

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, July 27, 2026 6:30 PM (Closed Session) 7:30 PM Regular Session

Jefferson Township High School Media Center

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, NJ HERALD and posted on the
Jefferson Township Board of Education website (www.Jefftp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance

C. **ROLL CALL:**

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

BE IT RESOLVED, By the Jefferson Township Board of Education on this 27th day of July, 2026 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

E. SUPERINTENDENT’S REPORT

- Good News and Progress Report

F. 2026-2027 CLASS REPRESENTATIVES

- Senior Class Representatives present a proposal for Open Campus Lunch for the 2026-2027 school year.

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (per Bylaw 0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is thoughtfully considered and may be discussed at future deliberations by the Board of Education and its Committees.

H. COMMITTEE REPORTS

I. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the June 15, 2026 Regular and Executive Meeting be approved as submitted:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

J. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.19, as described below:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

J.1 Motion to approve the purchase order list dated June 2026 in the amount of \$934,269.40.

J.2 Motion to approve the vendors' bills list for release, on or after July 21, 2026, in the amount of \$1,362,345.69.

J.3 Motion to approve the check register as of June 2026 in the amount of \$6,504,912.30.

Fund	Amount
General Fund (10)	\$6,053,492.90
Special Revenue Fund (20)	\$451,419.40
Total	\$6,504,912.30

J.4 Motion to approve the funds transfers in the 2025-2026 Fiscal Year, dated June 30, 2026, in the amount of \$427,052.09.

J.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of June 30, 2026, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

J.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of May 31, 2026, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

J.7 Motion to accept the special state budget allocation of \$250,000 for capital improvements and authorize the school business administrator to take actions necessary to secure the funding.

J.8 Motion to approve the application and accept the Individual with Disabilities Education Act (IDEA) funds for school year 2026-2027, in the total amount of \$718,107, allocated as follows:

Basic	\$ 685,179
Preschool	\$ 32,928

- J.9** Motion to approve the application and accept the Elementary and Secondary Education Act (ESEA) funds for school year 2026-2027, in the total amount of \$177,948, allocated as follows:

Title I – Part A	\$ 109,960
Title II – Part A	\$ 40,189
Title III	\$ 12,307
Title III – Immigrant	\$ 5,492
Title IV – Part A	\$ 10,000

- J.10** Motion to approve sale of three (3), 54-passenger school buses, per the Interlocal Vehicle Sale Agreement, dated April 27, 2026, between the Hunterdon County Educational Services Commission and the Jefferson Township Board of Education, for a total of \$22,500.
- J.11** Motion to approve the NJDOE Application for Alternate Use of Toilet Facilities for the 2026-2027 school year for rooms A3, A4, A5, A6, A7, A8, A14, B2, B4, B5, B6, B7, B8 and B10 at White Rock Elementary School.
- J.12** Motion to approve the NJDOE Application for Alternate Use of Toilet Facilities for the 2026-2027 school year for rooms 102, 103, 104, 105, 106, 107, 108, 112, 113, 114, 115, 116, 117, and 119 at Ellen T. Briggs Elementary School.
- J.13** Motion to participate in a Shared Services Agreement with the Educational Services Commission of Morris County, effective July 1, 2026 through June 30, 2027, in the amount of \$9,859.
- J.14** Motion to accept the following donation from The Russo Family Fund, a Fidelity Charitable Donor Advised Fund, to use towards the Jefferson Township Public Schools, in accordance with Policy 7230, Gifts, Grants, and Donations.

Item/Purpose	Amount
JTPS General Fund	\$ 5,000.00

- J.15** Motion to approve the addition to the School Student Activity Account for Jefferson Township Intermediate School, as described below:

Activity Account Sub-category
Class of 2028
Class of 2029
Class of 2030

- J.16** Motion to approve a bus stop agreement between the Jefferson Township Board of Education and the Loving & Learning Child Care Center for the 2026-2027 school year.
- J.17** Motion to approve the request for disposal of eligible school records, per State of New Jersey School District Records Retention Schedule, as described below:

Location/ Department	Record Series #	Record Title & Description	Agency & Schedule No.	Retention Period	Dispose After
Board of Education/ Business Office	0019-0000	Invoices	M700105/001	7 years	6/30/26
Board of Education/ Business Office	0026-0001	Purchasing File - Purchase Order (Original)	M700105/001	7 years	6/30/26
Board of Education/ Business Office	0042-0001	Voucher File - Paid	M700105/001	7 years	6/30/26

