NORTHWEST
MISSISSIPPI COMMUNITY COLLEGE

GENERAL SCHOLARSHIP
FULL-TIME EMPLOYEE

RETURN THIS FORM TO:
Business Office
4975 Hwy 51 N
Senatobia, MS 38668
Phone: 662-562-3207
business office@northwestms.edu

Name _____

ID #-_____

Full-time employees may enroll in a maximum of 4 credit hours per standard semester (Fall, Spring, and Summer) session(s) at Northwest for the cost of tuition, online fees, registration, technology, and parking fee. This enrollment limit applies to a combination of lecture and lab courses or a single four-credit course. Separate enrollment in multiple courses within a single semester will not be covered. Mini-terms within a standard semester is considered one (1) course. The individual is responsible for program fees and E-book cost.

If the individual chooses to file the Free Application for Federal Student Aid (FAFSA), the scholarship may be altered by the amount of federal financial aid awarded.

Northwest students are given first priority when filling classes. Scheduling must be approved by the employee's supervisor. Acceptable academic progress must be shown before approval will be granted to continue in ongoing education programs.

Full-time employees must:

Have less than 96 hours attempted

Must be maintaining a 2.0 cumulative grade point average and be in good standing. (If there is a habit of withdrawing or not attending classes, the scholarship will be denied. Employees CANNOT be on final probation.)

Please indicate your Campus: ☐ Senatobia ☐ Desoto ☐ Oxford

Please indicate your Department:

☐ Academic Instruction – GEN1 (includes Instructors and Dean's Office)
☐ Career Tech Instruction – GEN2 (includes Instructors and Dean's Office)
☐ Auxiliary – GEN3 (includes Cafeteria, Housing, Bookstore, and Post Office)
☐ Instruction Other – GEN4 (includes Evening School, eLearning, Continuing Ed, Dropout Recovery, and Workforce)
☐ Instructional Support – GEN5 (includes Library and Help Desk)
☐ Student Services – GEN6 (includes Registrar's Office, Student Affairs, Counseling, Intramurals, Athletics, Career Center, Recruiting, Financial Aid, and Student Publications)
☐ Institutional Support – GEN7 (includes Educational Affairs, Business Office, HR, Communications, Central Duplicating, PR, Network Support, Data Processing, Police, R&D, WIA, ABE, and Student Support)
☐ Physical Plant – GEN8 (includes Housekeeping, Bus Shop, and Physical Plant)

Please indicate the Number of Hours you will be taking: _____

Please indicate the Semester: ☐ Fall 20___ ☐ Spring 20___ ☐ Summer 20___

I hereby certify that I am a full-time employee or retiree (20 years+) of Northwest Mississippi Community College. I also certify that I understand the requirements of this scholarship as outlined above.

Employee's Signature _____ Date _____

Director Supervisor's Signature_____ Date:_____

This form must be submitted to the Business Office prior to Registration.
It can be emailed to businessoffice@northwestms.edu.