

Redlands High School Student Handbook

2026-2027



840 E. Citrus Ave • Redlands, CA 92374 • (909) 307-5500

For Title IX Questions, Complaints or Concerns, please contact:

Dr. Rudy Wilson

Assistant Superintendent of Compliance,

Redlands Unified School District

20 W. Lugonia Avenue

Redlands, CA 92373

(909)307-5300

compliance@redlands.k12.ca.us

RHS Alma Mater

Where the purple snow-capped mountains

Reach the clear blue sky.

Lies our cherished Alma Mater

Our dear Redlands High.

Alma Mater, Alma Mater

Deep graven in each heart,

Our loyalty unwavering true,

When'er from you we part.

REDLANDS TERRIER FIGHT SONG

Fight, Fight for Redlands High.

Go, go you Terriers.

Win, win for blue and white.

We're with you tonight . . .

You Terriers.

Fight, fight to victory.

Team, Team it's your game.

Score, Score, Score and then score some more

for Redlands High.

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Greetings Terriers!

Welcome to Redlands High School, the Home of the Long Blue Line! This handbook will offer you valuable information regarding school and district policies that are designed to support your academic and extracurricular activities. This is your one place to go to for all needed information. Please refer to it as often as you need.

Administration

Mr. Wes Cullen	Principal
Dr. Rachael Rehage	Assistant Principal
Dr. Britta Davidson	Assistant Principal

Counselors

Mrs. Robin Gonzales
Mr. Luis Chanure
Dr. Vaughan Kusko
Mrs. Shontay Dawson
Mrs. Dennise Kennedy

Program Leads

Athletic Director	Mr. Eric Memory		Directors of School Culture	Mrs. Katie Baker Ms. Jennifer Classen
Advanced Placement	Mrs. Rose Sanders		English Language Learner Program Coordinator	Mr. Brian Rice
AVID	Mrs. Melanie Mitchell		HEART Academy	Ms. Pam Kettering
Credit Recovery	Mr. Matt Norman		Library Media Coordinators	Ms. Kim Lott
Coordinator of Career Programs	Mrs. Jennifer Baldwin			

RHS Mission Statement

Redlands High School, with a proud tradition of excellence since 1891, recognizes our vital role in the community, the value of diversity, and our commitment to educate students to become knowledgeable, responsible citizens ready to meet the challenges of the twenty-first century.

RHS Vision Statement

Redlands High School is proud to be a school that works to provide:

POSITIVE EDUCATIONAL ENVIRONMENT

- A safe and orderly environment
- A positive, respectful environment between staff and students
- School pride through academic success and student involvement in school activities
- A professional and collaborative culture
- Strong responsive team-based leadership

CURRICULUM AND INSTRUCTION

- High expectations for all students through a rigorous, standards-based curriculum
- Clear and focused academic goals for student learning
- Targeted use of research-based best practices

STUDENT SUPPORT AND INTERVENTION

- Frequent and strategic monitoring of student progress
- Academic and behavioral support systems for students
- Effective partnerships with parents and community

CAMPUS EXPECTATIONS TERRIERS HAVE



Growth

- Be involved on campus & challenge yourself
- Treat all individuals with respect and kindness, regardless of their background, beliefs, or abilities

Respect

- Take responsibility for your actions by being trustworthy, and maintaining academic honesty
- Make choices that honor your well-being, dignity, and personal growth

Integrity

- Maintain a peaceful and courteous environment and refrain from engaging in physical or verbal altercations
- Adhere to a zero-tolerance policy regarding the possession, use, or distribution of illegal substances on campus

Teamwork

- Keep your campus clean
- See something, say something
- Respect and comply with instructions given by adults

CLASSROOM EXPECTATIONS TERRIERS HAVE



Growth

- Be open-minded
- Be polite, tolerant, and accepting of others
- Use positive language & responses to others

Respect

- Be on time & ready to learn
- Follow instructions
- Cell phones/electronics are put away
- Respect property & rights of others

Integrity

- Stay engaged & present
- Create your own work
- Take responsibility for your actions & grades

Teamwork

- Create a welcoming and comfortable environment through your words and actions
- Allow everyone the opportunity to learn and feel safe

STUDENT LEARNER OUTCOMES TERRIERS WILL



L EARN TO THINK CRITICALLY AND PROBLEM SOLVE
O BTAIN, INTERPRET, AND USE INFORMATION
N AVIGATE TECHNOLOGY EFFECTIVELY AND
DIGITAL MEDIA APPROPRIATELY
G ENERATE INTELLECTUAL, PRACTICAL, ARTISTIC,
AND PHYSICAL WORKS

— BLUE —

L ISTEN ATTENTIVELY, READ PURPOSEFULLY, AND
WRITE EFFECTIVELY
I DENTIFY AND PARTICIPATE IN A VARIETY OF ACADEMIC
AND EXTRA-CURRICULAR PROGRAMS
N EGOTIATE CONFLICT AND DEMONSTRATE INTEGRITY
E MBRACE DIVERSITY BY ENGAGING LOCALLY
AND GLOBALLY



REDLANDS HIGH SCHOOL

Bell Schedules 2026-2027

Staff Collaboration Day

Monday

Period 0	7:34-8:20
Period 1	9:30-10:16
Period 2	10:25-11:11
Period 3	11:20-12:06
Period 4	12:15-1:01
Lunch	1:01-1:31
Period 5	1:40-2:26
Period 6	2:35-3:21
Period 7	3:30-4:16

Regular Day

Tuesday-Friday

Period 0	7:26-8:20
Period 1	8:30-9:25
Period 2	9:34-10:29
Period 3	10:38-11:38
Period 4	11:47-12:42
Lunch	12:42-1:12
Period 5	1:21-2:16
Period 6	2:25-3:20
Period 7	3:30-4:24

Minimum Day

Period 0	7:45-8:20
Period 1	8:30-9:05
Period 2	9:14-9:49
Period 3	9:58-10:33
Period 4	10:42-11:17
Lunch	11:17-11:37
Period 5	11:46-12:21
Period 6	12:30-1:05
Period 7	1:15-1:50

Dates:

September 3
September 11

Rally

Period 0	7:33-8:20
Period 1	8:30-9:17
Period 2	9:26-10:59
Rally A	R 9:26-10:06 C 10:11-10:59
Rally B	C 9:26-10:20 R 10:24-10:59
Period 3	11:09-11:55
Period 4	12:04-12:51
Lunch	12:51-1:21
Period 5	1:30-2:17
Period 6	2:26-3:13
Period 7	3:23-4:10

Dates:

October 16
February 5
April 16

Finals

Period 0	7:20-8:20
Final #1	8:30-10:25
Lunch	10:25-10:55
Final #2	11:00-12:55
Period 7	1:05-2:05

Dates:

December 15,16,17
June 8, 9, 10

Block

Period 0	7:20-8:20
Block 1	8:30-10:30
Block 2	10:45-12:45
Lunch	12:45-1:15
Block 3	1:25-3:25
Period 7	3:35-4:35

Dates:

June 3 & 4

RHS 26-27 Student Government

Student Gov. (Period 4)

Executives

Molly Walker
Aiden Davila

Sophomore Class

Isla Negrette Tran
Karolena Lipinski
Dean Holton
Lilian Rhynus
Miranda Dorsey
Roland Smith

Junior Class

Makayla Morgan
Savannah Homme
Reid Stillings
Kiera Cemer
Brielle Behzad

Pep Comm

Isabel Reguly
Joshua Jimenez
Allie Baker
Sophia Mikhael
Lyanna Garcia

Clubs Comm

Alexander Volk
Lillian Lowry
Campbell Proctor

Blue Crew

Abygail Binondo
Aiden Davila

Publicity Comm

Samantha Quintero
Melanie Cervantes
Abigail Wilder
Madison Delgado

Digital Production Comm

Richie Siriyanonda
Luke Fornelli
Maggie Walsh
Abbey Alvarado
Hannah Kokkinias

Revenue & Branding Comm

Lili Lorentz
Luna Cruz
Jack Stillings
Logan Daetwiler

Student Gov. (Period 5)

Executives:

Xavier Castellon
Maren Orr

Senior Class

Micah Godoy
Simone Riguis
Nathaniel Gebreselassie
Ella Amaral
Ram Angngasing
Elle Pham

Freshmen Class

Slyvia Lopez
Trinity Mason
Ava Anderson
Benjamin Baker
Maielle Ohayon
Owen Mason

Athletics Relations Comm

Brodie Nieto
Addison Goff

Blue Crew Comm

Abygail Binondo
Ayan Anand

Well-Being & Diversity Comm

Emma Rehage
Isla Roten
Anaya Ruiz
Raphael Choi

Student & Staff Relations Comm

Sarai Simmons
Mason Wolfe
Emma Fergesun

Student Voice Comm

Sophia Rodriguez
Tressa Stewart
Layla Garcia
Miyah Godoy

Grades & Report Cards

Report Cards are issued four times yearly. Progress reports and quarter grades are indicators of student performance; however, semester grades and credits (December and June) are final and appear on a student's transcripts.

For this school year, grading periods are as follows.

First Semester:

- First Quarter Progress-**September 9**
- First Quarter Ends-**October 9**
- Second Quarter Progress-**October 29**
- First Semester Ends-**December 17**

Second Semester:

- Third Quarter Progress-**February 10**
- Third Quarter Ends-**March 19**
- Fourth Quarter Progress-**May 5**
- Second Semester Ends-**June 10**

The Parent Portal is a secure and private online resource that provides you access to your student's attendance, grades, transcripts, graduation status, emergency contact information and other useful educational data.

