



Student/Parent Handbook

2026-2027

Updated June 11th, 2026

This handbook was prepared to acquaint you with the rules, guidelines, expectations, and policies that govern Park Street Elementary School. We reserve the right to make changes to this handbook. Guidelines found in this handbook do not supersede those of Marietta City Schools.

A Marietta City School

The Board of Education of the City of Marietta does not discriminate on the basis of race, color, religion, national origin, age, disability, or gender in its employment practices, student programs and dealings with the public.

Notice of Non-Discrimination

The Board of Education of the City of Marietta does not discriminate on the basis of race, color, religion, national origin, age, disability, or gender in its employment practices, student programs and dealings with the public.

Below is a list of individuals designated to handle inquiries regarding the District's non-discrimination policies:

Title VI Compliance Officer/Alternate Act and Title IX Compliance Officer (Issues of discrimination on the basis of race, color, national origin, gender, sexual harassment, or sexual discrimination) Director of Federal Programs Assistant Superintendent of Special Services Central Administrative Offices 250 Howard Street, Marietta, GA 30060 (770) 422-3500	Title II of the Americans with Disabilities Section 504 Compliance Officer (Issues of discrimination on the basis of disability) Assistant Superintendent of Special Services Central Administrative Offices 250 Howard Street, Marietta, GA 30060 (770) 422-3500
Title IX Compliance Officer (Issues of discrimination on the basis of gender or category sexual harassment related to student athletics) Director of Marietta City Schools Athletics Marietta High School 1181 Whitlock Avenue Marietta, GA 30064 (770) 429-3154	Employment Issues (Issues of discrimination on the basis of race, color, religion, national origin, age, disability, or gender) Director of Human Resources Central Administrative Offices 250 Howard Street, Marietta, GA 30060 (770) 422-3500
Complaints may also be filed directly with the Office of Civil Rights at the address below: Federal Office of Civil Rights U.S. Department of Education Atlanta Office for Civil Rights 61 Forsyth St. S.W., Suite 19T70 Atlanta, GA 30303-3104 (404) 562-6350	
Sexual Harassment Any student who believes he or she has been the victim of sexual harassment should report the incident to the Title IX Compliance Officer or to an administrator, counselor, or teacher at the school he or she attends. Investigations involving allegations of sexual harassment will be handled in accordance with the Board of Education of the City of Marietta's Policy JAEB, Student Sexual Harassment. This policy and the Report of Harassment form can be found on the Legal Information webpage at www.marietta-city.org or by contacting the school.	



VISION STATEMENT

Our vision is for all students to learn to their fullest potential.

MISSION STATEMENT

In partnership with families and the community, our mission is to prepare each student to maximize career, college, and life opportunities.

DISTRICT GOALS

Student Achievement

Prepare every student for college and career success

Human Resources

Recruit and retain effective teachers and staff who meet the district's diverse needs

Community Collaboration

Increase engagement across the district and throughout the community

Fiscal responsibility

Establish fiscal processes that align to the needs of students and staff

A Message from the Principal

Welcome to Park Street!

Where every child has a story and we celebrate every chapter!

Dear Park Street Families,

Welcome to another exciting year at Park Street Elementary! Whether your family is joining us for the very first time or returning for another wonderful year, I am honored to partner with you in your child's educational journey.

At Park Street, we believe that every child has a story, and every chapter matters. Our mission extends far beyond academics. We strive to create a school where every child feels safe, valued, challenged, and inspired to reach their fullest potential.

Our staff is committed to providing high quality/engaging instruction, building meaningful relationships, and creating a joyful learning environment where students will **LEARN, GROW, THRIVE!** We know that the strongest schools are built on strong partnerships between home and school, and we are grateful for the opportunity to work alongside you.

As a Park Street Panther, your child will learn what it means to be Park Street Strong:

- We build strong relationships.
- We follow strong routines.
- We engage in strong instruction.
- We achieve strong results.

