Washington Colony School District

Transportation Department

Transportation Safety Plan

Pursuant to AB1297,
39831.3 EC and 22112 CVC

August 2026

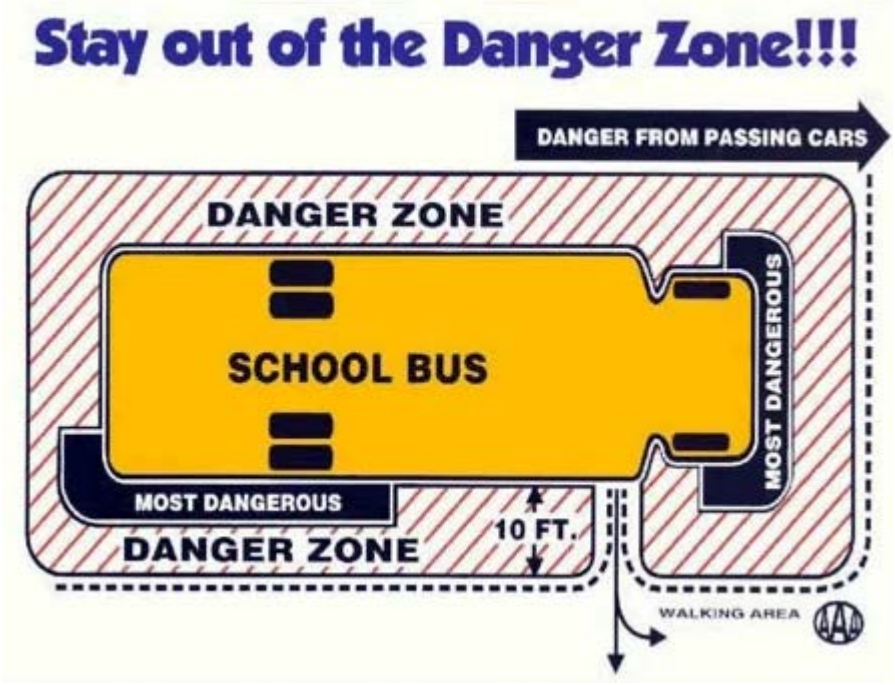


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Transportation Policies and Information

Upon registration, the parents or quardians of all pupils not previously transported in a school bus or school pupil activity bus and who are in pre-kindergarten, kindergarten, and grades 1 to 6, inclusive, shall receive written information on school bus safety. The information shall include, but not be limited to, all of the following:
A list of school bus stops near each pupil's home.
General rules of conduct at school bus loading zones.
Red light crossing instructions.
School bus danger zones.
Walking to and from school bus stops.

The district shall issue Permanent type bus passes for students who ride the school bus or other district vehicles to and or from school a majority of every week. The permanent bus pass shall state which bus stop the student will be picked up and which bus stop the student will be let off. The pass will also state if the student will need to be escorted across the street at their bus stop.

The district will keep updated information for each pupil that is transported. This information will be put on the districts school bus riders list and each bus will have the appropriate list for it's respective route. Backup busses not normally used for a particular route shall be provided with a master list for all routes.

The District's school bus riders list will contain the students name, grade, address, route designation and bus stop number for the pick up and take home routes. The list will also identify if the student will need to be escorted across the street at their bus stop.

Students shall ride only their assigned bus and get on or off the bus at only their assigned bus stops.

All students are allowed one bus stop for being picked up and one bus stop for taking home from school. These two stops can have different addresses.

School bus routes and stop locations are designated for safety and route path, not necessarily by the student's address.

One day bus passes for students to go to one of the Districts permanent school bus stops, can be issued to students who have provided the school office secretary with a written note from that students' parent or legal guardian. If the school bus does not have seats available, the pass will not be issued.

In an effort to keep school bus routes current, Permanent bus riders need to ride the bus a majority of every week. If 2 consecutive weeks go by without ever using the bus, the bus stop and student will be deleted from the bus rider's list. Rider will need to reapply for service to continue. Excused absences do not count towards these days.

Transportation Policies and Information (cont.)

39831.5 Education code: At least once each year, all pupils in pre-kindergarten to grade 8, inclusive, who receive home to school transportation shall receive safety instruction which includes, but not limited to, proper loading and unloading procedures, including escorting by the driver, proper passenger conduct, bus evacuation, and location of emergency equipment. Instruction may also include responsibilities of passengers seated next to an emergency exit. As part of the instruction, pupils shall evacuate the school bus through emergency exit doors.

