

APPROVED

MINUTES OF THE SAN MATEO COUNTY BOARD OF EDUCATION

Meeting Date: June 24, 2026

Meeting Location: San Mateo County Office of Education
101 Twin Dolphin Dr.
Redwood City, California 94065

Board Members Present: Susan Alvaro, Chelsea Bonini, Beverly Gerard, Patricia Love, Hugo Torres

Board Members Absent: Edith Arias, Mike O'Neill

County Attorney Present: Tim Fox, Lead Deputy County Attorney

Staff Officials Present: Marco A. Chávez, Superintendent;
Jennifer Perna, Executive Assistant

Other Staff Present: Kevin Bultema, Joy Dardenelle, Minette Manio, Tami Moore, Sarah Notch, Jae Takahashi

1. OPENING ITEMS

A. Call to Order

Board President Hugo Torres called the meeting to order at 7:00 p.m.

B. Approval of Agenda

After a motion by Board Member Gerard and a second by Board Member Love, the June 24, 2026, agenda as presented was approved by a vote of five in favor (Alvaro, Bonini, Gerard, Love, and Torres) and two absent (Arias and O'Neill).

2. PUBLIC COMMENT

There were no members of the public wishing to address the Board.

3. EMPLOYEE OF THE MONTH

EMPLOYEE OF THE MONTH (continued)

- A. June 2026 Employee of the Month Don McNab, Paraeducator, Special Education, Educational Services Division

Board President Torres recognized the June 2026 Employee of the Month Don McNab, Paraeducator, Special Education, Educational Services Division, and honored him on behalf of the Board.

The following speakers provided live public comment:

- Dyoní Guevara, SMCOE staff member
- Annie Chan, SMCOE staff member
- Mary McArdle, SMCOE staff member
- Ryan Ferguson, member of the public
- Sarah Notch, SMCOE staff member

4. CLOSED SESSION: INTERDISTRICT ATTENDANCE APPEAL 26-12 (IAA-26-12)

- A. Hear Interdistrict Attendance Appeal 26-12 (IAA-26-12) Filed on Behalf of a Student Currently Residing in the Ravenswood City School District, but Requesting to Attend School in the Las Lomitas Elementary School District

At 7:21 p.m., Board President Torres announced the meeting would move into Closed Session to hear Interdistrict Attendance Appeal 26-12 (IAA-26-12), filed on behalf of a student currently residing in the Ravenswood City School District, but requesting to attend school in the Las Lomitas Elementary School District.

5. OPEN SESSION: REPORT ON CLOSED SESSION

- A. Report on Actions Taken in Closed Session

The Board reconvened in Open Session at 8:15 p.m.

Board President Torres reported that after a motion by Board President Bonini and a second by Board Member Gerard, IAA-26-12 was approved for two years through the eighth grade, by a vote of five in favor (Alvaro, Bonini, Gerard, Love, and Torres) and two absent (Arias and O'Neill).

6. APPROVAL OF MINUTES

- A. May 20, 2026, Regular Board Meeting

APPROVAL OF MINUTES (continued)

After a motion by Board Member Love and a second by Board Member Gerard, the Minutes of the May 20, 2026, Regular Board Meeting were approved by a vote of five in favor (Alvaro, Bonini, Gerard, Love, and Torres) and two absent (Arias and O'Neill).

B. May 21, 2026, Special Meeting Board Budget Study Session

After a motion by Board Member Love and a second by Board Member Gerard the Minutes of the May 21, 2026, Special Meeting Board Budget Study Session were approved by a vote of five in favor (Alvaro, Bonini, Gerard, Love, and Torres) and two absent (Arias and O'Neill).

7. **CONSENT AGENDA**

B. Receive Staffing Reports

After a motion by Board Member Alvaro and a second by Board Member Love, the Consent Agenda was approved by a vote of five in favor (Alvaro, Bonini, Gerard, Love, and Torres) and two absent (Arias and O'Neill).

8. **LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)**

A. Receive 2026 San Mateo County Office of Education Annual Summary Report for Local Control and Accountability Plan (LCAP) Implementation

Gracie Estrella, Coordinator, District Improvement and Support, Educational Services Division; David Rennie, Coordinator, District Improvement and Support, Educational Services Division; and Rosalie Bowman, Manager, District Business Services, Business Services Division, presented the 2026 San Mateo County Office of Education Annual Summary Report for Local Control and Accountability Plan (LCAP) implementation.

