

SHERIDAN TECHNICAL COLLEGE & TECHNICAL HIGH SCHOOL



2026-2027

HIGH SCHOOL STUDENT HANDBOOK

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Sheridan Technical College & Technical High School

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Vision

To promote excellence in academic, career, and technical studies in order to prepare students to enter and remain competitive in a global workforce.

Mission

To change the lives of people from all backgrounds through innovative education.



Willingness to be an active participant in your own learning.

Organizing your time, materials, and turning in assignments.

Loyalty to friends, family, and school.

Value taking responsibility for your actions, possessions, and uniforms.

Ethical behavior, doing what is right even when no one is watching.

Self-respect, respect for others and property – both personal and intellectual.

Sheridan Technical High School Expectations

(as per Broward County Public Schools School Choice Policy 6400)

While STHS Magnet students have already met county-mandated standards to attend our program, they must continue to adhere to specific guidelines to remain at Sheridan Technical College and Technical High School.

ACADEMICS

- **Magnet school students are expected to maintain a minimum Unweighted 2.5 GPA.**
- If a student's minimum UNWTD GPA drops below 2.5 in each 9-week period, the following interventions will occur:
 - Conference with student, parent, and teachers.
 - Opportunity to attend after school tutoring (activity bus available for transportation after school).
 - Assigned an ***Academic Probation Contract*** signed by parent, student, counselor, and administrator.
- If a student achieves an UNWTD 2.5 GPA at the next report card, the student is removed from contract but monitored for continued success. The student may be placed on Academic Probation again on the next report card if UNWTD GPA drops below 2.5.
- If a student fails to achieve the UNWTD 2.5 GPA after two consecutive semesters, with documented interventions, the student will be ineligible to continue at Sheridan Technical High School and may be returned to his/her home high school through a Magnet Rescission Contract.

ATTENDANCE

- Non-attendance for instructional activities is established by ***tardiness, early sign-outs, or patterns of non-attendance*** for all or any part of the day.
- Students who show a pattern of non-attendance will be assigned an ***Attendance Contract*** signed by parent, student, counselor, and administrator to document the attention needed for improved attendance and academic success.
- For students who demonstrate a continued pattern of non-attendance may be withdrawn and returned to the home school through a Magnet Rescission Contract.

DISCIPLINE

- STHS will follow all components of the Broward County Public Schools [Code of Student Conduct](#) and [Discipline Matrix System](#) (DMS).
- A first offense may result in being assigned a ***Behavior Probation Contract*** signed by parent, student, counselor, and administrator to document the attention needed for improved behavior to remain at STHS.
- Students who continue to violate the STHS Behavior Contract will be processed in accordance with the BCPS DMS, the STHS Behavior Probation Contract, and may be withdrawn from STHS to return to their home school through a Magnet Rescission Contract.

Partnership Promise for Staff, Parents, & Students

At Sheridan Technical College and Technical High School, we are committed to doing everything we can to educate your child. Our success depends on students giving their best effort and parents partnering with the school to support this commitment.

A successful STUDENT must promise to:

- Be an active participant in learning through daily attendance, class preparedness, and assignment completion.
 - Model and practice the expected behaviors and character traits.
- Follow the Sheridan Technical High School uniform policy.
- Be respectful – to yourself, to others, and to property.
- Accept and respect individual differences and people.
- Keep parents informed of school-related issues and ensure communications are brought home.
- Use online communications and information systems, the Internet, and networks in a responsible, efficient, ethical, and legal manner.

An involved PARENT must promise to:

- Encourage good attendance, punctuality, and adherence to the uniform policy.
- Monitor your child's academic and behavioral progress, contacting teachers when necessary.
- Talk with your child about school and behavioral expectations.
- Play an active role and support your child's educational experience.
- Be a positive role model and practice the expected behaviors and character traits.
 - Teach your child to respect the rights and property of others.
 - Support your child in advocating for him/herself.
 - Be aware of county dates regarding report cards, interim reports, and testing and early release days.
 - **Please note:** Sheridan Technical College and Technical High School does not participate in District Professional Study Days.
 - Support county and school rules and regulations as outlined in the BCPS Code of Student Conduct and the STHS Student Handbook.

