

Wildwood Crest Board of Education
Special Meeting
Crest Memorial School
Tuesday July 28th, 2026 1:00 p.m

1. Call Meeting To Order
2. Flag Salute
3. Open Public Meeting Statement
 - (a) In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School and placement of advertisement in The Cape May County Herald Newspaper on Wednesday July 8th, 2026.
4. Roll Call -
 - Leonard Bernstein
 - Nicholas Holland
 - Bud Morey
 - Joseph Cusella
 - Eileen Gianakopoulo
5. Business Administrator's Report
6. Public Comments
7. Board Comments
8. Adjourn

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY JULY 28TH, 2026
BUSINESS ADMINISTRATOR'S REPORT**

Any member of the Board of Education may have any of the items on the agenda removed for discussion merely by making a motion prior to the vote to be taken on the agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by roll call:

Leonard Bernstein -
Nicholas Holland -
William Morey -
Joseph Cusella -
Eileen Gianakopoulos -

APPROPRIATIONS TRANSFERS

To approve a transfer between Benefits Services account 11-000-291-270 for (\$28,500) and transfer it to Personal Services Extra Curricular 11-401-100-100. This transfer is to cover a deficit in the account due to increased costs of extracurricular activities and sports officials.

BILL PAYMENTS

To approve bill payments for **July 2026** as listed.

FOOD SERVICE AGREEMENT

To approve Nutri-Serve Food Management (FSMC Food Res 26), Inc. as the Food Service Management Company (FSMC) for Crest Memorial School for the 2026-2027 school year, as described below:

BOARD OF EDUCATION REPORT N.J.S.A. 18A:18A-4.5(d)

On behalf of the Wildwood Crest Board of Education, the Evaluation Committee accepted the Food Service Management Company (FSMC) proposal from Nutri-Serve Food Management, Inc.

There was 1 company that requested the RFP and 1 company that responded.

Evaluation Committee Member Name	Position
1. James Lushok	Business Administrator
2. Margaret Teeney	Confidential Assistant
3. David Del Conte	Superintendent

RESOLUTION OF THE BOARD OF EDUCATION OF WILDWOOD CREST
Narrative Description of the Competitive Contracting Process and Basis for Award
Food Service Management Services for the 2026-2027 School Year

Pursuant to N.J.S.A. 18A:18A-4.5(d), the Board of Education of the Borough of Wildwood Crest sets forth the following narrative describing the competitive contracting process used and the reasons for the award of a contract for Food Service Management Services for the 2026-2027 school year to Nutri-Serve Food Management, Inc.

1. Authorization and Process. By resolution dated March 17, 2026, the Board authorized the use of competitive contracting under N.J.S.A. 18A:18A-4.1 et seq. for Food Service Management Services, a category expressly eligible for competitive contracting under N.J.S.A. 18A:18A-4.1. The Board selected this method, rather than traditional public bidding, because it permits evaluation of qualitative factors, including menu quality, program compliance, staffing, and references, alongside price.

2. Request for Proposals. The Business Administrator developed a Request For Proposal (RFP) in accordance with N.J.S.A. 18A:18A-4.4, setting forth the scope of services, performance standards, USDA and New Jersey Department of Agriculture compliance obligations, insurance and indemnification requirements, and the evaluation criteria and their relative weights. The criteria included experience and qualifications; menu quality and compliance with USDA meal pattern requirements; financial terms; operational and staffing plan; references from comparable New Jersey school districts; and regulatory compliance.

3. Public Notice and Solicitation. The RFP was published online on July 1, 2026, including on the District's official website, in accordance with N.J.S.A. 18A:18A-4.4(a) and N.J.S.A. 18A:18A-21 and P.L. 2025 c. 72. Notice was additionally provided through the **Cape May County Herald**, the District's newspaper of record. The RFP was made generally available to food service management companies operating in the Southern New Jersey region, including Nutri-Serve Food Management, Inc., Maschio's Food Services, Pomptonian Food Service, Aramark, and Compass Group/Chartwells.

