



Cave Spring Middle School eNews

Back-to-School Information:

Dear CSMS Parents/Guardians:

We are looking forward to welcoming our students back to school, on Thursday, August 13th. I have outlined updated *Back-to-School* information below; please don't hesitate to contact the CSMS Front Office (540.772.7560), should you ever have any questions/concerns.

Sincerely,
Fiona Hill
CSMS Principal

CSMS FRONT OFFICE PHONE NUMBER: 540.772.7560

FRONT OFFICE HOURS: 7:30 AM to 4:30 PM

ATTENDANCE OFFICE: 540.562.3900 Ext. 30008

BOOKKEEPER: 540.562.3900 Ext. 30009

SCHOOL NURSE: 540.562.3900 Ext. 30039

COUNSELING DEPARTMENT: 540.562.3900 Ext. 30010

CSMS WEBSITE: [Cave Spring Middle School / Homepage \(rcps.us\)](http://CaveSpringMiddleSchool/Homepage/rcps.us)

PRINCIPAL: Fiona Hill

ASST. PRINCIPAL (Last names A-K): Josh Noell

ASST. PRINCIPAL (Last Names L-Z): Stacey Galle

COUNSELOR (Last names A-K): Joan Farley

COUNSELOR (Last Names L-Z): Ryan Reynolds

SIXTH GRADE & NEW STUDENT ORIENTATION:

We are looking forward to meeting our 6th Grade Students, along with our 7th/8th Grade Students who are new to CSMS, on Monday, August 10, 2026, 9:00 AM – 11:00 AM.

- ▶ Students with **Last Names A-K:**
- ▶ Students with last names **A-K** should be dropped-off and picked-up under the awning outside **Door #13 (Upper Brambleton Parking Lot)**. Staff members will be present to greet students and to escort students into the building.
- ▶ Students with **Last Names L-Z:**
- ▶ Students with last names **L-Z** should be dropped-off and picked up outside **Door #22 (CSMS Cafeteria Entrance)**. Staff members will be present to greet students and to escort students into the building.

BACK-TO-SCHOOL OPEN HOUSE (Grades 6-8):

We will hold a *Back-to-School Open House* on Monday, August 10th from 5:00 PM to 7:00 PM. This is a wonderful opportunity to tour our building and meet your child's teachers.

Paper copies of student schedules will be available for parents/students outside the auditorium; you may also access these schedules via your ParentVUE Account.

Parents/students may enter the building via Door #1 (Main Front Office Entrance), Door #13 (Bus Loop Entrance) and/or via Door #15 (Auditorium Entrance).



Cave Spring Middle School eNews

ANVER – STUDENT FIRST DAY FORMS:

If you have not already done so, please take a few minutes to complete your student's *First Day of School Forms* by **Friday, August 7th**. This online process will allow key forms to be available on the first day of school (nurse form, emergency contact, and laptop forms, etc.). All student forms must be filled out online. Parents/Guardians should log into their ParentVUE accounts to complete the Annual Verification of their student's information. If you need assistance logging into your ParentVUE account, please contact CSMS @ 540.772.7560

STUDENT SCHEDULE CHANGE INFORMATION:

RCPS Schedule Change Policy

With the **exception of level changes**, courses may not be adjusted from the date schedules are released, through the first two weeks of the school year.

*Schedules may be viewed via ParentVUE at the end of July.

However, should you feel your child's schedule contains an error, please contact your child's counselor immediately:

Student Last Names A-K: **Joan Farley** – jfarley@rcps.us 540.772.7560

Student Last Names L-Z: **Ryan Reynolds** – rreynolds@rcps.us 540.772.7560

IMMUNIZATIONS (7th GRADE STUDENTS):

The Commonwealth of Virginia has passed a law requiring additional vaccines for students entering 7th grade. 7th Grade Students **CANNOT** attend school without a Tdap (required), Meningococcal (required), and HPV (recommended) shot record on file at the school by August 13, 2026.

If you have not already done so, please submit a copy of your child's updated immunization record to the CSMS Front Office. Our FAX number is: (540) 772-2195

Please access the RCPS website @ [Health Services - Roanoke County Public Schools \(rcps.us\)](http://Health Services - Roanoke County Public Schools (rcps.us)) for additional information.

