

MINUTES OF THE
SOUTH WARREN HIGH SCHOOL
SITE BASED DECISION MAKING COUNCIL
REGULAR CALLED MEETING
July 23, 2026

The South Warren High School SBDM special called meeting began at 3::00 p.m. in the Principal's Office.

CALL TO ORDER

Mr. Deaton called the meeting to order at 3:00 pm.

ROLL CALL

Members present: Matt Deaton - Chairperson; Veronica Burchett, Carlos Quarles-Teacher Representatives; Adam Brownlee, Scott Gordon - Parent Representatives

Members absent: Holly Willingham - Teacher Representative

Visitor(s): None

APPROVE AGENDA

Carlos Quarles made a motion to approve; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

APPROVE MINUTES FROM PREVIOUS MEETING - SPECIAL CALLED 7/9/2026

Scott Gordon made a motion to approve; Carlos Quarles gave a 2nd to the motion. Motion passed by consensus.

DISCUSSION ITEMS

Staffing Update: Open position(s) for: 2 MSD Aides, Ag Teacher

Continual Improvement - Culture, Academics, Leadership (Quarles mentioned an idea of Staff Spotlight - highlighting staff once a week)

APPROVE STUDENT HANDBOOK

Adam Brownlee made a motion to approve; Carlos Quarles gave a 2nd to the motion. Motion passed by consensus.

APPROVE ATHLETIC HANDBOOK

Scott Gordon made a motion to approve; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

APPROVE NON-ATHLETIC SUPPLEMENTS

Carlos Quarles made a motion to approve; Scott Gordon gave a 2nd to the motion. Motion passed by consensus.

APPROVE SCHOOL MAP

Veronica Burchett made a motion to approve; Carlos Quarles gave a 2nd to the motion. Motion passed by consensus.

APPROVE REVISED TITLE 1 BUDGET - FY27 310N

Scott Gordon made a motion to approve; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

APPROVE JEFF ASHBY AS SURROGATE PRINCIPAL

Carlos Quarles made a motion to approve; Adam Brownlee gave a 2nd to the motion. Motion passed by consensus.

APPROVE THE CREATION OF THE FOLLOWING COACHING POSITIONS

- o Girls Volleyball Assistant Coach- booster paid \$1000
- o Three Wrestling Assistant Coaches- booster paid \$1000 each
- o Game Manager- SC6X paid \$1000
- o Girls Soccer Assistant Coach- booster paid \$2000

Carlos Quarles made a motion to approve; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

APPROVE SCHOOL EMERGENCY PLAN

Veronica Burchett made a motion to approve; Carlos Quarles gave a 2nd to the motion. Motion passed by consensus.

CLOSED SESSION:

Scott Gordon made a motion to go into Closed Session for the purpose of consultation (KRS 61.810(1)(f)); Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

OPEN SESSION:

Scott Gordon made a motion to come out of Closed Session; Carlos Quarles gave a 2nd to the motion. Motion passed by consensus.

The following recommendations will be made for employment to the Warren County Schools Board:

Monica Bean - Business Teacher
Erika Meador - MSD Aide

PUBLIC COMMENT

None

COUNCIL COMMENT

Adam Brownlee mentioned Band Camp started today - shout out to Ms. Spears & Ms. McLellan

ADJOURN

Carlos Quarles made a motion to adjourn; Veronica Burchett gave a 2nd to the motion. Meeting adjourned at 3:25 p.m.



Matt Deaton - Chairperson



Teresa Eades - Recording Secretary

Scheduled Regular Meetings for 2026-2027:

July 23rd, 2026- 3:00 PM

August 20th, 2026- 3:00 PM

September 17th, 2026- 3:00 PM

October 22nd, 2026- 3:00 PM

November 19th, 2026- 3:00 PM

December 17th, 2026- 3:00 PM

January 21st, 2027- 3:00 PM

February 18th, 2027- 3:00 PM

March 25th, 2027- 3:00 PM

April 22nd, 2027- 3:00 PM

May 20th, 2027- 3:00 PM

June 17th, 2027- 3:00 PM