Prior to departure on a school activity trip, all pupils riding on a school bus or school pupil activity bus shall receive instruction that includes, but not limited to, location of emergency exits location and use of emergency equipment. Instruction may also include responsibilities of the passengers seated next to an emergency exit.

Students requiring transportation to school activities, during or beyond normal school hours, shall be transported to and from the activity in the district provided vehicle. Parents or guardians wishing to pick up their child at a school activity, will need notify the District and provide the district with a signed note from the parent or guardian stating they shall do so.

Foggy day bus schedules are called in the event that the district determines there is not sufficient visibility to safely drive their school busses on any bus routes. Generally, if the overall visibility is reduced to 250 feet or less the district will call a delayed bus schedule for morning pickup routes. This would be broadcast on T.V. channel 18 PBS.

In the rare event that visibility drops to less than 250 feet before the take home bus routes, the district will notify all parents via Robo phone call that the busses cannot take student home. Parents will be required to come to the school to pick up their child.

In the event that the bus is out on a route at the time it becomes too foggy to drive, the bus driver reserves the right to pull to a safe location on the side of the road to wait for the weather to clear.

A message to parents on safe school bus riding practices

Parents are expected to have their children reasonably on time to school bus stops and to inform them that they are to maintain good behavior at the bus stop as well as on the bus. Please discuss with your child the following rules and tips for safe school bus riding. Your student should understand school bus riding is a privilege and permission to continue riding can be withdrawn if order and conduct is unruly.

The parent must also understand that they are responsible for having age appropriate supervision at home for their child TK-8th grade, after being dropped off the bus. Preschool age students shall have the approved adult on file at the location of the bus stop for both sending their student to school and picking them up from the stop.

General rules of conduct at School Bus Loading Zones

1. Leave home early enough to be at your school bus stop, 5 minutes early.
2. Make sure you are on the right side of the street when the bus arrives at your stop.
1. There is to be no playing at the school bus loading zone.
1. Form lines facing the direction from which the bus will approach the bus stop.
1. Wait back at least 10 feet from the edge of the roadway, or in a safe place until the bus has come to a complete stop *and* the driver has opened the door.
1. Get on the bus in an orderly manner and sit in the assigned seats.

Walking to the School Bus Stop

1. Go directly from your home to the bus stop. Do not talk to strangers and do not accept rides from strangers.
1. Be at the bus stop at least five (5) minutes before your bus arrives. If your bus stop is across the street from your home, look all directions before you cross all streets.
1. If the bus has arrived at the stop and you are still across the street from the bus stop, do not cross the street with out the bus driver. Wait for the driver to cross you across the street to the bus stop.
2. Use sidewalks where available, if no sidewalks are available. Do not walk on the streets or near traffic.
3. Use crosswalks and or intersections to cross streets. Do not cross streets in the middle of the block.

Walking from the School Bus Stop

1. Get off the bus at only ***your*** designated bus stop.
1. When leaving the bus **stay out of the danger zone** around the bus.
1. Go directly home after getting off the bus. Do not talk to strangers and do not accept rides from strangers.
1. Use sidewalks where available, if no sidewalks are available. Do not walk on the streets or near traffic.
2. Use crosswalks and or intersections to cross streets. Do not cross streets in the middle of the block.

Red light crossing instructions

Red light crossing (Unloading):

1. Wait for the bus to stop and the door to open before getting out of your seat.
1. Exit following the driver out of the door.
1. Wait at the front door outside of the bus until the driver instructs you to cross the street
1. Cross the street in front of the driver in a straight line directly across the street.
1. Stay off the roadway as far as possible once you are across the street.
1. Go directly home.

Red light crossing (Loading): (This is only done when bus has arrived at the bus stop before student)

1. Wait in a safe place off the road across the street from the school bus.
1. Wait for the driver to walk to the center of the roadway and instructs you to cross the street to the school bus loading zone.
1. Cross the street in front of the driver in a straight line directly across the street, and board the school bus.

Loading onto the school bus

1. Do not approach the bus until it has come to a complete stop and for the door to open.
1. Use the handrail and board the bus in a quiet and orderly manner, keep your hands and parcels to yourself.
1. Sit in the assigned seats.

H. Unloading off the school bus

Get off the bus at only ***your*** designated bus stop.
Before leaving your seat, wait for the bus to come to a complete stop *and* for the driver to open the door.
Exit your seat quietly and orderly, keep your body parts and parcels to yourself.
Exit the front door walking away from the bus and out of the Danger zones.

