

Resolution 18-002 to Approve the Formation of a

TRANSPORTATION COMMITTEE

BE IT RESOLVED, by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that,

WHEREAS, the Town Council did approve Resolution 12-03 on April 4, 2012, to establish a Transportation Committee to consider traffic congestion and development pressure town-wide, with immediate focus on the Oak Hill area; and,

WHEREAS, the Town Council did approve Resolution 12-04 on June 6, 2012, which established an Ad-Hoc Transportation Committee to review the traffic congestion and development pressure town-wide, with an immediate focus on the Oak Hill area; and,

WHEREAS, the Ad-Hoc Transportation Committee feels that, work is on-going and recommends to the Town Council to establish a Transportation Committee to continue to review issues that could come forward in the unforeseeable future.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Town Council of the Town of Scarborough, in Town Council assembled, that in accordance with the recommendations of Chapter 5 of the Comprehensive Plan, did established a Transportation Committee.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Town Council of the Town of Scarborough, Maine in Town Council assembled, that the Charge for the Transportation Committee shall be as follows:

1. Purpose. The purpose of the Committee is to serve as a Committee to the Town Council regarding transportation-related plans, studies and initiatives; more specifically:

- to craft a Town-wide Transportation Plan for transportation infrastructure and system improvements that uses past Town, PACTS and State-level plans and studies as guiding documents;
- to develop design recommendations on priority transportation improvement projects highlighted in the Transportation Plan; and
- to study and analyze trends in land use and transportation to prepare Scarborough for future growth and transportation needs and investments.

2. Duties. The Committee shall have the following duties:

- Review and consider prior transportation planning efforts
- Prepare a Town-wide Transportation Plan(s) and establish implementation schedules and approaches, with the Oak Hill intersection as its first priority;
- Coordinate the process of implementing the Transportation Plan(s);
- Develop conceptual design recommendations for specific transportation improvements to the Town Council;
- Study and analyze trends in land use and transportation to prepare Scarborough for future growth and transportation needs and investments;
- Consider funding sources such as impact fees, grants and private investment to leverage local funds; and,
- Provide an Annual Report to the Council.

3. Membership. The Committee should be comprised of seven (7) members as follows: One (1) Town Councilor; one (1) Long Range Planning Committee Member; one (1) Planning Board member; three (3) Scarborough Residents; and one (1) Representative of the Business Community (a business/commercial property owner, Chamber of Commerce member or SEDCO Board member). The initial appointments will

be three (3) members will be for three (3) years to expire on December 31, 2021 and two (2) members with terms to expire December 31, 2020 and two (2) members with terms to expire December 31, 2019. All terms thereafter will be for three (3) years.

The Town Manager, Town Planner, Assistant Town Planner, Public Works Director, and/or the Town Engineer will provide staff assistance to the Committee as appropriate or needed. In addition, assistance and coordination with PACTS staff, Maine DOT staff, and other transportation-related agencies will occur as needed.

All appointments will be made by the Town Council.

4. Vacancies and Removal. Any vacancies shall be filled by the Town Council. The Town Council may remove any member of the Committee by vote of a majority of its members for misconduct or non-performance of duty.

5. Procedures. Four (4) members of the Committee shall constitute a quorum. The Committee shall select one of its members to serve as chair and another member who shall serve as recording clerk and keep the minutes of all proceedings and submit these to the Town Clerk's Office for filing. The Committee shall set its own meeting schedule which will be open to the public.

Signed by: /s/ William J. Donovan
 Council Chair

Attested by: /s/ Yolande P. Justice
 Town Clerk