



Antelope High School



STUDENT HANDBOOK

7801 Titan Drive Antelope, CA 95843

Telephone: (916) 726-1400 FAX: (916) 726-0700 Web Site: antelope.rjuhsd.us

School Colors: Scarlet and Gray

School Mascot: Titans

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Roseville Joint Union High School Nondiscrimination Statement

The Roseville Joint Union High School District prohibits discrimination, intimidation, harassment (including sexual harassment) and bullying based on a person’s actual or perceived race, color, ancestry, nationality , immigration status, ethnicity, ethnic group identification, age, religion, marital status, parental status, pregnancy, reproductive health decision-making, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, veteran or military status, medical information, genetic information, or association with a person or group with one or more of these actual or perceived characteristics. The RJUHSD nondiscrimination policy applies to any violations as they relate to school activities or school attendance within a school under the jurisdiction of the local education agency, and all acts of the governing board or body of the local education agency, the superintendent of the RJUHSD, and the county superintendent of schools in enacting policies and procedures that govern the local education agency. For questions or complaints, contact **Equity Compliance Officer & Title IX Coordinator**: Rob Hasty, Executive Director, Human Resources, 1750

Cirby Way Roseville, CA 95661, 916-782-8663, rhasty@rjuhsd.us. For questions or inquiries related to 504’s, please reach out to our **Section 504 Coordinator**: Craig Garabedian, Executive Director of Special Services, 1750 Cirby Way, Roseville, CA. 95661, 916-771-6570 cgarabedian@rjuhsd.us

School Vision, Mission, and Core Values

Vision: “Antelope High School will challenge every student to attain college and career readiness through a rigorous and relevant curriculum that is supported by positive relationships”

Mission: “Increase the academic achievement of every student”



Collective COMMITMENTS

At Antelope High School, our collective commitments are the shared promises we make to help us achieve our common goals and support the success of every student.

CORE VALUES

Students are the center of every decision and action we make. Every student deserves our best.
We recognize and celebrate all of the uniqueness and diversity of the people on this campus.
We work together to serve students, our community, and each other.
We work hard, and we celebrate our successes. We have FUN.

CULTURE	
We foster a culture of school pride and community.	• Share and discuss the Daily Bulletin to keep students informed about school activities. • Actively participate in and promote spirit weeks and themed events. • Attend games, performances, and campus events to support students. • Encourage students to explore classes and attend events hosted by other campus programs, such as science, art exhibits, or drama productions. • Facilitate student participation in clubs and invite guest speakers as a way to share additional opportunities.
We are intentional and authentic in building meaningful relationships with our students.	• Greet students daily, using their names and pronouns. • Engage in conversations about students' hobbies, interests, and future plans. • Remember personal details about each student. • Share appropriate personal stories to build trust and connection. • Acknowledge and respond to student responses to foster engagement and adjust instructional practice when appropriate to meet students where they are.
We acknowledge and celebrate students and staff who exemplify positive behaviors and contributions.	• Establish and use classroom and schoolwide celebrations to recognize achievements. • Award students with Titan Points or other incentives paired with verbal encouragement. • Share positive updates with students' families in creative, celebratory ways. • Recognize and reward staff with Titan Pride awards or similar acknowledgments. • Celebrate milestones or achievements with fun incentives like honor roll cards or special rewards.
We work collaboratively and purposefully to support students, families, and staff.	• Seek student feedback through surveys to improve classroom and athletic experiences. • Share teaching materials and resources with colleagues to enhance instruction and participate in PLT work to align goals, analyze data, and develop strategies for student growth. • Engage in collaborative discussions about individual student needs with the teaching team. • Host community nights to support, engage, and inform families. • Foster stronger connections and effective problem-solving by prioritizing in-person communication whenever possible.

INSTRUCTION	
We foster a partnership with families, students, and colleagues to support student success.	• Provide frequent and timely communication with families about learning and student progress, using translation services when needed. • Offer accessible tools such as Canvas tutorials and Aeries updates to help parents monitor progress and engage with teachers. • Create opportunities for families to get involved, such as community forums, festivals, and booster activities. • Host events like Coffee & Chat for EL families or Spring open house events to encourage family engagement. • Collaborate with colleagues through PLT training and shared strategies to enhance instructional and collegial support.
We regularly check for student understanding through diverse methods during lessons and larger units to inform and guide our instruction.	• Use informal checks during instruction (e.g., asking questions, monitoring student responses) to gauge understanding. • Implement formative assessments like quizzes or games (e.g., Kahoot, Gimkit) to identify areas for reteaching. • Make real-time adjustments to instruction if students are not meeting learning expectations (e.g., adjusting pace or providing additional explanations). • Incorporate whiteboard checks, especially during BTC, for students to quickly demonstrate understanding. • Use differentiated assessments (nonverbal, verbal, etc.) to engage all ability levels and encourage active participation.
We foster a growth mindset in our students and build student autonomy.	• Provide multiple opportunities for learning, including revisions and "re-opportunities" where students can demonstrate improvement. • Encourage student reflection and metacognition through activities like growth journals, trackers, etc. to document progress. • Use growth mindset language in class (e.g., praising effort, emphasizing persistence) and provide specific examples of students' progress. • Offer a variety of ways to teach content (e.g., through UDL methods, hands-on projects, peer mentoring programs) to meet diverse learning styles. • Set clear goals for students and create opportunities for students to set personal learning targets, celebrating both successes and learning from failures.
We collaborate within Professional Learning Teams to establish and maintain consistent grading policies and instructional practices that prioritize student learning and equitable outcomes.	• Establish consistent grading categories and weights across subjects (e.g., formative and summative assessments). • Develop a clear retake and late work policy to encourage mastery and provide opportunities for improvement. • Norm grading practices and rubrics across departments to ensure consistency and support students. • Create a process for timely feedback that helps students track progress and improve skills over time. • Address policies on cheating and the use of AI to maintain fairness in grading practices, with the additional goal of teaching students to be responsible learners.
We provide frequent opportunities for student-centered and collaborative learning in the classroom.	• Prioritize student voice by allowing students to share what they've learned and give them choices in how they engage with content. • Implement collaborative activities like peer critiques, group roles, and jigsaw exercises to encourage active participation. • Foster trust and collaboration through collective agreements, group seating, and modeling effective teamwork. • Use interactive activities such as gallery walks and share-outs to encourage students to showcase their work and learn from peers. • Apply collaborative learning opportunities not just in tasks but also in reflective activities to deepen understanding.

Titan Pride

Respectful. Responsible. Proud.

We believe that to be a Titan means that each student and staff member models respect, responsibility, and pride. Remember that you are a Titan, whether you are at another school event or at one of our school events.

