

**Reorganizational Meeting of the Board of Education
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School
Tuesday, July 21, 2026 / 6:00 p.m.**

Page 3218

Pledge of Allegiance

Pledge

Former Board President called meeting to order

Roll Call: Gary Sieczkarek
James Stachewicz
Stephanie Dombrowski
Jennifer L. Kregg
Denise McCowan
Racheal Tarapacki

Roll Call

Motion by D. McCowan seconded by J. Stachewicz, to appoint Andrea L. Galenski as Clerk Pro-Tem.

Clerk Pro-Tem

Motion Carried 6 Ayes 0 Noes 0 Absent 0 Abstain

Oath of Office given to newly elected Board Member, Leslyy Harmon

Oath
L. Harmon

Nominations were taken for the office of President of the Board of Education.

Motion by J. Kregg seconded by R. Tarapacki, that the following resolution be adopted: RESOLVED, that James Stachewicz be elected President of the Board of Education for the ensuing year ending June 30, 2027.

Nominate
President
Stachewicz

Motion Carried 5 Ayes 2 Noes 0 Absent 0 Abstain

The Oath of Office was administered to the new President of the Board by the Clerk Pro-Tem.

Oath of
Office
President

Nominations were taken for the office of Vice President of the Board of Education.

Motion by R. Tarapacki seconded by J. Stachewicz that the following resolution be adopted: RESOLVED, that Jennifer Kregg be elected Vice President of this Board of Education for the ensuing year ending June 30, 2027.

Nominate
Vice
President
Kregg

Motion Carried 5 Ayes 2 Noes 0 Absent 0 Abstain

The Oath of Office was administered to the new Vice President of the Board by the Clerk Pro-Tem.

Oath of
Office Vice
President

Motion by S. Dombrowski seconded by D. McCowan, that Denise Knaebe be appointed as District Clerk and Secretary to the Superintendent for the ensuing year ending June 30, 2027, at the annual salary identified in the Terms of Employment.

District
Clerk
Secretary to
the Supt.
Knaebe

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by J. Kregg seconded by R. Tarapacki, that Jennifer Heiler be appointed as District Treasurer for the ensuing year ending June 30, 2027, at the annual salary identified in the Terms of Employment.

District
Treasurer
Heiler

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by R. Tarapacki, that Wayne Drescher be authorized and designated as Deputy Treasurer (Alternative Officer) to sign District checks in the absence of the Treasurer.

Deputy
Treasurer
Drescher

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

The Oath of Office was given to the District Clerk/Secretary to the Superintendent and Deputy Treasurer. District Treasurer and Superintendent received their Oath of Office during business hours in the District Office.

Oaths

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Tuesday, July 21, 2026 / 6:00 p.m.

Page 3219

The following positions were assigned to Board Members:

Voting Delegate for NYSSBA Convention October 22-24, 2026:
Denise McCowan

Board
Member
Delegates

Alternate Voting Delegate for NYSSBA Convention October 22-24, 2026:
James Stachewicz

ECASB Delegate Assembly Representative: Denise McCowan

ECASB Delegate Assembly Alternate: Stephanie Dombrowski

ECASB Budget & Finance Team Representative: Stephanie Dombrowski

ECASB Budget & Finance Team Alternate: Jennifer Kregg

ECASB Legislative Team Representative: James Stachewicz

ECASB Legislative Team Alternate: Gary Sieczkarek

National Affiliate Advocacy Network: Jennifer Kregg

Motion by G. Sieczkarek seconded by R. Tarapacki to approve the above appointments and suspend the reading of each appointment listed below for the 2026-2027 school year:

School Physician:

Dr. Kimberly Prise from Forestream Pediatrics

School
Physician

School Attorney:

Scott Horton, Horton Law PLLC
Bond, Schoeneck & King PLLC
Hodgson Russ LLP – Special Education Attorneys

School
Attorney

Auditors:

Lumsden McCormick, LLP

Auditors

Bank Depository:

M & T Bank, J.P. Morgan Chase Bank, HSBC Bank, Key Bank, and NYCLASS (New York Cooperative Liquid Assets Securities System / formerly NYLAF).

