

Board of Director's Meeting

July 27, 2026



Board Governance Working Session
Jubilee Roasting Co.
1452 Kenton Street, Aurora CO
12 pm – 1:30 pm

I) Preliminary

- a) Director's [Role Call](#)

II) Governance

- a) **Board Training**
 - i) [Charter School Board Governance Playbook](#)
- b) **Board Members / Onboarding Process**
 - i) Filling Positions
 - ii) What are other Charters doing?
- iii) Parent Board
 - Challenges
 - Understanding our families
 - (a) Goals
 - (b) What data would be helpful
- iv) AACCS Board Agreement

III) New Items for Phase II

- a) **Calendar Content**
 - i) Charter Contract / Financial Deadlines
 - ii) How do Board members connect with our community?

IV) Adjournment of Working Session

Aurora Academy Board Director Agreement

Aurora Academy Board of Directors shall have a firm belief in the fundamental, traditional format and be committed to using the Core Knowledge and Open Court curriculums. Directors shall be fully committed to the charter school concept.

The purpose of the Board of Directors is to direct, not manage, the school. Board members shall be able to manage, carry out the Aurora Academy vision, foster relationships with staff and the school community, and oversee the budget.

Qualifications

- read Professor E.D. Hirsch's book "Cultural Literacy" agrees with the principle that our society has a foundation of knowledge upon which subsequent learning is built.
- be familiar with the Core Knowledge Scope and Sequence
- Understand the curriculum used in Open Court and Saxon Math
- be in agreement with the educational philosophy, discipline policy and administrative structure of our school
- participate in board development by completing the board development modules provided by the Colorado Department of Education located at <http://onlinelearning.enetcolorado.org/login/> within the first year of serving.

Prior board experience is helpful. A high value for professionalism and the success of the school is mandatory. Motivation for serving on the Board shall be solely to help guarantee the educational success of students.

All Board members are strongly encouraged to attend a yearly board conference where the goals of the Board are defined, a board self-evaluation critiqued, outside speakers present information on effective board leadership and other pertinent topics are discussed.

The Board will perform annual self-evaluation.

The Board will set goals for itself annually.

Directors shall fulfill their responsibilities on the Board, board committees or subcommittees to their fullest capability.

All Board directors should be public relations representatives of the school.

Behavioral Expectations

Expectations include a professional demeanor and dress at all Board meetings. Issues being discussed shall not be personalized and directed toward any other board director, staff member, parent or anyone else. Confidentiality is expected in all situations.

Board members shall respect and listen to ideas being presented by other board members. Board members not fulfilling their responsibilities to their fullest potential shall be encouraged by each of the directors.

When receiving criticisms from parents or other interested parties about staff or other board members, the board member shall direct the speaker to the board member/staff member, which the situation involves. Board members will never speak negatively about staff or other board members to the school community, or parties outside the school community.

Conflicts shall be resolved with the people with which it was created. Board members will commit to resolving conflict directly with each other or with the appropriate staff member and not share the conflict with anyone outside of the conflict, including, but not limited to other parents, other staff members or the media.

Board members shall exemplify integrity, honesty and respect. A dedication and commitment to the vision of Aurora Academy and the charter school movement shall be top priority for any board member. Any board members finding themselves involved in an irresolvable conflict shall put the vision of the school first and step down from the board.

Board directors shall abide by the open meetings law [C.R.S. 24-6-401 through 402]. The open meetings law states that anyone discussing board business, policy, actions, resolutions, etc. with anyone else on the board, except at regularly scheduled meetings, is illegal. "Meeting" with another board member is defined as communication through person, telephone, or any other means. Confidentiality law is also outlined in this section of the statute. Personnel matters, individual students, and negotiations are confidential by law.

A board member missing more than two consecutive board meetings without prior approval for their absence from at least two other board members, shall Be relieved of their board involvement immediately.

Governance of Aurora Academy

Aurora Academy shall be governed by a Board of Directors. The Principal of AACCS shall answer directly to the Board and serve at the pleasure of the board. The Principal shall make decisions on a day-to-day basis and fulfill all administrative duties for the school. The board will maintain the vision and steer the school's direction as it carries out the Mission Statement.

As with all charter schools, Aurora Academy is an entity separate from the school district in the area of governance. This unique characteristic of charters shall be guarded by each board member.

Board members will not question any decision made by the Principal in any public arena. If a director questions a decision, he or she shall immediately take that concern or disagreement to the administrator in a confidential and diplomatic format. Likewise, the Principal shall agree to the same commitment. Respect for each other shall remain constant.

While at the school, Board members shall be mindful of the different roles they play: parent, volunteer, board member, etc. Board members will not use their position of authority while acting in their parent or volunteer roles. Directors shall foster good relationships with the administrator and staff on a personal level. With humility, each Board member will serve the best interests of the school.

Board members shall remember that stepping out of their advisory/board capacity and attempting to run the school as an administrator, will always cause problems.

The vision and mission statement of Aurora Academy, a fundamental charter school, will serve to guide and direct the Board of Directors. The goal to continually improve, maintain integrity, serve AACCS families and ensure academic success for our students shall take precedence in all situations.

Signed, this _____ day of _____, 20____.

Board Member, Aurora Academy

Board Confidentiality Agreement

No Board Director at Aurora Academy shall knowingly disclose confidential information gained by reason of information shared at a board meeting or in their capacity as a director.