Respectful:

- Keep the campus clean. Treat our campus as our home, where we throw our trash in the garbage cans, and keep furniture and buildings clean and in good repair. We keep our classrooms clean because this is our home.
- Use appropriate language. Titans recognize that the power of words should be used to build others up, not tear them down.

Responsible:

- Own up to your actions. We all make mistakes; we are human and we are bound to. Titans with integrity recognize this and own up to their actions.
- Arrive on time for classes. Being punctual and on time is part of growing up. Titans make sure to get to class on time.
- Study, study, and study more. Don't wait until the last minute to study. Join a study group; attend intervention, attend ALL (Antelope Learning Lab).
- Follow emergency protocols. Make sure to follow staff member directions explicitly. Anxiety is normal in emergency situations, but you must trust your staff members and administration in these circumstances.

Proud:

- Represent Antelope High School. You are an ambassador for our school. When people see you wear Antelope gear or you let them know you are a Titan, make sure your behavior matches your actions. Represent us with Titan Pride!!
- Get involved and be engaged. Join and support clubs, sports, and activities on campus.
- Let your voice be heard! We are proud of our diversity and we want to embrace all of our identities.

Directory

All extensions may be reached by dialing 726-1400 and then entering the extension. Phone calls placed to teachers during regular school hours will go directly to teachers' voicemail boxes. Please check the AnHS website for an updated list of teacher phone extensions.

To email a member of the Antelope High School staff, use the following format: First name initial plus last name@rjuhsd.us (e.g. lcutts@rjuhsd.us).

Antelope High School Administration

Student Last Name	Administrator	Email	Phone extension
	Lindsey Cutts	lcutts@rjuhsd.us	6070
A- F	Steven Jones	stjones@rjuhsd.us	6060
G-L	Amy Whitten	awhitten@rjuhsd.us	6060
M-R	Lucas Orozco	lorozco@rjuhsd.us	6060
S-Z	Amy Pritchard	apritchard@rjuhsd.us	6060

Antelope High School Counselors

Student Last Name	Counselor	Email	Phone extension
A-Da	Sandeep Pannu	spannu@rjuhsd.us	6022
De-J	Leticia Gallardo	lgallardo@rjuhsd.us	6021
K-Ng	Maggie Reed	mreed@rjuhsd.us	6025
Ni-She	Erica Joseph-Bradley	ejoseph@rjuhsd.us	6024
Shi-Z	Brian Hewitt	bhewitt@rjuhsd.us	6023

Antelope High School Clerical Staff

Clerical Role	Staff Member	Email	Phone extension
Student Services	Hannah DeSilva	hdesilva@rjuhsd.us	6011
Principal's Secretary	Desirre DeLorge (Ms. Des)	ddelorge@rjuhsd.us	6070
College and Career Tech	Dina Miller	dimiller@rjuhsd.us	6040
Front Desk	Christina Platz	cplatz@rjuhsd.us	6009
Attendance	Candace Curtis	ccurtis@rjuhsd.us	6010
Counseling	Samantha Robarge	srobarge@rjuhsd.us	6001
Asst. Principal's Secretary / Athletics	Delphia Hardy (Ms. Del)	dhardy@rjuhsd.us	6060
Registrar	Amanda Scuka	ascuka@rjuhsd.us	6020

Important Calendar Dates for 2026-2027

Antelope High School is on a 4x4 Block schedule.

One Semester/Term = 16-week course.

One Quarter = 9 weeks (4 quarters in a school year). Students earn credits each quarter.

Mid-Term/Progress = 4.5 mid-semester progress grading period.

First Term

Aug. 6	First Day of School
Aug. 13	Back to School Night - Minimum Day
Sept. 4	Progress Reports
Sept. 7	Labor Day - Holiday
Oct. 8-9	Mid-Term Finals (Midterms Schedule Days)
Oct. 9	1 st Mid-Term Ends
Nov. 10	Progress Reports
Nov. 11	Veterans' Day - Holiday
Nov. 23-27	No School (Thanksgiving Break)
Dec. 17-18	1 st Term Finals
Dec. 18	End 1 st Term
Dec. 21-Jan. 4	No School (Winter Break Holiday)

Second Term

Jan 5	First Day of Term 2
Jan. TBA	Back to School Night - Minimum Day
Jan. 18	MLK Day – Holiday
Feb. 5	Progress Reports
Feb. 15-19	Presidents' Week - Holiday Break
March 11-12	Mid-Term Finals (Midterms Schedule Days)
March 12	2nd Mid-Term Ends
March 22-29	No School (Spring Break)
April 13-15	CAASPP testing (tentative)
April 22	Open House (tentative)
April 23	Progress Reports
May 3-14	AP Testing
May 31	Memorial Day - Holiday
May 26-27	2 nd Term Finals ~ Minimum Days
May 27	Graduation
May 27	End 2nd Term

Graduation and College Admission Requirements

UC/CSU a-g area	Subject	District Graduation Requirements	UC/CSU Entrance Requirements
a	History/Social Science	3 years (10th: World Studies, 11th: US History, 12th: Gov/Econ) <i>30 credits total</i>	2 years (10th: World Studies, 11th: US History)
b	English	4 years <i>40 credits total</i>	4 years
c	Mathematics	2 years (at and above CCIM1) <i>20 credits total</i>	3 years (4 recommended) (Min. of CCIM 1, 2, 3)
d	Science	2 years (1 year Life and 1 year Physical) <i>20 credits total</i>	2 years (3 recommended)
e	World Language	1 year (or 1 year Visual/ Performing Arts) <i>10 credits (or VAPA)</i>	2 years (3 recommended) (of the same language)
f	Visual and Performing Arts	1 year (or 1 year World Language) <i>10 credits (or World Language)</i>	1 year
g	Electives	11 total electives (at least one CP level elective) <i>110 credits total</i>	1 year (from A-G certified course list)
	Physical Education	2 years (PE 9 and PE 10) <i>20 credits total</i>	
	Health	1 year <i>10 credits total</i>	
	Personal Finance Course	<i>260 credits needed for graduation, plus personal finance course and satisfactory citizenship and attendance</i>	*C Grade or better required to meet the minimum requirement for 4-year college admission

Regarding College Courses

College courses that a student needs to complete for graduation requirements pursuant to Board Policy 5121.1 will go on a student's transcript. **However, for any additional college classes to be placed on a transcript, a student must receive written approval from the site principal or designee before taking the course.** The school counselor/administrator will provide copies of Board Policy 5121.1 and Staff Rule 5121.1 to each student who requests an application for permission to take college courses. The counselor/administrator will also require the student to sign an acknowledgment of receipt of Board Policy 5121.1 and Staff Rule 5121.1 and keep this record on file.