To create a new account please visit the web site: <https://redlands.asp.aeries.net/student/LoginParent.aspx>

Graduation Requirements

Satisfactory completion of 220 semester units of credit from grades 9-12 with 70 semester credits maximum credited for ninth grade.

All 9th grade students will be enrolled in a year of English, science, math and physical education. Remaining semester credits must be earned in grades 9-12 including:

<u>SUBJECT AREA</u>	<u>CREDIT REQUIREMENTS</u>
English	40 Semester Credits
Social Science	30 Semester: World History & Geography (10), United States History (11) American Government & Economics (12)
Science	20 Semester Credits
Mathematics	20 Semester Credits
World Lang/Fine Arts/CTE	10 Semester Credits
Physical Education	20 Semester Credits
Electives	80 Semester Credits

SPECIAL CONSIDERATION

Physical Education	No more than 40 credits of Physical Education may be applied toward graduation requirements in grades 9 - 12.
T.A.	No more than 10 units of Teacher Assistant may be applied toward graduation requirements. Counselor approval required

A-G UC And CSU Requirements

In order to qualify for application to a University of California or California State University school, students must complete a minimum of 15 college-preparatory courses (a-g courses), with at least 11 finished prior to the beginning of your senior year. The U. C. system refers to these requirements as the "a-g" Subject Requirements. (Source [UC Admission Requirements A-G](#)). For a list of RHS courses that are "a-g" approved please refer to <http://rhs.redlandsusd.net>.

The 15 courses are:

a. History/Social Science	2 years
b. English	4 years
c. Mathematics	3 years
d. Laboratory Science	2 years
e. Language other than English	2 years
f. Visual and Performing Arts	1 year (Does not include Cantare or Varsity Choir)
g. College-Preparatory Elective (chosen from the subjects listed above or another course approved by the University)	1 year

Students must also...

- Earn a grade point average (GPA) of 3.0 or better (3.4 if you're a nonresident) in these courses with no grade lower than a C.

California students

If you're a state resident who has met the minimum requirements and aren't admitted to any UC campus to which you apply, you'll be offered a spot at another campus if space is available, provided:

- You rank in the top 9 percent of California high school students, according to our [admissions index](#), or
- You rank in the top 9 percent of your graduating class at a participating high school. We refer to this as "Eligible in the Local Context" ([ELC](#)).

Academic Integrity Policy

Philosophy/Rationale:

Academic honesty/integrity is highly valued at Redlands High School. Our school is committed to advancing the pursuit of intellectual excellence and to maintaining the highest standards and expectations for academic integrity among all students. We believe in establishing a school climate and educational environment that promotes ethical and responsible student conduct. Each student is responsible for helping to keep this environment intact. Teachers and administrators at RHS understand that pressure to get good grades might create an incentive to cheat. However, we are also certain that neither pressure for grades, inadequate time for studying or completing an assignment, nor unrealistic parental expectations justify students acting dishonestly. As a professional learning community, we affirm that “learning for learning’s sake” is intrinsically valued, and we will not tolerate any infractions that create or result in an unfair academic advantage for one student or a disadvantage for another. Additionally, Redlands High School asserts the need to prepare our students for the reality created by the technology explosion for the world of college and work, where cheating and plagiarism have dire consequences.

What is academic honesty/integrity?

Having *academic integrity* means valuing and demonstrating positive regard for

- Intellectual honesty
- Personal truthfulness
- Learning for its own sake
- The creations and opinions of others (i.e., intellectual property)

You are acting with *academic integrity* to the extent that you demonstrate these values and in particular:

- Take full credit for your own work, and give full credit to others who have helped you or influenced you, or whose work you have incorporated into your own including AI-generated content.
- Represent your own work honestly and accurately.
- Collaborate with other students only as specifically directed and authorized by your teacher.
- Report breaches of academic integrity to a teacher, counselor, or administrator.

In a nutshell, *academic integrity* means doing schoolwork honestly. ***Cheating*** is gaining an unfair advantage and is dishonest; ***plagiarism***, a form of cheating, is presenting someone else’s words or ideas as if they were your own. Students are sometimes legitimately unsure about what is acceptable and what isn’t. Teachers should clearly communicate their expectations to students and make every effort to avoid situations in which students are confused about how they are expected to meet assignment requirements. Likewise, if a student is confused about what is unacceptable, they should consult their teacher before handing in the final version/draft of the assignment in question. It is the **responsibility of each teacher** to clarify expectations about homework, research papers, and projects with their classes, preferably in writing on their course syllabi. It is the **responsibility of the student** to be aware of what constitutes any infraction in a particular course.

Examples of misconduct include but are not limited to:

- ***Plagiarism***: defined as the representation, intentionally or unintentionally, of the ideas, works, or work of another person without proper, clear, and explicit acknowledgment (ex., properly citing information)
- ***Collusion***: supporting academic misconduct by another student, for example allowing one’s work to be copied or submitted for assessment by another
- ***Duplication of work***: the presentation of the same work for different assessment components and/or core requirements (ex. submitting the same work for two assignments)
- ***Any other behavior that gains an unfair advantage for a student*** or that affects the results of another student (for example, sharing assessment questions, disclosure of information to and receipt of information from another student about the content of an examination via any form of communication/social media either

before, during or after an exam/quiz).

Examples of infractions include but are not limited to:

- Using unauthorized “cheat” notes, including notes on a cell phone, desk, or person
- Looking at or allowing someone else to look at your own or another’s paper during any assessment
- Repetitive missing of exams (without documentation such as a medical note), habitual absences on assignment due dates
- Copying any class or homework assigned to be done independently, or allowing someone else to copy your own or another person’s work including lab assignments
- Submitting translation from internet translation programs
- Copying of or closely paraphrasing sentences, phrases or passages from an uncited source for a paper, or for research, including work submitted through **turnitin®**
- Bringing unauthorized material into an exam room
- Misconduct during an exam
- Supporting or attempting to support, the passing on of exam related information
- Failing to comply with the instructions of the adult facilitating the exam
- Impersonating another student
- Stealing an exam (before/during/after an exam)
- Using an unauthorized calculator or other smart device during an exam
- Deliberate exchange/copying of information from another student including during a test/quiz or of a lab write-up
Flagrant copying of a secondary source, internet site, web-based information, and any work of another person - includes papers submitted through **turnitin®**
- Attempting to obtain points by modifying a previously graded/turned in assignment
- Giving or receiving test information to or from students in other periods of the same teacher or same course
- Submitting individual projects that are not wholly your own work
- Involvement in a cheating conspiracy
- Distributing unauthorized papers, labs or projects to other students
- Air-Dropping and/or mass sharing or distribution of exam/quiz/assessment material to other students
- Theft of assessment, instructional or administrative materials
- Receiving payment or paying for unauthorized papers or projects
- Altering grades on a computer database, gradebook, or returned work.

RHS uses Turnitin.com. Turnitin is an originality-checking and plagiarism-prevention service that checks your writing for citation mistakes or inappropriate copying. When you submit your paper, Turnitin compares it to text in its massive database of student work, websites, books, articles, etc. **The Similarity Report** that it generates will help your teacher identify possible instances of plagiarism. All RHS teachers who use Turnitin.com are trained to interpret the Similarity Report in comparison to each student’s written document. This information is used to determine the percentage of plagiarism in any written assignment.

Consequences may include any of the following as determined by the teacher:

- The student will have a reduction in grade/credit (up to and including “0” credit) on the assignment, lab, exam, test, or quiz based upon the teacher’s grading system; student MAY be given the opportunity to re-do assignment/assessment or per teacher discretion, an alternative assignment/assessment may be assigned. All assigned point values will be determined by the teacher.

- The teacher will confer with the student and contact the parent/guardian by phone or e-mail to review the academic integrity incident within three school days of becoming aware of the incident.
- A teacher may decline to write a letter of recommendation or report the infraction in a letter. A teacher may also rescind a recommendation letter after it has been sent.
- The teacher will submit a written referral, with appropriate documentation, to an assistant principal who will meet with the student and counselor and document the incident/follow-up action in Aeries.

Disciplinary actions as determined by the administrator are progressive and may include one or more of the following depending upon the severity and/or instances of the infraction:

- After-school Campus Detention(s)
- A verbal warning, and the student and parent will be required to sign the Academic Integrity Policy
- The student may lose permissions to participate in or be placed on probation for extracurricular activities including but not limited to ASB, clubs, athletics, dances, rallies and academic programs (AVID, HEART Academy)
- In the grading period directly after the incident, the teacher may mark "U" for the student's Citizenship mark which could affect CSF eligibility
- If a college requires or requests information on cheating, the school may notify the college of any academic misconduct. For seniors whose class grade drops due to an infraction of the integrity policy, please take note that colleges may rescind acceptances of students who earn a D or F in courses their senior year.
- Exclusion from extra/co-curricular activities, including disqualification from Daisy Chain/Junior Usher.
- NOTE: When appropriate, any violation may also be referred to law enforcement.

PROCEDURES:

Parents and students should understand that the teacher's professional judgment, in conjunction with administrative guidance, will determine whether a violation of the Academic Integrity Policy has occurred.

