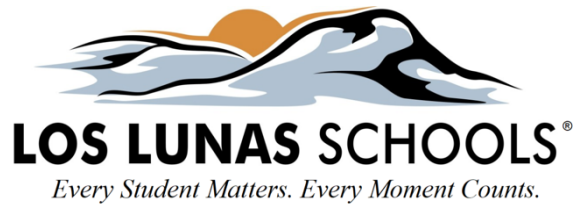


Los Lunas Schools Athletic Handbook 2026-2027



Vision

Los Lunas Schools will be the premier school district in the state of New Mexico by exemplifying high levels of learning for all students.

Mission

Preparing, empowering, and inspiring all students to reach their maximum potential.

APPROVED BY
LLS BoE
7/21/26 ksw

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Los Lunas Schools

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Los Lunas, New Mexico 87031

505-866-9636

The Los Lunas Schools Athletic Handbook will be reviewed by the Board of Education every year, at which time suggested amendments, deletions and/or additions will be submitted for consideration.

Note: The handbook is consistent with School Board Policy and NMAA policies.

Important Note: This handbook is accessible on the LLPS Athletic Department website. The website document will be considered current and takes precedence over all previously printed handbook editions. It is the reader's responsibility to refer to the document on the website.

NMAA Bylaw: 2.3 ARTICLE III – NMAA MEMBERSHIP

2.3.1 General A. Member schools and organizations are subject to and bound by provisions of the Constitution, Bylaws, and regulations of the Association, as promulgated through the referenda process and/or the Board. Member institutions have a responsibility to educate student participants, coaches, advisors, sponsors, and other appropriate persons with regard to Association rules, regulations, policies as well as legislation that could affect them. Further, members should monitor their compliance with Association rules, regulations, policies, and administrative edicts as established through the NMAA processes. As a member of the NMAA the Los Lunas School District will adhere to all NMAA Bylaws.

NMAA Website & Handbook

[WWW.NMACT.ORG](http://www.nmact.org)

<http://www.nmact.org/nmaa-handbook>

NCAA Eligibility Center

<https://web3.ncaa.org/ecwr3/>

Extracurricular program philosophy of Los Lunas Schools

We believe that the program of interscholastic activities is an integral part of the total education structure. We believe that all students should have equal opportunity in being selected to a variety of extracurricular activities.

In an educational setting, every effort must be made to provide extracurricular experiences for as many pupils as possible. Because of the infinite number of individual differences in abilities and interests, the program is to be broad and comprehensive. Athletics and club organizations are to be selected based on the needs, interests and basic abilities of students, applicability to lifelong value, and be organized appropriate to the student's physical and emotional maturity. There should be as many extracurricular opportunities in school as can be adequately coached, managed, and supported.

We believe that the coach or advisor of an extracurricular activity must assume a major role in molding the youth in their charge. The coach/advisor should, with sensitivity and compassion, develop leadership, foster cooperation, and exhibit outstanding sportsmanship for emulation by students engaged in activities as a participant or a spectator. They must insist upon ethical behavior and good citizenship.

We believe that extracurricular activities, when properly administered, will provide concepts and experiences which are directly applicable to situations students will face through life. Teamwork, establishing and meeting individual and group goals, developing perseverance, confidence, physical fitness, emotional control, leadership and self-esteem, as well as a motivation for continued scholastic endeavors are all imparted via athletics and activities. It is recognized that striving to succeed is a part of the American way of life. The coach/advisor and participant strive to succeed in every contest, but not at "Any Cost". Sportsmanship and maximum personal effort on the part of the participants are indicative of a successful program.

It is a privilege for students to participate in extracurricular athletics. Participation is voluntary and is not a requirement, nor an entitlement. Therefore, extra time and effort are required of those who participate. Since its extracurricular programs often judge the reputation of the school, high standards must be maintained. Those who earn the privilege of representing Los Lunas Schools in extracurricular athletics are expected to accept greater responsibilities as school citizens.

Objectives of the Extracurricular Programs of Los Lunas Schools

Extracurricular activities are educational endeavors. The coach/advisor must strive to attain specific objectives. These objectives must be directed toward the positive development of the student through proper educational principles and techniques.

As an athlete, I understand that it is my responsibility to:

1. Place academic achievement as the highest priority.
2. Show respect for teammates, opponents, officials and coaches.
3. Not be involved in any form of hazing.

4. Respect the integrity and judgment of game officials. Adhere to the established rules and standards of the game to be played.
5. Exhibit fair play, sportsmanship and proper conduct on and off the playing field.
6. Maintain a high level of safety awareness. Respect all equipment and use it safely and appropriately.
7. Refrain from the use of profanity, vulgarity and other offensive language (racist/religious) and gestures.
8. Refrain from the use of alcohol, tobacco, illegal and non-prescriptive drugs, anabolic steroids or any illegal substance to increase physical development or performance.
9. Know and follow all New Mexico Activities Association (NMAA) and school athletic rules and regulations as they pertain to eligibility and sports participation.
10. Win with character, lose with dignity.

Coaching Requirements

- **All Coaches – Head Coaches, Assistant Coaches and Volunteer Coaches must complete “ALL” Coaching Requirements.**
 - Follow the instruction sheet linked below:
https://www.nmact.org/file/Coaching_License_Instructions.pdf
 - Certification Requirements:
 - Background Check.
 - First Aid
 - CPR– Must be live training
 - Yearly Concussion Training – <https://nfhslearn.com/courses>
 - NFHS Fundamentals of Coaching - <https://nfhslearn.com/courses>
 - SafeSchools – It is required by the district to complete all SafeSchools training.

Sportsmanship, Ethics, Integrity and Parent Communication

Interscholastic athletics is a voluntary program. Students are not obligated to participate. Thus, competition is a PRIVILEGE not a right!!

The benefits of participation in athletics

1. Research indicates that students involved in athletics are most likely to succeed at their chosen profession and make creative contributions to their communities. Many of the character traits, qualities and attributes required to be successful student athletes will also promote a successful life.
2. Athletics are inherently educational. They provide valuable lessons in many situations: Teamwork, sportsmanship, winning, losing and hard work. Self-discipline, self-confidence and self-control are skills developed through participation in athletics. These skills help mold productive and responsible citizens in the community.

3. Athletes foster success in later life. Participation is often a predictor of later success in college, career and becoming a contributing member of society.

Good Sportsmanship

One of the goals of high school athletics is learning lifetime values.

Sportsmanship is one such value that makes athletic contests an educational experience. Athletics are an extension of the classroom. Remember good sports are winners. To this end they should remember that:

1. A ticket is a privilege to observe the contest, not a license to verbally assault others and be generally obnoxious.
2. A spectator represents the school the same as does the athlete and coaches.
3. Respond with enthusiasm to the call of the cheerleaders for yells in support of the team, especially when losing.
4. Learn the rules of the various athletic games so that either as spectators or critics, comments will be intelligent.
5. Express disapproval of rough play or poor sportsmanship on the part of players representing our school.
6. Recognize and applaud any exhibition of fine play or good sportsmanship on the part of the visiting team.
7. Be considerate of any injured athlete.
8. Always remember to keep interscholastic athletics in their proper educational perspective.
9. Be responsible for the exercise of self-control and fair play at all athletic contests.
10. Any spectator who continually evidences poor sportsmanship will not be allowed to attend future contests.
11. Remember that a successful program concentrates on character development and teaches the values needed to become successful in the challenges of adult life.
12. **Be a fan.**

Code of conduct

- To uphold the dignity, honor and integrity of our school.
- To develop positive relationships for our athletes about the importance of academics and co-curricular activities.
- To encourage and promote sportsmanship among the visiting team and spectators.
- To take an active role in the prevention of the use of drugs, alcohol and tobacco.
- To encourage safety before success.
- To work with and respect the officials in and out of the athletic arena.

The role of parents, student athlete and coach

1. Both parenting and coaching are extremely difficult jobs. By establishing communication and understanding of each position, we are better able to accept the actions of the other and provide greater benefit to our student athletes. As

parents, when your children become involved in our athletic programs, you have a right to understand what expectations are placed on your child. To be successful, communication is vital and requires involvement, dedication, sacrifice, and commitment from parents, student athletes and coaches.

2. It is expected that the athlete will display appropriate behavior in school and the community, contribute to school spirit by participation in various events, and a spirit of cooperation with teachers, coaches, teammates and opponents.

Parents should be a positive influence

1. Encourage your child to succeed.
2. Be positive through the good and bad times.
3. Be there with support!
4. Give credit to the team.
5. Show respect for the coaches.
6. Exhibit respect for the officials.
7. Demonstrate respect for opponents.
8. Provide a model of behavior that an athlete can be proud of at all times!

Parent's checklist in sports

1. Maintain a FUN attitude.
2. Treat others as you wish to be treated.
3. Praise athletes for just participating, regardless of their athletic skills.
4. Look for positives in athletes; avoid ridicule and sarcasm.
5. Remain calm when mistakes are made and help athletes learn from mistakes.
6. Help athletes from getting down on themselves when things don't go well.
7. Don't be obsessed with your involvement in sports. There is a life after sports.
8. Emphasize teamwork in team sports; teach them to think "WE" instead of "ME".
9. Lead by setting a good example in sportsmanship.

Communication you should expect from your child's coach

1. Coaches and program's philosophy.
2. Individual and team expectations.
3. Location and times of all practices, meetings, games and bus departures.
4. Team requirements.
5. Follow-up procedures should your child be injured during practice or a game.
6. Any discipline that may result in the denial of your child's participation.