Board Member Love asked whether county superintendents ever refuse to approve a district's LCAP and what would trigger a non-approval. Coordinator Estrella responded that non-approval is rare and based only on compliance issues such as missing required prompts in the LCAP template or failing to meet the Minimum Proportionality Percentage (MPP). When these issues occur, the district must revise the plan and take it back to its board for re-adoption. She emphasized that the County Office does not evaluate whether the district's actions are effective or whether student outcomes are improving; approval is limited to ensuring required elements are completed and statutory requirements are met.

Board Member Love asked how the collaboration described leads to better outcomes for students and translates into real improvements. Superintendent Chávez suggested the example of chronic absenteeism. Coordinator Estrella explained how the team worked with student services departments to provide workshops on re-engaging students, supported districts through continuous improvement to strengthen their systems, and helped districts implement strategies to

LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) (continued)

bring students back to school. As a result, districts saw increases in the number of students returning, showing how collaborative work translated into measurable improvements. Board Member Love expressed appreciation for hearing how collaboration is leading to positive results for students.

Joy Dardenelle, Executive Director, District Improvement and Support, Educational Services Division, added that the LCAP requires districts to evaluate whether their actions are having an impact every three years. The team relies on this structure, reading districts' justifications for keeping or removing actions, so the document's built-in review process helps ensure districts are addressing the concerns raised about whether efforts are truly improving outcomes.

Board Member Bonini asked how the County Office engages with the California Department of Education (CDE), whether staff can call CDE for clarification, and how communication works when guidance changes. She also asked what happens after an LCAP is approved by the county and sent to the CDE – whether the CDE reviews it, if they ever raise issues with an already-approved LCAP, and what the CDE's process looks like once they receive it.

Coordinator Estrella explained that the County Office approves LCAPs for the 23 districts in the county, while the County Office's LCAP is approved directly by the CDE. She informed that interaction with the CDE mainly happens through CDE-run workshops, where they provide training, updates, and clarification on the LCAP template and any changes. This information is then shared with the 23 districts to ensure everyone is aligned with current CDE requirements.

B. Receive 2026 Report on Local Control and Accountability Plan (LCAP) Local Indicators

Sarah Notch, Executive Director, Educational Innovations, Educational Services Division, reported on the 2026 Local Control and Accountability Plan (LCAP) Local Indicators.

Board Member Alvaro expressed confusion about LCAP Priorities 9 and 10, noting that unlike the other priorities, these relate not just to County Office programs but to countywide services such as those for expelled or foster youth. She asked what the County Office is responsible for beyond measuring outcomes. Executive Director Notch explained that the County Office's role is advisory and supportive, rather than directive. The Foster Youth Services Team coordinates countywide meetings, shares legislative updates and best practices, provides compliance guidance, assists districts when students enter or change foster status, supports school stability, and collaborates with agencies. They do not run district programs or mandate actions, so the LCAP metrics focus on coordination, communication, and support activities, rather than direct student outcome measures. Board Member Alvaro summarized that we are capturing how we support districts in this work, but not how they do the work. Executive Director Notch confirmed that was accurate.

Board Member Bonini asked for additional clarification on Priorities 9 and 10 and asked whether the Board can more intentionally incorporate foster-youth-focused work into its priorities. She noted that statewide organizations and other counties are emphasizing foster youth, and since the County Office's role is coordination rather than directing districts, she wondered if the Board can

LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) (continued)

support that work by asking better questions, prioritizing certain discussions, or strengthening budget conversations. She asked whether there is a pathway for deeper Board involvement and invited ideas on how the Board could build more of this focus into its ongoing responsibilities.

Superintendent Chávez suggested that the foster youth conversation extend to the Safe and Supportive Schools Department and proposed bringing a presentation to the Board to discuss the services being provided, the needs emerging in the county, and whether current efforts are effective. He noted that clear data on whether services are working is needed and a presentation and discussion could help identify needs and engage other board members and superintendents in a focused, collaborative effort around foster youth. Board Member Bonini agreed that a presentation on foster youth services would help the Board establish a baseline understanding of current work and needs.

Board Member Bonini discussed Priority 7, which covers courses of study and connects closely to what is measured in the LCAP. She thanked the team for the summary and the data discussion, and noted she was interested in how baseline data will be gathered during this transition period. She said she looks forward to hearing more about how course-of-study work aligns with what students receive and how teachers are engaged.