Please consider joining the STHS PTSO!

EMAIL: ptsosheridantechhigh@gmail.com



PTSO Membership Dues 			
Individual Membership	Family Membership	Staff Membership	Student Membership
<i>\$15 annually for one parent or guardian</i>	<i>\$20 annually two parents or guardians</i>	<i>\$10 annually for one staff member</i>	<i>\$5 annually for one student</i>

Digital Citizenship: Follow the Honor Code

At STHS, online behavior and safety is just as important as what happens in a face-to-face classroom. Our students are gradually given more and more responsibility and experiences in the online arena. Please work with us in ensuring that students' online learning is done in a safe and ethical manner.

Students:

- Be aware of what you post online. What you contribute leaves a digital footprint for all to see. Do not post anything you wouldn't want friends, enemies, parents, teachers, or a future employer to see.
- Follow the BCPS Code of Student Conduct when writing/posting online. It is acceptable to disagree with someone else's opinions, however, do it in a respectful way. What is inappropriate in the classroom will be inappropriate online.
- Be safe online. Never give out personal information, including, but not limited to, last names, phone numbers, addresses, exact birthdates, and pictures.
- **Do not share your password** with anyone besides your parents/guardians.
- **Do your own work!** Do not use any intellectual property (Human or AI). It is a violation of copyright law to copy and paste other's thoughts, images, designs, etc. without permission.
- How you represent yourself online is an extension of yourself. Do not misrepresent yourself by using someone else's identity.
- Follow writing conventions including proper grammar, capitalization, and punctuation when posting publicly.
- Students who do not abide by these guidelines may lose their opportunity to access BCPS online tools and/or technology.
- Additionally, disciplinary and/or legal action may apply when infractions as defined by the BCPS DMS are violated.

Parents/Guardians:

- Parents may receive communication from teachers regarding their child's involvement in any project using online social media applications, i.e., blogs, wikis, podcast, etc.
- Parents will report objectionable and/or concerning material posted online to a school staff member.
- Parents will not use classroom social media sites for any illegal activity, including violation of data privacy laws.
- Parents are highly encouraged to be aware of their child's electronic communications and participation in social media projects.
- Parent participation is encouraged to help ensure that student involvement in social media networking is appropriate and that all privacy concerns and safety are protected.

See Something. Say Something.

Summary of Broward County School Board Attendance Policy 5.5

Academic success is directly correlated to positive student attendance! Patterns of non-attendance (excused or unexcused) will initiate various school and district interventions.

Non-attendance is established by an accumulation of:

- Tardiness
- Late arrivals
- Early sign-outs
- Excused or unexcused absences (for all or part of the day)

If a student is absent more than five days in a term (45 school days) interventions automatically occur. See the online 2018-2019 Code of Student Conduct for more details.

Interventions:

If the school determines that a student's absences are excessive, and a "pattern of non- attendance" has been established, the family will:

1. Receive an Attendance letter
2. Be referred to the school's Response to Intervention Team
3. Be referred to the School Social Worker
4. The District automatically reports students in this category to the State for parent/guardian involvement.

Consequences for Excessive Non-Attendance:

- Academic failure
- *STHS Attendance Contract*
- Removal from magnet program/assigned to home high school through Magnet Rescission Contract.
- Suspension of student's Driver's License.
- Possible loss of state and federal assistance grants.
- Legal consequences/charges to parent/guardian of truant minor.

Please Note:

- Students cannot be signed out after 1:15PM (30 minutes before dismissal) in accordance with BCPS Policy.
- Standard school day is 7AM - 1:45 PM. Please schedule all appointments outside of school hours when possible.
- Family events/vacations and travel team events that cause students to miss valuable class time are not considered "excused absences" and are *strongly* discouraged during school days.