Appeals Process: Students wishing to contest decisions/consequences resulting from an Academic Integrity Policy violation may submit their *written* appeal to the school's principal within 5 days of the initial consequence.

The Academic Integrity Committee of Redlands High School gratefully acknowledges Del Mar High School and Fremont Union High School District, whose policies Redlands High School has used as a model in formulating its own position on Academic Integrity. Revised and Reviewed by RHS Leadership Team 5/7/2024

Counseling Services

COUNSELORS: Upon entering RHS, each student is assigned to a high school counselor. Your counselor, who usually remains with you throughout your stay at RHS, has one major goal—to help you derive the most benefit possible from your years at RHS. To do this, your counselor will offer assistance to you as you make decisions about such matters as programs of study, specific courses, and further education after high school, or job training. An important part of your experience at RHS will involve relationships with people—friends, teachers, administrators, and parents. Your counselor will help you as you live with these people on a daily basis and handle some of the issues that arise naturally in human interactions.

APPOINTMENTS: Meeting with your counselor is easy. Come to the Counseling Center before school, at lunch, or after school for a walk-in appointment. You may also email or phone your counselor.

PROGRAM CHANGES: It is assumed that when a student is scheduled he/she is getting into classes of his/her choice; therefore, the need for program changes should be reduced greatly. Changes will be made only for an ability level change, the adding of a required course, or reasons that may be in the best interest of the student/school. In the event that a student must switch classes at the beginning of the semester, it is highly recommended that the class change take place within the first 10 days of the semester so that the student has a greater opportunity to have a smooth transition into their new class. The following RUSD administrative regulation applies to the withdrawal of classes (**does not apply to level changes within a core content area**).

- **Withdrawal from Classes (AR 5121):** A student who drops a course during the first six weeks of the semester may do so without any entry on his/her permanent report card. A student who drops a course after six weeks shall receive a "W" grade on his/her permanent record but the "W" will not count in the determination of the cumulative grade point average. A student who drops a course after the first six weeks of the semester shall receive a "WF" on his/her permanent record, unless otherwise decided by the principal/designee because of extenuating circumstances.

TRANSFERRING TO ANOTHER SCHOOL: You must go through a checkout procedure that can be initiated by the data clerk. All books must be turned in and any fees or fines must be paid or your transcript will not be sent to your new school. A record is kept in your permanent file and is removed only after payment. The transcript is the official legal document that indicates credits earned in any school and is the tool used to transfer such credit. It is also used to prove that you graduated or were in attendance in any school for any period of time.

Attendance Policy and Procedures

Attendance Hotline: [\(909\) 307-5511](tel:9093075511)

FULL/PARTIAL DAY ABSENCE AND REPORTING/CLEARING A STUDENT ABSENCE

Please call our **24-Hour** Attendance Line at: (909) 307-5511.

Parents/Guardians are responsible for notifying the Attendance Office to report absent reasons for their student within 48 hours. Failing to do so, will result in the student being marked truant. Excessive trancies and/or absences that are not cleared within a 48-hour period, will result in ineligibility to participate in dances, other extracurricular activities, and School Attendance and Review Team (SART) meetings.

The Attendance Office **MUST** be notified **PRIOR** to student leaving in order to excuse absence(s). **Failing to get an off-campus MINGA pass for your student prior to them leaving will result in a truancy.** Requests to have absences excused because students did not obtain an off-campus MINGA pass before leaving, even if done within 48 hours, will not be completed.

When calling please be prepared with:

- Parent/Guardian's name and phone number
- Student's first and last names (spell the last name please)
- Student's grade
- Reason for the absence
- Date of the absence

All absences must be called in by a parent/guardian every day of the student's absence prior to 3:00 pm. All absences called in prior to 3:00 pm will be processed the same day. Messages called in after 3:00 pm will be processed the next school day.

PERIOD ABSENCES:

If a student believes they were marked absent or tardy in error, they must speak directly with the teacher—either during class or via email—to resolve the issue. The attendance office cannot make any changes unless we receive confirmation from the teacher.

- Doctors/Dentist/Labs Notes - students may bring medical notes from their appointments to the attendance office to have full day and/or period absences cleared. When the student first arrives to campus for the day OR if a student receives a MINGA Off-Campus Pass and is returning back to campus after an appointment, a doctor's note is *required* to be turned into the attendance office.

NOTE: Students who fail to bring in medical notes for their absences AND no parent/guardian call has been made to the attendance office within 48 hours to notify us of the absence will result in a truancy.

OFF-CAMPUS PASS POLICY:

Failure to do the following *prior* to student leaving campus could/will result in student being marked truant from missed periods. STUDENTS MAY NOT LEAVE CAMPUS FOR ANY REASON WITHOUT DOING THE FOLLOWING:

- **PHONE CALL:** Call the Attendance Office 909-307-5511 stipulating date, time student must leave, and reason for the excuse. The student will then be issued an Off-Campus Pass through their MINGA app. Once they have the digital pass they can leave at the requested time. *Parents do not need to come into the office to check students out if a phone call has already been made to the Attendance Office and a MINGA pass has been issued.*

PLAN AHEAD:

Please note that last minute phone calls to the Attendance Office to release your student(s) early from school may not be accomplished in an immediate time frame. In an effort to comply with an off-campus request, we need a one hour notice so that we can locate your student and have them ready to leave at the time you are requesting.

- If we are unable to answer your call right away, please keep in mind we may be on the other line and/or already assisting other students/parents. If this is the case, ALWAYS leave a detailed voicemail with your request and we will complete it within a timely manner.

NOTE: If we are unable to assist your request in the time frame you are requesting, you may come into the office to check out your student at the front desk.

EARLY RELEASE DURING STATE TESTING, AP TESTING AND FINALS:

Students who finish testing early and wish to be dismissed, will still need to follow our off-campus MINGA pass policy in order to have absences excused.

Tardy Policy

Tardiness is defined as:

- A student who is not in their classroom or assigned instructional area when the bell rings or as defined by the teacher.
- Any student who is tardy by more than 30 minutes will be recorded as an unexcused absence for the period. (Education Code 48260 (a)).

Excused tardies will show as an "N" on the attendance page. All others will be shown as a "T" for unexcused tardy.

Cumulative Tardies:

- Students who receive an after school detention for every seven tardies they accumulate.
- Detentions will be held after school with Campus Safety Tuesday - Thursday 3:30-4:30 PM in room 483.
- Serving one after school detention will clear seven tardies and so on.
- Failure to serve an assigned after school detention can/will result in an In-House Suspension, along with still needing to serve the after school detention.

Students arriving to school late, a parent/guardian may call the Attendance Office stipulating the reason for arriving late to school. Tardies will only be excused for valid reasons listed in the (Education Code 48205) as stated below:

- A pupil may be excused from school for reasons including: illness, quarantine, medical appointments, attending an immediate family member's funeral, jury duty, and serving on a precinct board for an election.

HEALTH SERVICES

Students who are ill, may go home with the consent of the Health Technician and after the Technician has contacted a parent or guardian listed on the Emergency Contacts. Parent contact will be made from the Health Office. No calls will be made from classrooms/teachers. Students going to the Health Office are required to check into class and have a MINGA pass created.

OR

Students who are not feeling well may have a parent/guardian call attendance and ask for an off campus pass due to the student being ill. Attendance will issue an off-campus pass through MINGA and the student will then be able to leave campus. *A MINGA off-campus pass must be issued before the student leaves campus NOT after.*

CALLER ID

Redlands High School's Attendance Office uses Caller ID for all incoming calls. This is how we verify that we are speaking to a parent. If a verified phone number does not show on Caller ID we will use alternate methods to authenticate the caller. If we cannot verify we are speaking with a parent/guardian, for all students' safety, all callers will be asked to call from a number listed in Aeries.

****Please be sure to update your contact information and preference in your Aeries Parent Portal regularly. You manage your own settings.**

MAKE-UP WORK

Students who are absent MUST check with individual teachers via e-mail or teacher website for specific make-up work. Students whose absences have been marked as truant (as denoted by a "C" in their attendance record) will be granted make-up work at the teacher's discretion. (RUSD AR 6154 Instruction: Homework/Makeup Work-Students who are absent from school due to truancies from class may be required to make up all work missed due to the absence. The teacher may allow full or partial credit for the work. Such a decision shall be at the discretion of the individual teacher.)

Redlands High School Student Cell Phone Policy

Purpose: The cell phone policy at Redlands High School is designed to promote a focused and productive learning environment while ensuring student safety and well-being. By establishing clear guidelines for the use of cell phones on campus, we aim to minimize distractions, encourage face-to-face interactions, and foster responsible technology usage among our students.

Policy Guidelines:

Personal Devices in Classrooms:

- Cell phones must be turned off or silenced and out of sight during instructional time (including PE locker rooms or PE classes), unless otherwise permitted by the teacher for educational purposes.
- Students may use cell phones during designated break times (e.g., lunch, passing periods) and before/after school hours.

Classroom Exceptions:

- Teachers may allow the use of cell phones for specific educational activities, such as research, educational apps, or projects. Guidelines for use will be clearly communicated by the teacher.

