SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING
June 25, 2026 – 12:30 p.m.

MINUTES

GENERAL FUNCTIONS

1. Call to Order

Mike Ostini called the meeting to order at 12:30 p.m.

2. Roll Call

Members present:
Mike Ostini, Chair
Carmen Jaramillo, Commissioner

Vice Chair Gary Pickavet was absent.

3. Pledge of Allegiance

Mike Ostini led the Pledge of Allegiance.

4. Changes to the Agenda

5. Introduction of Staff and Guests

Staff and guests present:
Gina Branum, Associate Superintendent, Human Resources
Amy Ramos, Director, Human Resources
Gabriel Purvis, Classified Human Resources Analyst
Tracie Cordero, Classified Human Resources Specialist
Wendy Garcia, Certificated Human Resources Technician
Brandon Weber, Chief Technology Officer
Myron Porter, Payroll Systems Supervisor
Daisy Lazaer, Financial Analyst

6. Public Comment

A member of the public commented on item 13, the proposed revision of Personnel Commission Rule 4464.4, Bereavement Leave.

7. Approval of Minutes of Regular Meeting Held May 28, 2026

MOVED: Carmen Jaramillo SECONDED: Mike Ostini VOTE: 2-0

8. Communications — None

9. Informational Items

a. Media Releases/Editorials

The Director, Human Resources summarized media releases about:

i. The 41st annual Math Super Bowl that was held on May 27. This was the competition for 4th-6th graders in public and private schools in southern and mid Santa Barbara County – the North County Math Super Bowl took place in March. More than 330 students representing 30 schools competed in individual assessments and a team challenge. Individual and grade-level winners were dominated by Washington Elementary School (public), Laguna Blanca (private), and Peabody School (public charter).

ii. SBCEO hosted the annual Education Celebration on May 21 in Solvang. More than 100 awards and grants were presented to education professionals throughout the county. The awards presented included the Crystal Apple Educator Awards, Bill Cirone Heart of Education Award, and the Marvin Melvin Career Technical Educator Awards. Recipients were selected by SBCEO's Teachers Network.

b. Legislative Update

The Director, Human Resources reported that school HR practitioners continue to follow the progress of Assembly Bill 65 (AB 65), known as the Pregnancy Leave for Educators Act, and are trying to prepare for its expected passage. It would mandate up to 14 weeks of fully paid leave for public school and community college employees disabled by pregnancy, childbirth, or related medical conditions.

The Director also reported on a reorganization of state-level education operations being proposed by the governor, and an alternate version of the reorganization being proposed in AB 2117. The governor is proposing to shift oversight of the state Department of Education to an education commissioner appointed by the governor. Under the governor's vision, the role of the elected State Superintendent of Public Instruction would shift to being a coordinator of education, from early to higher education. The position would become a voting member of the State Board of Education and the community colleges' Board of Governors, in addition to existing roles as a UC regent and CSU trustee. Under AB 2117, the SSPI would be redefined as an independent evaluator of the effectiveness and

efficiency of state education programs. Both proposals seek to address an education governance structure that has been described as cumbersome and fractured. SBCEO is monitoring these proposals closely, because a change that significantly impacts the CDE also impacts SBCEO.

REGULAR BUSINESS

10. Informational Items

a. List of New Positions

b. Classified Personnel Report dated July 9, 2026

c. Position Announcements — None

11. Action Items

a. Ratification of Eligibility Lists

i. Food Service Worker (Dual – Lompoc)

It was noted that the expiration date for first eligible #1 (ID #67579054) should read 12/15/26.

ii. School Occupational Therapist (Open Continuous – Various Locations))

There was a motion to ratify the lists as corrected.

MOVED: Carmen Jaramillo SECONDED: Mike Ostini VOTE: 2-0

b. Classification/Allocation of Positions

i. Proposed reclassification of one position identified in the Clerical Series

The Director recommended that a single position currently classified as Clerical Assistant be reclassified to Administrative Assistant, with an effective date of 7/1/2026. This study was undertaken by Human Resources at the request of the Student and Community Services Division and with the approval of the County Superintendent of Schools, as part of Classified HR's annual work plan of classification and compensation studies. The recommendation was based on a job analysis, and had the support of the Associate Superintendent, Student and Community Services.

MOVED: Carmen Jaramillo SECONDED: Mike Ostini VOTE: 2-0

ii. Director, Facilities

The Director, Human Resources recommended a reallocation of the classified management position listed above, with a proposed salary adjustment from management salary range 24 to range 26, with an effective date of 7/1/2026. This study was initiated by Human Resources with the approval of the County Superintendent, as part of Classified HR's annual work plan of classification and compensation studies. The recommendation was based on a review of both internal and external salary data, and had the support of the County Superintendent of Schools and Associate Superintendent, Administrative Services.

MOVED: Carmen Jaramillo SECONDED: Mike Ostini VOTE: 2-0

c. Job Description

The Director, Human Resources recommended the approval of minor revisions to the job description for Network Engineer. No change in salary range was proposed.

MOVED: Carmen Jaramillo SECONDED: Mike Ostini VOTE: 2-0

UNFINISHED BUSINESS

12. Revision of Merit System Rules – Presented for Second Reading and Approval

a. 4494.1 Workday and Workweek
b. 4494.4 Overtime

MOVED: Carmen Jaramillo SECONDED: Mike Ostini VOTE: 2-0

NEW BUSINESS

13. Revision of Merit System Rules – Presented for First Reading

4464.4 Bereavement Leave

It was suggested that reproductive loss may need to be added to the language of the rule.

REPORTS

14. PERSONNEL COMMISSIONER REPORTS

Commissioners Jaramillo and Ostini had no PC-related items to report.

15. DIRECTOR, HUMAN RESOURCES REPORT

The Director, Human Resources noted that Mari Minjarez, former Director of Human Resources and former Associate Superintendent of Human Resources, had her last official day with SBCEO on June 18. The Director wished her the very best and thanked her for her 20 years of dedicated service to SBCEO.

The Director asked for Commissioners' feedback about the proposed addition of their photos to the Personnel Commission page on the SBCEO website. The Commissioners were amenable to this change; Commissioner Ostini requested that Commissioners' terms be posted on the page as well.

The Director proposed July 2 as the date for the special meeting to interview candidates for the Classified Human Resources Analyst.

16. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

No report.

CLOSED SESSION — None scheduled

ADJOURNMENT

There being no further business, there was a motion to adjourn.

MOVED: Carmen Jaramillo SECONDED: Mike Ostini VOTE: 2-0

The meeting was adjourned at 1:21 p.m.

It was announced there would be a special meeting on July 2 at 10:30 a.m. in the Santa Barbara County Education Office Board Room, Santa Barbara.

The next regular meeting will be held on Thursday, July 23, 2026, at 12:30 p.m. The meeting will be held in the Santa Barbara County Education Office Board Room, Santa Barbara and will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Maria.

Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission

Mike Ostini
Chair, Personnel Commission