To Report Absences: Call 754-321-7452

The parent of a child of compulsory school age (6-16 years old) is responsible for the child's daily school attendance (Florida Statute 1003.24).

Parents/Guardians are encouraged to document a student absence:

- Before the absence
- The day of absence
- Within two school days following the absence

Please follow this link for the complete [BCPS Attendance Policy 5.5](#).

Additional information may be found on the School Board website at

<http://www.browardschools.com/parents/>.

IT IS IMPORTANT TO BE IN SCHOOL EVERY DAY.

If your child is not in school, he or she MAY BE showing early signs of truancy through a pattern of non-attendance ([SB Policy 5.5](#)).

WHAT IS A PATTERN OF NON-ATTENDANCE?

A student may be establishing a pattern of non-attendance when:

1. He or she has an accumulation of tardiness, early sign outs, and/or absences (excused and unexcused) that **exceed 5 days in one marking period or 10 days in 2 marking periods**; or
2. He or she is absent and unexcused 5 days in 30 calendar days or 10 days in 90 calendar days (F.S.1003.26 (b)).
3. A student establishes a pattern of non-attendance when he or she has an accumulation of 15 unexcused absences within 90 calendar days, with or without a parent's knowledge (habitual truant) (F.S.1003.01 (8))

Absentee and Late Work Protocols

Sheridan Technical College and Technical High School abides by the School Board of Broward County Make-up Work Policy:

Students have two class days to make up the work for each class day the student is absent, not including the day of return. However, previously assigned work is due on the day of return.

- *If students are late in submitting work, the student will be given a "0" for that assignment.*
- When the assignment is submitted, the student may earn full/partial credit, based on the instructor's grading protocols.

ID and Uniform Shirt Policy

- **Uniform shirts must be worn EVERY SCHOOL DAY by all students.** Students are expected to wear uniform shirts on the first day of school and every day thereafter. The School Logo must always be visible.
- **School-issued IDs must be worn** and **VISIBLE** on students' uniform shirts.
- Uniform shirts may only be covered by an STHS jacket or sweater. Additional layers may be worn, but they must be worn under the uniform shirt.
 - Uniform shirts may not be covered by vests, short-sleeved shirts, non-Sheridan jackets, or other similar garments.
- Detention will be issued to students who are not wearing their school uniform. Additional consequences for non-compliance are outlined in the STHS Student Handbook.
- Clothing considered suggestive, revealing, or indecent, associated with gangs or cults, encourage the use of drugs, alcohol, or violence, or support discrimination on the basis of age, color, disability, ethnicity, gender, gender identity, gender expression, linguistic differences, marital status, national origin, race, religion, socioeconomic background, sexual orientation, physical appearance, or on any other basis are **NOT permitted**.

STHS follows all expectations of the BCPS dress code in all matters of dress as explained in the [BCPS Code of Student Conduct](#).

Sheridan Technical High School's designated uniform vendor is [Dazoli](#).

- Please click the logo below to link directly to the [STHS Uniforms page](#).



Honor Code

An honorable student upholds and promotes the values of good citizenship, respect for self and others, accountability, honesty, and integrity in maintaining high academic and personal standards. Therefore, all students are expected to assume full responsibility for the content of their academic work, assuring that all work, examinations, reports, and projects are the student's own.

Students shall be guilty of violating the honor code if they:

1. REPRESENT THE WORK OF OTHERS AS THEIR OWN.

According to Dictionary.com, plagiarism is defined as *"the unauthorized use or close imitation of the language and thoughts of another author and the representation of them as one's own original work."*

- This includes **copying from other students'** homework or any assignment (even if you paraphrase) – in part or in entirety.
- This includes **"copying and pasting"** information, graphics, audio, video files from websites, books, magazines, or any other media - whether print or digital - without giving appropriate attribution.