J.18 Motion to approve the disposal of obsolete equipment, in accordance with Policy 7300, Disposition of Property, as shown below:

School/Department	Equipment Description Model and/or Serial Number	Tag number
District	Office Desk (broken/damaged)	3298
District	Office Desk (broken/damaged)	1104
District	Metal Detector (non-working)	334
Athletic Department	Landice L9 Treadmill (non-working)	005132
Athletic Department	Landice L9 Treadmill (non-working)	005133
Technology Department	Various Devices and Technology Equipment	N/A

J.19 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix A, are attending the named professional development seminar at such identified venues;

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee;

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable. (*Appendix A*)

K. PERSONNEL

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.4, as described below:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

K.1 Motion to take action on personnel matters, as listed below, and appoint, and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. for those employees listed below.

All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.

A. APPOINTMENTS/ASSIGNMENTS								
Name	Nature of Action	Position/Control Number	Deg/Step Level	Salary	Loc.	Date Effective	Date Termin.	Discussion

[illegible]

STAFF ID	Nature of Action	Effective

Name	Nature of Action	Position	Rate	Location	Date Effective	Date Termin.	Discussion

[illegible]

E. 2026-2027 SCHOOL YEAR JTHS COACHING STAFF

[illegible]

* *Out of district coach*

† Pending appropriate certification and criminal background check

F. EXTRA DUTY PAY

[illegible]

† Out of district advisor

[illegible]

Name	College/University	Course	Approval #	Credits	Total

Name	Nature of Action	Subject Area	Rate	Date Effective	Date Termin.	Maximum Hours

I. CURRICULUM WRITING – 11-000-221-104-201						
Name	Nature of Action	Subject Area	Rate	Date Effective	Date Termin.	Maximum Hours

J. STUDENT CLINICAL PLACEMENT						
Name	College	Subject Area	Location	Start Date	End Date	Discussion

K.2 Motion to approve the following corrections to the May 18, 2026 Minutes, Personnel:

F. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Rate	Loc.	Date Effective	Date Termin.	Discussion

E. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Rate	Loc.	Date Effective	Date Termin.	Discussion

K.3 Motion to approve the following corrections to the June 15, 2026 Minutes, Personnel:

E. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Rate	Loc.	Date Effective	Date Termin.	Discussion

L. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.8, as described below:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

L.1 Motion to affirm Superintendent's report of incidents of Harassment, Intimidation and Bullying findings reported for May 18, 2026 through June 15, 2026.

L.2 Motion to approve itinerant program services for the 2026-2027 school year, as needed:

Student	School	Tuition	Effective
2466880096	Mountain Lakes - Lake Drive School	\$800.00	9/1/26-6/30/27
3084904871	Mountain Lakes - Lake Drive School	\$2,000.00	9/1/26-6/30/27
5522192515	Mountain Lakes - Lake Drive School	\$4,000.00	9/1/26-6/30/27
1404247603	Mountain Lakes - Lake Drive School	\$7,600.00	9/1/26-6/30/27
5337651347	Mountain Lakes - Lake Drive School	\$7,600.00	9/1/26-6/30/27
4722077377	Mountain Lakes - Lake Drive School	\$7,600.00	9/1/26-6/30/27
7462753084	Mountain Lakes - Lake Drive School	\$15,200.00	9/1/26-6/30/27

L.3 Motion to approve The Commission for the Blind and Visually Impaired Request for Services for the 2026-2027 Academic School Year:

Student	Level of Service	Cost
5014103581	Level 1	\$2,668.00
7409690315	Level 1	\$2,668.00

L.4 Motion to approve student placements, professional services, and related services per IEP, for the 2026-2027 school year, as indicated below:

NJ Smart SID#	Out of District School	Number of Days	Contract Start Date	2026-2027 Total
6368356309	Bonnie Brae	185	9/2/2026	\$93,525.00
7595993814	Gramon School/Glenview Academy	212	7/6/2026	\$167,212.88
7541873462	Celebrate the Children	203	7/1/2026	\$143,115.00
4219524626	Chapel Hill Academy	210	7/6/2026	\$91,770.00
5822178989	Legacy Treatment / Mary A. Dobbins	210	7/1/2026	\$146,160.00
7409690315	Pillar High School	210	7/6/2026	\$144,154.50
8805299388	West Milford High School	180	9/3/2025	\$19,500.00
9219717618	West Milford High School	180	9/3/2025	\$19,500.00
9977089348	West Milford High School	180	9/3/2025	\$19,500.00
	Ed Services Yearly Dues Estimate (Morris)			\$1,050.00

L.5 *WHEREAS*, upon the recommendation of the Superintendent, the Jefferson Township Board of Education desires to implement a senior open campus for the 2026-2027 school year.

