



**The Board of Trustees invites applications
for the position of
SUPERINTENDENT / CEO
for the Prairie Rose School Division
Duties will commence January 1, 2027 - or earlier
Competition: #083-26-27**

The Prairie Rose School Division acknowledges that it is in Treaty 1 territory and that the land on which we gather is the traditional territory of the Anishinaabe, and the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

THE DIVISION

Located in Carman, Manitoba, Prairie Rose School Division serves approximately 2,300 students and 400 staff across a diverse geographical area extending from St. Laurent to Miami and St. François Xavier to Eagle Creek Hutterian Colony. The division includes nine community schools and thirteen Hutterian colony schools and provides English programming, French Immersion, Advanced Placement, Applied Commerce Education, and Adult Education.

Prairie Rose School Division is committed to student success through engaging learning opportunities, strong relationships, and a focus on the growth and development of all learners. The division values collaboration among students, staff, families, and communities in supporting meaningful learning experiences.

THE POSITION

The Board of Trustees is seeking a Superintendent/CEO to provide strategic leadership for Prairie Rose School Division and to advance the Board's vision and Strategic Plan.

The Superintendent/CEO provides leadership, direction, advice, and support to the school division community and is responsible for all functions directly related to the education of students, including student achievement, wellness, staffing, professional development, health and safety, and performance evaluation.

The Superintendent/CEO will:

- Report to and be accountable to the Board of Trustees for leading and managing the division in accordance with Board policies and the division's Strategic Plan;
- Provide leadership in developing, implementing, and maintaining high-quality educational programs and services;
- Build and maintain an environment that supports the growth and success of students and staff while ensuring effective and responsible stewardship of human, financial, and material resources.

QUALIFICATIONS:

The successful candidate will possess:

- A valid Manitoba teaching certificate or eligibility for certification in Manitoba;
- A Master's degree in Educational Administration is required; A PhD in Education completed or near completion is preferred
- A minimum of eight years of combined teaching and administrative experience, preferably across multiple grade levels and/or school settings;
- Demonstrated success in a position of educational leadership, such as a principalship, senior divisional leadership position, or equivalent administrative role;
- Teaching and administrative experience that demonstrates the knowledge and skills necessary to lead student learning, supervise staff, and manage division operations.

LEADERSHIP ATTRIBUTES:

The successful candidate will demonstrate:

- Exceptional communication, interpersonal, and relationship-building skills, with the ability to work effectively with trustees, staff, students, families, community partners, and government agencies;
- A collaborative leadership approach that values communication, transparency, and meaningful engagement;
- Integrity, professionalism, diplomacy, and sound judgement in balancing the division's needs, priorities, and available resources;

- The ability to develop and implement strategic priorities that support student success and continuous improvement;
- Strong organizational, problem-solving, and decision-making skills, with the ability to achieve results through collaboration and responsible resource management;
- The proven ability to mentor, support, and develop leadership capacity in others;
- A strong understanding of governance and a commitment to fostering an effective governance-administration relationship with the Board of Trustees;
- Knowledge of the *Public Schools Act*, *Education Administration Act*, Manitoba Education and Early Childhood Learning mandates and guidelines, and the ability to align administrative procedures with Board policy and provincial requirements;
- Knowledge of current educational research, instructional practices, and approaches that support diverse student populations and equitable learning opportunities;
- A proven commitment to Indigenous education, Truth and Reconciliation, and culturally responsive practices that support the success and well-being of all learners;
- Knowledge of current issues in education, Manitoba curriculum, instructional practices, and the effective use of technology to support teaching, learning, and organizational effectiveness;
- Fluency in English and French would be considered an asset.

Please send a cover letter and resume via:

Email – alachance@g.prsdmb.ca (.pdf preferred format)

Mail – Superintendent Search - Confidential, ATTN: Ashley Lachance, Board Chair c/o Prairie Rose School Division, Box 1510, 45 Main Street South, Carman, MB R0G 0J0

Only those selected for follow-up will be contacted. Thank you to all applicants for your interest.

Prairie Rose School Division acknowledges that individuals may face barriers that hinder their full and equal participation in the workplace and is committed to providing reasonable accommodation to all employees and candidates. Accommodation is available on request for candidates taking part in all aspects of the selection process.

Posted Date: July 20, 2026

Closing Date: August 14, 2026

Clear criminal record and abuse checks are required of all employees of the school division. Prairie Rose School Division reserves the right to verify the authenticity of all submitted references. We thank all for applying, but only applications leading to interviews will be acknowledged. Accessibility resources will be provided upon request. This document is available in alternate formats by request.