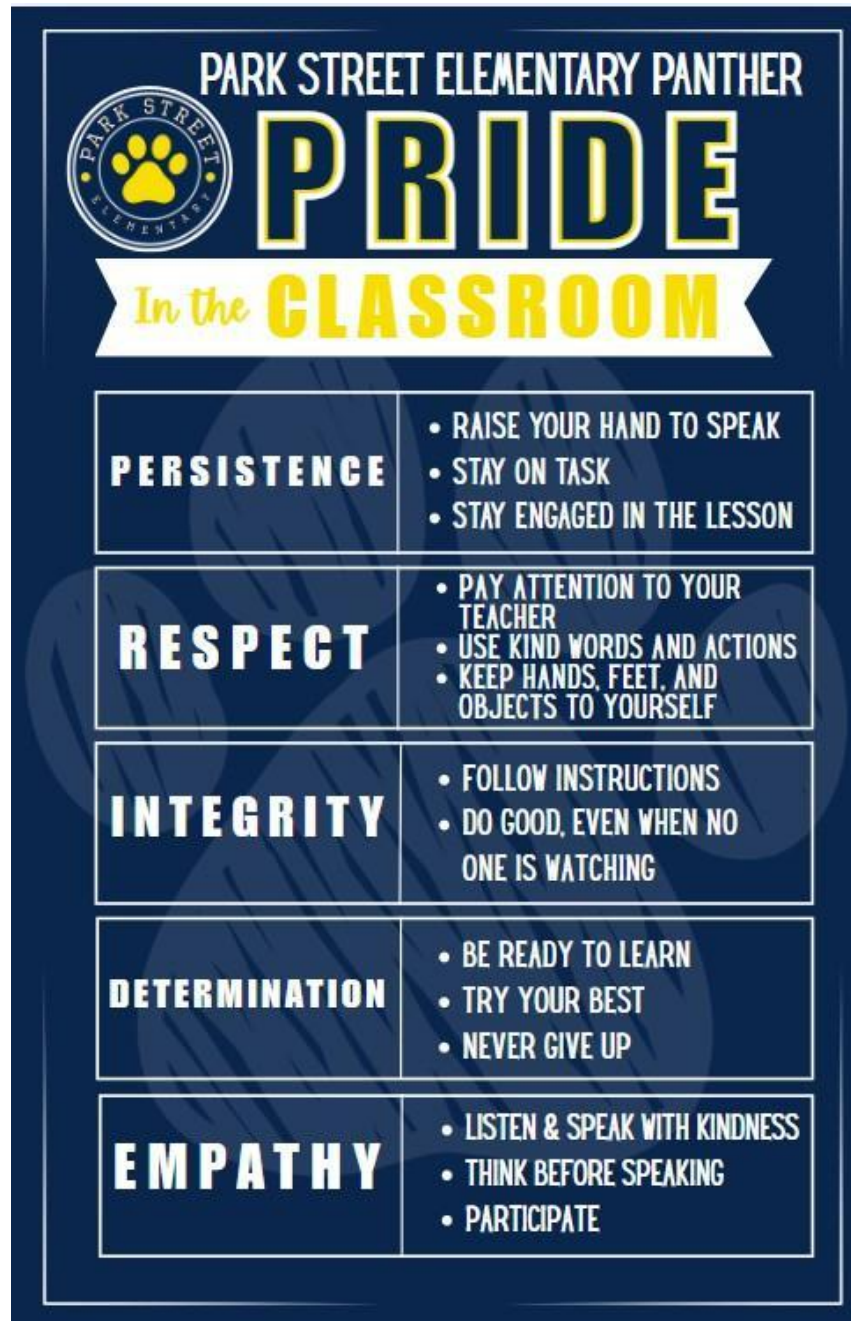
These four commitments guide everything we do—from the classroom to the cafeteria, from the playground to our family events.

As principal, my promise is simple: every decision we make will be guided by one question: *"Is this what's best for children?"* I believe that the strongest schools are built on strong partnerships with families, and together, we can accomplish incredible things. I encourage you to reach out by email, phone, or during a visit whenever you have a question, concern, or idea to share. Your voice is an important part of our Park Street community, and I look forward to working alongside you to ensure every child feels known, supported, challenged, and celebrated. I can't wait to see all that we'll accomplish together!

In Partnership,
J. Gaddy
Principal

Dear Parents, Guardians, and Students,

We invite you to take a moment to review and discuss the expectations for student success at Park Street Elementary. Your support and understanding are vital as we work together to create a nurturing and positive environment for all our students. Thank you for being an essential part of this journey with us.