NOW THEREFORE BE IT RESOLVED, Open Campus Lunch Policies are for eligible students in their Senior Year of Jefferson Township High School. Eligible seniors must submit the Open Campus Lunch Permission and Application Form for approval. Senior open lunch is a privilege that will be open to students who meet the guidelines that were also in effect for the 2025-2026 school year.

L.6 Motion to rescind tuition students received for the 2025-2026 Extended School Year Program (ESY) as indicated below plus transportation and related services as needed:

State ID	School/District	Tuition	Effective
1748254468	Wharton Public Schools	\$3,389.40	7/1/26

L.7 Motion to approve the Virtual Remote Instruction Plan (revised) for the 2026-2027 School Year.

L.8 Motion to approve the following evaluation tools for certificated personnel for the 2026-2027 school year:

Position	Evaluation Tool
Superintendent	New Jersey School Board Association
Assistant Superintendent	JTPS Evaluation Tool
Principal, Assistant Principal & Director	NJ Principal Evaluation for Professional Learning (NJPEPL)
School Business Administrator	JTPS Evaluation Tool
Director of Special Services	Special Services, Johnson County & Surrounding Schools
Supervisor	JTPS Evaluation Tool
Teacher	Danielson (2011)
Library/Media Specialist	Danielson (2nd Edition)
School Counselor	National School Counselors Association
School Nurse	Danielson (2nd Edition)
School Psychologist	Danielson (2nd Edition)
School Transition Coordinator	CMSD Teacher Development & Evaluation System
Social Worker	Danielson (2nd Edition)
Behavior Analyst/Specialist	Danielson (2011)
Therapeutic Specialists • Athletic Trainer • Learning Disabilities Teacher Consultant • Occupational Therapist • Physical Therapist • Speech/Language Therapist	Danielson (2nd Edition)

M. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motion M.1, as described below:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, Vice President
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, President

M.1 Motion to approve the Second Reading of the following Bylaws, Policies and Regulations (*available on district website for review*):

File Code	Title	Nature of Change
7523 P	School District Provided Technology To Students	RV

KEY: P - Policy R - Regulation N - New RV - Revised M - Mandate RE - Recommended A - Abolish

N. RECOGNITION OF REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

Harassment, Intimidation and Bullying Incidents (HIB) for the period of June 15, 2026 through July 27, 2026:

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	2	1	1
White Rock	0	0	0
Jefferson Twp. Intermediate School	2	0	2
Jefferson Twp. High School	0	0	0

Enrollment as of June 19, 2026:

	June 2025	June 2026
Grades PreK	297	288
Grades K-5	1,031	1,018
Grades 6-8	550	522
Grades 9-12	787	742
TOTAL	2,665	2,570
Tuition students received	2	6
Out-of-district placement	17	12

O. COMMUNICATIONS

P. PUBLIC COMMENTS *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

Q. OLD BUSINESS

R. NEW BUSINESS

S. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 27th day of July, 2026, at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7), and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

T. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi	Misc. Fees (including parking/tolls/misc fees)	Total Expense
Brown, Christopher	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Burkholder, Scot	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Camacho, Alberto	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Jinks, Jr., Roger	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Mallimo-Orna, Christine	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Natale, Christopher	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Oroho Giacchi, Rita	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Perez, Diane	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Poulas, Stacey	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Ruggiero, Kristin	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Seugling, Christine	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85
Small, Jill	10/19/26-10/22/26	Atlantic City, NJ	NJSBA Workshop 2026	\$200.00*	-	\$119.95	\$68.00	3.5	\$141.00	\$50.00	\$988.85

All Meals are prorated 75% on travel days

**Registration fee is a group fee (up to 25 members) of \$2,400.00.*