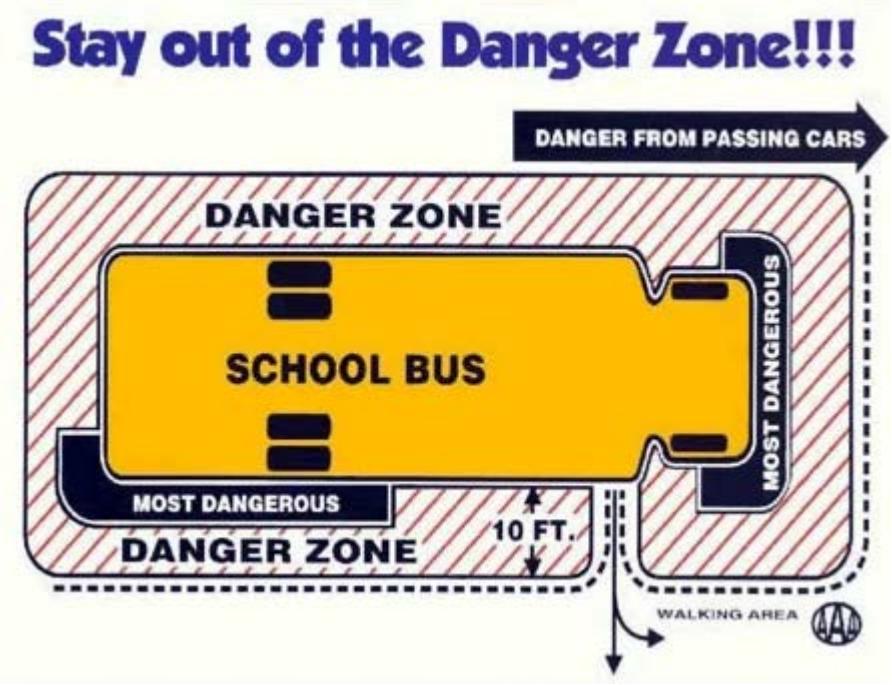
Proper School Bus Riding Conduct

Follow the directions of the bus driver. He is in charge at all times.
If your bus is so equipped with seat belts, you are strongly encouraged to properly wear the seat belt at all times.
Passengers are to stay seated in your assigned seat, facing the front of the bus at all times.

1. Keep your hands, arms, feet, and parcels to yourself and out of the isle.
1. You can talk quietly with the person(s) next to you.
1. Keep your head, arms, and feet inside the bus at all time.
1. Eating of food, candy, or drink is not permitted.
1. Remain silent at railroad crossings.

Red light activation – AB 1297
Any time a school bus stops to load or unload students, the driver shall immediately activate the vehicles red light warning system.

J. **Picture of School Bus Danger Zones**



K. Activity Trip Instructions

All students transported in a school district vehicle (bus, van, car, etc.), shall receive instructions on emergency procedures.

Emergency Exits
Show locations of all exits.
Explain how to operate emergency exit door handles.
Explain that every window is an exit.
If necessary front window can be kicked out.

Emergency Equipment
- Show location of the fire extinguisher, and explain how to pull the pin to break seal, aim (base of fire) and squeeze the handle.
- Show location of the first aid kit.

L. Bus Evacuation Drill

Emergency Exits
- Show locations of all exits.
- Explain how to operate emergency exit door handles.
- Explain that every window is an exit.
- If necessary front window can be kicked out.

Emergency Equipment
- Show location of the fire extinguisher, remove extinguisher and explain how to pull the pin to break seal, aim (base of fire) and squeeze the handle.
- Show location of the first aid kit.

Emergency Evacuation
- Explain when to use which exit.
- Explain evacuation procedures for the different types of exits.

Students needed - 3. Two helpers and one leader. Explain the procedure for two helpers to assist in evacuating the kids through the exit and for one leader to take the students 100 feet or 40 paces away from the bus to a safe location.

- Explain how to exit the bus safely by assuming the semi-squat position, reach out his hands to the hands of the helpers, hop out, and follow the leader 100 feet from the bus.
- Explain to the students in what order they are to leave their seats: Starting with the students sitting next to the exit, (two helpers) then the student closest to the exit, (one leader) then alternate seats (left then right) to the furthest seat away from the exit until the bus is empty. **(Remind students to remain seated until it is their turn to move).**

M. Red light activation – SB1297

Any time a school bus stops to load or unload students, the driver shall activate the vehicles red light warning system.