

SBDM Council Minutes - Briarwood Elementary

Special Called SBDM Meeting Minutes

July 24, 2026

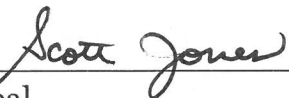
2:00 p.m. - Briarwood Elementary School

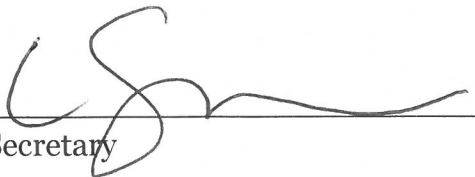
1. Opening Business
 - a. Call to Order by Mr. Jones at 2:02 pm
 - b. Attendance: Scott Jones, Jessica Riedel, Sarah Anderson, Leslie Smothers, Sarah Loiars, Tanja Bibbs and Kasey Jo Doggett
 - c. Approval of Agenda {motion by Anderson; second by Riedel; passes by consensus}
 - d. Approval of 4/16/26, 4/29/26, 5/5/26, 5/28/26, 6/16/26, & 7/8/26 SBDM Minutes {motion by Riedel; second by Loiars; passes by consensus}
 - e. Good News
 - i. National Beta Convention Awards
 - ii. Summer Renovations
 - f. Public Comment
2. New Business
 - a. Election
 - i. Vice-Chairperson - Sarah Anderson {motion by Loiars; second by Doggett; passes by consensus}
 - ii. Secretary - Leslie Smothers {motion by Doggett; second by Loiars; passes by consensus}
 - b. Purpose of SBDM
 - c. Council members receive the following documents:
 - i. KRS 158.195
 - ii. KRS 158.183
 - iii. The Kentucky Open Records and Open Meetings Act
 - iv. Managing Government Records
 - d. Review Briarwood SBDM Council Bylaws
 - e. Review Briarwood SBDM Council Policies
 - f. Review 2025-2026 CSIP
 - g. Set SBDM Council Meeting Dates and Times for 2026-2027
 - i. Second Monday of each month at 4:00 pm
 - h. Review 2026-2027 Master Schedule
 - i. Approve 2026-2027 Bell Schedule {motion by Bibbs; second by Anderson; passes by consensus}
 - j. Approve 2026-2027 Initial Title I Budget (Revised) {motion by Doggett; second by Loiars; passes by consensus}
 - k. Review 2026-2027 Title I Program Description

- l. Approve Assistant Principal as surrogate principal to make purchases, sign purchase orders, etc. in the event of an extended absence by the principal {motion by Anderson; second by Riedel; passes by consensus}
 - m. Bylaw/Policy Review
 - i. Review IV - Consultation Policy
 - ii. Review V - Curriculum Policy
 - iii. Review XXI - Writing Policy
3. Ongoing Learning
- a. Review of 2026 Legislative Guidance
 - b. Job Posting Updates
4. Enter closed session for the purpose to discuss items where state or federal law specifically requires privacy as permitted by KRS 61.810(1)(f) of the Kentucky Open Meetings Act - discuss candidates for a personnel vacancy and/or consultation in filling vacancies & review Briarwood Elementary School's Emergency Management Plan/Portable Automated External Defibrillator (AED) Use Policy

Enter closed session with motion by Anderson; second by Doggett; passes by consensus
Exit closed session with motion by Riedel; second by Bibbs; passes by consensus

5. Upcoming Events
- a. Next SBDM Meeting - August 17th at 4:00 pm
 - i. Adjourn at 2:43 pm by Mr. Jones {motion by Bibbs; second by Riedel; passes by consensus}


Principal


Secretary