Athletics

Purpose

We coach to develop young athletes into men and women of integrity, who will serve and lead others to make a positive impact in their communities.

Through athletics, our student-athletes will learn the skills needed to later become contributing members in a highly competitive society.

Sportsmanship

Sportsmanship is the “golden rule” of athletics. It means treating others as you wish to be treated. As student-athletes, we must develop the practice of playing fair, exercising self-discipline, showing respect for authority, and demonstrating the spirit of hard work and sacrifice. We must take loss or defeat without complaint and victory without gloating. We must always treat opponents with fairness, generosity, and courtesy. As student-athletes, we must seriously accept the responsibility and privilege of representing Antelope High School and our community.

Fan Behavior

We encourage all students as well as members of the community to support Antelope High School athletics by attending athletic events as fans. Good sportsmanship is expected from all AnHS fans. All fans, whether for Antelope or opposing schools, are expected to direct their excitement and support toward their team. Derogatory or unsportsmanlike behavior directed at the opponent or the referees/officials is inappropriate and does not reflect the high standards of Antelope High School. Fans are expected to treat guests from opposing schools and the referees/officials with respect and courtesy.

Antelope school administration has the authority to dismiss any fan from the game if warranted to maintain school safety and uphold sportsmanship. All fans who are requested to leave by an administrator must do so immediately. Fans who are removed from games are welcome to call the school during office hours to set up an appointment to speak with the administration regarding the incident. Fans who do not comply with school administrator directives may be subject to loss of privileges to attend athletic events.

Academic Eligibility

All students participating in extracurricular activities shall demonstrate satisfactory minimum progress in meeting the requirements of graduation. To be eligible for participation, a student must have earned a minimum 2.0 grade point average and **passed a minimum of three (3) classes** during the preceding grading period. Grades issued at the end of the grading period are final.

An athletic eligibility waiver (available for GPAs less than 2.0 with only one ‘F’) may only be used once during four years of high school.

Athletic Clearance

Athletic clearance is completed online. You will find the link to HomeCampus on the school website, under Athletics. A physical exam and parent signatures included in the packet must be completed and submitted before tryouts. If you are a transfer student after the first day of freshman year, please come to the office and see Mr. Clonce, athletic director.

Athletic Code of Conduct ([RJUHSD Athletic Handbook](#))

Student-athletes must comply with all rules and regulations as specified by the California Education Code, California Penal Code, and Roseville Joint Union High School District Board Policy and Administrative Regulations.

Any behavioral offenses resulting in a school suspension will result in at least a concurrent equal-length suspension from the team (for example – 3-day suspension, 3 days suspended from the team after returning from school suspension.) The length of suspension from athletics may be extended, up to removal from the team, depending on the severity of the misbehavior. This determination is within the sole discretion of the school administration.

Profanity, unsportsmanlike conduct, and disrespect to any person, opponent, official, or institution will not be tolerated. Student-athletes shall accept responsibility for their actions both on and off the field.

Any violation of this responsibility may result in suspension from play or dismissal from the team. Student-athletes charged by law enforcement for violation of the Penal Code may also be subject to sports participation penalties, depending on the nature of the conduct involved.

Titan Red Cards: Show your Titan pride with a Titan Red Card! This discount card offers free entrance to all home sporting events (except playoffs, tournaments, and foundation games) for families or individuals. Purchase your card in-person at the Student Services Window to receive a \$20 APB discount.

Antelope High School is part of the Metro League Conference. [Click here](#) for more information about the Metro League, including league schools and schedules.

Student Activities, Associated Student Body (ASB), and Clubs

Antelope High School offers an exciting, engaging activities program with an opportunity for involvement for ALL students!

Clubs on Campus

Clubs provide an opportunity to meet people who share a common interest, learn leadership skills, and serve Antelope High School and the community of Antelope. These clubs are approved and chartered by the Student Government. We encourage students to join and/or form new clubs. See the Activities Director – Ms. Bianco – for more information.

School Dances

Tickets for Antelope High School dances are all sold online through 5Star Students (5starstudents.com/antelopetitans). A current ID card is required for entry to the dance. Dances are considered school events, and all school rules apply at a dance. Early graduates must have a guest bid to attend a dance during the 2nd semester of their senior year.

As representatives of Antelope High School, students attending AnHS or other school-sponsored dances are expected to demonstrate **Titan Pride** by being **Respectful, Responsible, and Proud**.

Behavior & Conduct

1. Dance Appropriately

For everyone's safety and comfort, the following behaviors are not allowed:

- Dancing that imitates sexual acts ("freak" dancing)
- Crowd surfing or lifting others
- Mosh pits or aggressive group movement
- Any unsafe, vulgar, or inappropriate dancing

2. Keep It Classy

Once you arrive, your outfit should stay on—other than shoes or jackets, clothing must not be removed.

3. Stay Substance-Free

The use or possession of drugs, alcohol, vapes, or other controlled substances is not allowed at any school event, including dances.

- Students under the influence or in possession will be suspended and excluded from future dances.
- This includes students who arrive having used substances beforehand.

Consequences

Students who violate these expectations may be **removed from the dance** and additional school consequences may apply.

Dance Guests

In some instances, guests may be admitted if accompanied by an Antelope High School student. A GUEST PASS (BID) can be obtained from Student Services for \$5.00 to bring a non-Antelope student to a dance. The GUEST PASS (BID) must be filled out and approved by the administration, at least one week before the date of the dance. The guest MUST provide an ID card with a photograph. Any Antelope student bringing a guest is responsible for that guest.

Student Services

ID Cards

ID cards will be issued to each student and should be carried at all times. ID cards are required to check out library materials and for participation in athletics and activities. If a student loses their ID card, one free replacement is available per student. Additional replacements are available for \$5.00.

ASB Cards

An ASB card may be purchased at the beginning of the school year and afterward from Student Services. The ASB card will be placed on the student's ID card. This will entitle the student to reduced admission prices to dances, specified student activities, discounted merchandise in the student store, and athletic events (This does not include playoff games).

Titan Red Cards: Show your Titan pride with a Titan Red Card! This discount card offers free entrance to all home sporting events (except playoffs, tournaments, and foundation games) for families or individuals. Purchase your card in-person at the Student Services Window to receive a \$20 APB discount.

Web-Store

The Web-Store is available by going to the AnHS website and clicking on the link under Student Resources. You may pay for class donations, PE clothes, ASB cards, and AP and PSAT tests (SAT and ACT test registration is paid directly to the testing organizations). You may view items that can be purchased at the Student Store on the Web-Store. These items may be purchased at the Student Store during regularly scheduled hours.

School Nurse

The Nurse's Office is located in the Administration Building. Students must have a teacher-signed student pass to come to the Health Center, but emergencies are seen without question.