4. Receipt of Requests and Proposals. Three (3) firms: Nutri-Serve Food Management, Inc., NovaTech, and Duke McGinnis Consulting requested and obtained the RFP package. At the public opening held on **July 21, 2026 at 10:00 a.m.**, only one (1) sealed proposal was received, from Nutri-Serve Food Management, Inc.

5. Inquiry Into Limited Response. The Business Administrator reviewed the solicitation and notice and found no provision that was unduly restrictive of competition. Reasons cited for non-participation included the small size of the District's single-school operation falling below the account-size threshold of larger national firms, existing capacity constraints, geographic distance from firms' commissary operations, and current labor market conditions. No firm identified any provision of the RFP or the public notice as restrictive, ambiguous, or as having deterred its participation. The Business Administrator is satisfied that the solicitation was reasonably designed to encourage competition and that the limited response reflects market conditions, not any defect in the process.

6. Evaluation of the Sole Proposal. The proposal was independently evaluated on its merits against the RFP criteria by an evaluation committee consisting of the Business Administrator, the Superintendent, and the Superintendent's Confidential Assistant and was not awarded by default:

- **Experience and Qualifications.** Nutri-Serve Food Management, Inc., headquartered in Burlington County, New Jersey, currently operates food service programs in numerous New Jersey K–12 districts, including districts of comparable scope in Southern New Jersey. The proposed Food Service Director and management team meet USDA Professional Standards and the qualifications required by the RFP.
- **Menu and Program Compliance.** The proposed menu cycles satisfy USDA meal pattern requirements for the National School Lunch Program, School Breakfast Program, and Smart Snacks standards.
- **Financial Terms.** Nutri-Serve proposed an annual management fee of **\$25,000.00**, with total projected cost expenditures of **\$153,328.71** and a corresponding **projected** operating loss of **\$34,903.20** for the 2026-2027 school year. The Business Administrator compared these terms to the District's historical food service performance, publicly available financial terms from comparable South Jersey FSMC contracts, and Nutri-Serve's pricing in other New Jersey districts where verifiable, and determined that the terms are within the prevailing range for districts of comparable size and program scope and are fair and reasonable.
- **References.** References from comparable New Jersey districts currently served by Nutri-Serve were contacted; no negative references were received.
- **Responsiveness.** The proposal satisfied all material requirements of the RFP, including all required certifications and disclosures (Business Registration Certificate; EEO/Affirmative Action; Disclosure of Investment Activities in Iran; Stockholder Disclosure; Non-Collusion Affidavit; and Political Contribution Disclosure pursuant to N.J.S.A. 19:44A-20.26).

7. Determination of Fair and Reasonable Price. Based on the comparative analysis described above and the absence of any indication that the limited response was caused by deficiencies in the solicitation, the Board finds the financial terms — a \$25,000.00 management fee, \$153,328.71 in total projected cost expenditures, and a \$34,903.20 projected operating loss — to be fair, reasonable, and in the best interest of the District. Funds will be available in the 2026-2027 General Fund budget to cover these costs.

8. Reasons for Selection. Nutri-Serve Food Management, Inc. is selected because (a) it was the sole responsive and responsible proposer; (b) its proposal meets or exceeds every material requirement of the RFP; (c) its proposed personnel, menu, and operational plan are consistent with the District's educational and nutritional goals; (d) its proposed pricing has been independently determined to be fair and reasonable; and (e) re-solicitation is unlikely to yield a more favorable result given documented market conditions and would risk disrupting food service at the start of the 2026-2027 school year.

9. Award. For the foregoing reasons, the Board awards the contract for Food Service Management Services to Nutri-Serve Food Management, Inc. for the 2026-2027 school year (August 1, 2026 through June 30, 2027), at an annual management fee of \$25,000.00, with total projected cost expenditures of \$153,328.71 and a projected operating loss of \$34,903.20, subject to all required state and federal approvals, including approval by the New Jersey Department of Agriculture, Bureau of Child Nutrition Programs.

James Lushok - Business Administrator/Board Secretary