Banks

Date and Hour of Meetings:

Third Tuesday, of each month, beginning at 6:30 p.m., except for the following months:
August 2026 – the meeting will take place on August 25, 2026
December 2026 – the meeting will take place on December 8, 2026
February 2027 – the meeting will take place on February 23, 2027
June 2027 – the meeting will take place on June 22, 2027

Meetings

Official Newspaper:

Cheektowaga-Bee

Newspaper

Purchasing Agent:

Wayne Drescher

Purchasing
Agent

Internal Claims Auditor:

Erie 1 BOCES Central Claims Auditor

Internal
Claims
Auditor

Tax Collector & Deputies:

Towns of West Seneca and Cheektowaga

Tax
Collector

Establishment of Petty Cash Funds:

District Treasurer – District Office - \$100.00

Petty Cash

Establish Mileage Reimbursement rate:

The rate established for business travel as per the Internal Revenue Service

Mileage

**Reorganizational Meeting of the Board of Education
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Members of the Committee on Special Education/504:	Page 3220
Jessica Emmerling, Katrina Kaminski, and Hannah Smith – Chairpersons	
Hannah Smith, School Psychologist	CSE/504
Lisa Branecki, Kayla Small, and Cara Minervini, Speech Pathologists as appropriate	
Dr. Prise, School Physician – when requested by the parent of the child	
Parent of the child	
General Education Teacher of the child	
Special Education Teacher as assigned	
Amy Schulz, Occupational Therapist as appropriate	
Karen Durawa and Sara Paul, Physical Therapists as appropriate	
Alyssa Ernst, Heidi Kildal, Mikayla Sciortino, and Jessica Stiglmeier, Social Workers as appropriate	
Committee on Preschool Special Education:	CPSE
Jessica Emmerling, Chairperson	
Katrina Kaminski, Chairperson	
Parent of the child	
General Education Teacher as appropriate	
Special Education Teacher or Provider	
Representative from Erie County	
Representative from the agency which conducted the evaluation	
Local Educational Agency Representatives (LEA):	LEA
Jessica Emmerling	
Medicaid Compliance Officer:	Medicaid Compliance
Jessica Emmerling	
Reviewing Official to Determine Student Residency:	Student Residency
Jessica Emmerling	
Liaison for Homeless Children & Youth (McKinney-Vento):	McKinney-Vento
Jessica Emmerling	
Central Treasurer, Extraclassroom Activities Account:	Extra-classroom Accounts
Peter Fuchs	
Chief Emergency Officer:	Chief Emergency Officer
Andrea L. Galenski	
Dignity Act Coordinators:	Dignity Act
Jessica Stiglmeier, High School	
Mikayla Sciortino, Middle School	
Alyssa Ernst, Woodrow Wilson	
Heidi Kildal, Theodore Roosevelt	
LEADP (Local Education Agency Designated Person) for compliance with AHERA (Asbestos Hazard Emergency Response Act) requirements for asbestos:	AHERA
Joseph Goodrow	
School and Municipal Energy Cooperative (SMEC):	SMEC
Wayne Drescher	
School Pesticide Representative:	Pesticide Representative
Joseph Goodrow	
Chemical Hygiene Officer:	Chemical Hygiene Officer
Joseph Goodrow	

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Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School
Tuesday, July 21, 2026 / 6:00 p.m.