Consequences for Violations:

- **First Offense in Classroom:**
 - Verbal warning: Staff members will direct the student to place their phone out of sight for the remainder of the class period.
- **Second Offense in Classroom:**
 - Confiscation of the cell phone by the staff member and written documentation in Aeries. The staff member will immediately contact the RHS Safety Department, who will pick up the phone and transport it to the South Campus Information Desk. The student may pick up the phone from the South Campus Information Desk at the end of the school day.
- **Third Offense in Classroom:**
 - Confiscation of the cell phone and documentation in Aeries. Parents/guardians will be notified, and the phone can be retrieved by parents/guardians at the end of the school day at the South Campus Information Desk.
- **Repeated Offenses:**
 - After school detention, parent meeting with Administration, further consequences as needed.
 - These consequences are intended to deter repeated violations of the cell phone policy while providing a clear pathway for students to correct their behavior and understand the importance of following school rules.

Personal Responsibility:

- Students are responsible for the security and safety of their cell phones. The school is not liable for lost, stolen, or damaged devices.

Additional Misuse:

- Use of cell phones for academic dishonesty, cyberbullying, or any illegal activity is strictly prohibited and will result in severe disciplinary action.

Implementation:

- The cell phone policy will be prominently displayed in student handbooks, on the school website, and communicated to students and parents annually.
- Teachers and staff will enforce the policy consistently and fairly, emphasizing its importance in maintaining a positive learning environment.

Review and Amendments:

- The cell phone policy will be reviewed annually by school administration in consultation with teachers, students, and parent groups such as PTSA and School Site Council. Amendments may be made based on feedback and evolving educational needs.

By adhering to this cell phone policy, students contribute to a respectful and focused learning community at Redlands High School, ensuring that technology enhances rather than distracts from their educational experience.

Redlands High School Student Dress Guidelines

The Board of Education has determined that a student may not remain at school dressed in a manner that (1) creates a safety hazard for said student or for other students at school, and/or (2) when the dress disrupts campus order. When the site administration determines that a student's attire is in violation of this policy, the student will be required to modify their clothing and/or apparel in such a way that no longer violates this policy. Refusal to take steps as directed by the administration may result in disciplinary action.

1. Shoes must be worn at all times. A substantial sole is required, and enclosed toe and heel footwear is highly encouraged. Athletic shoes are required for Physical Education classes.
2. Clothing will always cover all undergarments. Undergarments may not be worn solely as clothing (e.g. bra tops, boxer briefs). A jacket or cover-up to conceal brief clothing that reveals undergarments is not acceptable. Extremely brief garments are not appropriate. No garments should be so revealing/brief as to show undergarments while seated or standing.
3. Clothing or accessories shall be free of writing, pictures or any other insignia or logo which are crude, violent, obscene or sexually suggestive or which advocate racial, ethnic or religious prejudice or slogans or pictures depicting or promoting drugs, alcohol, tobacco or controlled substances are not appropriate. Specifically, no clothing that might incite hatred or unrest between students is allowed.
4. Earrings, jewelry, or accessories, which present a safety hazard to the wearer or others, are not suitable for school wear. Spiked/sharp accessories of any kind will not be allowed.
5. Only prescription sunglasses may be worn in class. Other types of sunglasses may be worn on campus outside of class.
6. Identified gang attire or any gang paraphernalia is prohibited. The administration has the right to ban any clothing or accessory that indicates gang affiliation.
7. Hats or any type of sun-protective headgear may be worn on campus, as long as it does not violate any other section of the Dress Code. Hats should be removed while indoors on campus.

The following will apply if these policies are violated:

Students will be asked to change into a dress code shirt and/or will be provided an opportunity to change into an approved garment.

1st offense: Garment change. Verbal warning and parent notification.

2nd offense: Garment change; After School Campus Beautification assigned.

3rd offense: Students will receive alternative means of correction for defiance of school policies.

Rules and Regulations

STUDENT VISITORS: NO student visitors are allowed during the day on the RHS campus.

DELIVERIES: Messages and deliveries (such as flowers, homework, money, food, transportation appointments, or balloons) are not sent to students in their classrooms, as this disrupts the learning environment and creates liability on the part of school personnel. All RUSD schools have closed campuses. **No deliveries will be accepted at RHS for students, including DoorDash, UberEats, Postmates, direct restaurant delivery, or any other meal delivery service. All deliveries will be refused.**

SMOKING: School Board policy prohibits the use of tobacco in any form on or near the RHS campus. Violation of this rule can result in school consequences including detention and after school campus service and may result in a citation from the Redlands Police Department.

DISCIPLINE: The policy set by the Board of Education of the Redlands Unified School District, in support of the aims of public education, states that the behavior of pupils attending public schools shall reflect the citizenship demanded of members in a democratic society. Self-discipline (responsibility for one's actions) is one of the important goals of education. The Board of Education believes education is a right of American youth; however, the right of education is dependent upon the pupil's willingness to perform those duties required upon attendance in public schools. The Redlands Police Department will issue citations for smoking, fighting, closed campus violations, and daylight loitering.

Please review the following Ed Code and Board Policies related to student safety and behavioral expectations:

Education Code 48900

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (a)(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(m) Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c , 286 , 288 , 288a , or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code .

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, “hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, “hazing” does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(1) “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3 , or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

(D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2)(A) “Electronic act” means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, video, or image.

(ii) A post on a social network Internet Web site, including, but not limited to: (I) Posting to or creating a burn page. “Burn page” means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1). (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1).

“Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). “False profile” means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(iii) An act of cyber sexual bullying.

(I) For purposes of this clause, “cyber sexual bullying” means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.

(II) For purposes of this clause, “cyber sexual bullying” does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) “Reasonable pupil” means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, “school property” includes, but is not limited to, electronic files and databases.

(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

(w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

Education Code 48915: Mandatory Recommendations for Expulsions and Expulsions

(a) Mandatory Recommendations, Permissive Expulsions: Except as provided in subdivisions (c) and (e) the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that expulsion is inappropriate, due to the particular circumstance:

(1) Causing serious physical injury to another person, except in self-defense.

(2) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.

(3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 1053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis. (For a second offense, any amount, expulsion recommendation is mandatory. (AR 5131.6)

(4) Robbery or extortion.

(5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

(b) Dual finding required for 48915(a) and 48900(a), (b), (c), (d) and (e): Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed in subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of section 48900. A decision to expel shall be based on a finding of one or both of the following:

(1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.

(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

(c) Mandatory Expulsions (one year from date of expulsion): *Principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:*

(1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.

(2) Brandishing a knife at another person. As used in this section, “knife” means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade longer than 3 ½ inches, a folding knife with a blade (any size) that locks into place, or a razor with an unguarded blade.

(3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code. (any amount)

(4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.

(5) Possession of an explosive.

Arrestable Violations

P.C 404.6: Inciting a Riot

Urges fight to continue or urge others to commit acts of force or violence.

P.C 487: Grand Theft

Student intentionally steals an item where the worth has been established to fall into the category of grand theft.

H&S 11359: Possession for sale of Marijuana

Large quantity/ large amount of money/ drugs are packaged

C.C 1708.5: Sexual Battery

A student acts with the intent to cause a harmful or offensive contact with an intimate part of another, and sexually offensive contact with another by the use of his or her intimate part, and a sexually offensive contact with that person directly or indirectly results.

P.C 243.2: Battery

A battery is any willful use of force or violence upon another person

P.C 245: Assault with a Deadly Weapon

Any person who commits an assault upon the person of another with a deadly weapon or instrument or by any means of force is likely to produce great bodily injury.

Examples:

- Kicking someone when they are down
- Hitting someone repeatedly with an object without the other person being able to defend him or herself.

P.C 422: Terroristic Threats

A person who willfully threatens to commit a crime that will result in death or great bodily injury to another person.

P.C 626.10: Dirk, Dagger, Knife

Possession of a knife having a blade longer than 2 ½ inches, folding knife with a blade that locks into place, or blade that is sharpened on both sides

Juvenile Citations

The following disciplinary violations are subject to citations from school resource officer and/or other police agencies:

P.C. 415 Disturbing the Peace on School Grounds

Fighting

P.C. 308b Minor in Possession of Tobacco Products

Smoking cigarettes/lighters/chewing tobacco

P.C. 488 Petty Theft (Under \$400.00)

Stealing

P.C. 487 Grand Theft (Over \$950.00)

Stealing

P.C. 594 Vandalism

Defacing with graffiti

Destruction of school or private property

P.C 594.2 Possession of Graffiti Instrument/Paraphernalia

Every person who possesses a masonry or glass drill bit, a carbide drill bit, a glass cutter, a grinding stone, an awl, a chisel, a carbide scribe, an aerosol paint container, a felt tip marker, or any other marking substance

C.C 25.022 Daytime Loitering on School Days

Minors. It is unlawful for any minor under the age of eighteen years, who is subject to compulsory education or to compulsory continuing education, to loiter, idle, wander, stroll or play in or upon public street, highway, road, alley, park, playground, parking area, or other public ground, public place or public building, place of amusement or eating place, vacant lot, or any place open to the public in the unincorporated area of the County of San Bernardino, State of California during those hours that his or her school is in session.