Park Street Elementary

2026-27 Student/Parent Handbook

Mrs. Johanne Lochard-Gaddy, Principal

Dr. Delight Corbin, Assistant Principal Mrs. Lauren Keadle, Assistant Principal

Ms. Tawanna Shelton, TSS

105 Park Street SE, Marietta, GA 30060 Phone: 770-429-3180

Website: <https://www.marietta-city.org/parkstreet>

MISSION

EVERY Student, every day, will LEARN, GROW and THRIVE!

VISION

P-Positive experiences

S- Supporting ALL students

E- Engaging with the community and creating

S-Students of excellence

ACCREDITATION

Park Street Elementary School is accredited by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement, a division of AdvanceEd.

SCHOOL COLORS

Dark / Navy Blue and Yellow

SCHOOL SCHEDULE

Morning

7:00 –8:00 – Before School Program

8:00 - Doors open for drop off

8:30 – Instruction Begins, Students are marked tardy

Afternoon

3:15 – 3:30 – Dismissal

3:30 – 6:00 – After School Program

Social Media

We have active accounts on Facebook and Instagram. Facebook: Park Street Elementary School

Instagram: parkstreetpanthers

MASCOT

Panther – “Panther Pete”



Park Street Elementary School Song

At Park Street Elementary,
We come to learn each day.
With manners, pride, and teamwork,
We grow strong along the way.

Park Street, Park Street, proud as we can be,
Learn, Grow, and Thrive, our school community!

With manners, kindness, teamwork,
we learn to lead the way.
“Yes sir! Thank you ma’am!
“Have a real good day!

Park Street, Park Street, proud as we can be,
Learn, Grow, and Thrive, our school community!

¡Amamos Park Street!
¡Es la mejor!



IMPORTANT CONTACTS:

Park Street Main Office 770-429-3180

Principal Johanne Lochard-Gaddy: Ext. 7016

Assistant Principal Lauren Keadle: Ext. 7015

Assistant Principal Dr. Delight Corbin: Ext. 7014

TSS (Special Education) Tawanna Shelton: Ext. 7021

School Counselor Dr. Jennifer Zimmerman: Ext. 7017

School Registrar Ms. Vanessa Barrios: Ext. 7011

School Nurse: Ext. 7018

Parent Liaison, Elizabeth Martinez, Ext. 7022

Cafeteria Ms. Hidy Burton: Ext. 7027

Before & After School Program 770-429-3170

Marietta Transportation 770-429-3110

Marietta City Schools website www.marietta-city.org/

Transportation Procedures

Getting Students to and from School Safely

The safety of our students is our highest priority. Students may travel to and from school by bus, car, or on foot. Parents should communicate their child's regular transportation plan to the school and notify the front office whenever that plan changes. ****Unless the school receives written or emailed notification from a parent or guardian, students will be dismissed according to their most recent transportation plan on file.**

Transportation Changes

If your child's transportation changes—whether for one day or permanently—the school must receive notification from a parent or guardian before the student is released under a different transportation plan. **Transportation changes may be submitted by sending a written note with your child, or emailing parkstreet@marietta-city.org**

Transportation changes must be received by 2:45 p.m. Please note:

- Students will only be released according to their approved transportation plan.
- Students may not ride home with another student, ride a different bus, or walk home with an unauthorized individual without prior parent notification and school approval.
- Bus riders will board their assigned bus unless the school has received an approved transportation change or a parent is present to pick them up.

Afternoon Car Rider Procedures

All vehicles picking up students must display an official **Park Street Panther Car Tag**. Car tags are available during Sneak-A-Peek or through the front office. To help keep dismissal safe:

- Pull forward to the **first available loading position** before your child enters the vehicle.
- If your child reaches your vehicle before you have reached the designated loading area, signal for them to remain safely on the sidewalk until your vehicle has stopped.
- Never pull around or out of the car line to load or unload students.

For student safety, please do not park across the street and designate your child as a walker.

Tardy Arrival

Students arriving after **8:30 a.m.** are considered tardy and an adult must accompany the student into the front office to sign them in before they report to class.

