



721 St. Philip Street , New Orleans, LA 70116 - 1601 Leonidas Street, New Orleans, LA 70118 - 504.620.5500 - info@lfi.us

Primary - 2026-2027 Parent Packet

Dear Parents & Guardians,

Thank you for choosing Lycée Français International de la Louisiane (LFI) for your family. We are honored to offer your child a world-class French immersion education in New Orleans. This welcome packet reviews key dates, pickup and drop-off information, before-and after-care details, uniform regulations, and more. Please use the table of contents below to move through the different sections. If you have any questions after reviewing the information in this packet, do not hesitate to reach out to your principal or the email addresses below.

We look forward to welcoming your family to the 2026-2027 school year at Lycée Français International de la Louisiane!

Sincerely,
The LFI Leadership Team

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Primary Campus (PreK4 - 5th Grade)

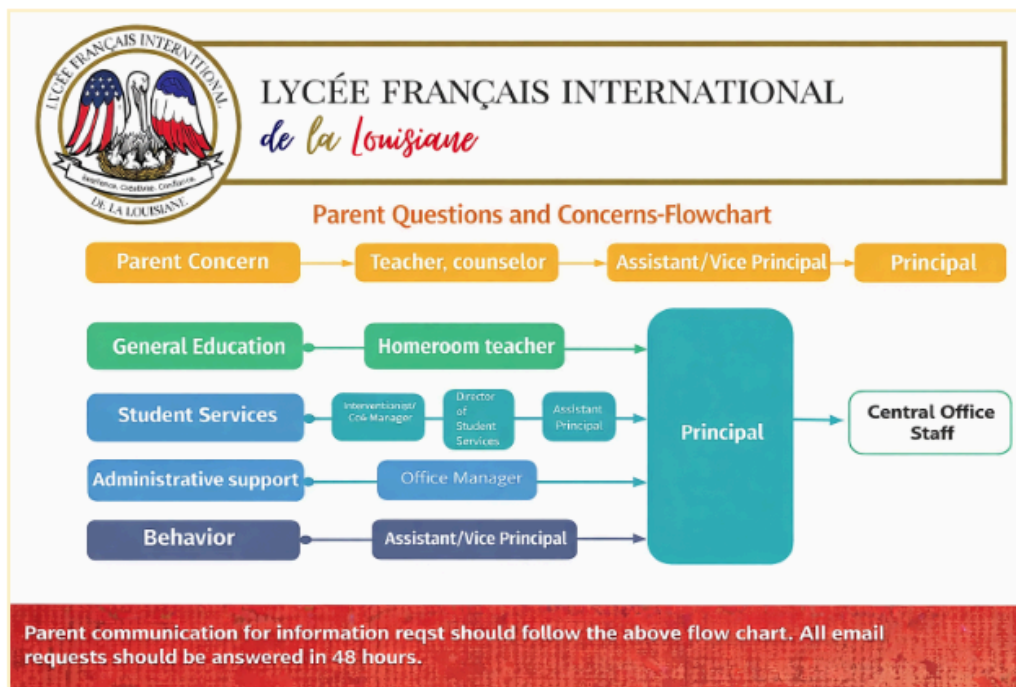


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Primary Campus Administrative Contact List

Mme, Stoakley	astoakley@lfi.us	Principal - Primary Campus
Mme. Morel	lauren.morel@lfi.us	Vice Principal - Primary Campus
Mme. Esukpa	nolaprimarioffice@lfi.us	Front Office Manager
Mme. Mason	nolaaftercare@lfi.us	Before & Aftercare
Mme. Moses	fmoses@lfi.us	Dir. of Student Services

Navigating a new school year can be exciting and overwhelming. We would like to make it as easy as possible. Starting at the top of the list can help you get the answers you are looking for. We are also available at 504-620-5500. Please note that it can take up to 48 business hours to get a response to your email. However, we do try to answer them sooner.



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Open House: Meet and Greet & Back to School Night

Open House is an opportunity for parents and guardians of Primary students to become acquainted with their child's teachers and other dedicated staff members who support their learning experience. During this event, families are invited to drop off school supplies, making the first day a smooth and organized transition for students. Additionally, the Open House provides a chance to learn more about our school community and gain valuable information about upcoming activities and expectations for the school year. We encourage all families to attend, as it helps set the stage for a successful and engaging year ahead.

K - 5th Open House	PreK-4 - Events
Location: 721 St. Philip Street Date: Friday, August 7th, 2026 Kindergarten: 12pm - 2pm Last Names A-L 12 -1pm Last Names M-Z 1-2pm 1st & 2nd Grades 2.30pm - 3,30pm 3rd, 4th, 5th Grades 3.30pm - 4.30pm	Location: 721 St. Philip Street Meet and Greet for New Students Date: Monday, June 1st, 2026 Time: 5:30 pm - 6:30 pm Open House: Date: Monday, August 10th, 2026 Time: 1pm - 3pm Last Names A-L 1-2 p.m Last Names M-Z 2-3 p.m.