P.C. 653m Threatening or Harassing Phone Calls

PC 25608 Possess Alcohol on School Grounds

Any alcoholic beverage

PC 25658 Minor Consuming Alcohol

Under the Influence of Alcohol

H&S C 11357e Possession of Marijuana on School Grounds

H&S C 11364 Possession of Drug Paraphernalia

Pipes, Zig-Zag papers, roach clips, homemade tools to do drugs, syringes

H&S C Possession or use of Controlled Substances listed in Chapter 2 not mentioned above

SUSPENSION: Students may be suspended for up to five (5) days for the following reasons:

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Willfully used force upon another person.
3. Possessed, sold, or otherwise furnished any weapon.
4. Unlawfully possessed, used, or sold a controlled substance.
5. Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered. Or otherwise furnished to any person another liquid, substance, or material and represented the liquid as a controlled substance, alcoholic beverage, or intoxicant.
6. Committed or attempted to commit robbery or extortion.
7. Caused or attempted to cause damage to school property or private property.
8. Stole or attempted to steal school property or private property.
9. Possessed or used tobacco, or any products containing tobacco or nicotine products.
10. Committed an obscene act or engaged in habitual profanity or vulgarity.
11. Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code
13. Knowingly received stolen school or private property.
14. Possession of an imitation firearm.
15. Committed or attempted to commit a sexual assault as defined in Sections 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
16. Harassed, threatened, or intimidated a pupil who is a complaining witness in a school disciplinary proceeding.
17. Possession or use of any electronic signaling device that operates through the transmission or receipt of radio waves, including, but not limited to, paging and signaling equipment.
18. Sexual Harassment as defined in Section 212.5 of the Education Code.
19. Caused, threatened to cause, or participated in an act of hate violence as defined in Section 233 of the Education Code.
20. Intentionally engaged in harassment, threats, or intimidation against a pupil or group of pupils.
21. Terrorist threats against school and/or school property or both.
22. The Principal or the Superintendent shall recommend a student's expulsion for any of the following acts committed at school or at a school activity off grounds, unless the principal or superintendent determines the expulsion is inappropriate, due to the particular circumstances.
 - a) Causing serious physical injury to another person, except in self-defense.
 - b) Possession of any knife, explosive or other dangerous object of no reasonable use to the pupil at school.
 - c) Unlawful possession of any controlled substance listed in Chapter 2, Section 11053, of Division 10 of the Health and Safety Code except for the first offense for the possession of not more than one ounce of marijuana.
 - d) Robbery or extortion.
 - e) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon a school employee.

23. The Principal or Superintendent of Schools shall immediately suspend, pursuant to EC48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following at school or a school activity off school grounds.
- a) Possession, selling, or otherwise furnishing a firearm.
 - b) Brandishing a knife at another person.
 - c) Unlawfully selling a controlled substance.
 - d) Committing or attempted to commit a sexual assault or sexual battery as defined in subdivision (n) of 48900.

MANDATORY EXPULSION RECOMMENDATION WILL RESULT FROM THE FOLLOWING:

1. Causing serious physical injury or aiding and abetting or attempting physical injury to another person.
2. Possession of firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds.
3. Unlawful sale of any controlled substance.
4. Robbery or extortion.

DAMAGE TO SCHOOL PROPERTY: Parents or guardians of students who willfully deface or damage school property will be held liable for all damages. Eighteen-year-old students will be held liable as adults. This applies to textbooks and other materials issued to the students. Students are expected to pay fees for damaged or lost books or materials before the end of school; if fines are not paid, the diploma will be withheld. Students and parents who refuse to pay fines will be referred to the Superintendent of Schools for legal action.

CAMPUS: Areas of the campus may also be restricted because of health and safety issues or problems if noise is distracting from educational services.

TEXTBOOKS: The RHS Textbook Room is located on North Campus. We are open from 7:45AM-3:45PM on most regular school days. Students may login using their CLEVER credentials and view all textbooks, technology and library books checked out as well as fines/fees online: <https://search.follettsoftware.com/metasearch/ui/47948>.

INTERNET: Students must agree to the RUSD Acceptable Use Policy in order to be able to access the RUSD network. Any deviation from this policy may result in disciplinary action.

WEBSITE GUIDELINES: Officially recognized RHS clubs, organizations, and departments who wish to create and publish sites online must first have ALL content approved by the Principal. In addition, all web sites intended to reflect officially recognized RHS clubs, organizations, and departments MUST be part of the official RHS domain.

Strictly Prohibited: Any advertisements and/or opportunities to email partners from school or District sites without the express written permission of the parent/guardian of the student(s) involved. Copies of the RUSD Release for Publication Form are available from the RUSD Technology Coordinator and in both the North and South Campus offices.

RULES ON CAMPUS: The California Education Code states that all students shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers. Continued disobedience or open and persistent defiance of a teacher will result in progressive school disciplinary action.

LOCKER ROOMS : Only use school issued locks on lockers. All non-school locks will be cut off. Locks left on more than one period will be cut off. Keep all belongings locked in your assigned lockers. During P.E. class, you may use a locker for your backpacks and other belongings. **Do not** share lockers. All belongings are to be locked up during the period. Locker rooms are open 5 minutes at the beginning and end of the period only, and only at the end of zero period. Locker rooms will not be opened during the period.

Athletics and Co-Curricular Activities

PARTICIPATION & ELIGIBILITY: Participating in a sport or activity is a privilege; students who commit the following offenses may lose the privilege to represent RHS; the duration is to be not less than one quarter and not more than one semester. This is to be determined by the principal and the administrative staff.

Eligibility Requirements:

In order to participate in extra/co-curricular activities, students in grades 9 through 12 must demonstrate satisfactory educational progress in meeting the requirements for graduation. Satisfactory educational progress includes, but is not limited to, the following:

(cf. 6146.1 High School Graduation Requirements/Proficiency)

- Students must be enrolled in and pass at least four semester classes or the equivalent of twenty (20) semester hours and maintain a "C" average on a 4-point scale.
- Grades shall be counted in the following manner: A=4 points, B=3 points, C=2 points, D=1 point, and F=0 points
- No additional points may be counted for plus (+) or minus (-) grades.
- In Pass-Fail classes a pass grade shall be counted as a "C" grade for the purpose of determining eligibility.
- Incomplete grades shall not be counted in determining eligibility unless the class constitutes part of the twenty [20] semester units needed for eligibility. In the event the incomplete grade is a part of the twenty [20] semester units, the incomplete grade shall be counted as an "F".
 - The determination of student eligibility shall be made at the time of the distribution of the official quarterly progress reports and semester report cards. Eligibility must be reestablished for each of the four grading periods during the school year. In the event a student finds that he/she is academically ineligible to participate in co-curricular activities for the upcoming school year, he/she may request in writing that current summer school grades be used to determine eligibility for the first grading period for the upcoming school year.
 - Each student shall be entitled to petition for a one-time waiver of the eligibility requirements at the beginning of his/her ninth [9th] year. The principal/designee shall determine if a waiver is granted; and, if granted, an academic remediation and assistance plan shall be developed to ensure continued eligibility.

This policy shall not preclude other school-sponsored organizations from requiring eligibility standards. Organizations may require a higher standard than those specified herein.

SPECTATOR BEHAVIOR - CIF and Citrus Belt League guidelines mandate that schools promote conduct and behavior that reflect the positive spirit of athletic participation and competition. Spectator behavior is of special concern. Spectator conduct that is antagonistic toward visiting fans, demonstrates poor sportsmanship, demeans student athletes, coaches, officials or cheerleaders does not promote CIF, Citrus Belt League or Redlands High School philosophy regarding positive behavior.

All spectators are expected to comply with the following guidelines: Fans are to remain in the stands and off the gym floor/playing field at all times. This includes after the game is over. Cheer for your team and not against the opponent. No booing/negative cheers. Support the good play of all student athletes participating. No comments or gestures directed at opposing players, coaches, cheerleaders or fans. No mechanical noise makers such as air horns, bells or megaphones. Be supportive of the officials and their decisions. Please display appropriate respect during the National Anthem.

Failure to abide by these reasonable guidelines may result in removal from the event.



REDLANDS HIGH SCHOOL DANCE AGREEMENT

This document outlines the policies that will be enforced at all Redlands High School dances. In order to attend an RHS dance, students and parents must agree to these policies. A Dance Agreement must be submitted each school year before any tickets can be purchased. Please read the following policies thoroughly. Failure to adhere to this agreement may result in removal from a dance or may jeopardize admittance into future dances. No refunds will be given if a student is directed to leave before the end of the dance. RHS is not responsible for any costs incurred in preparation for the dance (dresses, tuxedos, etc.).

POLICIES

ACTIVITIES: Some dances or events may include Rock Climbing walls, Jousting, Henna Art, Photo Booth, Casino Tables, Karaoke, Pool Tables, Twister, Video Game Truck, and assorted other attractions. I acknowledge that these are voluntary activities and my child is not required to attend this event. I further understand that the purpose of the Release and Hold Harmless Agreement (“Release”) set forth herein is to protect Redlands Unified School District and its principals, agents and employees (collectively the “District”) from and against any and all liability which may arise from, or be related to, my child’s participation in the activity listed above. I acknowledge and understand that there are certain dangers and risks inherent in the activities in which he/she may participate and that the District cannot and does not assume responsibility for losses, including but not limited to, personal injuries or property damage arising there from.

ATTENDANCE: Attendance will be checked prior to students purchasing tickets. If a student is suspended within 45-school days (weekends and holidays are not counted as school days) of an RHS dance or designated event, they will be excluded from attending that dance or event. In addition, 45 period absences marked with attendance codes A, C, or U from the start of the semester up until the date of the dance will lead to a student being excluded from attending any dance or designated event. This policy will remain in effect until the day of the dance/event. In this situation, the student will be excluded from the dance/event and they will receive a reimbursement for the cost of their ticket. RHS is not responsible for any costs incurred in preparation for the dance (dresses, tuxedos, limousines, etc.).

