

File: BEDB-E AGENDA FORMAT

At regular meetings, the following will be the customary order of business:

1. Call to order
2. Roll call of Committee members
3. Approval of minutes
4. Payment of bills, financial report
5. Delegations, visitors, etc.
6. Communications
7. Reports and recommendations of the Superintendent
8. Reports of special committees
9. Unfinished business
10. New business
11. Recommendations or questions from individual Committee members
12. Adjournment

SOURCE: MASC *Specific items within the agenda could be included in the consent agenda when applicable.