Health problems such as diabetes, epilepsy, heart disease, or other serious medical conditions are to be brought to the personal attention of the school nurse. Written medical instructions are necessary for any procedures administered on campus or for any limitations to participation in a regular classroom program.

California State Law requires up-to-date measles, rubella, tetanus, diphtheria, polio, and the new Tdap immunizations for all students. Exemptions for religious or medical reasons must be filed in writing in the permanent school health records. **Failure to meet these requirements will result in the student being excluded from school.**

Student Prescriptions

All prescriptions for controlled substances must be logged with the nurse. Students are not allowed to carry any type of medication on campus (exception - prescribed inhalers with a Medication at School Form). Only medication prescribed by a physician may be given to students. School personnel will cooperate with the student's physician by providing a safe place for the storage of necessary medication. The school must have written permission from both the parent and the physician for over-the-counter or prescription medication to be given. The medication must be in the original container. Forms are available in the Health Center. If you have any questions or concerns contact one of our school nurses at 726-1400 x6030.

Emergency Information

Parents and students must make sure the following information is up to date in Homelink:

1. Parent(s) or Guardian(s) home and work telephone numbers.
2. Name(s) and phone number(s) of the person(s) authorized by the parent to be called in case of accident or illness.
3. Emergency instructions in case of accident or illness.
4. Signature(s) of parent(s) or guardian(s).

Students will not be released from school without the permission of a person authorized by a parent or guardian. For a student to write their own notes, they:

1. Must be 18.
2. Must attend an 18-Year-Old Waiver Meeting scheduled with their Assistant Principal.
3. Must fill out and return a signed waiver to the Assistant Principal's Secretary. There is a 24-hour recording period before the waiver goes into effect.

Library

The library is a comfortable place on campus to read, study, and research. Students are encouraged to become lifelong readers and learners, and to that end, we strive to have relevant, current, and engaging materials for our students.

To check out books, students must have their current student ID card and be clear of library fines or overdue books. The loan period for books is three weeks, and students may check out up to five at a time. Students are responsible for the materials they check out from the library and will be fined for overdue, lost, or damaged items. For information regarding hours and policies, please go to the library website: <https://www.rjuhsd.us/Page/1529> or contact the front office at 726-1400 x6052.

Counseling Guidelines

Scheduling Appointments

The process for students scheduling appointments with a counselor is as follows:

1. Students will complete the online Counselor Request Form located at the back desk in the administrative office.
2. The counselor will send a yellow call slip for the student during the last thirty minutes of a class period.
3. The student is to report to the back desk in the administration office and sign in before proceeding to the counselor's office for the appointment.

Request for Class Changes

Before school begins, the guidance department will make class changes based on obvious schedule errors, and academic level changes. Once school begins, class changes are **only** considered for balancing courses or requests based on academic needs. Class changes will **not** be made for teacher or lunch preferences.

Dropping Courses

Any necessary schedule changes must be made within the first **2 weeks** of the term. Parent approval is needed when an academic (A-G) class is dropped for a non A-G elective. Students will pick up the Add/Drop form from Attendance or Front Desk, get the parent's signature on the form, and return it to the front desk before the posted deadline (*watch the bulletin for important dates*) for counselors to process. Students will be notified by counselors of approval or denial. After **2 weeks**, the student will receive a **drop F grade** from the class they dropped. Exceptions will only be made for teacher-initiated/approved level changes within the same subject area.

College and Career Center Services

The College and Career Center, located in the library, offers a variety of services to students and parents in the following areas: college information and applications, SAT and ACT applications and test prep materials, NCAA eligibility forms, military information, and financial aid/scholarship information.

The Outside Work Experience and Regional Occupational programs are run through the College & Career Center as well as listings of local job opportunities and processing of all work permits. If you have any questions regarding these services, please contact Ms. Miller via email or call her at 726-1400 x6040.

Wellness Center

Our Wellness Center at Antelope High School is excited to offer students and families a variety of services and resources to promote student well-being. We also support students to help increase school attendance, provide school supplies, provide mental health and therapeutic services, and help families with basic needs such as food and community resources. Wellness Center staff works directly with the school counseling team and administration to make sure students are supported and have everything they need to be successful. You can email the Wellness Center directly at anhswellness@rjuhsd.us or you can [fill out this form](#) to have a direct request for support sent to the Wellness Center Staff.

[Here is a link](#) to our RJUHSD Wellness Center website where more information about our program, services, and resources can be found. Parents and Guardians, if you would like to talk with someone in the Wellness Center, you can email anhswellness@rjuhsd.us or you can [fill out this form](#) for a direct referral to Wellness Services.

Item Drop Offs (including food, drink, gifts, and balloons)

The front office is not set up to handle student items like P.E. clothes, lunches, or forgotten work. Only emergency medical items (like inhalers) may be dropped off with admin approval. Staff will not hold, deliver, or notify you about items- students must pick them up from the drop off table in the lobby before/after school, between classes, or at lunch.

For safety, food deliveries (DoorDash, GrubHub, Uber Eats, etc.) are not allowed. If you order food to school, you will receive detention—no warnings.

School and Personal Property

Students are responsible for textbooks, library books, Chromebooks, and other school property loaned to them. If textbooks, library books, Chromebooks or other school equipment are lost, damaged, or stolen, the student is held responsible.

Students are not allowed to bring balloons, stuffed animals or other distractions into the classroom. Any student that brings these items to campus will be sent to the office to have the item stored for the school day.

The school is not responsible for the loss or theft of personal property. Students are strongly advised to leave expensive personal property at home. Personal media devices (e.g. phones), jewelry & expensive make-up are targets of theft. Students should never leave personal property unattended in backpacks or in the locker rooms. **PE locks should always be used!**

Technology Use Policy

Any use of a computer in a manner not approved by RJUHSD and AnHS is a violation that may result in the revocation of the use of RJUHSD technology and/or networks, or other disciplinary actions (as listed above).

[For more information about the Student Technology Agreement, visit the RJUHSD website.](#)

Chromebook Protection Plan (Insurance)

Did you know: The most common repair cost (due to damage) = \$99?

Did you also know: A chromebook protection plan for 4 years = \$90?

[Click here for more information](#)

Transfer Students

Antelope High School is proud of its long history of transfer students making positive contributions to our campus community. Transfer students have graduated with honors, excelled in athletics and performing arts, enrolled in outstanding colleges and universities, and leveraged our Career Technical Education pathways to successfully enter the workforce.

Antelope High School is committed to supporting students who experience academic, attendance, or behavioral challenges. However, continued enrollment as a transfer student is contingent upon meeting the expectations outlined below.