Early Student Pick-Up

Please limit early checkouts to emergencies or scheduled appointments.

To help us prepare your child for dismissal, please send a note to school that morning whenever possible.

To protect instructional time, students will **not** be released between **2:45 p.m. and 3:15 p.m.** Parents arriving during this time will be asked to wait until regular dismissal.

When checking out a student:

- All students must be signed out through the front office.
- Photo identification may be required.
- Students will only be released to individuals authorized in the school's records.

Late Pick-Up

Students who have not been picked up by **3:30 p.m.** will be enrolled in the After School Program (ASP) for that day.

Families who are not already registered for ASP will be charged:

- A **\$10 emergency registration fee**, plus
- The regular daily ASP fee.

We encourage families to register for ASP in advance so it is available if an emergency arises.

For your convenience, this handbook has been organized alphabetically to make it easy to locate important information throughout the school year.

Assemblies

School-wide assemblies are held at the end of each month. Dates and times will be announced in the weekly Panther Express newsletter. Parents are invited and encouraged to attend. During these assemblies, Students of the Month are recognized, and awards are presented for various student achievements.

Attendance

Attendance is a critical component of every student's academic success. If an unavoidable absence is necessary, the parent or guardian must notify the school office in writing within **two (2) school days** of the student's return.

An excused absence means that your child is absent for a legitimate reason, such as:

- Personal illness
- Illness or death in the immediate family
- Religious holidays
- Court appointments
- Quarantine
- Conditions rendering school attendance hazardous to health and safety

All other absences will be considered unexcused.

Georgia law requires school action after **five (5) unexcused absences** or **ten (10) tardies**. The process begins with parent notification. Students are considered tardy after **8:30 a.m.** A parent or guardian must sign the student in at the front office if arriving after 8:30 a.m.

A student is counted present for the day if he or she:

- Arrives at or before **8:30 a.m.** and remains at school until at least **11:55 a.m.**, or
- Arrives before **11:55 a.m.** and remains at school until **3:15 p.m.**

Partial-day attendance is considered a tardy.

Good attendance is essential to student success.

- After **five (5)** parent excuse notes in a semester, parents must provide documentation from a physician explaining the student's absence.
 - If physician documentation is not provided after **five (5)** parent excuse notes in a semester, subsequent absences will be marked as unexcused.
 - Excessive absences may result in intervention by the school social worker.
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Before & After School Program (ASP)

Marietta Community Schools provides Before School and After School programs each school day.

Students must be registered and an application fee must be paid before attending either program.

Registration information and applications are available through Marietta Community Schools. The Before School Program begins at 7:00 a.m., and the After School Program operates until 6:00 p.m.

For additional information, please contact Marietta Community Schools at 770-429-3170 or visit the Marietta Community Schools website.

Cafeteria Information

Students may bring lunch from home or purchase breakfast and lunch through the Park Street Elementary cafeteria.

Monthly menus are available through the MealViewer app and are also shared with families.

Meal payments may be made online through MealPay, daily, or by sending cash or a check to school in an envelope on Mondays. When sending meal payments to school, please write the student's name, teacher's name, and the amount enclosed on the outside of the envelope. Each time your child purchases a meal, the cost will be deducted from his or her meal account balance. Students bringing lunch from home may purchase milk or juice from the cafeteria. Families are always welcome to join their child for lunch. Please contact the front office or your child's teacher for your child's scheduled lunch time.

- **Free & Reduced-Price Meals**

- Families who may qualify for free or reduced-price meals are encouraged to complete an application through Marietta City Schools. Current information and applications are available through the Marietta City Schools Nutrition Department. Only one free or reduced-price meal application is required per family.

- **Meal Prices**

Meal prices are subject to change. Please refer to the Marietta City Schools Nutrition Department for current pricing.

Lunch	Breakfast
Reduced: \$0.40	Reduced: \$0.30
Full: \$3.50	Full: \$2.50

- **Cafeteria Expectations**

To help provide a safe and enjoyable dining environment, students are expected to:

1. Use appropriate table manners.
2. Speak quietly with students at their table.
3. Get everything they need before sitting down.
4. Use the restroom before or after lunch whenever possible.
5. Raise their hand if they need assistance.