Communication coaches expect from parents

1. Concerns expressed directly to the coach.
2. Notification of schedule conflicts well in advance.
3. Specific concerns with regards to a coach's philosophy and/or expectations.

4. Support for the program and the attributes of dedication, commitment, and responsibility are essential ingredients for success and excellence. Encourage your child to excel. While your children are involved in interscholastic athletics, they will experience some of the most rewarding and inspiring moments of their lives. It is also important to understand there might be times when things do not go the way you or your child wishes.

Discussions with coaches

1. There are situations that may require a conference between the coach and the parent. These are to be encouraged. It is important that both parties involved have a clear understanding of the other's position.
2. Call to set up an appointment.
3. If the coach cannot be reached, contact the Athletic Director.
4. Please do not confront a coach before, after, or during a practice or game.
5. If a meeting with the coach did not provide a satisfactory resolution, call and set up an appointment with the Athletic Director to discuss the situation.

Appropriate concerns to be discussed with coaches

1. The treatment of your child, mentally and physically.
2. Ways to help your child improve and develop.
3. Concerns about your child's behavior. It is very difficult to accept your child not playing as much as you hope. Coaches are professionals. They make decisions based on what they believe is best for the team and ALL the athletes involved.

Issues not appropriate to discuss with coaches

1. Playing time
2. Play calling
3. Team strategy
4. Other student athletes

Chain of Command

1. Extracurricular Coach/Advisor
 1. Role - Program teacher coaches and teacher supervisors are responsible to the athletic director.

2. Responsibilities - Program teacher coaches and teacher supervisors oversee their program, along with ensuring all their coaches know the responsibilities and the job description of their particular sport.
2. Athletic Director
 1. Role - The athletic director is responsible to the assistant Superintendent.
 2. Responsibilities - The athletic director oversees high school athletic programs.
3. Assistant Superintendent
 1. Role - The assistant Superintendent is responsible to the Superintendent.
 2. Responsibilities - The assistant superintendent oversees the functions and of athletics.
4. Superintendent
 1. Role - The Superintendent should be considered the chief executive officer of the board of education.
 2. Responsibilities - All individuals employed by the district are responsible directly or indirectly to the superintendent of schools.

Social Media

Student/athletes represent Los Lunas Schools all year, not just during the sports season. As a result, Los Lunas Schools encourage safe and responsible student behavior with regard to internet use. We highly recommend our students avoid inappropriate use of public web sites such as Instagram, Tiktok, Facebook, YouTube, Twitter, Snapchat or any other such sites. Any identifiable image, photo, video, or posted on-line conversation discovered which implicates a student-athlete to have been in violation of our Alcohol and Drug Policy and Athletic Code of Ethics may be investigated and action taken by the administration.

Eligibility

To be eligible to participate in Association sanctioned activities, a student:

NMAA Bylaw 6.2.1 Extracurricular Activities –

1. Academic Eligibility
 - a. A student shall have a 2.0 grade point average with no F's, based on a 4.0 grading scale, or its equivalent, for the semester grading period immediately preceding participation. For students not eligible at the semester, the next six week grading period can be used to regain eligibility. Grades earned during a summer session must be placed on a student's transcript by the school registrar prior to the first day of the Fall semester in order for the course to be utilized for eligibility purposes.

- b. All class work counted for eligibility must be credit earning and acceptable for graduation.
 - i. The GPA is based on a 4.0 scale with an allowance for consideration of honors points.
 - ii. Cumulative provision
 - 1. A student who is ineligible at the end of a semester may utilize the cumulative provision.
 - 2. Only semester grades can be used, and all semester grades starting with the 9th grade year must be utilized. (The cumulative provision cannot be used for 9th grade or middle school/junior high students.)
 - 3. The cumulative provision may not be applied if a student has more than one “F” in the semester grading period immediately preceding participation.
 - 4. A student must have passed a minimum of 51% of coursework taken by a fulltime student in the semester grading period immediately preceding participation to take advantage of the cumulative provision option.
- 2. Middle School students must meet academic eligibility requirements each grading period.
 - a. Semester grades will be the determining factor for end of semester grade checks. For example, semester 1 grades will determine eligibility for students, not Grading period 3.

Transfers

NMAA Section 6.6 – For more information please visit: https://www.nmact.org/file/Section_6.pdf

- 1. Transfer Defined (6.6.1)
 - a. A Student who changes their school of enrollment/participation at any time after having made an open enrollment choice.
- 2. First Transfer (6.6.2)
 - a. Students are permitted one free transfer after their open enrollment choice provided that transfer occurs on or before the Start of Practice date of the sports season in which the transfer occurs.
 - i. Students who transfer after the Start of Practice date shall be ineligible for varsity participation for the remainder of that sport’s season.
- 3. Second and Subsequent Transfers (6.6.3)
 - a. Students who transfer a second or subsequent time are ineligible for varsity participation in all sports for 365 calendar days from the date of enrollment at the new school unless they meet one of the following exceptions:
 - i. Bona Finde Residence, Deceased Parents, Custodial (2017-SB213), Parent-to-Parent Transfers, Independent Self-Supporting Student,

Coach's Guidelines for a Preseason Parent's Meeting

1. All coaches are required to distribute copies and address the following:
 - a. (Your athletic) requirements.
 - b. Team Rules and School Rules regarding athletics.
 - c. Participation - amount of play time athletes can expect.
 - d. Sportsmanship - expectations by players and parents.
 - e. Show one of the NFHS Sportsmanship Videos.
 - f. Sportsmanship and Parent Guide Pamphlet
 - g. Team supervision - coaches and parents
 - h. Ask for the email address of parents for communication updates.
2. Other topics you may want to address
 - a. Your coaching philosophy
 - b. How practice sessions are conducted
 - c. Length of practice times and practice systems
 - d. An athlete's expectation of attending practices or the consequences of missing practices
 - e. Academic requirements for eligibility
 - f. Medical information in case of injury
 - g. Answer questions

Administration

A. Responsibilities of the District Athletic Director

Job Goal:

Provides overall leadership, direction, supervision, and coordination for the athletic programs (grades 7 – 12); Coordinates with the school building leaders athletic programs. Formulate, articulate, coordinate and administer other activities which conform to the requirements of the New Mexico Public Education Department (NMPED), New Mexico Activities Association (NMAA), and Board of Education.

REPORTS TO: Assistant Superintendent

SUPERVISES: Athletic managers, secretaries, coaching staff, athletic trainers and event staff.

Athletic/Activity Manager

LLS schools will have Athletic/Activity Managers who are primarily responsible for the oversight of school athletics/activities. The Athletic Manager is directly responsible to their principal and the District Athletic Director. The Athletic Manager is the first "point of contact" for any problems or concerns that arise related to athletics.

Athletic Sponsor (Site Level – 1 per School Cluster)

Valencia Cluster (VHS & VMS) – Athletic Manager

Los Lunas Cluster (LLHS and LLMS) – Athletic Manager

Los Lunas School District will have two Athletic/Activity Managers who are responsible for day-to-day operations which include scheduling practices and games in coordination with the Athletic Director and school administration, ensuring transportation is arranged, and managing athletic eligibility and academic compliance. The Manager will work with coaches to align program philosophies across middle and high schools, support the onboarding of coaches and facilitate professional development for coaching staff. The Sponsor will also manage game-day operations and facility oversight, ensuring seamless logistics - including security, ticketing, concessions, and officials - while coordinating facility use and maintenance with school administration.

REPORTS TO: District Athletic Director & School Principal

Athletic Specialist

Athletic Specialists (Site Level – 1 per School Cluster)

Valencia Cluster (VHS and VMS) – Athletic Specialist

Los Lunas Cluster (LLHS and LLMS) – Athletic Specialist

Los Lunas School District will have two Athletic Specialists who are responsible for operations and logistics. The Specialist will be responsible for orders and inventory management, including athletic equipment, uniforms, and other supply orders. The Specialist will secure officials for games and ensure payment processing, confirm venue readiness for home contests and help the manager manage game – day logistics. The Specialist will work with booster clubs and assist in the financial oversight of booster – related expenses. The Specialist will also ensure financial transparency for athletic related expenses and assist the district reporting on athletic funding.

REPORTS TO: District Athletic Director

Funding

1. Funding of athletic program
 - a. Funding of an athletic program lies with the Board of Education and the Los Lunas Schools administration. Some of the funds to meet expenditures are allocated in the District's operational budget; however, the Athletic Office relies heavily on gate receipts/ticket sales.
2. Fundraising

- a. The objective of any athletic or activity fundraising effort is to develop a progressive and deliberate enterprise that provides additional resources for non-recurring expenses.
3. Accountability for non-public fundraising
 - a. Recognizing that budget allocations and gate receipts are inadequate to meet the total cost of athletics, non-public fundraising activities must follow the athletic parent organization handbook.
4. Accountability for public fundraising
 - a. New Mexico State Statutes will govern all fundraising and expenditures that are considered by definition to be “public fundraising.”
5. All fundraisers must be submitted and approved by the Athletic Director one week prior to the event. The head coach is responsible for submitting the fundraising form.

Scheduling

1. The Athletic Director will schedule and/or approve all contests.
 - a. Each athletic team will be allowed two overnight tournaments during their respective season. The athletic department will provide funding for one of the two allowed overnight trips. The Athletic Director must approve all overnight trips at least one month in advance.
2. Travel release time from school
 - a. Coaching staff one hour prior to departure time
 - b. Student athletes thirty minutes prior to departure time

Postponement of Athletic Contests

1. Postponement of any athletic contest, practice, or competition of inclement weather or playing conditions/facility problems, will be determined and announced by the Athletic Director's office.