PreK4 - 5th Grade Back to School Night
Location: 721 St. Philip Street Date: Thursday, September 10th Time: 5pm - 7pm

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Meal Services

Please complete the school meal application at the start of every new school year. Doing so helps us determine eligibility quickly and plan meal service for all students.

Why this matters

- Eligible students can receive **free or reduced-price** meals as soon as possible.
- Families who qualify may access **discounts for aftercare and enrichment**.
- LFI can meet the required state and federal reporting and plan resources accurately.

How to Apply (MealTime Apply Online)

1. Go to mealtimesapps.com.
2. From the state dropdown, select **Louisiana**.
3. In the district search box, start typing **"LYC"** and select **"Lycée Français."**
4. Complete your application: enter your information as the signer, add your student(s), review, and submit.
5. After you submit, you should receive a confirmation by mail.

Need help?

Email mealservices@lfi.us.

Thank you for helping us serve all students effectively.



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Before & Aftercare

Hours:

Before Care: 7:10 - 7:35 am.

After Care: 3:45 pm - 6 pm (Mon. 2:30 pm - 6 pm)

Please be advised that no student should remain in school after 6 pm - no exceptions.

Mrs. Loretta Mason is our Extended Day Coordinator and will be heading the before and after-care. Please email her with any questions/concerns to nolaaftercare@lfi.us.

This year Before and Aftercare will begin on Monday, August 17th

Arrival, Dismissal, & Early Check Out Policy

- **Student Arrival Times: 7:35 am**
- **Dismissal: 3:30 pm (Mondays 2:00 pm)**
- **Before-care: 7:10 am - 7:35 am**
(Please do not leave your child alone in front of the school before 7:10 am for their safety.)
- **After-care: 3:45 pm-6:00 pm**
(All students must be picked up by no later than 6 pm everyday. No exceptions.)

Late Arrival:

Walk-up and carpool will close at **7:50 am** every day. After 7:50 am, parents and guardians will need to bring their students to the front office to be checked. They will be given a late pass to class and marked **unexcused** unless there is a doctor's note or a legitimate reason for not being on time. Students must be on time every day. When students are late, they miss out on important activities that take place during the morning. **3 unexcused tardies are equivalent to 1 absence.**

Student Check-Out Protocol:

Parents/Guardians, you must bring in your ID every time to early check out a student from school. Please ensure that if you are sending someone new in for pickup, that they are on



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the approved pickup list in **POWERSCHOOL - NOT PIK MY KID**. Check-out could take up to 20 minutes. Please make sure you plan for that. If you have questions, please contact the front office at 504-620-5500.

****The office is closed 30 minutes before dismissal every day to prepare for dismissal. ****

- **NO LAST MINUTE LATE CHECK-OUT AFTER 1:25 pm on Mondays (early dismissal)**
- **NO LAST MINUTE LATE CHECK-OUT AFTER 2:45 pm on Tuesday – Friday**

Note: If there is a special reason for not being able to adhere to the time frames above or if you have questions about attendance and pick up, please contact call 504-620-5500.



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Transportation Information - Drop Off/Pick Up

Please see Detailed Arrival and Dismissal Packet [Here](#)

PikMyKid School Transportation App (For use at dismissal pick up, carpool, and bus)

We will be using **PikMyKid** for all PreK4 - 5th grade students this coming year (carpool, walkups, and bus). Please email **transportation@lfi.us** if you have any questions. PikMyKid is the only way to change your student's dismissal. Changes must also be made before 12:00 pm (Noon). If you do not have your PikMyKid number you will be asked to go to the front office to verify your identity. If the person you are sending does not have the PikMyKid number or they are not on the authorized pick-up list we will have to contact a guardian in order to release the student. **Please note that you should only share your PikMyKid number with authorized pick-up people.**

Carpool

Carpool arrival takes place from 7:35–7:50 am. and is curbside only. Students arriving after 7:50 am must have a parent/guardian legally park and sign them in at the front office. Carpool dismissal is Tuesday–Friday from 3:30 pm–3:45 pm. and Mondays from 2:00–2:15 pm. The carpool line begins at the corner of Basin Street and N. Villere Street, opening at 3:00 p.m. (2:00 p.m. on Mondays), with law enforcement and school staff directing traffic. Vehicles must display the LFI-issued placard, keep hazard lights on, and remain in the vehicle. LFI uses PikMyKid to manage dismissal, and students will only be released if they appear in the active pickup line. When directed, vehicles will proceed right onto N. Villere Street and then right onto St. Philip Street, maintaining the established order. Families can review the full details in the Student Arrival & Dismissal Procedures document.