DANCING: **Dancing must be respectful at all times.** Dancing in a suggestive or explicit manner will not be tolerated. Dancing styles that involve intimate touching of your dance partner or that imitate sexual activity are NOT allowed. When dancing back to front, all dancers must remain upright--no squatting or bending is allowed. Prior to entering the dance, students will be issued a wristband. Students dancing inappropriately (see above) will have their wristband removed by security or administration. If a second incident occurs, students will be asked to leave the dance and their parents or guardians will be notified.

DRESS CODE: **Dress code is Semi-Formal** - dresses and suits are appropriate unless otherwise indicated. No denim, t-shirts, shorts, etc. Extremely brief garments are not appropriate. No dress, skirt, pant or shirt should be so short (hem must reach the tip of the middle finger when the arms are relaxed at the sides) as to show undergarments while seated or standing by exposing bare skin. Inappropriate items include, but are not limited to the following: bare midriff tops, see-through garments, low cut garments showing cleavage or lower back, any clothing that reveals undergarments. Clothing should remain on for the duration of the dance – shirts are not to be removed. Clothing that covers otherwise revealing attire must not be removed. Inappropriate dress for an RHS activity (as determined by RHS administration) may result in non-admittance to or removal from the dance.

ENTRANCE: **To enter the dance,** each person **MUST** present a picture ID along with their ticket, which indicates his or her name. All RHS students must present their **RHS ID card** along with the ticket. **The RHS Administration** reserves the right to search students and their possessions prior to entering the venue. Searches may be carried out by use of pat downs, metal detector wands, and/or canines. Items that do not violate RHS policies will be returned at the end of the dance. **Once dance guests leave the dance, re-entry to the dance is not permitted.**

GUESTS: Guest Passes: Students who wish to bring a guest must complete and have an approved Guest Pass Approval Form **BEFORE** purchasing tickets for **ANY** dance. Once the Guest Pass is approved by RHS Administration, a student must bring it with them to the **Finance Office** in order to buy tickets – tickets for the RHS student and their guest **MUST** be purchased together. Specific deadlines for form approval will be set for each dance. RHS students and their guests must enter the dance **at the same time**. Guests must present an ID for admittance and all dance/event rules apply to guests. The RHS administration reserves the right to refuse permission for a guest to attend any extracurricular event, including dances based upon that individual's previous behavior. Students who have been expelled and have not met the requirements for readmission to RUSD will not be approved as guests to attend RHS dances. **All adult guests must be under the age of 21. All student guests must be currently enrolled in the 9th-12th grades.**

IDs: Students must present their current **Student ID** in order to purchase tickets from the Finance Office. Additionally, students will be required to present their **Student ID** for admittance into any dance.

REFUNDS: If a student is escorted out, or asked to vacate the premises at any time before, during or after the dance by violating any of the dance rules, the student is **NOT** entitled to a refund. Refunds **MAY** be considered if a student is unable to attend the dance due to an extenuating circumstance that can be properly verified. (e.g. Bereavement). Students and parents should ensure that they can attend the dance prior to purchasing tickets. **ALL SALES ARE FINAL.**

RUSD POLICIES: School District Policy mandates that students arriving at school functions, such as the dance, under the influence of alcohol and/or a controlled substance may not be admitted. Such students will be isolated immediately until custody can be arranged with the individual's parents or local authorities. A 5-day suspension will result from students violating this policy. **No smoking/vaping** at the dance or on the premises where the dance is held.

TARDY POLICY: Redlands High School believes that success in school is dependent upon punctual, regular attendance and quality instructional minutes. It is also our goal to instill skills necessary for college and career readiness, including but not limited to: responsibility, organization, punctuality, and respect. To this end, students must regularly attend class on time, ready to learn. Students will be **excluded from participating in extracurricular activities including dances** once they have accrued 15+ tardies from the start of the semester the dance is scheduled in. Students must be cleared from the No-Go list in order to purchase a dance ticket. If a student gets placed on the No-Go list after their ticket is purchased they will receive a reimbursement for the cost of their ticket. Students may serve campus detention to be removed from the No-Go list. The full [RHS Attendance/Tardy Policy](#) can be found on the [RHS Website](#).

TICKETS: Tickets are non transferable and non refundable. This means the person buying the ticket is the person who attends the dance and brings a photo ID. No refunds will be given if a student is directed to leave before the end of the dance. RHS is not responsible for any costs incurred in preparation for the dance (dresses, tuxedos, limousines, etc.).

26/27

Updated 7/13/26

Student Parking Information

One student parking lot is available for student use at RHS. It is located on South Campus by Terrier Gym just off Redlands Boulevard. Do not park beside red "no parking" curbs, in front of chained gates or driveways, or in handicapped spaces unless you have a special permit. Also, students may not park in the red zones off Roosevelt St. Failure to adhere to these directives could result in a parking citation issued by the RPD. Further, students are not to park in the reserved faculty/staff lots on north campus, at Clock Auditorium, at the Administration Building, in the Terrier Hall, or the visitor's lot by the S-wing classrooms. Students who park in non-student areas on campus will be subject to having their vehicles ticketed or towed at personal expense.

Vehicles parked in RHS student lots without RHS parking tags will be subject to towing at the owner's personal expense. Please see the parking liability disclaimers and information required for vehicle registration below and on the next page. If you cannot provide the information required to obtain a RHS student parking ID tag, you may not park in any lot.

To obtain a parking permit:

- Pay \$2.00 @ the FINANCE OFFICE.
- Complete Registration Card @ Finance (You will need to know your Driver's License Number, your License Plate Number, Make, Model, Color of your car.)
- If you don't know your information, take the YELLOW Registration Card home and complete it.
 - Return YELLOW Registration Card to Finance and they will issue you a receipt and your permit.
- Parking tags are available starting July 29 and throughout the rest of the year.
- Parking tags need to be renewed each school year. Tags CANNOT be transferred from one student to another.

Graduation Date:_____ Tag Number:_____

(Office Use Only)

RHS VEHICLE REGISTRATION CARD

(Please PRINT clearly)

Name:_____

Last

First

Driver's License Number:_____

License Plate Number:_____

State of California? _____ Yes _____ No

Name of state if out of state:_____

Vehicle Manufacturer:_____ Model:_____

() 2 door () 4 door _____ Year _____ Color

The Redlands Unified School District is dedicated to ensuring the safety of its staff and students. In order to foster an environment that places the safety and welfare of our students at the forefront, vehicles parked on RUSD property will be subject to possible random checks by a trained detection canine.

All vehicle code sections and all Redlands Municipal Codes shall be enforced on the campus and parking lots of Redlands High School under authority of 21113C of the California Vehicle Code. The RHS parking tag licenses the holder to park one vehicle as directed. The Redlands Unified School District hereby declares itself not responsible for and assumes no liability arising from theft, damage to, or loss of the vehicle or any article left therein. Only a license of space is granted hereby and no bailment is created. This tag is issued subject to space being available and is not transferable. Acceptance of this tag and your signature constitutes acknowledgement by the holder that he/she has read and agrees to the provisions of the foregoing contract.

Duties and Responsibilities of Students

The Education Code and California Administrative Code set forth the duties and responsibilities of students concerning their attendance in the public schools. As a matter of law, the admittance to and the continued attendance in the public school is a privilege dependent upon compliance with the laws of the State of California, the rules and Regulations of the State Board of Education, and the Rules and Regulations of the Redlands Unified School District. It follows that when a pupil does not comply with the law and rules, the privilege of attending school may be revoked. A student's failure to comply and perform duties and responsibilities as listed below constitutes misconduct, and such a student is subject to disciplinary proceedings, including suspension or expulsion.

Each student's duties and responsibilities are as follows:

1. Comply with the rules and regulations of the Redlands Unified School District.
2. Pursue the required course of study.
3. Conform to the authority of the teachers of the school (EC 48908).
4. Display proper conduct in the educational setting.
5. Abstain from gambling, card playing, immorality, profanity, providing, possessing, or using dangerous drugs, narcotics, or intoxicating liquors.
6. Refrain from defacing, damaging, or destroying school property.
7. Exhibit good citizenship and sportsmanship at all times.
8. Perform in a manner consistent with the student's individual ability and grade level.
9. Cooperate with teachers.
10. Be regular and punctual in attendance.
11. Refrain from disrupting, interfering, or making it difficult for other students to gain an education.

General Campus Rules of Redlands High School:

1. Students will not be out of class without a valid pass during the class period.
2. Students will not ride their mopeds, bicycles, skateboards, or any other vehicle etc. on campus. All skateboards must be walked from the entry to campus to the skateboard racks in the English Building Foyer. Students riding bicycles to school must provide their own lock, and lock them in the bike rack on North Campus. Bicycles must be walked from the campus gate to the bicycle rack.
3. Students will not use cellular phones during instructional time.
4. Students will not bring laser pointers on campus.
5. Students will abide by the published RHS guidelines for student dress.
6. Students who have less than 6 class periods shall either report to the library for studying and tutoring time, the tables in front of Terrier Hall, or leave campus. Students may not loiter around campus while other students are in class.
7. Students will maintain a clean campus at all times.

RHS students who do not comply with school rules and regulations will be referred to school administrators for disciplinary action.