Purchase of Equipment

1. The head coach for each sport will prepare a list of equipment requested for the next school year. The head coach should prioritize the list in a way that clearly indicates the ‘must have’ equipment over the desired equipment. The list will be due on or before the deadline set by the Athletic Director and must not exceed the program's assigned budget. The Athletic Director will prepare all budgets and approve all purchases.

Transportation of Student Athletes

1. Transporting Coach or Sponsor
 - a. Coaches or sponsors should be advised that they are personally responsible and liable for any situations that may arise as a result of transporting student athletes or participants to or from practices, contests, competitions, or any other NMAA sanctioned activities. Coaches or sponsors should not transport students except in cases where failure to do so would be considered inadequate supervision for coaching staff. These situations are rare and infrequent. In such cases, coaches or sponsors must be personally insured and exercise reasonable caution when

transporting a student athlete or participant. They must also make every attempt to notify the Districts Athletic Director. Notification before transporting is preferable, but if not possible, notification afterwards is required and within one hour of the event.

2. Method of Transportation

- a. The District provides round trip transportation for all contests or competitions. District provided transportation is the only method of transportation allowed for student athletes or participants except in unusual or unexpected situations (See 1.a above). An exception may be made only if the parents or guardians provide written authorization (Parent/Guardian Transportation Release Form) to the Head coach stating the parent/guardian will transport their athlete to a specific contest or competition. An authorized number of student athletes or participants plus coaches constitutes the normal travel group. If necessary, administrative personnel or the principal's designee may travel with the team. All others are prohibited from riding in District-provided transportation.

3. Los Lunas Schools Athletic Transportation Guidelines

- a. Changes to district-provided transportation needs (time, size, etc.) should be made at the time of any changes to contest or competition dates or times.
- b. Cancellations should be made as soon as possible.
- c. The Athletic Director shall designate a pick-up and drop-off area at the school for all contests or competitions.
- d. During summer events, the head coach must obtain written parent permission for all students who transport themselves or other student athletes to events/competitions in Valencia County or the Albuquerque Metro area. Students are not permitted to transport themselves or others outside of the above mentioned.

4. Conditions of Use - To provide transportation for student-athletes or participants, coaches and administrators

- a. Supervision by a school-approved coach or sponsor is required for all transportation. The Head Coach or Primary Sponsor is required to ride with student athletes or participants when District-provided transportation is provided.
- b. Coaches or sponsors must check the buses before and after use for cleanliness/damage.
- c. Buses and assigned drivers must remain on site during contests or competitions with the exception for refueling.
- d. Personal property left on the bus is the responsibility of the owner.
- e. The head coach must ensure that adults are placed throughout the bus to effectively supervise students.
- f. Departure must occur no more than 20 minutes after completion of local contests or competitions.
- g. The Director of Transportation or their designee, which may include the driver, is responsible for making decisions related to transportation safety, including assessing weather conditions and determining travel feasibility.
- h. Drivers will adhere to all Department of Transportation regulations.

- i. All athletic travel will assume two-across seating unless an emergency requires adjustments. Activity buses will be assigned to teams based on the travel distance. In the event of scheduling conflicts, teams traveling longer distances will receive priority for activity bus assignments. The transportation of student-athletes will be planned with consideration for gender equity and the specific equipment needs of each sport. This includes ensuring adequate space for larger or specialized equipment, such as football pads and helmets, track and field pole-vaults, and baseball or softball gear, to ensure safe and efficient travel.

Admissions to LLS hosted contests or competitions

1. Admission Policy
 - a. Children under the age of 5 years old may be admitted free when accompanied by a parent/guardian.
 - b. Any properly enrolled student in Los Lunas Schools can benefit from student admission prices. Students must show LLS' student identification to utilize student admission benefits.
2. Admission Prices
 - a. The public can purchase tickets on site or beforehand on gofan.co
High School Sports (Regular Season)

Sport	Adults	Seniors/Students/Military
Varsity Football	\$5.00	\$4.00
Sub Varsity Football	\$3.00	\$2.00
Basketball/Volleyball/Wrestling	\$4.00	\$3.00
Spirit Competitions	\$5.00	\$4.00

Middle School Sports

Sport	Adults	Seniors/Students/Military
All Sports	\$3.00	\$2.00

3. Courtesy Passes
 - a. The Athletic Director or designee can extend, as a courtesy, passes or other privileges to LLS' contests or competitions that are not available to the general public.

- b. Courtesy passes must be presented and displayed at time of use. A state-approved identification may be requested at time of admission.
 - c. Courtesy passes are valid for the individual(s) to whom the pass is issued, and only for the date and time specified on the courtesy pass.
 - d. Improper use of courtesy passes will result in forfeiture of the pass and immediate removal from the contest or competition.
 - e. Any employee of LLS or Board of Education member can provide their District-issued badge and receive free admission to regular season contests/competitions sponsored by LLS.
- 4. Free Passes
 - a. Free passes are available from the athletic department office and may be issued to local print and electronic media
 - b. Areas of access will be indicated on the back of the pass (press box, sideline, etc.) and must be adhered to. Failure to comply with written provisions will result in the loss of the free pass and immediate removal from the contest or competition.
- 5. Athletes in Program Privileges (High School Only)
 - a. Athletes in other levels of the program will be extended free admission. A coach, sponsor or administrator must be at admissions to identify members of the team.
 - b. Athletes will not be permitted free admission for other contests or competitions. For example, a Varsity Volleyball player will not be permitted free admission to a Varsity Football game.
- 6. Spirit and Band
 - a. Spirit and band members, directors and coaches will be admitted without charge if performing at the contest or competition.
- 7. Sports Medicine Staff
 - a. High School athletic trainers will be admitted to all contests or competitions. If the athletic training program has students assisting, they will also be admitted. When applicable, team physicians will receive passes from the Los Lunas Schools athletic department office.
- 8. Event workers
 - a. Event workers will be admitted by the Athletic Director, Athletic manager, school administrator, or other designated staff member.
- 9. Opponent Staff
 - a. School opponent superintendent, assistant superintendent(s), principal(s), athletic director(s), and activity directors will be admitted free entrance to LLS contests or competitions. The above mentioned must present their official school identification card.
 - b. Coaches that are scouting opponents will also be admitted free entrance to LLS contests and competitions and must present their official school identification card.

Facilities

1. Rules for all athletic facilities

- a. Appropriate school personnel will be responsible for organizing and supervising the way coaches, student-athletes, and spectators enter/exit a contest or competition.
- b. Spirit teams will return to their normal areas promptly after student-athletes have entered the contest or competition.
- c. Spirit signs must be positive and cannot obstruct the vision of any contest or competition attendee.
- d. Goal posts and baskets cannot be decorated.
- e. Decorations may not be attached to stadium light posts.
- f. The Athletic Director must approve all signs, including advertisements and or sponsorships at the stadium in advance. No signs that degrade opponents will be permitted.
- g. Sales are permitted in the stadium with prior approval from the Athletic Director.
- h. Cars or trucks may not drive onto the track at the football stadium. No exceptions.
- i. All promotions, materials, and advertising must have prior approval from the Athletic Director.

Use of Athletic Facilities NON-SCHOOL SPONSORED PROGRAMS. Los Lunas Schools utilizes ML Schedules™ Software, which allows the ability for community members to complete and submit a Facility Use Request online. Los Lunas Schools encourages community use of school facilities when such use is in the public interest, does not conflict with school activities, and is not detrimental to the purpose of schools. The Athletic Director and school administration must approve all athletic facility use request.

Prayer

All public schools in New Mexico must comply with federal and state laws addressing religion or ceremonies acknowledging beliefs. Therefore, any activity related to religion or ceremonies must be student initiated and neutral.

Officials

New Mexico Statutes Chapter 30. Criminal Offenses § 30-3-9.1. Assault; battery; sports officials

- . As used in this section:
 - 1) “in the lawful discharge of his duties” means engaged in the performance of the duties of a sports official;
 - 2) “sports official” means a person who:
 - a) serves as a referee, umpire linesman, timer or scorer, or who serves in a similar capacity, while working, supervising or administering a sports event; and
 - b) is registered as a member of a local, state, regional or national organization that is engaged in providing education and training to sports officials
- B. Assault upon a sports official consists of:

- (1) an attempt to commit a battery upon the person of a sports official while he is in the lawful discharge of his duties; or
- (2) any unlawful act, threat or menacing conduct that causes a sports official while he is in the lawful discharge of his duties to reasonably believe that he is in danger of receiving an immediate battery.
- C. Whoever commits assault upon a sports official is guilty of a misdemeanor.
- D. Aggravated assault upon a sports official consists of unlawfully assaulting or striking at a sports official with a deadly weapon while he is in the lawful discharge of his duties.
- E. Whoever commits aggravated assault upon a sports official is guilty of a third degree felony.
- F. Battery upon a sports official is the unlawful, intentional touching or application of force to the person of a sports official while he is in the lawful discharge of his duties, when done in a rude, insolent or angry manner.
- G. Whoever commits battery upon a sports official is guilty of a misdemeanor.
- H. Aggravated battery upon a sports official consists of the unlawful touching or application of force to the person of a sports official with intent to injure that sports official while he is in the lawful discharge of his duties.
- I. Whoever commits aggravated battery upon a sports official, inflicting an injury to the sports official that is not likely to cause death or great bodily harm, but does cause painful temporary disfigurement or temporary loss or impairment of the functions of any member or organ of the body, is guilty of a fourth degree felony.
- J. Whoever commits aggravated battery upon a sports official, inflicting great bodily harm, or does so with a deadly weapon or in any manner whereby great bodily harm or death can be inflicted, is guilty of a third degree felony.

