Memorandum of Understanding
Between
Salem-Keizer School District and Salem Keizer Education Association

Set Up Time for New Curriculum Materials

This Memorandum of Understanding is entered into by and between the Salem-Keizer School District (District) and the Salem Keizer Education Association (Association) for the purpose of coordinating time for K-5 licensed staff (staff) to set up materials related to new curriculum for the 26-27 school year.

The District and the Association hereby agree to the following:

1. It is the intent of the parties to allow staff to coordinate a date approved by their supervisor to set up new materials prior to the first day of school for the 26-27 school year. It is not required that staff participate. Staff not participating should communicate this to their supervisor.
2. Four hours will be allotted for setting up new curriculum materials. Staff will trade four hours of their choosing from their regular workday of June 21, 2027 for four hours between August 1, 2026 and September 8, 2026 approved by their supervisor. Supervisor approval must be received by August 17, 2026. Materials are expected to be available by August 1, 2026.
3. For staff not participating, supervisors will coordinate material set up for their classroom with non-classroom staff (counselors, behavior specialists, other specialists, etc.) who will not have this curriculum to set up, but who want to participate in this four hours of set up time.

The parties agree that this is a non-precedent setting agreement that shall not create a past practice between the parties. All other terms and conditions of the parties' collective bargaining agreement remain in effect.

This MOU shall expire on June 30, 2027.

Maxaline Ellis
For the Association

6-12-26
Date

For the District

6-12-26
Date