RHS Medication Procedures

If your student is to take medication of any kind (including aspirin, Tylenol, etc.) during school hours, please have them come to the Health Office and pick up a medication form. This form must be completed by both the parent/guardian(s) and a physician. Also, if your student is diabetic or has an allergy that requires an Epi-Pen kit, those forms are available through the district nurse at the Special Services Office located across the street from the district office. Special Services number is 909-307-5300 ext. 6411.

A NEW REQUEST TO ADMINISTER MEDICATION FORM IS REQUIRED FOR EVERY NEW SCHOOL YEAR.

Additionally, if a new medical condition has occurred since last completing your student's Health History card, it is important that the updated information be given to the Health Office.

You may call the Health Clerk in the RHS Health office at 307-5500, extension 30130 for questions.

Pesticides Approved for Use on School Sites

The Healthy Schools Act of 2000 requires all California school districts to notify parents and guardians of pesticides they expect to apply during the year. **This letter will serve as notification that we will be applying one of the pesticides below on the following dates:**

Name of Pesticide	Active Ingredient (s)	Intended Use
Masterline	Bifenhrin	Insect Control
JR Simplot Best 16-8-8 Weed-N-Feed	Ammonium Sulfate, Ammonium Phospante, Potassium Chloride, Ferrous Oxysulfate	Weed Control
Olive Stop	Naphtalone Acid, Ammonium Salt	Prevent Fruit Production
Ortho Weed-B-Gone	Dimethylamine Salt	Weed Control
Onslaught	Esfenvalerate	Insect Control
Termidor	Fipronil	Termite Control
Roundup Pro	Glyphosate	Weed Control

You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation's Web site at <http://www.cdpr.ca.gov>. If you have any questions, please contact the Service Center at 307-5360.

Bullying and Harassment

This policy shall apply to all acts constituting bullying related to school activity or to school attendance occurring within a district school, to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school, and to all acts of the Governing Board and the Superintendent in enacting policies and procedures that govern the district.

The Governing Board recognizes the harmful effects of bullying on student well-being, student learning and school attendance and desires to provide a welcoming, safe, and supportive school environment that protects students from physical, mental, and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

Such strategies shall be incorporated into the comprehensive safety plan and, to the extent possible, into the local control and accountability plan and other applicable district and school plans.

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

If the Superintendent or designee believes it is in the best interest of a student who has been the victim of an act of bullying, as defined in Education Code 48900, the Superintendent or designee shall advise the student's parents/guardians that the student may transfer to another school. If the parents/guardians of a student who has been the victim of an act of bullying requests a transfer for the student pursuant to Education Code 46600, the Superintendent or designee shall allow the transfer in accordance with law and district policy on intradistrict or interdistrict transfer, as applicable.

District families are encouraged to model respectful behavior, contribute to a safe and supportive learning environment, and monitor potential causes of bullying.

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

Board Policy 5131.2 Bullying

REPORT IT

Any person that has been a victim of, or witnessed bullying or harassment on school grounds, during school activities, or going to and coming from school is highly encouraged to report the incident immediately to a counselor, administrator, or other adult personnel on campus. Students have an option of reporting the incident anonymously through the Bullying/Harassment Complaint form located at the school, through Sprigeo, or online on the district's webpage.

INVESTIGATION

The principal or designee shall promptly investigate all complaints of bullying or sexual harassment. The student who filed the complaint shall have an opportunity to describe the incident, present witnesses and other evidence of the bullying or harassment, and put his/her complaint in writing. Within 10 school days of the reported incident, the principal or designee shall present a written report to the student who filed the complaint and the accused individual. The report shall include his/her findings, decision, and reason for the decision. If the student is in disagreement with the outcome of the investigation, an appeal can be filed at the Department of Student Services located at 33 West Lugonia Ave., Redlands, Ca 92374.

Bullying/Harassment Reporting Form

This form should be used to report a possible incident of bullying/harassment as defined in the Redlands Unified School District's Policy Prohibiting Bullying /Harassment.

Any student/adult can report bullying/harassment by talking to an administrator or completing this form and returning it to a principal, assistant principal, or campus safety officer. This form can also be turned in to any adult staff member on campus.

PLEASE PRINT

Reporting Party: _____

Victim (Optional): _____ School: _____

Name(s) of person(s) accused: _____

Where did the incidents happen (choose all that apply):

- ☐ On school property ☐ At a school-sponsored activity or event off of school property ☐ On the computer
☐ On a school bus ☐ On the way to/from school ☐ At the bus stop ☐ Other _____

On what dates did the incident happen? _____

Choose the statement(s) that best describes what happened (choose all that apply)

- ☐ Teasing ☐ Threat ☐ Stalking ☐ Theft ☐ Cyber bullying ☐ Relational Aggression
☐ Social alienation ☐ Intimidation ☐ Physical violence ☐ Public humiliation ☐ Other _____

What did the alleged offender(s) say or do? _____

Note: (If more room is needed, you may attach extra pages to this form)

Signature of student/adult completing this form (optional): _____

Today's Date: _____

-----***(to be completed by school personnel)***-----

Investigation outcome: _____

Who investigated the incident? _____

Thank you. This report will be followed up in a prompt manner. By completing this form, you are verifying that your statements are true and exact to the best of your knowledge. If you fear a student/adult is in IMMEDIATE danger, please contact a trusted adult right away!

This form is in compliance with Redlands Unified School District Board Policy 5131.2 approved 7/10/12 and California Ed. Code 234.1JB/ms 7/10/12



SPRIGEO (909) 703-8736
ANONYMOUS SAFETY THREAT REPORTING



SEE SOMETHING?
HEAR SOMETHING?
SENSE SOMETHING?
SAY SOMETHING?

TOGETHER, WE CAN KEEP CHILDREN SAFE.

STUDENTS AND PARENTS/GUARDIANS ARE STRONGLY ENCOURAGED TO NOTIFY THE ASSISTANT SUPERINTENDENT OF COMPLIANCE OF SUSPECTED SEXUAL MISCONDUCT. STAFF MUST IMMEDIATELY REPORT ALL SUSPECTED SEXUAL MISCONDUCT IDENTIFIED THROUGH ANY MEANS (E.G., OBSERVATION OR ORAL OR WRITTEN REPORTS) TO THE ASSISTANT SUPERINTENDENT OF COMPLIANCE AND THE PRINCIPAL.

REPORT SUSPECTED CHILD ABUSE OR NEGLECT TO:

CFS 24-HOUR HOTLINE:

1-800-827-8724

WITHIN 36 HOURS, MANDATED REPORTERS
ARE REQUIRED TO SEND A WRITTEN
REPORT

CA STATE FORM 8572

VIA FAX (909) 891-3545 OR (909) 891-3560

ASSISTANT SUPERINTENDENT OF COMPLIANCE



909-307-5300



COMPLIANCE@REDLANDS.K12.CA.US



20 W. LUGONIA AVENUE, REDLANDS

FOR SCHOOL SAFETY UPDATES -
[HTTPS://WWW.CITYOFREDLANDS.ORG/POST/SCHOOL-
SAFETY-UPDATES](https://www.cityofredlands.org/post/school-safety-updates)

FOR EMERGENCIES, DIAL 911

- ✓ REDLANDS POLICE DEPARTMENT - (909) 796-7681
- ✓ HIGHLAND SHERIFF'S DEPARTMENT - (909) 425-9793
- ✓ LOMA LINDA SHERIFF'S DEPARTMENT - (909) 387-8313
(MENTONE)
- ✓ YUCAIPA/MENTONE SHERIFF'S DEPARTMENT - (909) 790-3100
- ✓ SUICIDE PREVENTION - 24 HOUR HOTLINE - 1-800-273-8255
TEXT HOME TO 741741

STAFF SHALL IMMEDIATELY REPORT ALL SUSPECTED SEXUAL MISCONDUCT IDENTIFIED THROUGH ANY MEANS (E.G., OBSERVATION OR ORAL OR WRITTEN REPORTS) TO THE ASSISTANT SUPERINTENDENT OF COMPLIANCE. STUDENTS AND PARENTS/GUARDIANS ARE STRONGLY ENCOURAGED TO NOTIFY THE ASSISTANT SUPERINTENDENT OF COMPLIANCE OF SUSPECTED SEXUAL MISCONDUCT.



SPRIGEO (909) 703-8736
INFORMES ANÓNIMOS DE AMENAZAS A LA SEGURIDAD



**¿VISTE ALGO?
¿ESCUCHASTE ALGO?
¿PRESIENTES ALGO?**

¡DI ALGO!

**JUNTOS PODEMOS CUIDAR MEJOR
NUESTROS NIÑOS.**

ES ALTAMENTE RECOMENDADO A LOS ESTUDIANTES Y PADRES/TUTORES QUE NOTIFIQUEN AL SUPERINTENDENTE ADJUNTO A CARGO DEL CUMPLIMIENTO DE CUALQUIER SOSPECHA DE CONDUCTA SEXUAL INAPROPIADA. EL PERSONAL TIENE EL DEBER DE INFORMAR INMEDIATAMENTE TODA SOSPECHA DE CONDUCTA SEXUAL INAPROPIADA, IDENTIFICADA A TRAVÉS DE CUALQUIER FORMA (POR EJEMPLO, OBSERVACIÓN O INFORMES VERBALES O ESCRITOS) AL SUPERINTENDENTE ADJUNTO A CARGO DEL CUMPLIMIENTO Y AL DIRECTOR.