This includes details about:

- ✓ Children enrolled and their families
- ✓ Property
- ✓ Operations
- ✓ Personnel
- ✓ Policies
- ✓ Affairs of Aurora Academy

Board directors shall not use information to advance any personal interest, financial or otherwise.

Aurora Academy shall maintain confidentiality of employee and student records, and no Board director shall accept employment or engage in any business or professional activity that might be expected to induce him or her to disclose confidential information acquired by reason of serving this Board.

A breach of this policy will be reviewed by the Executive Committee and may result in dismissal from the Board. I have read and will abide by the Board Confidentiality Agreement.

Signature of Board Director

Date

Printed Name

Aurora Academy Charter School

Board Directors' Agreement

Definitions

- **Bylaws:** The written rules that govern the internal operations of the School.
- **Fiduciary Duties:** The legal and ethical obligations of Board members to act in the best interests of the School and its students.
- **Indemnification:** The School's commitment to protect Board members from personal financial loss for actions taken in good faith while performing their duties.
- **Stakeholders:** Individuals or groups who have an interest in the success of the School, including students, parents, staff, and community members.

1. Commitment to School Mission and Vision The Board of Directors of Aurora Academy Charter School (the "Board") is committed to the school's mission of providing a well-rounded, rigorous curriculum with high academic standards for Kindergarten through 8th grade students. The Board is also committed to the School's vision of being a collaborative community dedicated to ensuring high academic achievement and positive character development. To fulfill this mission and vision, the Board will:

- Uphold the School's commitment to a strong academic foundation in the core subjects of mathematics, language arts, science, and social studies, and to cultural literacy, which encompasses the shared knowledge, historical understanding, and vocabulary that enable students to actively participate in and contribute to society.
- Maintain a curriculum with a clear and sequential progression of knowledge and skills.
- Foster a learning environment that promotes critical thinking, problem-solving, and effective communication.
- Advocate for policies that support the school's autonomy and financial stability.

2. Governance and Ethics The Board will govern the school in accordance with Colorado Charter School laws and regulations, as well as the school's bylaws. Board members will conduct themselves with the highest ethical standards and will:

- Maintain integrity in all interactions related to the School.
- Listen attentively to and respect the perspectives of all stakeholders.
- Actively participate in and diligently prepare for Board meetings. This includes respecting confidentiality, acting honestly and transparently, and avoiding any actions that could be perceived as a conflict of interest.
- Fulfill all commitments and obligations as Board members.
- Regularly assess and improve Board performance.
- Disclose any potential conflicts of interest annually and recuse themselves from any decision where such a conflict exists.

- Participate in regular training on topics such as charter school law, governance best practices, and ethics.
- Conduct all Board meetings in accordance with Colorado's open meeting laws.

3. Fiduciary Duties Board members acknowledge their fiduciary duties to the school and will act in the best interests of the students and the school community. This includes:

- Exercising due diligence in fulfilling Board responsibilities, such as reviewing financial reports, attending committee meetings, and participating in strategic planning.
- Avoiding conflicts of interest.
- Protecting the School's assets.
- Ensuring all decisions are well-informed and based on accurate, relevant data.
- Providing responsible financial oversight, ensuring funds are used effectively and in alignment with the approved budget.
- Reviewing and approving the annual audit.

4. Confidentiality Board Directors at Aurora Academy shall not knowingly disclose confidential information gained by reason of information shared at a board meeting or in their capacity as a director. This includes details about:

- Children enrolled and their families
- Property
- Operations
- Personnel
- Policies
- Affairs of Aurora Academy

Board directors shall not use information to advance any personal interest, financial or otherwise. Aurora Academy shall maintain confidentiality of employee and student records, and no Board director shall accept employment or engage in any business or professional activity that might be expected to induce him or her to disclose confidential information acquired by reason of serving this Board. A breach of this policy will be reviewed by the Executive Committee and may result in dismissal from the Board.

5. Collaboration and Communication The Board will foster a collaborative and communicative environment among its members and with school administrators, staff, parents, and the community. Effective communication and teamwork are essential to the success of the school.

- Use established communication channels, such as regular Board meetings, email updates, and the School's website or online portal, to ensure transparent and effective communication between all stakeholders.

6. Evaluation and Improvement The Board will regularly evaluate its performance and the effectiveness of the school. This includes:

- Conducting an annual self-evaluation using a standardized tool or process.

- Regularly soliciting feedback from all stakeholders through various means, such as surveys and forums.
- Implementing strategies to improve Board and School performance.

7. Amendment

- This agreement may be amended with a two-thirds vote of the Board. Any proposed amendments must be submitted to the board in writing at least 5 days before the meeting.

Additional Provisions:

- Attendance Requirements: Board members are expected to attend all Board meetings. Absences may be excused with prior approval from at least two other Board members. No more than two consecutive absences are allowed without prior approval.
- Committee Assignments: The Board Development Committee will oversee the assignment of Board members to committees, ensuring that all members are actively involved in appropriate roles. Board committees focus on specific areas of School governance, such as finance, curriculum, or fundraising. They provide recommendations and support to the full Board.
- Term Limits: Board members can serve a maximum of two consecutive three-year terms. Any time served as an appointed member filling a vacancy does not count toward this limit.
- Indemnification: The School will indemnify Board members for actions taken in good faith within the scope of their duties, to the extent permitted by law.
- Resignation: Board members wishing to resign must submit a written notice to the Board President or another member of the Board Development Committee.

By signing below, each Board member agrees to abide by the terms of this Agreement.

Name

Date

[Repeat for each Board member]