To help protect students with food allergies and support a healthy school environment:

- We kindly request that you do not bring fast food lunches for students as it can be disruptive.
- Soda & energy drinks are discouraged.

Change of Address, Phone Number & Emergency Contacts

It is extremely important that the school has current contact information for every student. If your home address, phone number, or emergency contact information changes during the school year, please notify both the school office and your child's teacher immediately. The school should have current home, work, and cell phone numbers for parents or guardians. If there is no phone in the home, please provide the number of another person who can be contacted in case of an emergency. Please ensure the school always has at least two emergency contacts on file in the event a parent or guardian cannot be reached.

Child Abuse & Neglect

Georgia law requires professionals in fields such as education, medicine, nursing, and counseling to report suspected cases of child abuse or neglect to the appropriate authorities. These individuals are legally responsible for making such reports and are protected by law when acting in good faith.

Park Street Elementary will report all suspected cases of child abuse or neglect in accordance with Georgia law and Marietta City Schools policy.

Clothing & Uniform Expectations

Students are expected to comply with the Park Street Elementary uniform policy Monday through Thursday. Fridays are designated as **"Be Yourself"** days, and students are excused from wearing school uniforms. Students are expected to dress in attire that is appropriate for school and does not disrupt the educational environment or the mission of the school. The administration reserves the right to determine the appropriateness of student dress and appearance. *Please label all coats, jackets, sweaters, hats, gloves, and other personal belongings with your child's name to help return lost items.

The following guidelines apply:

1. Shoes must be worn at all times.
2. Tank tops, see-through clothing, narrow shoulder straps, low necklines, pajama-like clothing, bare midriffs, spandex, and other immodest attire are not permitted.
3. Clothing should be worn appropriately and fit properly.
4. Hats, hoods, bandanas, and non-religious headwear may not be worn inside the school building.

Conferences

We recognize the importance of parent-teacher communication in supporting each child's academic success. Parent Conference Week is scheduled for **October 12–16, 2026**. *Additional conferences may be scheduled throughout the school year as needed. Parents are encouraged to contact the teacher or school office to arrange a conference. Teachers are not available to meet during instructional time.

Contacting Staff

Email is the preferred method of communication when contacting school staff. If you do not receive a response within 24 business hours, please call the school office, as some email addresses may differ from those published.

If you need assistance getting a message to a teacher, please contact the school office. If you have a concern regarding your child, please contact the classroom teacher *first*. If the concern is not resolved, you are encouraged to contact a school administrator.

Counseling Services

Counseling services are available to support students' academic, social, emotional, and behavioral needs. Students may be referred to the school counselor by a parent or teacher. Our school counselor,

Dr. Jennifer Zimmerman, can be reached at: jzimmerman@marietta-city.org 770-429-3180, Ext. 7017

Daily Communication

Students in Kindergarten through fourth grade will bring home a daily folder that families should review each evening. Students in fifth grade will use a daily agenda to record assignments and important information. In addition, all students will bring home their Panther Folder each Thursday. The Panther ROAR Folder is used to communicate important school information, send home completed student work, and share forms or other items requiring parent review or signatures.

Electronic Communication

Park Street Elementary communicates with families through a variety of electronic resources. Our weekly family newsletter, Panther Express, is sent via email each week. Additional reminders and important information may also be shared through email and text messages. To ensure you receive school communications, please maintain a current email address and mobile phone number on file with the school.

Emergency Preparedness

A comprehensive school emergency plan is maintained in the school office, and a copy is filed with the Marietta City Schools Central Office. The plan outlines the responsibilities of school personnel and the procedures to be followed in the event of an emergency or disaster requiring school-wide action. Throughout the school year, students and staff participate in safety drills to help ensure everyone is prepared to respond appropriately during an emergency.

Emergency School Closings

In the event of a school closing or delayed opening due to inclement weather or another emergency, families should monitor communications from Marietta City Schools through email, text messages, the district website, and local media outlets, including WSB Radio (750 AM). If school is dismissed early, all after-school activities and the After School Program (ASP) will be canceled. Please ensure your child knows where to go if school closes early and keep your emergency contact information current with the school office.