Public Conduct on School Premises

1. School sponsored or approved extracurricular athletics and activities are an important part of the school program and offer students the opportunity to participate in a variety of activities not offered during the regular school day. School-sponsored or approved extracurricular athletics and activities are provided for the enjoyment and opportunity for involvement.
2. Spectators are permitted to attend school-sponsored or approved extracurricular athletics and activities only as guests of the school district and must comply with the school district's rules and policies. Spectators will not be allowed to interfere with the enjoyment of the students participating, other spectators or with the performance of employees and officials supervising the school sponsored or approved extracurricular activity. Spectators, like the student participants, are expected to display good sportsmanship. The failure of spectators to do so is not only disruptive but also embarrassing to the students, the school district and the entire community.

3. To protect the rights of students to participate without fear of interference, and to permit the sponsors and officials of sponsored or approved extracurricular activities to perform their duties without interference, the following provisions are in effect:
 - a. Abusive, verbal or physical conduct of spectators directed at participants, officials or sponsors of sponsored or approved extracurricular activities or at other spectators will not be tolerated.
 - b. The use of vulgar, or obscene or demeaning language directed at students, officials or sponsors participating in a sponsored or approved extracurricular activity or at other spectators will not be tolerated.
 - c. If a spectator at a sponsored or approved extracurricular activity becomes physically or verbally abusive, uses vulgar, or obscene or demeaning language, or in any way impedes the performance of an activity, the spectator may be removed from the event by the individual in charge of the event and the Superintendent may exclude the spectator at future sponsored or approved extracurricular activities.
 - d. The Superintendent may issue a Notice of Exclusion to any person violating the expectations for conduct of all students, coaches, staff, employees or spectators from sponsored or approved extracurricular activities to be sent to the spectator involved. The notice shall advise the spectator of the School District's right to exclude the individual from school district activities and events and the duration of the exclusion. If the spectator disobeys the school official or district's order, law enforcement authorities may be contacted and asked to remove the spectator. If a spectator has been notified of exclusion and thereafter attends a sponsored or approved extracurricular activity, the spectator shall be advised that his/her attendance will result in prosecution. The school district may obtain a court order for permanent exclusion from future school sponsored or approved activities.

NMAA Bylaw 7.7.2 NMAA Game/Contest Ejection/Disqualification Policy

NMAA Bylaw 7.7.3 Unethical or Unprofessional Behavior Engaged in by a Coach or Other School Personnel

NMAA Bylaw 7.7.4 Crowd Control and Unsportsmanlike Conduct

https://www.nmact.org/file/Section_7_General.pdf

Participation

1. In-Season Participation and Coaching

These guidelines (in addition to the general eligibility guidelines) apply to all students during the season, i.e. from the first day of legal practice through the state championship event.

2. Any student has the right to try out for any sport and be evaluated on merit and performance. Selection of team members shall not be made on any basis other than ability and compliance with regulations established by the NMAA and the Los Lunas Schools Board of Education. Students shall have free choice of sports without dictation, condition or coercion.

3. Quitting a Sport

- a. Commitment. Having selected a sport, a student athlete shall not quit the sport in season to try out for another sport or take part in an in season and or off-season program, until the sport in season terminates. Exceptions may be made at the discretion of the Athletic Director. The Head Coach must notify the parent/guardian immediately when a student athlete quits the team or has not shown up for practice after two consecutive days.
- b. Quitters Lists. A student who drops out of a sport shall not be subjected to ridicule or embarrassment. No quitter's list of any description shall be kept or displayed. Parents/Guardians will be contacted and notified immediately when a student athlete decides to quit. Parent/Guardian contact will be documented.
- c. Removal/Suspension. (Conduct Unbecoming an Athlete) A student's parent/guardian shall be contacted and notified immediately by the head coach when a student athlete is removed and/or suspended from a team for any reason. If a player is dismissed from the team for violating team rules, violating LLS Athletic handbook, disciplinary reasons and or nonattendance, they cannot participate in another sport until that current season is over. The Head Coach shall meet with the parent/guardian when removal and or suspension are deemed necessary. (Coach and/or administrator discretion)

4. Practice Sessions.

These are vital for both the student athlete and the team. It is for this reason that the student athlete should meet all attendance requirements as set forth by the Head Coach and as designated in the New Mexico Activities Association Handbook. There are extenuating circumstances, which may prevent a student from being present at all sessions. It is the responsibility of the parent to notify the coach prior to an absence and to present a valid reason for non-attendance. Students can be removed from the team for accumulating three unexcused absences. Students will be at all mandatory practices during in-season unless excused by the head coach.

5. School and Religious Holidays.

Students missing practice/events during school designated and recognized as religious holidays will not be penalized.

6. Class Attendance.

In order for students to participate in an athletic activity, they must attend all classes the day of the contest up to departure time. The Director of Athletics will handle extenuating circumstances on an individual basis.

7. Travel.

Parents(s), guardian(s), and students will assume all legal responsibility for the personal safety and actions of the student while the student is traveling to and from practices and games when Los Lunas Schools does not provide the transportation. Los Lunas Schools must transport student athletes to all contests.

8. Time and game limits as prescribed by the NMAA shall apply to all students.

9. Dual Participation - (NMAA Bylaw 6.13.2) Non-school Competition
Permission

The Athletic Director may grant permission to students who wish to participate simultaneously in school and non-school competition as an individual and/or team member if all of the following conditions are met:

- a. The Athletic Director and Head Varsity Coach of that sport must first approve the dual participation.
- b. The non-school organization or student presents a list of participants and dates of non-school competition to the head coach and Director of Athletics prior to the beginning of the non-school competition in that sport. Coaches must be consistent with all players and inform the Athletic Office in writing of those students.
- c. There is not a conflict with the school's practice or competition schedule. The head coach determines conflict, if any.
- d. Any student participating in a non-school competition, which does not have already established minimums, must participate in at least three (3) school sponsored meets in order to be eligible to enter the district or state meet. (This applies to all sports, which do not already have established minimums).
- e. Los Lunas Schools does NOT allow dual participation in the sport of football during football season.

2. Penalty.

Any student participating in non-school competition without the written permission of the Athletic Director shall be ineligible for school competition. Ineligibility shall be for that particular sport season only.

3. Sunday Practices.

The Athletic Director must approve Sunday practices or meetings.

10. Dual Participation – School Sponsored Sports

- a. Nothing precludes a student from participating in more than one sport per school year. Students will not be discriminated against because of their desire to play more than one sport during a sports season.
- b. If a student can and desires to participate in more than one sport during the same sport season, the respective Head Coaches affected shall meet and work out the level of participation and practice time necessary for the athlete to compete at the highest level possible in both sports. The agreement shall be in writing and approved by the Athletic Director. A copy of the agreement will be kept on file in the Athletic Office.

K. Additional Requirements. The school district may establish additional rules and regulations, which must be approved by the Athletic Director and distributed to the

students in writing. These regulations must conform to the philosophy and purpose of the interscholastic athletic program adopted by the Board of Education.

Middle School Programs

Middle School athletic programs are to be considered "feeder programs" for the High School athletic programs. The athletic programs at the high school can only be as good as the feeder programs that provide this foundation. The Varsity Head Coach will oversee the entire program grades 7-12.

1. It will be the Head Coach's responsibility of each sport at the high school, which has a feeder program at the middle school level, to institute their program at the middle school.
2. This shall include, but is not limited to, one (1) "workshop" each year with the middle school coaches conducted by the coaches of that sport at the high school level. Additional workshops, as needed, should be considered by the Head Coach to ensure proper integration of middle school programs, to build rapport and to develop a good working relationship between all coaches in the program.
3. This "workshop" shall be an educational tool for all middle school coaches in our system to ensure that our feeder programs are in continuity with our high school programs. This will make the transition from our middle school programs to our high school programs beneficial to our athletes.
4. It is imperative that our middle school programs:
 - a. Run the same base offenses and defenses that our high school programs are using. This will only increase the quality of our high school athletic programs.
 - b. Teach the same terminology as used by our high school programs.
 - c. Teach the same basic skill techniques that our high school programs are teaching. (It goes without question that the skill level for a high school athlete will be far greater in most cases, but the same basic technique is expected to be taught).
5. It will be the responsibility of the Head Coaches of the high school sports to organize these workshops for our middle school coaches. All coaches, high school and middle school, are required to attend and participate. It is recommended that these workshops be held prior to the beginning of each sport's season.
6. Head Coaches are encouraged to invite middle school coaches to their meetings, practices, games, etc., to help establish a good working relationship among all levels.
7. The District Athletic Director and Head Varsity Coach will facilitate the recruitment and retention of middle school coaches.

8. With the exception of football, eighth grade students will be allowed to participate in high school athletics if it is in the best interest of the athlete, the program, the student's parent/guardian has approved of high school participation. The Athletic Director must approve all requests. The Head Varsity Coach will make requests in writing. NMAA Bylaw 6.4.1
9. Middle School sports have been established in the Los Lunas School District because LLS is vitally interested in the welfare and development of seventh and eighth grade students. A properly administered athletic program can enhance their overall education.
10. Consideration should be given to the fact that there is a substantial range in individual differences between seventh and eighth grade students and high school students, i.e., age, body build, interests, ability, experience, health, and stages of physiological, emotional, and social maturity. Compensation for these differences should be taken into consideration in practice and in games.
11. The Los Lunas Schools have established programs in volleyball, girls and boys basketball, wrestling, baseball, softball, track, and football at the middle schools. High school sports not offered at the middle school level are golf, soccer, cross-country, and swimming.
12. Seventh graders may not participate on eighth grade athletic teams. Exception: There is no seventh grade school team and or not enough eighth graders to field a team. Principal and Athletic Director's permission is required.
13. Middle school students may participate simultaneously on a school team and on a youth team or club, in the same sport, during the regular school program's season. (Except the sport of Football) They must have prior approval from the school team Head Coach and Athletic Director.
14. Transportation to all practices will be the sole responsibility of the parent/guardian. Transportation to practices will not be provided to eighth grade students participating in high school athletics. Transportation to games will be provided for by the district upon receiving the necessary information from the coach. This includes a student list given to the athletic secretary at the respective school sites, Transportation Department, and the Athletic Office.