C. Discuss/Act on San Mateo County Office of Education's 2026-2027 Proposed Local Control and Accountability Plan (LCAP)

Sarah Notch, Executive Director, Educational Innovations, Educational Services Division, provided a brief overview of the final 2026-2027 proposed Local Control and Accountability Plan (LCAP) prior to the Board's discussion and action.

Board Member Bonini asked whether the difference between revenue and budgeted expenditures shown in the LCAP, specifically the operational cost figures, is a budget issue, since the numbers on pages 3 and 4 appear inconsistent and include a typo. Executive Director Notch explained that the discrepancy comes from a technical glitch. Updated fiscal table numbers do not automatically populate into the Budget Overview for Parents, so the document is showing old figures. The County Office is spending more than the supplemental and concentration grant amounts, but the outdated numbers make it appear otherwise. Superintendent Chávez assured the team will include corrected numbers now that they've identified the issue.

After a motion by Board Member Gerard and a second by Board Member Bonini, the San Mateo County Office of Education's 2026-2027 proposed LCAP was approved by a vote of five in favor (Alvaro, Bonini, Gerard, Love, and Torres) and two absent (Arias and O'Neill).

9. BUSINESS SERVICES DIVISION

A. Discuss/Act on San Mateo County Office of Education's 2026-2027 Proposed Budget

BUSINESS SERVICES DIVISION (continued)

Kevin Bultema, Deputy Superintendent, Business Services Division, and Minette Manio, Executive Director, Internal Business Services, Business Services Division, provided a brief overview of the final 2026-2027 proposed Budget prior to the Board's discussion and action.

Board Member Alvaro asked whether the 5% reserve for uncertainties is Board-determined or state-required. Deputy Superintendent Bultema clarified that the reserve level was set by the Board, not mandated by the state, and adjustments are within the Board's discretion.

Board Member Love asked whether the highlighted adjustment was meant to prevent the Budget from appearing as deficit spending or if it reflects pulling from reserves to cover an actual deficit. Deputy Superintendent Bultema explained that the adjustment clarifies the final numbers, otherwise the Budget would show a negative reserve, which isn't accurate. The adjustment is a clean way to show the correct ending balance.

After a motion by Board Member Alvaro and a second by Board Member Bonini, the San Mateo County Office of Education's 2026-2027 proposed Budget was approved by a vote of five in favor (Alvaro, Bonini, Gerard, Love, and Torres) and two absent (Arias and O'Neill).

10. OFFICE OF THE SUPERINTENDENT

A. Receive Information on New Superintendent Policy 5131.8: Mobile Communication Devices

Superintendent Chávez provided information on new Superintendent Policy 5131.8: Mobile Communication Devices.

There were no questions from the Board.

B. Superintendent's Comments

Superintendent Chávez reflected on the end of the academic year and expressed gratitude to the teachers, classified staff, administrators, management, board members, attorneys, and partners for taking on their usual responsibilities along with several major new efforts. He highlighted countywide work on the charter petition process, collaboration on purchasing the workforce housing building, board governance sessions, hosting the 2026 Curriculum and Instruction Steering Committee (CISC) Statewide Symposium, and navigating the transition to a new superintendent. Despite an intense year, he emphasized making it to the final meeting of the year on a positive note and said he was looking forward to the next school year.

Superintendent Chavez wished happy birthdays to Hector Camacho, Executive Director, Equity, Social Justice, and Inclusion, Office of the Superintendent, on June 19; Randy Perez, Executive Director, Personnel Commission, on July 7; and Tami Moore, Associate Superintendent, Human Resources, on July 8.

11. **BOARD MEMBERS**

- A. First Reading of New Board Policies: Board Policy 5131.8: Mobile Communication Devices, Board Policy 6141.2: Recognition of Religious Beliefs and Customs, Board Policy 6142.1: Sexual Health and HIV/AIDS Prevention Instruction, and Board Policy 6142.8: Comprehensive Health Education

Superintendent Chávez provided information on the first reading of the following new board policies – Board Policy 5131.8: Mobile Communication Devices, Board Policy 6141.2: Recognition of Religious Beliefs and Customs, Board Policy 6142.1: Sexual Health and HIV/AIDS Prevention Instruction, and Board Policy 6142.8: Comprehensive Health Education.

There were no comments or questions from the Board.