The Health Department will hold vaccination clinics at the following schools; please see schedule below. You may attend any of these clinics. Please take, or send, a copy of your child's immunization record, indicating the aforementioned vaccines, to your child's school prior to the first day of school (August 13, 2026).

VACCINATION CLINICS:

July 28th: 4:00 - 6:00 PM Cave Spring Middle School – (Cafeteria)

July 29th: 4:00 - 6:00 PM William Byrd Middle School – (Cafeteria)

July 30th: 4:00 - 6:00 PM Northside Middle School – (Pope Gym)



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CSMS STUDENT SUPPLY LIST:

CAVE SPRING MIDDLE SCHOOL SUPPLY LIST (GRADES 6, 7, & 8)

- ▶ Pens (One Red, One Blue, One Black)
- ▶ Pencils (Four #2 Pencils)
- ▶ Colored Pencils (Pack of 12)
- ▶ Highlighter (One)
- ▶ Glue Sticks (Two)
- ▶ Pencil Pouch

- ▶ One Large Binder
- ▶ Pocket Dividers (Six)
- ▶ Loose Leaf Paper
- ▶ Lined Paper (College Ruled)
- ▶ Graph Paper (1/4" Squares)

- ▶ Ear buds

- ▶ Health/PE: Gym Clothes
(Shorts, T-Shirt, & Tennis Shoes)
- ▶ Water Bottle

*Individual teachers may request additional materials for their classes.

*Donations of tissues and additional school supplies would be greatly appreciated.
Please send these donations to the CSMS Front Office.

Thank you so much!



Cave Spring Middle School eNews

SCHOOL HOURS:

8:20 AM to 3:25 PM

Car riders may be dropped off at 7:45 AM, at the cafeteria entrance.

AM/PM STUDENT DROP-OFF/PICK-UP TRAFFIC PATTERN:

EACH MORNING:

Students who are transported to school via car may enter the building between 7:45 AM and 8:20 AM, at the cafeteria entrance.

Students who arrive after 8:20 AM should report to the main office, accompanied by their parent/guardian.

Parents/Guardians should enter the CSMS Parking Lot via Ranchcrest Drive. Vehicles should immediately turn right (by the Police Sub Station) and should adhere to a one-way traffic flow. After turning right, vehicles may form two lines following a one-way traffic pattern.

Vehicles will merge to form a single drop-off line, as they approach the cafeteria.

EACH AFTERNOON:

Parents/Guardians should pick-up students outside the front office, at 3:25 PM, following the traffic pattern outlined above.

BUS ROUTES:

Bus Routes are available on the RCPS website. If your child plans to ride the school bus, please locate the AM and/or PM bus route information, as bus numbers/routes may change each school year.

Please visit our website at:

[Bus Routes - Roanoke County Public Schools](#)

CS CLEAR BAGS FOR SALE:

Effective immediately, only clear bags may be brought into any/all ticketed events at RCPS schools. To accommodate this requirement, we have clear **CS** Logo Bags available for sale. (\$20 per bag or two bags for \$30)

To purchase a 12x12 bag, please call or stop by our Bookkeeper's Office (540.562.3900 Ext. 30009). We accept cash or checks made payable to CSMS.

Thank you!





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CSMS Athletic Announcements



Thank you for your support of CSMS Athletics!

Stacey Galle - CSMS Athletic Director -
sgalle@rcps.us



New this Year:
Students must have an Arbiter registration completed to be eligible for participation.

Fall 2026 Season Important Dates:

Football:

Parent & Athlete Meeting - July 22nd,
CSMS Auditorium, 5:00-6:00 PM



Practices officially begin on July 23rd 5:00-7:00 PM

Head Coach: James Simpkins (jsimpkins@rcps.us)

Volleyball:

Try-Outs - August 3rd & 4th 1:30-4:30, CSMS Main Gym

Head Coach: Ellie McReynolds (emcreynolds@rcps.us)



Cheer:

Practices officially begin July 30th 4:00-7:00 PM,
CSMS Aux Gym

Head Coach: Marley James (mjames@rcps.us)



CSMS Cross Country
Head Coach: Briana Apgar!

Cross Country:

Open - Practices: August 4th, 5th, 6th, 3:30-5:00 PM;

CSMS Lower Track; Try-Out/ Official Practices
start: August 10th, 3:30-5:00 PM

Head Coach: Briana Apgar (bapgar@rcps.us)