Lettering and Awards

1. Lettering in a varsity sport requires the student to satisfactorily meet the following:
 - a. Finish the season in good standing
 - b. Compete in varsity competition to the level established by the Head Coach
 - c. Maintain good attendance in school at practice
 - d. Return all property issued to the participant and belonging to Los Lunas Schools
 - e. Maintain academic eligibility through the course of the competition season
 - f. Adhere to the rules and expectations of the Head Coach
2. Conditions for lettering will be established and communicated by all Head Coaches at the mandatory meeting held prior to the start of the season. This criterion will be furnished, in writing, to parents/guardians and the Athletic Director.
3. Male and Female Athlete of the Year (Criteria for consideration)
 - a. Candidate must be a senior

- b. Candidate must letter in two varsity sports each year of their junior and senior years
- c. Candidate must be in good academic standing
- d. Candidate must display good character
- e. A Varsity coach must nominate the candidate
- f. Other areas of consideration may include, but are not limited to, the athlete's leadership and character.
- g. Candidate must win a majority vote made by all head varsity coaches.
- h. Voting will take place at the end of the athletic calendar year.

Deadline for Joining Teams

1. The normal deadline for joining a sport will be the first official practice day allowed by NMAA. Discretion is allowed to Head Coaches for athletes joining a team late. Students who miss the deadline because of a suspension or any disciplinary issues must get approval by the Athletic Director and Principal.
2. Athletes moving from one sport season directly to another will be allowed up to five (5) school days off between sports at their discretion. Athletes moving from one sport to another will be allowed the opportunity to tryout and will be afforded a tryout opportunity equal to other participants prior to the coach making final team makeup decisions.
3. Athletes quitting a sport or removed for disciplinary reasons may not begin another sports program until the end of the season or after being released by the Head Coach.

All students are required to practice the appropriate number of days in advance of participation in a contest/game/match/event. (Please see NMAA handbook)

Squad Selection

1. In accordance with our philosophy of athletics and our desire to see as many students as possible participate in the athletic program; we encourage coaches to keep as many students as they can without unbalancing the integrity of their sport. Obviously, time, space, facilities, and other factors will place limitations on the most effective squad size for any particular sport. However, when developing policy in this regard, strive to maximize the opportunities for our students without diluting the quality of the program. Sports that cut will use the NMAA state tournament roster limitations.
2. Cutting Policies
Choosing the member of the athletic team is the sole responsibility of the Head Coach.
3. Prior to trying out, the coach will provide the following information to all team candidates:
 - a. Extent of try-out period.
 - b. Criteria used to select the team.
 - c. Number to be selected.
 - d. Practice commitment if they make the team.
 - e. Game commitments.
4. No student will be allowed to try-out for an athletic team without a doctor's physical, proof of insurance, and parent permission.

5. Student must meet academic eligibility requirements
6. When a squad cut becomes a necessity, the process will include the following elements:
 - a. Each candidate must have competed in a minimum of three (3) practice sessions (Try-out period determined by Head Coach).
 - b. The Coach shall personally and privately inform each candidate cut and the reason for the action. Cut lists are not to be posted! Posting of team lists shall be considered acceptable.
 - c. Coaches will discuss alternative possibilities for participation in the sport or other areas of the athletic program.
 - d. If a Coach foresees difficulties arising because of squad cuts, he/she should discuss the situation with the building principal or Athletic Director.

Playing Time

1. In-season
 - a. The coach of each sporting group or team will have the ultimate and final responsibility for playing time and team makeup.
 - b. Selection/Assignment to a team does not constitute any guarantee (written or implied) for the athlete to receive any playing time during competitions, contests or events.
 - c. At the varsity level, teams are expected to be competitive, and on the varsity level, a player should be used when he or she is the best candidate available for the job at the time.

Because our philosophy for teams, other than the varsity, is that they are developmental in nature, the selection of players should be done with the intent of getting a reasonable amount of playing time during the season without sacrificing the competitiveness of the team. It shall be the sole responsibility of the coach to define "reasonable".

Out-Of-Season Coaching and Summer Regulations

Out-of-Season is defined as the period of time during the school year but outside of a sport's defined season.

NMAA Bylaw 7.5.3

1. NMAA member schools, coaches and/or students of NMAA member schools may be involved with sports activities such as training programs, recreational activities, open gyms, clinics, camps, and tournaments.
2. On a voluntary basis, coaches and/or students may participate on teams affiliated with NMAA member schools provided participation is limited to non-scholastic competition or events.

List of Students Names

No employee of the School District may furnish list of names and addresses to anyone for purposes other than official school business as designated by the Superintendent.

Sports Medicine

Los Lunas Schools may offer a sports medicine plan as a component of the interscholastic athletic program. This includes the services of full time certified/licensed athletic trainer for each high school, as budget and availability of a qualified individual exists, along with the support of voluntary student trainers.

Sports medicine is an integral part of athletics, including the medical supervision of training and competition of student athletes. Athletic trainers, with the aid of student trainers, are responsible for prevention, treatment, and rehabilitation of injuries. The athletic trainers will decide when an athlete is able to practice, compete, or re-enter the game. Trainers will report directly to the Athletic Director.

Athletic Medical Information

It is the responsibility of the head coach to inform and insure all prospective participants have submitted the required paper work requested by Los Lunas Schools and the NMAA. Participants may not practice until all required paperwork is submitted. The Head Coach and Athletic Trainer will monitor and approve all required paper work on participants using the RANKONE platform.

Athletic Trainer Coverage Expectations

1. Assignments
 - a. All Varsity Football Games (Home and Away)
 - b. All Campus athletic events
 - c. Summer Football - During the two weeks football utilizes wearing equipment
 - d. Thanksgiving recess - The athletic trainer will provide coverage for football play-off teams. The athletic trainer will inform winter sports coaches of training room hours, if any, and of routine and emergency treatment responsibilities.
 - e. Spring recess - The athletic trainer will provide coverage for any regular event on the first Saturday of the recess. The athletic trainer will inform spring sports coaches of the training room hours, if any, and of routine and emergency treatment responsibilities. District games for softball/baseball will be covered by the athletic trainer.
 - f. Other School Holidays (Labor Day, election, MLK, etc.) The training room will be staffed for rehabilitation and treatment as needed for a period not to exceed that equal to a normal after-school practice. The schedule will be designed to best meet the needs of all programs with consideration given to the program with the greatest needs as determined by the Athletic Director. A reasonable work

schedule for the athletic trainer will also be applied. The athletic trainer will inform coaches of routine and emergency treatment responsibilities.

- g. Teaching day assignments - When athletic trainers are scheduled for events that conflict with teaching assignments, a substitute teacher will be assigned. Unless the athletic trainer uses personal leave, they will not be paid in addition to the substitute being provided. Los Lunas Schools will pay for substitutes for Los Lunas Schools sponsored events. NMAA will pay for substitutes for NMAA events.
- h. Tournament: All Los Lunas Schools sponsored tournaments will be assigned to the home trainer. Pay for tournaments shall be when the school hosting the tournament is not in the tournament.
- i. NMAA District Events: As determined by each district and its member schools. See the District Handbook.
- j. State Events: Coverage assigned by the State Association. Pay for state events will be through the NMAA. If substitutes are needed, the Athletic manager will arrange for the sub and send the bill to NMAA. If a sub is provided, there will be no pay directly to the Athletic Trainer. If the trainer takes personal leave or, if the event occurs on non-school time, pay will be provided by NMAA.
- k. Support Personnel Assignments:
When the trainers are assigned to events not covered above they shall receive support personnel payments.
- l. The high school athletic trainer will meet with all coaches (high and middle school) before their season to provide them with injury assessment and management techniques and procedures. (fall, winter & spring)
- m. Los Lunas Schools and NMAA support payments to be determined jointly with athletic trainers. Consideration will be given to the professional requirements for athletic trainers versus other support staff and to rates paid to event supervisors.

Sports Safety

- 1. Coaches are required to communicate to all of their student athletes the risks of severe bodily injury inherent in sports. Exercising reasonable care for the protection of athletes, and providing proper conditioning and instruction in the necessary individual techniques and as game participation skills will generally satisfy this responsibility.
 - a. Specific Requirements
 - 1. Coaches will include in their practice plan time for instruction regarding the risks of bodily injury in that particular sport. This will be done at the beginning of each sport season and as the need arises during the season.

2. It is the responsibility of the coach to report to the school administration those athletic facilities or equipment in need of repair.

Weighing in and Weight Management Program

1. Weigh-in – Unless otherwise noted as a part of the NMAA Weight Management Program, the National Federation Wrestling Rulebook is followed for dual meet and tournament weigh-ins.