Transfer Student Expectations

Academics

Transfer students must:

- Earn grades of C or higher in all courses.
- Maintain a minimum 2.0 GPA at each grading period.

Attendance

Transfer students are expected to:

- Maintain regular attendance.
- Arrive at school and class on time.
- Ensure all absences are properly reported and verified.

Behavior

Transfer students are expected to:

- Demonstrate behavior that reflects Antelope High School's values of being Respectful, Responsible, and Proud.
- Follow school rules and staff directions.
- Maintain positive citizenship and conduct both in and out of the classroom.

Transfer Probation

Transfer probation serves as formal notice that a student's continued enrollment at Antelope High School may be in jeopardy due to failure to meet transfer expectations.

Students placed on transfer probation will remain on probation for the remainder of the school year. At the conclusion of each grading period, school administration will review the student's progress and determine whether the transfer may continue. In some cases, administration may revoke the transfer and require the student to return to their school of residence.

A student may be placed on transfer probation for any of the following:

Academics

- Earning one or more D or F grades.
- Earning a GPA below 2.0 at any grading period.

Attendance

- Accumulating 10 or more tardies overall.
- Accumulating 6 or more tardies in any single class period.
- Accumulating 4 or more trancies.

Behavior

- Receiving one or more disciplinary referrals.
- Receiving one or more detentions.
- Receiving one or more suspensions.

Note: A suspension may result in the immediate revocation of a student's transfer, depending on the nature and severity of the violation.

Attendance Procedures

See AnHS website for attendance reporting details.

Makeup Work

Students who miss school work because of an excused absence shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher,

the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time. (Education Code 48205)

Students who miss school work because of unexcused absences shall be given the opportunity to make up missed work. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.

Permission to Leave Campus

Early Dismissal: For safety reasons, all comprehensive high schools in the Roseville Joint Union High School District are closed campuses. Therefore, specific rules, policies, and guidelines have been established to address students who must leave campus before the end of the regular school day. Before a student leaves campus, the student must get an Early Dismissal Pass from the attendance office. Prior permission must be given by a parent, guardian, or person given such authority by the parent or guardian on the emergency card. A parent call after the student leaves campus does not excuse the closed campus infraction.

Failure to secure an Early Dismissal Pass before leaving campus could result in a closed campus violation and discipline.

Note: The parking lot is considered off-campus during the school day. Students MAY NOT go to the parking lot without permission from the administration.

Tardies - The number of tardies per period resets every 9 weeks – at the start of each quarter.

Students are responsible for being aware of a teacher's specific tardy policies and following those policies. Students showing a pattern of tardiness may be ineligible for TA class periods, off-campus periods, or work permits (if under 18 years old).

- 1st period only, all tardy students must check in at the attendance office before going to class. They will not be allowed into class without a proper pass.
- If a student reaches 10 total tardies, they will be referred to a meeting with Wellness or a Learning Support Specialist.
- If a student reaches 15 total tardies, they will be referred to meet with an administrator.
- After meeting with an administrator, the student's very next tardy will earn them one detention. If they continue to be tardy, they will continue to earn detentions and the administration may schedule a parent meeting.

Truancies - The number of truancies does NOT reset and will count all year.

Consequences for truancies will be assigned by the administration.

Truancy: Failure to clear an absence from school (note or phone call needed to clear, see section above titled "Clearing an absence.")

Period Truancy: Student misses 30 minutes or more in a period without a valid excuse.

Unauthorized Absence from Class: Student leaves class for any reason without teacher permission or abuses a hall pass. This will be considered a "cut" (truancy).

Truancy Notifications are made in accordance with California Ed Code Section 48260.

- Truancy Letter 1: 3 unauthorized same period and/or all day absences: Letter mailed home.
- Truancy Letter 2: 6 unauthorized same period and/or all day absences: Letter mailed home.
- Truancy Letter 3: 9 unauthorized same period and/or all day absences: Letter mailed home, parent contacted by Wellness Staff, and the student will work with the Wellness Center to support school attendance.
- Truancy Letter 4 -- 18 or more unauthorized same period and/or all day absences: Letter mailed home, student and parent will attend a meeting with the Student Attendance Review Team (SART) to discuss student attendance and impact on academics.

Behavior Expectations

These rules are in place to keep students and staff at Antelope High School safe. We expect your cooperation. This handbook covers common issues, but teachers will also have their own classroom rules. Administration will handle unique situations as needed. Click [here](#) for more details about student behavior expectations while on campus.

School rules apply all day and at all school events, no matter where they happen. The school may take action for behavior that occurs on the way to or from school, including off-campus incidents.

Student Safety

Philosophy

Students at Antelope High have the right to a safe, orderly, and secure school environment, free from physical or emotional harm. Our behavioral policies aim to maintain a respectful atmosphere, helping students develop self-discipline while protecting the rights of others. By understanding our standards and the Safe Schools Plan, students can make responsible choices. When behavior impacts the safety or rights of others, the school will intervene with restorative or disciplinary actions to support positive growth.

Student Behavior Accountability

Discipline is meant to help students improve their behavior and make better choices. Antelope High uses restorative practices and step-by-step discipline to support students. If you don't understand expectations, ask a teacher or staff member. When behavior doesn't meet expectations, students and staff will work together to fix it.

If school rules or California Education Code are broken, consequences may be assigned based on the situation (examples listed below, not in any order). *Note: Parents and students have the right to request a meeting with the school site administrator pursuant if it is felt that due process has not been followed.*

- Detention
- Suspension
- Expulsion
- Wednesday Morning Work Service
- Referral to Counseling
- Referral to Wellness Services
- Conference with an Administrator
- Parent Contact
- Restorative Practices
- Item Confiscation for the Day (depending on the circumstances, items may be returned to the student or parent by the end of the day)

Missed Detention Policy

- Missed 1st detention – AP Secretary will meet with students to reassign, and contact will be made with home. Additionally, students will be on the “No-Go” List until the detention is served.
- Missed 2nd detention (and beyond) – Same as 1st missed detention, and the student is assigned additional detention. *If the problem persists, the student may meet with an AP*

No-Privileges list (aka - “No-go list”)

Students placed on the No-go list may not attend, or participate in, school activities; this includes, but is not limited to: all dances, rallies, attending sporting events as a spectator, etc. Reasons that students are placed on the no-go list includes, but is not limited to, missing detention, placement on Student Conduct, placement on Senior Conduct, suspensions, etc.

Student Conduct

Student Conduct (Board Policy 6147.1) is a policy that reconfirms Antelope High School staff’s commitment to excellence in education through student accountability in the areas of academics, attendance, and discipline.

