



**REQUEST FOR PROPOSAL (RFP) FOR:
Demographic Enrollment Projections, Facility Use Efficiency, and Long-
Range Planning Services**

RFP #: 2027-002

Addendum #1

The following addendum is in response to questions received from vendors prior to the question deadline last week. Please see answers below.

1. Please confirm the submission method for proposals (electronic? hardcopy? or can choose either of those 2 options?). For example, section "V. QUESTIONS AND PROPOSAL RESPONSE" in the RFP states: Any/all questions during the RFP process **as well as final proposal response must be sent electronically** to both Kevin Spencer, Director of Operations, kspencer@cbsd.org and Wayne Gehris, Chief Financial Officer, wgehris@cbsd.org. However, elsewhere in the RFP document there are statements indicating it is a hardcopy submission (e.g., Bidders will **submit the "Form of Proposal" with all required documents in a sealed envelope** clearly marked...)

Consultants only need to submit an electronic version of their proposal response in pdf format via email to Kevin Spencer and Wayne Gehris.

2. Please confirm if the due date for proposals is "August 10, 2026 – 10:00 A.M. SHARP" or "August 10, 2026 – 2:00 P.M. SHARP"... and please confirm that is Eastern Daylight Time.

Consultants shall submit proposals by 2:00 pm sharp on August 10, 2026.

3. Can you please provide information on the budget limit and/or confirmed/expected value of the funding for the project?

The district does not provide budgetary numbers for projects. Please develop your response to the RFP based on the services necessary by your firm to complete the scope of work outlined in the RFP.