Bus (PreK4 - 5th Grades)

We will continue our partnership with A&S Transportation to provide all of our busing needs for the 2026-27 School Year. Yellow school bus service will be available for PreK4 - 5th grade students whose permanent residence is in **Orleans Parish**. Bus routes/stops will be generated from PowerSchool registration information submitted.

Please fill out this [form](#) and/or contact transportation@lfi.us to apply for bus transportation.

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Primary Dress Code Expectations

LFI elementary embraces a flexible dress code, allowing students the opportunity to express themselves through their choice of appropriate clothing. However, students are expected to dress in a manner that is appropriate for a learning environment and in accordance with the established guidelines:

All apparel and accessories worn to school must be safe, appropriate, and not a distraction to learning, as determined by the principal. Parents will be called to bring change of clothing if what the student is wearing is deemed inappropriate for school. Dresses, skirts and shorts must be knee length for all students.

Students are allowed to wear any socks, shoes or sneakers that meet the following criteria:

- Does not light up, no wheels on bottom of shoe, make noise, inappropriate or distracting graphics
- Closed toe and closed-heeled - **no sandals, no crocs**
- Flats - no high heels
- No boots higher than mid calf.
- Leggings (school appropriate), only worn underneath shorts, and/or skirts.

Spirit Shirt Fridays

Fridays are spirit days. Students are encouraged to wear LFI spirit t-shirts from current and previous school years.



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Birthdays

Birthdays will be recognized via the morning announcements daily, and we will have a once a month class party the last Friday of the month. **Only during** the birthday celebration will we allow cupcakes and party snacks to keep the event special. If you would like to send birthday party invitations for an out of school party, **all students** must receive an invitation. Teachers won't share any email invitations to the class.

Snacks

LFI is committed to helping our students make healthy choices with food and drink options. We encourage families to send nutritious food to school for their lunch and snacks. Below are examples of healthy choices. **REMEMBER- SEND WATER BOTTLES EVERYDAY!**

NO CANDIES/SODAS/GUMS

Examples of healthy snacks:

- Whole grain, non-fried crackers without artificial dyes
- Fresh fruit
- Chex Mix / Trail Mix
- Rice Cakes
- Yogurt
- Cheese sticks / string cheese
- Prepackaged sliced apples
- Pretzels
- Whole grain graham crackers
- Popcorn
- Dry cereal such as Cheerios or Mini Wheat
- Cut up raw vegetables such as carrots, celery cucumber
- Whole grain snacks
- Guacamole
- Hummus
- Boiled Eggs
- Applesauce - no added sugar
- Cottage cheese with fruit
- Oatmeal

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- Raisin snack pack
- Fruit leather
- Baked sweet potato fries
- Tortilla with cheese or beans

WE ARE A PEANUT FREE SCHOOL!!!!!!!!!!

Peanuts can cause a severe, potentially life-threatening allergic reaction (anaphylaxis). For the safety of all our students, any food containing peanuts is banned from the campus. Students are not always aware and share snacks. It is for this reason that no child should have food containing nuts while at school.



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Parent/Guardian, Community Volunteers, Chaperones & Background Checks

LFI encourages parents/guardians to commit to volunteering for school events and be involved as much as they are able in service to our community.

- All volunteers will be searched on the Dru Sjodin National Sex Offender Public Website.
- Volunteers must sign in and out at the school office.
- A volunteer badge must be worn at all times.
- CONFIDENTIALITY must be kept in accordance with state and federal law.
- Volunteers should not repeat what is heard regarding students or staff while volunteering at school.
- Students' grades, progress, or what goes on in the classroom should never be discussed with anyone but school staff.
- For more information and registration, please fill out the form [here](#)

Important: The safety and well-being of our students is our highest priority. All volunteers are required to complete a criminal background check through Identogo, as mandated by the Louisiana Department of Education (LDOE). Background checks must be renewed annually and approved before any volunteer activities can begin. Please complete the form below in full. Once submitted, LFI's Human Resources team will contact you with instructions for scheduling your Identogo appointment.

To Join The Dad's Club Contact: lfnodadsclub@gmail.com

To Join La Liaison PTO Contact: PTO@lfi.us

1st day school supplies

Link : <https://1stdayschoolsupplies.com/gs/1177770>

Primary grade kits will be sent directly to the school

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Important Apps

Please download these applications on your phone so that you have easy access and are always informed of what is happening.



Parent Square App

All school communication happens through Parent Square plus field trip payments will be done through this application.



PikMyKid App

This is the dismissal application that is used daily to let the school know you are here to pick up your child, either at carpool or through parent walk up. Also, you may designate a different parent to be able to pick up your child.



PowerSchool App

Here is where you can view your child's attendance and report cards.