2. Weight Management Program – The NMAA Weight Management Program shall consist of a biometrically determined lowest allowable weight class, a maximum weight loss per week, and a certified minimum weight procedure. The objectives of the policy are to: a) insure the health and safety of each participant b) encourage participation, and c) maintain a level competitive environment. The program policies and procedures shall be established annually through the joint efforts of the NMAA staff, the NMAA Wrestling Sport Specific Committee, and the New Mexico Athletic Trainers Association

https://www.nmact.org/file/wrestling_bylaws.pdf

Student Athlete Suspension

Philosophy

Athletics are an integral part of the educational process, providing students with opportunities to further develop their unique capabilities, interests, and needs beyond the classroom. Participation in athletics is a PRIVILEGE offered to and earned by students. Because participants are representatives of their school and community, their conduct is expected to exemplify high standards at all times. **Suspension from athletics can be initiated by the Athletic Director, principal and/or coach and does not require a due process hearing**

1. The student may practice with the team if he/she demonstrates academic progress towards eligibility. (Coach and/or administrator decision)
2. The student may stand on the sideline and or sit on the bench during home games. (Coach and/or administrator decision)
3. The student CANNOT participate in any interscholastic event at any level of competition during the period of suspension.
4. The student CANNOT travel with the team to any interscholastic event at any level of competition during the period of suspension.

Athletic Substance Abuse, Alcohol and Tobacco Policy

Philosophy

Athletics are an integral part of the educational process, providing students with opportunities to further develop their unique capabilities, interests, and needs beyond the classroom. Participation in athletics is a PRIVILEGE offered to and earned by students. Because participants are representatives of their school and community, their conduct is expected to exemplify high standards at all times. Suspension from athletics can be affected by the principal and does not require a due process hearing. **First time offenders may have their suspensions reduced (School Principal) 50% by completing a certified drug/alcohol prevention program.**

(Life on an Athlete) <https://www.nmact.org/activities/life-of-an-athlete/>

Use and/or Possession of Controlled Substances, Alcohol, and Tobacco Products are prohibited. (A citation, police report and/or discipline referral may be used to show evidence)

Consequences for violations during school year and/or organized summer activities

First Offense

Tobacco: Suspension from participation – 15 school days

Alcohol/Drugs: Suspension from participation – 45 school days

(First time offenders may have their suspensions reduced 50% by completing a certified drug/alcohol prevention program)

Second Offense

Tobacco: Suspension from participation – 30 school days

Alcohol/Drugs: Suspension from participation – 90 school days

Third Offense

Tobacco: Suspension from participation – 60 school days

Alcohol/Drugs: Suspension from participation – 180 school days

A. Sale or Distribution of Controlled Substances.

1. Students are ineligible to participate in extracurricular activities for 180 school days or longer under special circumstances.

Prohibiting Hazing

Hazing will not be permitted. Hazing is defined as follows:

- A. To harass by exacting unnecessary, disagreeable or degrading tasks or activities which may result in harm or bodily injury to an individual.
- B. To play abusive and/or humiliating tricks on an individual by way of initiation.

Head Coaches at all levels will have a no-hazing policy. A signed copy by the player, parent/guardian must be returned to head coach before participation

Employees Who Work in the District

1. Employees who work in the district at a secondary school (does not apply to Elementary Schools) will only be allowed to coach in the cluster they work in. **(Exceptions may be made by the Athletic Director)**
2. Volunteers will receive no compensation by district or parent organization/booster clubs.

Head Coaches – Job Description

The major responsibilities of head coaches are listed below as a guide for carrying out assigned duties. Additional responsibilities may be inherent in individual programs for various coaches; these should be delegated by the Athletic Director.

Program Responsibilities:

1. Has full responsibility for the overall supervision and duties assignments of assistant coaches of his/her program.
2. Is responsible for keeping the length of practice appropriate and maintaining accurate records and is to keep the Athletic Director informed of practice schedules and travel arrangements during any holiday period.
3. Is responsible for the general upkeep and protection of equipment under his/her jurisdiction and complete inventory of the equipment used for his/her sport, to be made at the end of each season.
4. Provide past season evaluations of team record, facility and equipment needs and assistant coaches.
5. Have the main responsibility for striving to build good sportsmanship and developing good public relations in the school and community.
6. Maintains positive communications with participants, parents, and representatives of the media. At least one meeting of parents and participants will be held prior to the beginning of the sports season.
7. Be aware of all departure times and return times for his/her program. Inform all players and parents of these times.
8. Provide an official evaluation of all assistant coaches. These evaluations will be reviewed during the official evaluation of the Head Coach by the AD.

Personnel Responsibilities:

1. Keep abreast of new developments, innovative ideas and techniques, and rules and regulations by attending clinics, workshops, reading professional materials and the NMAA regulations.
2. Is responsible for seeing that each participant has had a physical exam, and the proper NMAA forms turned into the Athletic Director's office.
3. Is responsible for the general health and welfare of students in his/her care and gives appropriate attention to athletes who are injured, ill or otherwise incapacitated.
4. Is responsible for the actions, conduct and appearance and behavior of his/her team and assistant coaches whenever they are under his/her jurisdiction.
5. Is responsible for notifying the attendance secretary, staff and parents of early departures (during school time), late returns and approximate return and departure times that are normal.
6. Inform participants of the letter/award policy and present them at the end of the season.
7. Provide locker room supervision to assure safety for participants.
8. Is responsible for explaining all district policies, including the participation agreement, athletic and academic requirements, special team rules and lettering criteria to participants, assistant coaches and parents.
9. Complete a post evaluation provided by the Athletic Director.

Assistant Coaches – Job Description

Program Responsibilities:

1. Have an understanding and working knowledge of the rules and regulations of the sport according to the National Federation and NMAA rules.
2. Keep abreast of new techniques, rules changes, developments, and changes regarding his/her sport or related areas. Use clinics, workshops, and current research to accomplish.
3. Assist the head coach in carrying out assigned responsibilities. Such as: eligibility data, issuance of equipment, attendance of athletics, care of equipment and facilities, statistics and other assignments given by the head coach.
4. Assist in informing participants of the rules and regulations in school policies and athletic codes.
5. Assist in supervision of students at practices, before, during and after games and in the locker room.
6. Attend all practices and contests.
7. Assist in maintaining a safe environment for participants and be aware of emergency treatment and preventative treatment.
8. Assist in discipline when needed.
9. Assist in instruction of game skills, rules, strategies and regulations.
10. Maintain sportsmanlike conduct at all practices and games.
11. Assist in distribution and collection of all equipment.
12. Assist in recommendation for awards.

13. Complete postseason reports such as needed improvements in facilities and equipment, inventory and those reports requested by the head coach.
14. Complete a post evaluation provided by the head coach.

7.7.2 NMAA Game/Contest Ejection/Disqualification Policy

Ejections (All ejections must be reported to the AD immediately following the Contest.) https://www.nmact.org/file/EJECTION_POLICY_2025_2026.pdf

Any fine imposed by the NMAA because of a violation and/or ejection of NMAA policy/Bylaws will be the responsibility of the coach/school employee. Coaches will not be allowed to participate in games or practice until all fines are paid in full.

Purchase of New Uniforms Schedule

The Los Lunas Schools will purchase uniforms for teams on a rotating basis, as budget will permit. In this process, a team cannot lose their turn in being provided new uniforms. In “good budgetary years”, a team may move up the list. In “poor” budgetary years, teams may have to wait longer for new uniforms but will not lose their turn.

The rotation for uniform purchase shall be as follows:

Team	Rotation Schedule
Boys Soccer	
Girls Soccer	2026 – 2027
Baseball	2030 – 2031
Softball	
Tennis	
Boys Basketball	
Girls Basketball	2027 – 2028
Cheerleading	2031 – 2032
Dance/Drill	
Power Lifting	
Cross Country	
Boys Track	2024 – 2025
Girls Track	2028 – 2029
Boys Golf	
Girls Golf	
Football	
Volleyball	2025 – 2026
Swimming	2029 – 2030
Wrestling	

7. The rotation for middle school uniform purchase shall be as follows:

- 2026-2027 & 2031-2032
- 1. Volleyball
- 2. Wrestling
- 2027-2028 & 2032-2033
- 3. Football
- 4. Track
- 2024-2025 & 2029-2030
- 5. Basketball
- 6. Cheerleading
- 2025-2026 & 2030-2031
- 7. Baseball
- 8. Softball

Equipment Inventory

- The inventory of equipment is a very important function of the Athletic Department. It is impossible for the Los Lunas Schools to provide quality equipment to athletes unless Coaches take responsibility to ensure that all uniforms and equipment are well cared for. It shall be the responsibility of all Head Coaches to meticulously check in and check out equipment and uniforms to athletes. Equipment inventory must be documented and a copy provided to the athletic secretary.

2. The Head Coach to develop a procedure to inventory equipment and uniforms. The Athletic Office will be responsible for an internal audit of all athletic programs.
3. The Athletic Manager/Athletic Secretary will report, in writing to the Director of Athletics the results of the audit on equipment and uniforms three weeks after each sports season. This report will include, as a minimum, quantity checked out, quantity checked in, condition of each item, repairs needed on each item, replacement necessary for each item, and any safety concerns noted regarding each item.
4. Head Coaches will be held accountable for all equipment over which they have control. Athletes, who abuse, misuse or unlawfully take Los Lunas School uniforms or equipment will be required to reimburse the district for the replacement cost or be prosecuted.

Life of an Athlete

The New Mexico Activities Association proudly announced the launch of lifeofanathlete.com in 2010. The “Life of An Athlete” program is free and is believed to be the first interactive online program designed to teach high school student-athletes about the dangers of alcohol consumption related to their athletic performance and their life. The program website can be found at www.lifeofanathlete.com.