**INFORMAR SOBRE SOSPECHAS DE ABUSO O NEGLIGENCIA
INFANTIL A:
LÍNEA DIRECTA DE CFS LAS 24 HORAS:**

1-800-827-8724

**PARA OBTENER ACTUALIZACIONES
DE SEGURIDAD ESCOLAR -
[HTTPS://WWW.CITYOFREDLANDS.ORG/POST/SCHOOL-SAFETY-UPDATES](https://www.cityofredlands.org/post/school-safety-updates)**

**SE REQUIERE QUE EN UN PLAZO DE 36 HORAS
LOS INFORMANTES OBLIGATORIOS ENVÍEN LA
DENUNCIA ESCRITA**

CA STATE FORM 8572
VIA FAX (909) 891-3545 O (909) 891-3560

PARA EMERGENCIAS, LLAME AL 911

- ✓ DEPARTAMENTO DE POLICÍA EN REDLANDS - (909) 796-7681
 - ✓ DEPARTAMENTO DEL SHERIF DE HIGHLAND - (909) 425-9793
 - ✓ DEPARTAMENTO DE SHERIF DE LOMA LINDA - (909) 387-8313 (MENTONE)
 - ✓ DEPARTAMENTO DE SHERIF DE YUCAIPA/MENTONE - (909) 790-3100
 - ✓ PREVENCIÓN DE SUICIDIO - 24 HORAS- 1-800-273-8255
- ENVÍE UN TEXTO CON LA PALABRA HOME A 741741

El personal tiene la obligación de denunciar de inmediato toda conducta sexual sospechada que se identifique de cualquier manera (por ejemplo, por la observación, verbalmente o por medio de las denuncias escritas) al superintendente adjunto a cargo del cumplimiento. Es altamente recomendado que los estudiantes y los padres o guardián notifiquen al superintendente adjunto a cargo del cumplimiento de cualquier conducta sexual sospechada.

ASISTENTE DEL SUPERINTENDENTE AL CUMPLIMIENTO



909-307-5300



COMPLIANCE@REDLANDS.K12.CA.US



20 W. LUGONIA AVENUE, REDLANDS

Uniform Complaint Procedures

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable State and Federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
6. Child care and development programs (Education Code 8200-8488)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content (Education Code 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on the person's association with a person or group with one or more of these actual or perceived characteristics. (5 CCR 4610)

Discrimination includes, but is not limited to, the Board's refusal to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library, on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. A complaint alleging such unlawful discrimination may, in addition to or in lieu of being filed with the district, be directly filed with the Superintendent of Public Instruction (SPI). (Education Code 243)

11. Educational and graduation requirements for students in foster care, students experiencing homelessness, students from military families, students formerly in a juvenile court school, students who are migratory, and students participating in a newcomer program (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
12. Every Student Succeeds Act (Education Code 52059.5; 20 USC 6301 et seq.)
13. Local control and accountability plan (Education Code 52075)
14. Migrant education (Education Code 54440-54445)

15. Physical education instructional minutes (Education Code 51210, 51222, 51223)
16. Student fees (Education Code 49010-49013)
17. Reasonable accommodations to a lactating student (Education Code 222)
18. Regional occupational centers and programs (Education Code 52300-52334.7)
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
20. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 6500)
21. State preschool programs (Education Code 8207-8225)
22. State preschool health and safety issues in license-exempt programs (Education Code 8212)
23. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
24. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep confidential the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency. (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to the Department of Social Services. (5 CCR 4611)
3. Any complaint alleging that a student, while in an education program or activity in which the district exercises substantial control over the context and respondent, was subjected to sexual harassment as defined in 34 CFR 106.30 shall be addressed through the federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as specified in Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures.
4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in Administrative Regulation 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Civil Rights Department.
5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with Administrative Regulation 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)
6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with Board Policy 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)
7. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with Board Policy 3555 - Nutrition Program Compliance. (5 CCR 15582)
8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)

Accompanying Administrative Regulation

The administrative regulation that accompanies this board policy shall:

1. Explicitly permit the filing of UCP complaints by third parties on behalf of alleged individual victims to the extent required under section 4600, subdivisions (d) and (e) of title five of the California Code of Regulations;
2. Provide that any school personnel who witness or receive an oral complaint of harassment, discrimination, or retaliation shall immediately notify the Assistant Superintendent of Compliance or trained designee and, once notified, the Assistant Superintendent of Compliance or trained designee shall enter the complaint in the district's centralized electronic tracking and response system for reports and complaints of sex discrimination, sexual harassment, assault, intimidation, assault, or abuse, and retaliation (the "Centralized System") and resolve the complaint under this board policy and its accompanying administrative regulation.
3. Require that all documents received or generated during the investigation, resolution, and appeal of any complaint filed under BP/AR 1312.3 be uploaded to the Centralized System;
4. Provide for express notification to all parties that the mediation process is voluntary;
5. Provide that the district may delay initiating an investigation by no longer than 30 days in the event of a parallel investigation by a law-enforcement agency, provided that the district notifies the complainant of its intention to delay initiating its investigation and the complainant agrees;
6. Specify that, in the event of a parallel investigation by a law enforcement agency, the district shall not delay the mandatory provision of interim and/or supportive measures to the complainant or alleged victim and/or take other necessary actions to protect the complainant or alleged victim from further harm;
7. Require the Assistant Superintendent of Compliance to, in the event of a parallel investigation by a law enforcement agency, make and document in the Centralized System weekly inquiries with the relevant law enforcement agency as to whether the investigation in question has concluded;
8. Provide that a law enforcement agency's decision at the conclusion of an investigation not to recommend criminal charges does not excuse the district from any of its independent obligations under AR 1312.3;
9. Require the recusal and substitution of the Assistant Superintendent of Compliance, Title IX Decision-Maker, investigator and any other participant from any investigation in which they have, or would be perceived by a reasonable observer as having, bias or a conflict of interest;
10. Ensure that all complainants, alleged victims, and other individuals participating in the complaint investigation and resolution process are protected from retaliation
11. Ensure that the identity of a complainant alleging discrimination, harassment, intimidation, or bullying, as well as that of all alleged victims of that conduct, shall remain confidential as appropriate, except as required by law and as needed to conduct the investigation and resolve the complaint
12. Explicitly require that investigations be conducted in a manner that protects confidentiality of all parties consistent with law and maintains the integrity of the process;

13. Require, in the event of sustained allegations, all investigation reports to also include measures to eliminate any hostile environment, remedy the harm to the victim, and prevent recurrence of the misconduct found to have occurred;
14. Require the Assistant Superintendent of Compliance, in the event of a complaint involving a student with a disability, to consult with that student's Individualized Education Program (IEP) team and/or Section 504 team throughout the process of investigating and resolving the complaint and ensure that the student with a disability is not discriminated against on the basis of disability, including with respect to requests for supportive measures and remedies; and
15. Require the Assistant Superintendent of Compliance to maintain in the Centralized System a record of all subsequent actions taken in relation to any complaint received.

Redlands USD Board Policies

Conduct

Board Policy 5131

Students

The Governing Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, going to or coming from school, at school activities, or using district transportation.

The Superintendent or designee shall ensure that each school site develops standards of conduct and discipline consistent with Board policies and administrative regulations. Students and parents/guardians shall be notified of district and school rules related to conduct.

Prohibited student conduct includes but is not limited to:

1. Conduct that endangers students, staff, or others, including, but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats.
2. Discrimination, harassment, intimidation, or bullying of students or staff based on their actual or perceived characteristics of sex, sexual orientation, gender, gender identity or gender expression, genetic information, ethnic group identification, race or ethnicity, ancestry, nationality, national origin, religion, marital or parental status, color, mental or physical disability, or age; or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on his/her association with a person or group with one or more of these actual or perceived characteristics, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption.
3. Conduct that disrupts the orderly classroom or school environment
4. Willful defiance of staff's authority
5. Damage to or theft of property belonging to the district, staff or other students
The district shall not be responsible for students' personal belongings which are brought on campus or to a school activity and are lost, stolen, or damaged.
6. Obscene acts or use of profane, vulgar, or abusive language
7. Possession, use or being under the influence of alcohol, tobacco or other prohibited drugs
8. Possession or use of laser pointers, unless used for a valid instructional or other school-related purpose (Penal Code 417.27)

Prior to bringing a laser pointer on school premises, students shall first obtain permission from the principal

or designee. The principal or designee shall determine whether the requested use of the laser pointer is for a valid instructional or other school-related purpose.

9. Use of a cellular/digital telephone, pager, or other mobile communications device during instructional time
Such devices shall be turned off in class, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)

10. Plagiarism or dishonesty in school work or on tests
11. Inappropriate attire
12. Tardiness or unexcused absence from school
13. Failure to remain on school premises in accordance with school rules

Employees are expected to provide appropriate supervision to enforce standards of conduct and, if they observe or receive a report of a violation of these standards, to immediately intervene or call for assistance. If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or administrator for further investigation.

When a school official suspects that a search of a student or his/her belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

When a student uses any prohibited device, or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner until an appropriate time.

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion or transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or co-curricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during nonschool hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities.

Sexual Harassment

BP 5145.7

Students

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment targeted at any student by anyone at school or at a school-sponsored or school-related activity. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint, or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact his/her teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 5145.71 - Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 - Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex, and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment, even when the alleged victim of the harassment has not complained.

4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedure for investigating complaints, and the person(s) to whom a report of sexual harassment should be made.
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

In accordance with law and district policies and regulations, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.