# CYPRESS COVE ELEMENTARY
# EARLY BIRDS PROGRAM
# 2026-2027

**OUR PROGRAM PROVIDES A SAFE ENVIRONMENT FOR CHILDREN NEEDING BEFORE SCHOOL CARE AT A REASONABLE COST.**

**ELIBIGILITY** - Students must be enrolled at Cypress Cove to participate in the program. Parents or guardians must be willing to abide by the rules of the program, and be responsible for any damages caused by their child. Parents must sign an agreement to this effect. If your child has an IEP you must meet with the director before entering the program.

**PROGRAM ACTIVITIES** – This program will begin at 6:30 a.m. in the gym and end at 8:00 a.m. The students will watch videos, participate in gym activities, read, and play board games or arts and crafts. At 8:00 a.m. students needing breakfast will go to the cafeteria and the others with go to class.

**RULES** –
Every child will respect the staff and other children.
Violence will not be tolerated.
Children will take care of the school equipment. If a child damages any equipment, the parent will be notified and will be responsible for covering the cost of repairing or replacing the equipment.

**DISCIPLINE POLICY**
In the instance that a child misbehaves, the procedures are as follows:
Verbal reminder of rules, Time out, Office Referral form.
Any extreme behavior will be discussed with the parent and may result in exclusion from the program. We reserve the right to remove any student from the program at any time due to behavior.

**FEES** – The rate for students enrolled on a regular basis will be as follows:
Registration Fee - $20.00
Weekly Fee - $35.00
Drop-In Rate - $10.00 (per day)

**BILLING**
**Do Not** include this payment with other school payments.
**Monthly payments** – Due on the first school day of the calendar month.
**Weekly payments** – Due on the first day of the school week.
($5.00 late fee will be charged for each day after the due date.)

**IMPORTANT**! Money is non-refundable if the child leaves the program. ALL PAYMENTS MUST BE MADE THROUGH www.mypaymentsplus.com (NO CASH OR CHECKS PERMITTED.)

**STAFF POLICY** – There will be 10-12 children to each staff member. All staff members must be fingerprinted and have a criminal background check by the St. Tammany Parish School Board.

**THANK YOU FOR YOUR INTEREST IN OUR "EARLY BIRD PROGRAM."**
**ANY QUESTIONS PLEASE CALL 985-641-3033.**