**All Los Lunas Schools Student Athletes must complete the on-line NMAA
“Life of an Athlete” Program before they can participate.**

APPENDIX

Athlete Code of Ethics

- *Fair, hard play at all times, showing respect for opponents, coaches, officials and spectators.*
- *Conduct with the highest degree of character on and off the field.*
- *Faithful completion of schoolwork as practical evidence of commitment to school and team.*
- *Complete observance of all training rules and school policies.*
- *Give opponents the credit for their ability and the respect you would hope to receive in return.*
- *Be modest and considerate in victory; be gracious in defeat.*
- *Realize it is an honor and a privilege to represent Los Lunas Schools.*
- *Realize that team success comes before individual recognition.*
- *Sportsmanship and competition are the primary reasons for high school athletics.*
- *Adhere to the rules and expectations of the Head Coach and Los Lunas Schools*

Conduct Unbecoming an Athlete: *Athletes will not display behavior on or off the playing field, which, in the opinion of the administration and or coaching staff, is considered insubordinate or inappropriate to standards of conduct, attitude or sportsmanship. Sanction: the coach and or the school Administration will handle discipline. (Verbal warning up to dismissal from team)*

STUDENT

(Please sign and return to your coach.)

I, _____ wish to try out for and/or participate in school
(Print Student's Name)

sponsored interscholastic athletics. I agree to follow the standards of conduct and procedures as set forth for interscholastic athletics in the Los Lunas School District. I understand that if I violate these standards, I will be subject to such penalties as stated, including exclusion from the opportunity to participate in interscholastic athletics.

Student Signature

Date

PARENT/GUARDIAN

I agree to permit my son/daughter to try out for and/or participate in school-sponsored interscholastic athletics. I have read the Los Lunas Schools Athletic Handbook and agree to support the standards of conduct and procedures contained therein as a condition of my son/daughter's participation in interscholastic athletics within the Los Lunas School System. I understand that if my son/daughter violates the handbook's standards of conduct, he/she will be subject to penalty as outlines in the handbook, including exclusion from the opportunity to participate in interscholastic athletics. I further understand that selection or assignment to a team does not constitute any guarantee (written or implied) that my son/daughter will receive any playing time.

Parent Signature

Date

LOS LUNAS SCHOOLS PARENT/GUARDIAN CODE OF EXPECTATIONS FOR ATHLETICS

The essential elements of character building and ethics in sports are embodied in the concept of sportsmanship as referenced in “Compete with Class” and in the six core principles of character education: trustworthiness, respect, responsibility, fairness, caring and citizenship. The highest potential of sports is achieved when competition reflects these principles. Please be advised the Los Lunas Schools has a code of expectations for all parents/guardians participating in the athletic experience. Your cooperation in adhering to the following obligations as a parent/guardian at athletic events is appreciated and necessary to provide the most quality experience for every person participating.

- I will do my part to make athletics and activities a **positive experience** for everyone involved (i.e. participants, coaches, officials and spectators).
- I will **learn the policies** of school district, school and program and do my best to **understand and appreciate the rules** of the contest
- I will **encourage good sportsmanship** by showing respect and courtesy and by being a positive role model at every event and practice
- I will **not engage in any unsportsmanlike conduct** with any official, coach, player, parent or staff member, such as taunting or using profane language or gestures
- I will **demand a safe and healthy environment** that is free from drugs, tobacco and alcohol and will **refrain from any use** at all athletic events
- I will **not engage in disparaging dialogue or taunting behavior** with officials, players, coaches, parents and other spectators before, during and after all events
- I will **respect the decisions and authority of officials** during competitions
- I will **respect the property and equipment** used at any sports or school facility
- I will **show appreciation for an outstanding play** by either team
- I will **applaud a good effort** in both victory and defeat emphasizing the positive accomplishments and learning from the mistakes

In addition, parents of participants in the Los Lunas Schools athletic program are expected to adhere to the following obligations to fully ensure the best possible environment for their child.

- I will **insist my child treat other players, coaches, officials and fans with respect and courtesy** regardless of race, sex, creed or ability
- I will **help my child learn** that success is measured by the development of skills, not by winning or losing
- I will **communicate with the coach** at the appropriate time and place when I have a concern regarding my child (not during games and/or practice)
- I will **inform the coach of any physical disability** or ailment that may affect the safety of my child or the safety of others
- I will **refrain from coaching my child** or other players during games and practices unless I am an official coach
- I will place the emotional and physical **well-being of my child** ahead of my personal desire to win

- I will **never ridicule or yell at my child** or other participant for making a mistake or blame my player's teammates or coaches for success or failure in the athletic setting
- I will **teach my child to respect the decisions** of administrators, coaches and officials and will positively model this same behavior
- I will **reinforce the school district's substance abuse policies** with my child and refrain from any use of alcohol and other drugs before or during contests
- I will follow the chain of command and the district's grievance procedure when trying to rectify and or resolve and issue and or concern

In the event an adult fails to adhere to and uphold these obligations, the school administration and the school district reserves the right to impose sanctions including disciplinary action that may include, but is not limited to, temporary and/or permanent removal from the activity and expulsion from all future events.

The undersigned parent/guardian and student state that:

- We have read the Los Lunas Schools (LLS) Athletic Handbook and Code and understand its terms and conditions
- We understand it is our responsibility to be aware of and adhere to additional standards, rules, and requirements of the school sport program/activity group, the school the student attends and participates in, the Los Lunas Schools and the New Mexico Activities Association.
- We agree to be bound by the terms, conditions, rules, and standards of the LLS Athletic Code.
- We understand that it is our responsibility to keep this document and refer to it throughout the year when specific issues or questions arise.
- We understand that the LLS Handbook is accessible on the LLS Athletic Department website. All revisions, corrections or additions will be posted regularly on the website. The website document will be considered current and takes precedence over all previously printed handbook editions. It is the reader's responsibility to refer to the document on the website for updates and new information.

Student Printed Name

Date

Parent/Guardian Printed Name

Date

Parent/Guardian Signature

Date

Standard I – Duty to the student. We endeavor to stimulate students to think and to learn while at the same time we seek to protect them from any harm. Ethical leadership requires licensed educators to teach not only by use of pedagogical tools, but also by consistent and justifiable personal example. To satisfy this obligation, we:

- shall, in compliance with the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g, 34 C.F.R. Part 99), the Individuals with Disabilities Education Act (20 U.S.C. Section 1401 et seq., 34 C.F.R. Part 80), the Mental Health and Developmental Disabilities Code (Section [43-1-19, NMSA 1978](#)), [the Inspection of Public Records Act \(Section 14-2-1 et seq., NMSA 1978\)](#), the Public School Code (Section [22-1-8, NMSA 1978](#)), [and the Children's Code \(Sections 32A-2-32, 32A-4-3, NMSA 1978\)](#), [withhold confidential student records or information about a student or his/her personal and family life unless release of information is allowed, permitted by the student's parent\(s\)/legal guardian, or required by law;](#)
- shall not discriminate or permit students within our control, supervision or responsibility to discriminate against any other student on the basis of race, color, national origin, ethnicity, sex, sexual orientation, disability, religion, or serious medical condition;
- shall avoid using our positions as licensed school employees to exploit or unduly influence a student into engaging in an illegal act, immoral act, or any other behavior that would subject a licensed school employee or student to discipline for misconduct whether or not the student actually engages in the behavior;
- shall tutor students only in accordance with local board policies, if any, only after written permission from the student's parent(s)/legal guardian, and only at a place or time approved by the local school and/or the student's parent(s)/legal guardian;
- shall not give a gift to any one (1) student unless all students situated similarly receive or are offered gifts of equal value for the same reason;
- shall not lend a student money except in clear and occasional circumstances, such as where a student may go without food or beverage or be unable to participate in a school activity without financial assistance;
- shall not have inappropriate contact with any student, whether or not on school property, which includes but is not limited to:

§ all forms of sexual touching, sexual relations or romantic relations;

§ inappropriate touching which is any physical touching, embracing, petting, hand-holding, or kissing that is unwelcome by the student or is otherwise inappropriate given the age, sex and maturity of the student;

§ any open displays of affection toward mostly-boys or mostly-girls; and

§ offering or giving a ride to a student with the exception of an SRO with approval of school administration;

- shall not interfere with a student's right to a public education by sexually harassing a student or permitting students within our control, supervision or responsibility to sexually harass any other student, which prohibited behavior includes:

§ making any sexual advances, requests for sexual favors, repeated sexual references, any name calling by means of sexual references or references directed at gender-specific students, any other verbal or physical conduct of a physical nature with a student even where the licensed educator believes the student consents or the student actually initiates the activity, and any display/distribution of sexually oriented materials where students can see them; and

§ *creating an intimidating, hostile or offensive work/school environment by at a minimum engaging in any of the prohibited behaviors set forth at Paragraph (7) or Subparagraph (a) of Paragraph (8), Subsection B of [6.60.9.9 NMAC, above.](#)*

Article II.

G-0850

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GBEBB

STAFF CONDUCT WITH STUDENTS

Employees are expected to exercise general supervision over the conduct of students, not only while in the schoolroom, but also before and after school and during recess.

All personnel employed by the District are expected to relate to students of the District in a manner that maintains social and moral patterns of behavior consistent with community standards and acceptable professional conduct.

Relationships between staff members and students that include "dating," "courtship," "sexual relationships," or "romantic involvement" are prohibited. These behaviors deviate from ethical or professional standards and shall be deemed unacceptable and contrary to the expectations of District governance.