The list below describes progress expectations each AnHS student is held to, at the end of each grading period:

- **Academics:** Students with below a 2.0 GPA or more than one “F” grade will be placed on Student Conduct.
- **Attendance:** Students who have received a truancy for any one period (or day), on 5 or more days, or students who have 8 or more total tardies, or 6 or more tardies to any single period, will be placed on Student Conduct.

- Hall Passes: Students who exceeds the 7 minute hall pass limit, 5 or more times, during the grading period will be placed on Student Conduct
- **Behavior:** Students with any suspension from school for any offense, or multiple disciplinary/teacher referrals, will be placed on the no-privileges list for 30 school days and/or Student Conduct (whichever ends last).

Student Conduct starts after grades are submitted for the previous grading period, and ends when the next grading period ends (~5 weeks per grading period). To be removed from the Student Conduct list, and stay off, a student needs to meet or exceed expectations in all categories by the end of the next grading period.

Student Conduct Consequences:

If a 9th, 10th, or 11th grade student is placed on Student Conduct for any of the above reasons, that student can not attend sporting events as a spectator.

Upon being placed on Student Conduct for the fourth time and beyond, student's consequences match that of the no-go list; specifically, in addition to not attending sporting events as a spectator, that student may not be able to attend dances, rallies, etc.

Senior Conduct (12th Grade)

Seniors are held to the same expectations (attendance, academics, behavior) as 9th–11th graders. If placed on the Student Conduct list, they will be immediately placed on the full [no-privileges list](#) (see that section for details).

Starting with the 26-27 school year, Senior Conduct (like Student Conduct) will only last for each 4-5 week grading period; this means that **there will no longer exist an appeals process**. Just like Student Conduct for 9th - 11th grade students, to be removed from the Senior Conduct list, and stay off, a student needs to meet or exceed expectations in all categories by the end of the next grading period.

Cell Phones and Electronic Devices

Cell phones are permitted at Antelope High School with the understanding that they are to be used only during passing periods and lunch or with specific permission from the teacher during instructional time. Antelope High School recognizes that students work best when their cell phones are stored away from them, in a designated location (ex - pocket chart, storage box, etc.). Thus, during class time, teachers will require students to place their cell phones in a location identified by the teacher. *Note:* in some “classrooms” (ex - Physical education classes), where a storage location is not feasible, an exception may be made to have phones placed elsewhere. Any student using their cell phone and/or headphones or earbuds during class time, without specific permission, is in violation of

our cell phone policy. Consequences include: student-teacher meeting, contact home, parent-student-teacher meeting, administrative conference, detentions.

Cell Phone/Device Policy Violation Consequences

If a student's phone is distracting them or others, the following progressive discipline steps will be taken based severity and frequency:

- Teacher conferences with student
- Teacher contacts parent/guardian
- Student referred to office; Administration contacts parents/guardians, and applies consequence as appropriate

Dress Code

At Roseville Joint Union High School District (RJUHSD) we value and respect all students. We believe students should come to school dressed appropriately for the educational setting. Our dress code is designed to provide equitable educational access and is written in a manner that does not reinforce stereotypes. School staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

Our values are:

- All students should be treated equitably regardless of gender/gender identification, sexual orientation, race, ethnicity, household income, body type/size, religion, and personal style.
- All students should feel comfortable in what they're wearing without fear of unnecessary discipline or body shaming.
- All students should understand that they are responsible for managing their own personal distractions without regulating individual students' clothing/self expression.
- Student dress code enforcement should not result in unnecessary barriers to learning.
- School staff uses student/body-positive language to explain the code and to address code violations.

General Dress Policy

Basic Principle : Certain body parts and undergarments must be covered for all students at all times. Clothing, with opaque fabric, must cover the areas where undergarments would typically be worn. All items listed in the "must wear" and "may wear" categories below must meet this Basic Principle.

Students Must Wear:

- A shirt made of opaque fabric that covers the front, back, sides and the majority of the torso (as defined by the covering of the majority of the chest and stomach region).
- Pants or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts) that completely covers the buttocks

- Footwear

Students May Wear (as long as these items do not violate the basic principle above):

- Hats which allow the face to be visible to staff and not interfere with the line of sight of any student or staff
- Religious/cultural headwear
- Hoodies (students may be asked to remove hoods in class)
- Ripped jeans, as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps or tube tops

Students May Not Wear:

- Images, language, or items depicting/suggesting drugs, alcohol, vaping, or paraphernalia (or any illegal item or activity).
- Images, language, or items representing hate speech, profanity, or prejudice.
- Images, language, or items that depict weapons, violence, or gang affiliation.
- Images, language, or items with lewd, obscene, or sexually explicit/suggestive messages.
- Images, language, or items that create a hostile or intimidating environment based on any protected class or marginalized groups.
- Accessories that could be considered dangerous or used as a weapon.
- Any item that obscures the face or ears (except as a religious observance or for health purposes).

Dress Code Enforcement & Consequences

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School administration and staff will not vary the requirements in ways that lead to discriminatory enforcement. The garment that initiated the dress code violation may be held in the office until the end of the school day. Students who violate the dress code will be asked to put on their own alternative clothing, temporary school clothing, or alternative clothing delivered from home.

These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances, and prom.

Consequences may include the following actions (in no particular order):

- Change clothing
- Parent/guardian notification
- Documentation in student information system (AERIES)
- Required check-in prior to school
- Detention assigned

- Holding garments for parents to pick up

Further disciplinary action or intervention will occur if a violation of the dress code is ongoing.

Academic Honesty

At Antelope High School, we value honesty, responsibility, and doing your own best work. Academic integrity means turning in work that reflects your own thinking, effort, and learning—not someone else's. Cheating, plagiarism, or helping others cheat goes against those values and hurts everyone's learning. See [RJUHSD BP 5131.9](#) for more information on Academic Honesty.

Examples of Academic Dishonesty

- Copying answers on an assignment or test
- Allowing someone to copy your work
- Using unauthorized help (notes, phone, AI, etc.) on an assessment
- Submitting someone else's work as your own (including from the internet)
- Changing answers or submitting altered work after it's been graded

Academic Dishonesty Consequences

First Steps (Handled by Teacher):

- The teacher decides how the assignment or test will be scored.
 - Examples: score of 50%, or a score of 0% with an opportunity to retake.
- The teacher will talk with the student and notify their family.
- An official note will be made in our student system.

If the Behavior Repeats or the Violation is More Serious:

- Same academic consequences as above.
- The teacher notifies administration for support.
- Administration may assign consequences based on severity, which may include:
 - Administrative warning
 - Detention
 - Placement on the no-privileges list (excludes events like dances, rallies, etc.)

Public Displays of Affection

Passionate embracing or kissing, and other intimate gestures are not considered appropriate on campus. Students will be asked to stop. Repeated violations may result in parent/guardian contact.

