



OLEAN CITY SCHOOL DISTRICT

410 West Sullivan Street, Olean, New York 14760

General Information: (716) 375-8000

Fax: (716) 375-8047

Website: www.oleanschools.org

DR. GENELLE MORRIS

Superintendent of Schools

(716) 375-8018

gmorris@oleanschools.org

JENNY M. BILOTTA

Business Administrator

(716) 375-8020

jbilotta@oleanschools.org

July 24, 2026

Dear Parents/Guardians,

We hope this message finds you and your family well. As we continue to support our students' educational journey and well-being, we kindly ask for your assistance in completing the Household Income Eligibility Form.

This form is a crucial part of ensuring that our school receives the necessary funding to provide quality education and resources for all students. The information collected helps determine eligibility for additional benefits such as:

1. **Additional Funding for Our School:** Accurate reporting of household income data allows our school to qualify for important funding, which is used to support academic programs, technology, and other vital resources.
2. **Grant Opportunities:** Completing the form can help us identify grants that the District may be eligible to receive.
3. **Eligibility for Other Programs:** The information provided may also qualify families for other benefits, including discounts on internet services, exam fees, and other educational expenses.

The process is simple and confidential. Your information will only be used to determine eligibility for benefits and will not be shared with any other agencies. Even if you do not believe you qualify, we encourage you to complete the form as it helps us understand the needs of our school community better.

Please complete all sections of the enclosed form and return it to the Olean City School District Business Office at 410 W. Sullivan St., Olean, NY 14760. If you need assistance or have any questions, please do not hesitate to contact Jenny Bilotta at 716-375-8020 or Amy Baer-Weis at 716-375-8046. We are here to help and ensure the process is as easy as possible for you.

Thank you for taking the time to complete the Household Income Eligibility Form. Your participation is vital in helping us provide the best possible education and support for our students. We appreciate your cooperation and commitment to our school community.

Sincerely,

Jenny M. Bilotta

Business Administrator