Staff/student relationships shall reflect mutual respect between staff members and students and shall support the dignity of the entire profession and educational process. Staff members shall establish and maintain appropriate personal boundaries with students and their families and not engage in any behavior that is prohibited by law, regulation, policy, or that creates the appearance of prohibited behavior.

Violations of this policy shall be considered serious and may result in severe disciplinary action in accord with policies on discipline of professional and support staff. Retaliatory or intimidating acts against any person who has made a complaint under this policy and its corresponding regulations, or against a person who has testified, assisted or participated in any manner in an investigation relating to a complaint or grievance, are specifically prohibited and constitute grounds for discipline. Knowingly submitting a false report or making false accusations under this policy shall subject that individual to disciplinary action.

LOS LUNAS SCHOOLS

Coaches Code of Conduct

Preface

We, in the Los Lunas School District, believe that high school athletic competition should be fun but that it must also be a significant part of a sound educational program. We believe that those who coach student-athletes are, first and foremost, teachers who have a duty to assure that their sports programs **promote important life skills and the development of good character**. We believe that the essential elements of character-building are embodied in the concept of sportsmanship and six core ethical values: trustworthiness, respect, responsibility, fairness, caring, and good citizenship (the "Six Pillars of Character_{sm}"). We believe, further, that the highest potential of sports is achieved when teacher-coaches consciously Teach, Enforce, Advocate and Model (T.E.A.M.) these values and are committed to the ideal of pursuing victory with honor. Finally, we believe that sincere and good-faith efforts to honor the words and spirit of this Code will improve the quality of our programs and the well being of our student-athletes. This Code of Conduct applies to all full-time, part-time and volunteer coaches involved in interscholastic sports. I understand that in my position as a coach, I must act in accord with the following code:

- Trustworthiness — be worthy of trust in all I do and teach student-athletes the importance of integrity, honesty, reliability and loyalty.

- Integrity — model high ideals of ethics and sportsmanship and always pursue victory with honor; teach, advocate and model the importance of honor and good character by doing the right thing even when it's unpopular or personally costly.

Honesty — don't lie, cheat, steal or engage in or permit dishonest or unsportsmanlike conduct.

Reliability — fulfill commitments; I will do what I say I will do; be on time.

Loyalty — be loyal to my school and team; put the team above personal glory.

2. Primacy of Educational Goals — be faithful to the educational and character-development missions of the school and assure that these objectives are not compromised to achieve sports performance goals; always place the academic, emotional, physical and moral well being of athletes above desires and pressures to win.

3. Counseling — be candid with student-athletes and their parents about the likelihood of getting an athletic scholarship or playing on a professional level. Counsel them about the requirement of many colleges preventing recruitment of student-athletes that do not have a serious commitment to their education, the ability to succeed academically or the character to represent their institution honorably.

4. College Recruiters — be honest and candid with college recruiters about the character and academic abilities and interest of student-athletes.

5. Respect — treat all people with respect all the time and require the same of student-athletes

6. Class — be a good sport, teach and model class, be gracious in victory and accept defeat with dignity; encourage student-athletes to give fallen opponents a hand, compliment extraordinary performance, and show sincere respect in pre- and post-game rituals.

7. Taunting — don't engage in or allow trash-talking, taunting, boastful celebrations, or other actions that demean individuals or the sport.

8. Respect Officials — treat contest officials with respect; don't complain about or argue with official calls or decisions during or after an athletic event.
9. Respect Parents — treat the parents of student-athletes with respect; be clear about your expectations, goals and policies and maintain open lines of communication.
10. Profanity — don't engage in or permit profanity or obscene gestures during practices, sporting events, on team buses, or any other situation where the behavior could reflect badly on the school or the sports program.
11. Positive Coaching — use positive coaching methods to make the experience enjoyable, increase self-esteem and foster a love and appreciation for the sport. Refrain from physical or psychological intimidation, verbal abuse, and conduct that is demeaning to student-athletes or others.
12. Effort and Teamwork — encourage student-athletes to pursue victory with honor, to think and play as a team, to do their best and continually improve through personal effort and discipline. Discourage selfishness and put less emphasis on the final outcome of the contest, than upon effort, improvement, teamwork, and winning with character.
13. Professional Relationships — maintain appropriate, professional relationships with student athletes and respect proper teacher-student boundaries. Sexual or romantic contact with students is strictly forbidden as is verbal or physical conduct of a sexual nature directed to or in view of student-athletes.

RESPONSIBILITY

14. Life Skills — always strive to enhance the physical, mental, social and moral development of student-athletes and teach them positive life skills that will help them become well-rounded, successful and socially responsible.
15. Advocate Education — advocate the importance of education beyond basic athletic eligibility standards and work with faculty and parents to help student-athletes set and achieve the highest academic goals possible for them.
16. Advocate Honor — prominently discuss the importance of character, ethics and sportsmanship in materials about the athletic program and vigorously advocate the concept of pursuing victory with honor in all communications.
17. Good Character — foster the development of good character by teaching, enforcing, advocating and modeling (T.E.A.M.) high standards of ethics and sportsmanship and the six pillars of character.
18. Role-Modeling — be a worthy role-model, always be mindful of the high visibility and great influence you have as a teacher-coach and consistently conduct myself in private and coaching situations in a manner that exemplifies all I want my student-athletes to be.
19. Personal Conduct — refrain from profanity, disrespectful conduct, and the use of alcohol or tobacco in front of student-athletes or other situations where my conduct could undermine my positive impact as a role model.
20. Competence — strive to improve coaching competence and acquire increasing proficiency in coaching principles and current strategies, character-building techniques, and first-aid and safety.
21. Knowledge of Rules — maintain a thorough knowledge of current game and competition rules and assure that my student-athletes know and understand the rules.

- 22. Positive Environment — strive to provide a challenging, safe, enjoyable, and successful experiences for the athletes by maintaining a sports environment that is physically and emotionally safe.
- 23. Safety and Health — be informed about basic first aid principles and the physical capacities and limitations of the age-group coached.
- 24. Unhealthy Substances — educate student-athletes about the dangers and prohibit the use of unhealthy and illegal substances including alcohol, tobacco and recreational or performance-enhancing drugs.
- 25. Eating Disorders — counsel students about the dangers of and be vigilant for signs of eating disorders or unhealthy techniques to gain, lose or maintain weight.
- 26. Physician's Advice — seek and follow the advice of a physician when determining whether an injured student-athlete is ready to play.
- 27. Privilege to Compete — assure that student-athletes understand that participation in interscholastic sports programs is a privilege, not a right and that they are expected to represent their school, team and teammates with honor, on and off the field. Require student-athletes to consistently exhibit good character and conduct themselves as positive role models.
- 28. Self-Control — control my ego and emotions; avoid displays of anger and frustration; don't retaliate.
- 29. Integrity of the Game — protect the integrity of the game; don't gamble. Play the game according to the rules.
- 30. Enforcing Rule — enforce this Code of Conduct consistently in all sports-related activities and venues even when the consequences are high.
- 31. Protect Athletes — put the well being of student-athletes above other considerations and take appropriate steps to protect them from inappropriate conduct.
- 32. Access — help make your sport accessible to all diverse communities.
- 33. Improper Commercialism — be sensitive to and avoid unwholesome commercialism including inappropriate exploitation of my name or the name of the school and undue financial dependence on corporate entities. Make sure any affiliation or association with a corporate entity is approved by school and district officials.

FAIRNESS

- 34. Fair and Open — be fair in competitive situations, selecting a team, disciplinary issues and all other matters; and be open-minded and willing to listen and learn.

CARING

- 35. Safe Competition — put safety and health considerations above the desire to win; never permit student-athletes to intentionally injure any player or engage in reckless behavior that might cause injury to themselves or others. Safety and supervision at all times.
- 36. Caring Environment — consistently demonstrate concern for student-athletes as individuals and encourage them to look out for one another and think and act as a team

CITIZENSHIP

- 37. Honor the Spirit of Rules — observe and require student-athletes to observe the spirit and the letter of all rules including the rules of the game and those relating to eligibility, recruitment, transfers, practices and other provisions regulating interscholastic competition.
- 38. Improper Gamesmanship — promote sportsmanship over gamesmanship; don't cheat. Resist temptations to gain competitive advantage through strategies or techniques (such as devious rule

violations, alteration of equipment or the field of play or tactics designed primarily to induce injury or fear of injury) that violate the rules, disrespect the highest traditions of the sport or change the nature of competition by practices that negate or diminish the impact of the core athletic skills that define the sport.

PLEASE SIGN AND RETURN THIS PAGE ONLY!

I have received, read and understand the requirements of this Coaches' Code of Conduct. I will act in accord with this code. I understand that school (and district) officials as well as the community and student athletes will and should expect that I will follow this code.

Print Name

Signature

Date

School

Sport

I _____,
(Student's Name)

am aware the Los Lunas Schools Athletic Handbook is available on line on the Los Lunas Schools website www.llschools.net. I acknowledge that I am responsible for knowing the contents and understanding all policies in the Los Lunas Schools Athletic Handbook. I am also aware that I can request a hard copy of the Athletic Handbook from the Athletic Office.

(Student's Signature)

(Date)

I _____,
(Parent/Guardian Name)

am aware the Los Lunas Schools Athletic Handbook is available on line on the Los Lunas Schools website www.llschools.net. I acknowledge that I am responsible for knowing the contents and understanding all policies in the Los Lunas Schools Athletic Handbook. I am also aware that I can request a hard copy of the Athletic Handbook from the Athletic Office.

(Parent/Guardian Signature)

(Date)