Bullying

Effective March 22, 2011, Roseville Joint Union High School District adopted board policy 5131.4 to specifically address bullying prevention. This district will not tolerate behavior related to school activity or attendance that infringes on the safety of any student. A student shall not intimidate or harass another student through words or actions. Such behavior includes direct physical contact such as hitting or shoving, verbal assault such as teasing or name-calling, social isolation or manipulation,

and cyberbullying. Students who engage in bullying related to school activity or attendance are in violation of this policy and are subject to corrective and/or disciplinary action up to and including expulsion. For complete information on this Board Policy or any of the following, you may go to the district website at www.rjuhsd.us to view the entire policy.

Hazing

Hazing is strictly prohibited. "Hazing" includes any method of initiation into a student organization or student body or activity engaged in with respect to these organizations that causes, or is likely to cause, bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm. Violation of this policy will result in a 3-5 day home suspension and possible referral to law enforcement and recommendation for expulsion.

Unauthorized Presence on Another Campus

All students are to be present on the campus in which they are enrolled. Only in unusual, pre-arranged, and pre-approved circumstances would students visit another campus in the school district during school hours. If approved, the student is required to register as a visitor in the main office of that school. Students who do not abide by this regulation may be suspended. Students must identify themselves upon request while visiting any other school.

Unlawful Harassment

The Roseville Joint Union High School District is committed to providing an educational environment free of unlawful or offensive harassment. The District's anti-harassment policy applies to all persons involved in the district's educational environment and prohibits unlawful harassment by any student or any employee of the District. Violation of this policy by a student may result in discipline, up to and including suspension or expulsion, depending on the nature and seriousness of the violation.

Unlawful harassment because of gender, race, ancestry, physical or mental disability, or age includes, but is not limited to:

1. Verbal conduct such as derogatory comments.
2. Visual conduct.
3. Physical conduct such as assault, unwanted touching, or blocking of normal movement.
4. Retaliation for having reported or threatened to report harassment.

The District encourages all individuals to report any incidents of harassment forbidden by this policy immediately so that complaints can be resolved quickly and fairly. If an individual thinks he or she is being unlawfully harassed, the individual should notify an administrator, counselor, teacher, nurse, or other staff member. To file a complaint, the individual should provide details of the incident(s), the names of the individuals involved, and the names of any witnesses. The complaint should be, but is not required, to be in writing.

Thefts and Vandalism

Antelope High School and the Roseville Joint Union High School District are not responsible for lost or stolen property. All incidents of tampering with personal or school property should be reported to

the Assistant Principals' Office. Students responsible for such behavior will be subject to disciplinary action, restitution, and referral to the police.

Alcohol, Drugs, and Other Controlled Substances

Students may not use, be under the influence of, buy, sell, or give intoxicants or dangerous drugs to others. Violation of this rule results in corrective and disciplinary action, which may range from counseling, suspension, or possible expulsion from the school district. If the final disposition is reinstatement on this campus, students may be barred from participation in school-related activities.

Tobacco: Antelope High School facilities have been designated as tobacco-free.

- State law prohibits the use of tobacco and nicotine products at any time in a county office of education (COE), charter school, or school district-owned or leased buildings, on school or district property, and in school or district vehicles.
- State law prohibits the use of electronic cigarettes by students on school campuses or while under the supervision of school district employees (this prohibition already exists for smoking and use of tobacco products).
- Students who are in possession of and/or caught using any nicotine or tobacco products, up to and including electronic cigarettes and Vape pens will receive corrective administrative consequences and possible law enforcement citation.

Weapons

Firearms, knives, explosives, fireworks, wallet chains, and other instruments considered dangerous and "of no practical use", may not be brought onto campus. Penalties are severe and will range from suspension to expulsion from the school district and possible arrest.

It is against the law to bring imitation or spring-powered/gas-powered weapons on school campuses (EC 48901.5). Generally, these are B-B, air-soft or pellet guns or replicas of real weapons. Students who bring imitation weapons on campus are subject to the same penalties listed above.

Traffic, Transportation, and Parking

Drivers must follow traffic laws on campus. Police can patrol and give tickets. The speed limit is 10 mph, and pedestrians have the right-of-way. Do not drive through campus. Unsafe driving (including speeding) can lead to a ticket, admin referral, and loss of parking privileges.

Alternatives

If campus parking is full, work with your parents to find another way to get to school. If you park on nearby streets, follow traffic laws, be respectful to neighbors, drive safely, and don't leave trash.

Bicycles/Skateboards/Scooters

These items are not to be in classroom areas or buildings. They should be parked and **locked** in the designated area. The school is not responsible for vandalism or theft; however, report

all thefts/vandalism to the Assistant Principals. No loitering in the bike rack areas. If you have to transport these items through campus, they must be walked. Students riding any bike, skateboard, or scooter on campus will be asked to walk. If the behavior continues, students may be referred to administration for disciplinary action.

Parking & Parking Permits

You need a parking permit to park at AnHS. Register your car on the school website with your driver's license and proof of insurance. Display the current parking permit on your rearview mirror.

Do not park in staff or visitor areas, painted curbs, fire lanes, handicapped spots (without a permit assigned to you), or outside marked spaces.

Parking violations may lead to detention, fines, or loss of parking privileges.

Safety & Emergency Response

It is the responsibility of the teacher and school administration to explain, and review specific procedures students must follow in the event of a crisis. Each classroom has a Crisis Response binder that outlines these procedures and will be reviewed by teachers at the beginning of each term. The school will participate in drills periodically throughout the school year to help students familiarize themselves with emergency bells and tones and important, potentially life-saving procedures.

Safety Protocols

Below are the five Safety Protocols, practiced at AnHS, as designed by the [i love you guys foundation](#).

1. Hold - All buildings and classrooms are locked; Conduct business as usual.
2. Secure - Everyone indoors; All buildings and classrooms are locked; Increase situational awareness; Conduct business as usual.
3. Lockdown – All buildings and classrooms are locked; students follow teacher directions; get away from windows, remain silent, and wait for instructions from administration.
4. Evacuation – Students exit buildings to the soccer field or football field depending on their class location; under rare circumstances, students may be evacuated to an alternate location.
5. Shelter-in-Place – All students remain indoors but teachers can conduct business as usual; no students are released from classrooms for any reason.

General Student Responsibilities

- Make every effort to maintain a disciplined reaction to emergencies.
- Obey all directions from the teacher.
- Exit the building (if necessary) in an orderly, single-file line.
- Remain with the teacher/adult supervisor at all times.

- Assist members of the class who have handicaps.
- Stay off cell phones. Turn cell phones off.