English Language Learners (ELL)

After three years of participation in the Marietta City Schools ESOL program, English Language Learner (ELL) students are subject to all provisions of the Marietta City Schools Promotion and Retention Policy. During a student's first three years in the ESOL program, promotion or retention decisions are based on the recommendation of the required Language Assessment Conference (LAC) Committee and the principal. The LAC recommendation does not replace the Promotion

and Retention Committee meeting. For students in grades other than 3, 5, and 8, promotion and retention decisions may consider the following:

- Academic performance
- ACCESS scores
- State and local assessment results
- Formative assessments
- Attendance
- Age
- Previous schooling

State promotion, placement, and retention requirements for grades 3, 5, and 8 remain in effect.

Field Day

Field Day is held near the end of the school year and provides students with a fun-filled day of games, activities, and special treats. Parent volunteers are encouraged to assist with supervising games and supporting classrooms throughout the day. The date and additional information will be shared with families in the spring.

Honors Day

At the end of the school year, we celebrate students for their accomplishments at Honors Day. Awards are presented in academic subjects, as well as in art, music, physical education, and STEM. Families will receive additional information regarding ceremony dates and times as the event approaches.

Illness at School

Our full-time school nurse asks that families always provide current phone numbers. If you are contacted to pick up your ill or injured child, he or she should be picked up within one hour of the call. Students who have a fever, have vomited, or have diarrhea must be symptom-free for 24 hours without medication before returning to school. If your child requires medication during the school day, please refer to the Medicine section of this handbook or contact the school nurse. For questions regarding illness or medication, please contact **Nurse Nicole** at nturnbeaugh@marietta-city.org.

Instructional Program

Park Street Elementary provides a comprehensive instructional program aligned with the Georgia Standards of Excellence (GSE). Instruction is provided in the following subject areas:

- Reading
- Language Arts
- Mathematics
- Science
- Social Studies
- Music
- Art
- Physical Education

Students in Kindergarten through fifth grade also participate in Spanish instruction once each week.

The Marietta City Schools Instructional Framework provides the foundation for teaching and learning throughout the district.

Lost & Found

A Lost and Found area is located in the back of the cafeteria for items that are found throughout the school. Families are encouraged to clearly label coats, jackets, sweaters, lunch boxes, water bottles, and other personal belongings with their child's name to help ensure lost items can be returned to their owner. Items that are not claimed within a reasonable period of time will be donated to a local charity.

Media Center

The Park Street Elementary Media Center is open daily for student use. Students may visit the media center with their teacher's permission and may check out library books for one week at a time. Students with overdue books may not check out additional materials until the overdue items have been returned. A wide variety of fiction and nonfiction books is available to support student learning and encourage a love of reading. Students are responsible for all materials checked out to them. If a book is lost or damaged while in a student's possession, the student will be responsible for the replacement or repair cost before additional materials may be checked out.

M.I.L.E. (Marietta Independent Learning Environment)

The **M.I.L.E.** program serves students in Kindergarten through fifth grade who qualify for the State of Georgia's gifted education program. Students who qualify receive specialized instruction designed to provide appropriately challenging learning experiences that encourage critical thinking, creativity, problem-solving, and academic growth. For more information about gifted eligibility or the M.I.L.E. program, please contact your child's teacher or the school administration.

Parental Involvement

Parents and family members are encouraged to become active partners in their child's education. Volunteers are welcomed in the media center, classrooms, and through many PTA activities. If you are interested in volunteering, please contact the school office or refer to the PTA section of this handbook for additional information. All volunteers working directly with students must complete a volunteer registration form available in the front office before serving at school.

Parties & Birthdays

Marietta Board of Education policy allows two classroom celebrations each school year. These celebrations are traditionally held before Winter Break and in observance of Valentine's Day. Parents who wish to contribute snacks, classroom supplies, or volunteer during these celebrations should contact their child's teacher in advance. Birthday parties are not permitted during the school day. However, birthday cupcakes may be shared with the student's class during lunchtime. Only clear beverages are permitted in carpeted areas. Occasional classroom refreshments do not constitute a party. To help protect students with food allergies, snacks intended for students other than your own may not contain nut oils or have been processed on equipment that also processes nuts.

