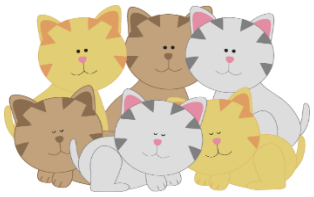
Cypress Cove Elementary
Kitty Cats
After Care Program
2026-2027

Our program provides a safe environment for children needing after school care at a reasonable cost. (NO BUS TRANSPORTATION NEEDED.)

Directors: Robyn Gottardi, Teacher
Claire Bienvenu, Teacher



Eligibility – Students must be enrolled at Cypress Cove to participate in the program. Parents or guardians must be willing to abide by the rules of the program and be responsible for any damages caused by their child. Parents must sign an agreement to this effect. **Please Note:** This program is geared towards children who do well in a group situation.

Program Activities – The program will begin at dismissal and end at 6:00 p.m. The students will be sent directly to the cafeteria from the classrooms. Activities will include the following: Check-in, snack, playground/gym activities, story time/games, art, and fun centers in cafeteria.

After Care will not be provided on half-days or holidays.

Closed dates will be provided once your child is accepted into the program

All payments must be made through www.mypaymentsplus.com.

Enrollment

1. Complete the attached enrollment form and return to your child's teacher. ***Reminder***: Registration fee ($20.00) and first monthly payment needs to be completed on My Payments Plus before pick up on the first day your child attends the program.
2. Any transportation changes need to be done 24 hours in advance in writing.
3. We Do NOT Accept Drop Ins.
4. Children cannot attend aftercare until a director has contacted you.

Discipline Policy – In the instance that a child misbehaves, the procedures are as follows: Verbal reminder of rules, Short time out, Time out until parent arrives
***Any extreme behavior will be discussed with the parent and may be cause for exclusion from the program. *We reserve the right to remove any student from the program at any time due to behavior. *Parents are to be respectful of employees and the school reserves the right to terminate the child from the program due to the parent behavior.**

Fees –
$20.00 non-refundable registration fee
$10.00 per day for full-time students
$12.00 per day for part-time students
(If your child comes for 3 or more days per week you are considered full time and must pay the full monthly fee.)
***All aftercare fees are prepaid on a monthly basis with no refunds.**

Due to our students' young age and to avoid any confusion, we urge all students to attend after care every day.
*** If your child is part time, a written set schedule is due at the beginning of the month. Without the schedule, your child will not be able to attend.**

Billing – Monthly fee is due on the first school day of the calendar month. A $10.00 late fee will be charged per day for each day payment is late. If payment is not made by the 5th, the student will be removed from the program. All payments must be made by 11:59pm on the first of the month.

IMPORTANT! Money is non-refundable. **ALL PAYMENTS MUST BE MADE THROUGH** www.mypaymentsplus.com (no cash or checks permitted.) Do not include this payment with other school payments.

Late Pick Up Fees - $10.00 per child will be charged for **each 15 minutes** after 6:00 p.m. **Three** late pick-ups will result in dismissal from the program.

Due to staffing requirements, no credit of fees applies if child does not attend aftercare for any reason. I.E. illness, vacations, etc.

Check Out Procedures – Only those people listed as emergency contacts on the After Care registration form will be allowed to check out your child. Photo I.D. is required. Parents are responsible for keeping the authorization list current. Please pick up your child at the cafeteria entrance to the school.

Thank you for your interest in our "Kitty Care Program." Any questions, please call 985-726-9338 during After Care hours - 3:31 pm – 6:00 pm.