General Teacher Responsibilities

- Keep emergency information in the room and review evacuation routes with all classes each term.
- Know where students are to go and/or what they are to do depending on the nature of the emergency.
- Review crisis response plans with 2nd period class each term
- Keep emergency information and class roll book/list available at all times.

Reporting Incidents & Anonymous Reporting

Every person on campus has the ability to report incidents of all kinds. For example, students may report incidents of witnessed bullying, concern that a friend may harm themselves, or students may be asked to write a statement on an event they witnessed. Students may make these reports in the following ways:

- Witness statements, via chromebook, with the Assistant Principal's secretary, in the Assistant Principal's office
- Emails to the administrative team
- Use of the ["WeTip" system](#), which gives the option to report anonymously.

Physical campus safety

Campus safety depends on everyone following basic entry and exit procedures. The gates at the front and back of campus are emergency exits only and should not be used to enter school. Once the school day has started, all students and guests must enter through the front office so we can maintain a safe and secure campus. **Beginning in the 2026–27 school year, using exit gates to enter campus, or helping someone else do so, will result in serious consequences. At minimum, this includes immediate placement on the "No-Go" list and at least three detentions.**

Teen / CRISIS Helplines

How to help a friend in crisis: *Don't agree to keep your friend's secret; you can help by getting them help!*

LOOK and LISTEN

- Withdrawn from friends/family
- Hopelessness
- Trouble concentrating
- Giving belongings away

- Not sleeping/sleeping a lot
- Change in eating habits
- Intense behavior changes

ACT, find help

- Discuss the problem openly and frankly
- Show interest and support
- Seek help from someone! A teacher, minister, coach, counselor, Wellness Center staff, parent/guardian, or any trusted adult

24 Hour Services:

Suicide Crisis Lines - 800-273-8255 OR 988	Abuse/Counseling Services
* Roseville: 916-773-3111	Sierra Family Services: 916-783-5207
*Sacramento: 916-368-3111/ 645-8866	People Reaching Out: 916-576-3300
Text help to 741-741	Peace for Family: 652-6558/ 800-575-5352
Hotlines	Alcohol and Drug Abuse
* Rape Crisis: 916- 920-2952/ 652-6558	AA: 916-454-1100
* Child Abuse: 800-422-4453	Al Anon & Alateen: 916-334-2970
*Diogenes Youth 916-369-5447/ 363-0063	New Direction: 916-966-4523
*Calif. Youth Crisis Line: 800-843-5200	Hotline Drug Abuse: 800-662-HELP
*AIDS Hotline: 800-342-AIDS	Narcotics Anonymous: 800-600-4673
	Placer County Health Dept: 800-829-7199

LGBTQ+ Specific Supports: *The Trevor Project*

Trevor Lifeline	1-866-488-7386
Trevor Text Line	Text START to 678-678
Trevor Chat	Online chat support here

Student / Teacher Concerns

If a student or parent has a concern about a class or teacher, the counselor and/or administrator will suggest the following:

1. At the first sign of difficulty, the student will contact the teacher. This will make the teacher aware of the student's concerns or frustrations and will facilitate getting additional help from the teacher.
2. If the student feels he/she has tried the suggestions of the teacher, a parent conference should be scheduled. This can be done by contacting the teacher either by phone or email (easily accessed via our school website). The purpose is to determine what the teacher, parent, and student can do to help the student perform better in the class.

If the student and teacher have both tried to improve the student's progress in the class and concerns still exist, the parents can appeal for an administrative review with an Assistant Principal. The Assistant Principal will then meet with the parent, student, teacher, and counselor to assess the situation to determine if further action is warranted. This process is designed with the intent of placing responsibility on the student. If necessary, parent and teacher conferences will improve communication and set a more positive learning environment for the student.

Titan Time (Intervention) Schedule

We have an Embedded Intervention schedule during the school day on Wednesdays to advance learning for all students, particularly those struggling. The scheduled Titan Time will be directly following class each period on Wednesdays, giving students academic time built into the school day to work with their teachers and/or tutors on closing learning gaps with the essential skills in their courses.

Intervention/PLC Day Schedule (1st lunch)	
Per 1	9:30- 10:15
Titan Time	10:15-10:45
Per 2	10:51-11:36
Titan Time	11:36-12:06
Lunch	12:06-12:36
Per 3	12:42-1:28
Titan Time	1:28-1:58
Per 4	2:04-2:50
Titan Time	2:50-3:20
• Most Wednesdays are a late start (first period starts at 9:30am). School still ends at 3:20pm. • Classes are 45 minutes long. Directly after each class is "Titan time", 30 minutes of time where students can get extra help from their teachers.	

Intervention/PLC Day Schedule (2nd lunch)	
Per 1	9:30- 10:15
Titan Time	10:15-10:45
Per 2	10:51-11:36
Titan Time	11:36-12:06
Per 3	12:12-12:58
Titan Time	12:58-1:28
Lunch	1:28-1:58
Per 4	2:04-2:50
Titan Time	2:50-3:20
• Most Wednesdays are a late start (first period starts at 9:30am). School still ends at 3:20pm. • Classes are 45 minutes long. Directly after each class is "Titan time", 30 minutes of time where students can get extra help from their teachers.	

Board Policies and Admin Regulations

[Board Policy 1312.3 - Uniform Complaint Procedures \(UCP\)](#)

[Administrative Regulation 1312.4 – Williams Complaint Procedures](#)

[Board Policy 1312.4 – Williams Complaint Procedures](#)

[Administrative Regulation 1312.4 – Williams Complaint Procedures](#)

[Board Policy 5131.2 - Bullying](#)

[Administrative Regulation 5131.2 - Bullying](#)

[Board Policy 5141.52 – Suicide Prevention](#)

[Administrative Regulation 5141.52 – Suicide Prevention](#)

[Board Policy 5145.3 – Nondiscrimination/Harassment](#)

[Administrative Regulation – 5145.3 – Nondiscrimination/Harassment](#)

[Board Policy 5145.7 – Sex Discrimination & Sex-Based Harassment](#)

[Administrative Regulation 5145.7 Sex Discrimination & Sex-Based Harassment](#)

[Administrative Regulation 5145.71 – Title IX Sex Discrimination & Sex-Based Harassment Complaint Procedures](#)

[Board Policy 5146 – Married/Pregnant/Parenting Students](#)

[Administrative Regulation 5146 – Married/Pregnant/Parenting Students](#)

[Board Policy 6020 – Parent Involvement](#)

[Administrative Regulation 6020 – Parent Involvement](#)

[Board Policy 6164.6 – Identification & Education Under Section 504](#)

[Administrative Regulation 6164.6 – Identification & Education Under Section 504](#)