Phone Numbers & Emergency Contacts

Please ensure your child's teacher and the school office always have your current home, work, and cell phone numbers. If your phone number changes during the school year, please notify both your child's teacher and the school office immediately. In addition, every family must provide the names and phone numbers of **at least two emergency contacts** who may be reached if a parent or guardian cannot be contacted to pick up a child. Keeping this information current is essential. If your child becomes ill or injured during the school day, we must be able to reach a parent, guardian, or emergency contact promptly.

Physical Education

Physical Education (P.E.) is a required part of the instructional program for all students. If a student must be excused from participation in P.E., a written note from the parent or guardian is required. Students with a chronic medical condition requiring an extended exemption must provide a written statement from a physician.

Promotion & Retention

Marietta City Schools follows a Promotion and Retention Policy to ensure that students are prepared for success at each grade level. For the complete Marietta City Schools Promotion and Retention Policy, please visit www.marietta-city.org. A student shall be promoted when, in the professional judgment of the teacher, principal, and other appropriate school staff, the student has successfully met the instructional standards for the current grade level based on the following criteria:

- Mastery of the state-adopted grade-level curriculum
- Overall classroom performance and participation

- Performance on state-mandated assessments and other standardized assessment data, as appropriate

For students receiving special education or related services, the Individualized Education Program (IEP) Committee serves as the placement committee. The school principal or designee must be present at the IEP Committee meeting when promotion or retention decisions are made, in accordance with State Board Rule 160-4-2.11.

PTA (Parent Teacher Association)

The Park Street Elementary Parent Teacher Association (PTA) plays an important role in supporting our students, staff, and school community. All families are encouraged to become members and participate in school events and volunteer opportunities throughout the year.

PTA membership information is available during Sneak-A-Peek, Open House, and other school events.

PTA Officers (2026–2027)

- **President:** Hayley Van Der Merwe
 - **Vice President:** Jazz Jackson
 - **Vice President:** America DeValle
 - **Treasurer:** Amanda Montgomery
 - **Secretary:** Nicole Renshaw
 - **Communications:** Beth Kinney
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Recess

Recess is an important part of the school day and provides students with opportunities for physical activity, social interaction, and play. Students go outside for recess each day unless weather conditions are unsafe due to rain or extreme cold. Please dress your child appropriately for the weather. All students are expected to participate in recess unless a doctor's note is provided requesting that the student remain indoors.

Report Cards

Report cards are issued every nine weeks to communicate student progress and academic achievement. Parents and guardians may also monitor their child's academic progress through **Aspen**, the Marietta City Schools online student information system. Aspen can be accessed from any computer with internet access. Login information for Aspen is provided at the beginning of the school year or during the student registration process.

Residency

Marietta City Schools requires that two current proofs of residency be maintained in each student's school record. If you renew your lease or move to a new residence, please provide updated documentation to the school office as soon as possible. Maintaining current residency information helps ensure accurate student records and continued enrollment eligibility.

Safety Patrol

Fifth-grade students will have the opportunity to apply for membership Safety Patrol. Safety Patrol members serve as student leaders by promoting safety and assisting with designated school responsibilities. Guidelines and applications are distributed through fifth-grade classroom teachers.

School Governance Team (SGT)

The Park Street Elementary School Governance Team (SGT) meets monthly and operates in accordance with Georgia's Open Meetings Act. Meeting agendas are posted on the Park Street Elementary website prior to each meeting.

2026–2027 School Governance Team Members

- Ruben Lawrence – Elected Parent Member
 - Marcus Gadson – Elected Parent Member
 - David Eldridge – Community Member
 - Patricia Cooper – Community Member
 - Shawn Underwood – Appointed Staff Member
 - Doreen Tichenor – Elected Staff Member
 - Johanne Lochard-Gaddy – Principal (Non-Voting Member)
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Special Education Services

Special Education services are available for students who qualify under state and federal eligibility guidelines. Teachers who are highly qualified to serve students with disabilities, including learning disabilities, speech or language impairments, hearing impairments, visual impairments, behavior disorders, and other exceptionalities, work directly with students to provide specialized instruction and support. Parents who have concerns about their child's academic progress or development are encouraged to contact their child's teacher or a school administrator to discuss available supports and services.

