

RCSS STUDENT TECHNOLOGY LOAN AGREEMENT

The Richmond County School System's (RCSS) vision is to prepare every student to thrive, adapt, and lead in an ever-changing world. Students are provided the opportunity to take home or use, while in the classroom, a Windows or Chrome laptop or a Chrome tablet that is the property of RCSS for educational purposes.

All students and parents/guardians will be required to sign this form acknowledging that they have read and agree with the School System's device procedures.

Please read each statement below, and by signing, you are agreeing to the RCSS Expectations of Responsible Device Use:

- I understand that all use of the School System's laptops/tablets must be for educational purposes, and students are not to use the device for personal, commercial, or business use.
- I understand that I am accountable for and assume full responsibility for the care of the device on and off school premises.
- I understand that I assume full responsibility for the security of the device on and off school premises.
- I understand that all activity conducted on RCSS devices and accounts may be monitored and is subject to RCSS technology policies and procedures.
- I understand that I assume full responsibility for reporting to the teacher, media specialist, or school administrator if a device is lost, stolen, or damaged.
- I understand that students will be offered an optional insurance plan to cover accidental damage, loss, or stolen devices.
- I understand the optional insurance plan covers two devices per year, and if a third device is damaged, lost, or stolen, the student will become a "day-user" and will be provided a device at school, but will not be allowed to take the device off-campus.
- I understand that a student without optional insurance will be assessed a fee to cover a damaged, lost, or stolen device.
- I understand that the student may be assessed a fee if the assigned device and any assigned accessories are not returned upon withdrawal, graduation, transfer, or upon request by the School System.
- See RCSS Policy JS and Procedure JS-R (1) regarding Student Fees, Fines, and Charges

Please review the entirety of the One-to-One Handbook, located on the RCSS Website. Sign below to acknowledge that you have read and support the expectations outlined in this agreement.

Check: if the student will be a Day-User _____ Check: if the student will be a Take-Home User _____

Note: While the School System will attempt to honor the preference selected for Day-User or Take-Home User, please note that there may be times when a Day-User's device may need to be sent home for at-home learning or other activities (e.g., inclement weather). The student is responsible for the care of the device at all times, whether on or off school premises.

Student's Name (print first and last name): _____

School: _____ Grade: _____ Homeroom Teacher: _____

Student Signature

Parent/Guardian Signature

Home Address: _____ City/State/Zip: _____

Phone Number: _____

RCSS Use Only:

Date of Issue: _____ Device Type: _____ Serial #: _____

Asset Tag #: _____ SID#_300: _____