Records Access and Management Officer: District Clerk	Page 3221 Records Access
Title IX Compliance Officer: Andrea L. Galenski	Title IX
Designated Educational Official (DEO) to receive court notification: Andrea L. Galenski	DEO
Reviewing Official and Verification Official for the Federal Child Nutrition Program: Erin Greene	Federal Child Nutrition Program
Hearing Official for the Federal Child Nutrition Program: Jessica Emmerling	Hearing Official
Harassment/Sexual Harassment Officer: Wayne Drescher	Harassment Officer
Appointing Officer - Civil Service Wayne Drescher, School Business Manager	Civil Service
Insurance Advisor: New York Insurance Reciprocal (NYSIR)	Insurance Advisor
Representative to New York School Insurance Reciprocal (NYSIR): Wayne Drescher, School Business Manager	NYSIR
Data Protection Officer: Brian Zybala	Data Protection
Self-Funded Workers Compensation: Wayne Drescher	Workers Comp
Supervisors of Attendance: Building Principals	Attendance Supervisors
Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by G. Sieczkarek seconded by J. Kregg that Wayne Drescher, School Business Manager be authorized to certify all payrolls during the fiscal year ending June 30, 2027.	Certify Payrolls
Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by S. Dombrowski seconded by R. Tarapacki that the following resolution be adopted: BE IT RESOLVED, that the School District Treasurer is authorized and directed to invest idle funds as guided by Policy 5220.	Authorize Investments
Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by J. Kregg seconded by G. Sieczkarek, that upon the recommendation of the Superintendent of Schools, the following resolution be adopted: BE IT RESOLVED, that the President of the Board of Education be authorized to sign the necessary documents enabling the District to borrow up to \$4,000,000.00 (four million dollars) in Revenue Anticipation Notes or Tax Anticipation Notes at such time as the Treasurer notifies the President of the Board and Superintendent of Schools that such borrowing is immediately required in order to meet the ordinary and necessary operations of the District.	Authorize Borrowing
Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain	

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Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School
Tuesday, July 21, 2026 / 6:00 p.m.

Page 3222

Motion by D. McCowan seconded by S. Dombrowski, that the Superintendent be authorized to approve budget transfers, up to \$10,000 for the ensuing fiscal year, ending June 30, 2027.

Approve
Budget
Transfers

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by L. Harmon that the District Treasurer be bonded in the total amount of at least \$100,000 and that such be secured by the District Clerk and that the Business Manager shall file a copy of such insurance policy.

Bond
Treasurer

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. McCowan seconded by G. Sieczkarek, that the Alternate Officer designated to substitute for District Treasurer, in their absence, be bonded also.

Bond
Substitute
Treasurer

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by D. McCowan, that all existing committees of the Board of Education be abolished.

Abolish
Committees

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by R. Tarapacki seconded by S. Dombrowski, to approve the new committee members as outlined below, for the 2026-2027 school year. The president of the Board of Education has the authority to appoint Board Members to the following Committees, which are used on a regular basis:

Appoint
Committee
Members

Buildings and Grounds Committee: Gary Sieczkarek
Interviewing Committee: Denise McCowan
Audit Committee: Leslyy Harmon

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. McCowan seconded by G. Sieczkarek, to participate in the BOCES Co-operative Bids for the items, as submitted, for the 2026-2027 school year.

BOCES Bids

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. McCowan seconded by J. Kregg, to appoint Andrea L. Galenski as the “designated educational official” for the Cheektowaga-Sloan UFSD to act pursuant to Criminal Procedure Law §§ 380.90, 720.35 and Family Court Act §§ 301.2(17), 380.1.

SAVE Act
Designee

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by R. Tarapacki, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the resolution appointing the Hearing Officers pursuant to either Section 71 or 73 of the Civil Service Law, as submitted, for the 2026-2027 fiscal year.

Appoint
Hearing
Officers

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by R. Tarapacki, THAT

WHEREAS, The Board of Education seeks to authorize certain individuals to appoint an Impartial Hearing Officer if the Board does not have a regular meeting scheduled on a day when an appointment needs to be made.

Appoint
Special
Education
Hearing
Officers

NOW THEREFORE BE IT RESOLVED, the Board of Education hereby authorizes the Board President or Vice-President to appoint an Impartial Hearing Officer when the Board does not have a regular meeting scheduled on a day when an appointment of an impartial hearing officer needs to be made.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

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Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School
Tuesday, July 21, 2026 / 6:00 p.m.**

Page 3223

Motion by J. Kregg seconded by L. Harmon, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the resolution regarding the RIC ONE Risk Operations Center (the “ROC”), as submitted, for the 2026-2027 fiscal year.

RIC ONE
Risk
Operations

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by D. McCowan, to approve the District-Wide Safety Plans, Mentoring Plan, and the Student Code of Conduct for the 2026-2027 school year, as submitted.

Approve
Safety Plan,
Mentoring
Plan and
Student
Code of
Conduct

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by J. Kregg seconded by S. Dombrowski, to adjourn this meeting at 6:48 p.m.

Adjourn

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Respectfully submitted,



Denise Knaebe
District Clerk