Spirit Items

Park Street spirit items are available for purchase through the Park Street PTA during Sneak-A-Peek, Open House, and other school events throughout the year. Purchasing spirit wear is a great way to show school pride and support the Park Street PTA.

Standardized Testing

Standardized assessments are used to measure student progress and guide instruction.

Students in Kindergarten through fifth grade take the Measures of Academic Progress (MAP) assessment, a nationally norm-referenced test that measures academic growth and achievement.

Students in third through fifth grade also participate in the Georgia Milestones Assessment System (GMAS) each spring. Georgia Milestones measures student mastery of the Georgia Standards of Excellence. Parents will receive copies of their child's assessment results after they become available.

Student Records

It is the policy of Park Street Elementary to forward student educational records to another school upon request without prior parental permission, as permitted by law. Student records may be made available to either natural parent unless the school has received a legal document stating otherwise. Parents or guardians who have questions regarding student records should contact the school office.

Student Supplies

School supply lists are available on the Park Street Elementary website prior to the beginning of each school year. Families are encouraged to purchase the recommended supplies before the first day of school to help students begin the year prepared for learning. If your family needs assistance obtaining school supplies, please contact our Parent Liaison. We are committed to ensuring every student has the materials needed for a successful school year.

Telephone Messages for Students

Please give your child his/her after-school instructions before leaving home in the morning. Delivering messages to the classroom is disruptive to the entire class. Permission to use the telephone will be granted when necessary.

Title I Program

Park Street Elementary is a Title I school. The purpose of a schoolwide Title I program is to improve the entire educational program of the school and increase the academic achievement of all students, particularly those who are performing below grade level. The Title I program provides additional resources and support to help students demonstrate proficiency in the

Transportation Reminders

- Arrivals after **8:30 a.m.** require an adult to sign the student in.
 - Display your Panther Car Tag during afternoon pick-up.
 - Students may not ride home with friends or on a different bus without prior approval.
 - Students will only be released to authorized individuals.
 - Transportation changes must be received by **2:45 p.m.** and students are not released for early checkout between **2:45 p.m. and 3:15 p.m.**
-

Vision & Hearing Screenings

Vision and hearing screenings are conducted annually for students in third and fifth grades during the first weeks of school. Parents and teachers will be notified if a student does not pass a screening. Students who do not pass the initial hearing screening will be rescreened one additional time. All students new to Marietta City Schools must submit a completed Georgia Form #3300, dated within 12 months prior to enrollment.

Visitors

We welcome visitors and volunteers to Park Street Elementary. In accordance with Georgia law, all visitors, including parents and volunteers, must report to the front office upon arrival. Visitors must present a valid driver's license to receive a visitor badge before entering the building. If you need to bring an item to your child during the school day, please leave it in the front office. Office staff will ensure your child receives the item. To maximize instructional time and minimize classroom interruptions, classroom visits must be scheduled in advance with the classroom teacher.

Visitation to Classrooms

Parents and guardians are welcome to observe their child's classroom. To minimize disruptions to instruction and protect student confidentiality, classroom visits must be scheduled with the teacher at least 24 hours in advance. Although parents may wish to visit more frequently, we must remain mindful of maintaining a productive learning environment for all students. A member of the administrative team may be present during scheduled classroom visitations. Please work with your child's teacher to determine the best time for your visit.

Voluntary Contributions

From time to time, Park Street Elementary may request voluntary contributions to help support programs, activities, or resources that are not fully funded through state or local tax dollars. Whenever a contribution is requested, families will be informed of how the funds will be used. All donations are strictly voluntary, and no student will be penalized or treated differently if a family chooses not to contribute. Contributions may be made online or in person through the school bookkeeper.

Withdrawal & Transfer

If your child will be withdrawing from Park Street Elementary, please notify the school office as soon as possible. All textbooks, library books, and other school property must be returned before withdrawal. Advance notification allows the school to prepare your child's records and provide the documentation needed for enrollment at his or her new school. For questions regarding student enrollment or withdrawal, please contact Ms. Vanessa Barrios at vbarrios@marietta-city.org.

