacher effective June 5, 2026.

Superintendent Ayers reported to the Board that he received and accepted a resignation from Chelsea Connors as Kitchen Aide effective June 5, 2026.

Superintendent Ayers reported to the Board that he received and accepted a resignation from Caleb Bellach as High School Head Boys Basketball Coach effective June 5, 2026.

HALLWAY WRAPS
Superintendent Ayers reported to the Board that the Booster club would like to meet with the facility planning committee about hallway wraps.

NAMING OF DISTRICT FACILITIES
Superintendent Ayers would like to assemble a committee to plan on how to honor Pat Lynch.

CLAIMS
Vouchered claims for the month of July 2026 were examined and approved for payment.

With no further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:34 p.m.

_____ ATTEST: _____
Robert Brownell, Chairman Courtney Overbaugh, District Clerk