# *Food Services and Custodial Staff*

*Maranatha Christian Academy is committed to partnering with the school, home, and church in the education of students as they prepare to fulfill God's call on their life. Through the provision of outstanding school experience in academics, athletics, and the arts, Maranatha Christian Academy seeks to impart the values of wisdom, character, and service within each student. All employees of MCA have a ministerial opportunity to disciple students in a biblical worldview.*

## Position Overview

The Kitchen and Custodial Staff person supports the smooth operation and billing of the Food Services Department through administrative, custodial, and food service tasks.

**Application Category:** Staff

**Days/Hours**: M-F 9:30-2:30 (26 hours); August 1-Friday before Memorial Day.

**Job Classification:** Hourly

**Reports to:** Director of Facilities/Food Services Coordinator

## Job Duties & Responsibilities

*Kitchen Staff Responsibilities*

- Follow health department guidelines.
- Prepare and serve food as directed by the food services coordinator.
- Maintain a clean work environment.

*Custodial Responsibilities*

- Light duty set up and tear down.
- Building trash collection as assigned.
- Light duty cleaning as assigned.

*Administrative Responsibilities*

- Lead and support the implementation of FACTS lunch
- Add items and pricing as directed
- Ensure students have a lunch account and billing is occurring
- Support food service coordinator in lunch account monitoring as directed
- Support data entry and management as directed with the lunch account system
- Support AXCET kitchen staff oversight of time off and overtime as directed.

## Qualifications & Requirements

- Demonstrate Christ-like character with a willingness to minister the Gospel.
- Knowledge in planning, preparing, and serving a variety of menus in a Commercial or institutional settings.
- Must be familiar with health, safety, and sanitation standards applicable to commercial food handling and preparation.
- Food handling certification is preferred.
- Degree in food management and/or preparation preferred.

## Physical Requirements:

- Be in good health with no communicable disease, undergoing a yearly physical, kept on file with HR.
- Ability to run, climb stairs, and respond swiftly during emergencies.
- Move quickly in various situations.
- Agility and flexibility for navigating school premises.
- Ability to stand, stoop, crawl, bend or kneel.