- B. Adopt Resolution No. 26-36 Implementing Board Policy 9250 to Compensate Hugo Torres for His Absence from the June 10, 2026, Board Meeting Due to Illness

After a motion by Board Member Gerard and a second by Board Member Bonini, Resolution No. 26-36 Implementing Board Policy 9250 to Compensate Hugo Torres for His Absence from the June 10, 2026, Board Meeting Due to Illness, was approved by a vote of four in favor (Alvaro, Bonini, Gerard, and Love), two absent (Arias and O'Neill), and one abstention (Torres).

- C. Receive Reports from the Board Ad Hoc Subcommittees and Representatives

Board Member Alvaro informed that YMCA Partnership Subcommittee meeting was postponed. They are working to reschedule the meeting within the next two weeks and will report back to the Board once there are updates to share.

- D. Suggested Topics for Future Board Agendas

Board Member Bonini reiterated the request for a follow-up foster youth services presentation.

- E. Board Member Comments

Board Member Alvaro

Board Member Alvaro discussed how it has been an especially difficult and demanding school year for everyone. She highlighted how much work Cabinet staff and the broader team carried, and described how Superintendent Chávez's leadership, cooperation, and ability to work closely with others made a meaningful difference.

Board Member Bonini

Board Member Bonini shared that she has been working on the December California School Boards Association (CSBA) Annual Education Conference planning committee, reviewing proposals and finding ideas that could benefit the Board. She reminded the Board that registration for the conference is open.

BOARD MEMBERS (continued)

Board Member Bonini noted that she also serves on the planning committee for the September CSBA County Board Conference, where they reviewed proposals. She informed that registration for this conference is also open.

Board Member Bonini thanked Superintendent Chávez for his leadership, responsiveness, and ability to bring people together, mentioning how helpful it was to receive answers even during a busy week.

Board Member Bonini expressed appreciation for everyone's efforts through major transitions and projects and wished everyone a happy summer.

Board Member Love

Board Member Love echoed earlier comments about how challenging the year was and thanked everyone for stepping up.

Board Member Love offered appreciation to Executive Director Notch for her consistent presence at board meetings and noted that Special Education is fortunate to have her.

Board Member Love shared that she attended the celebration of life for former Superintendent Nancy Magee, which was well attended by county staff and very moving. She thanked everyone who helped organize the event.

Board Member Gerard

Board Member Gerard congratulated Deputy Superintendent Bultema on the successful passage of the Budget and thanked him and his team for the extensive work they put into helping the Board clearly understand County Office finances. She said this year's explanations were the most helpful the Board has ever received.

Board Member Gerard thanked Executive Director Notch for guiding the Board through the LCAP, noting that the detailed information makes them better prepared to answer questions from the community.

Board Member Gerard shared her appreciation for Superintendent Chávez, describing their meetings as productive and collaborative and noting she values his willingness to listen.

Board Member Gerard expressed gratitude to her fellow board members, describing how it is an honor to serve with such well-informed colleagues.

Board Member Gerard discussed attending the Association of California County Board of Education (ACCBE) Retreat, which was productive and they set strong goals for the coming year.

Board Member Gerard reported that she attended the celebration of life for former Superintendent Magee, praising the event and recognizing Karen Williams, Executive Assistant to the Superintendent, Office of the Superintendent, for her exceptional work organizing the event.

LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) (continued)

Board Member Gerard offered birthday wishes to those celebrating birthdays.

Board President Torres

Board President Torres reflected on how much happened this year and credited Superintendent Chávez for bringing momentum and clarity to his role. He discussed how Superintendent Chávez's leadership and communication help the Board feel informed.

Board President Torres noted how much progress the Board has made through its retreats, alignment of goals, and improved collaboration.

Board President Torres thanked the County Office for supporting the Board's subcommittees.

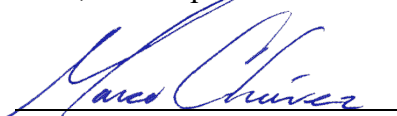
Board President Torres acknowledged that Redwood City School District Superintendent Baker attended his last board meeting before his retirement and discussed Superintendent Baker's long-standing support of students.

Board President Torres thanked the team and encouraged everyone to enjoy the upcoming break.

Board President Torres noted that the Board may reconvene sooner than expected.

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:27 p.m. Board President Torres announced the next regular meeting will take place on Wednesday, July 22, 2026, at 7:00 p.m.

A handwritten signature in blue ink, appearing to read "Marco Chávez", is written over a horizontal line.

Marco A. Chávez, Secretary
jlp