Please note: Any research project whether it is a formal essay, presentation, or project-based learning format must include proper documentation of original sources.

- *Documentation includes internal reference citations and bibliographies as specified by the instructor. Documentation **MUST** accompany information and ideas obtained from other sources if they are copied "word for word" and/or paraphrased in the student's own words.*
- This includes sharing assignments via Canvas, email, or any other means of electronic or non-electronic transference.

2. USE, OBTAIN, OR GIVE UNAUTHORIZED ASSISTANCE (IN ANY FORM – INCLUDING, BUT NOT LIMITED TO, THE USE OF ELECTRONIC DEVICES) ON ANY HOMEWORK, QUIZ, TEST OR OTHER WORK.

- This includes **allowing other students to copy your homework or any assignment** (even if they paraphrase) – in part or in entirety.
- This includes **sharing information about an assessment in any format** with other students.

3. MODIFY, WITHOUT INSTRUCTOR APPROVAL, AN EXAMINATION, PAPER, RECORD, OR REPORT.

**If a student is unclear about whether a particular situation may constitute an Honor Code violation, the student should meet with the instructor to discuss the situation.*

4. CONSEQUENCES OF HONOR CODE VIOLATIONS:

The consequences for violating the STHS Honor Code may include, but are not limited to, the following:

1. Grade of "Zero/0" for the assignment/assessment.
2. Determination of disciplinary consequences by administrator and/or instructor. These may include detention, referral, suspension, removal of school privileges (Grad Bash, Prom, Field Trips, etc.).
3. Loss of eligibility for membership in the National Honor Society.
4. Dismissal from school activities and/or extracurricular events.
5. **Cheating on an assignment or assessment, will result in a grade of "0" for that assignment and parent contact.**

The STHS Proactive Discipline Plan and the [District Discipline Matrix](#) describe the specific consequences for each violation.

STHS Discipline, Safety, and Security: Expectations & Consequences

School safety is every person's responsibility. STHS follows all BCPS District policies and procedures in order of maintaining a safe and secure learning environment. The following sources may be reviewed for additional information regarding the associated areas of expectations for students, staff, and families to actively engage in maintaining the safety of Sheridan Technical College and Technical High School.

- [BCPS Safety, Security, and Emergency Preparedness](#)
- [Broward County Schools Police \(BCPS Police\)](#)
- [Report a Safety or Security Tip](#)
- **Call 911 immediately in an emergency.**
 - If you have a NON-Emergency Safety or Security concern, please report it through any of our available tip reporting tools.
 - You may choose to remain anonymous or provide contact information for a callback.
 - [Fortify FL](#)
 - [SaferWatch](#)
 - [Email Security Tips](#)
 - District Security Operations, Center: **754-321-0911**

School-based infractions will be handled by STHS or STC Administration in accordance with the [BCPS Discipline Matrix](#). All infractions and their expected consequences can be found in the [BCPS Code of Student Conduct](#).

- The tables that follow lists some of the most common infractions and their consequences for your review.
- Please visit the [BCPS Discipline Matrix](#) for a complete list of infractions and their consequences as determined by the [BCPS Code of Student Conduct](#).
- *Not knowing the infraction does not determine the application of the appropriate consequence.*

INFRACTION	1 st OCCURRENCE	2 nd OCCURRENCE	3 rd OCCURRENCE
OUT OF UNIFORM Uniform shirts must be worn by all students. School-issued IDs are part of the school uniform and must be VISIBLE over students' uniform shirts. Uniform shirts may only be covered by an STHS jacket or hoodie. Additional layers may be worn UNDER the uniform shirt. Please see page 8 for details. Please note: A \$5.00 obligation will be issued for each ID replacement after the 3 rd replacement.	STHS: • Parent contact • Detention issued CDE: • Parent contact • Grade penalty as determined by Program instructor	STHS: • Parent contact • Three consecutive detentions CDE: • Parent contact Grade penalty as determined by Program instructor • Behavior Contract	STHS: • Administrative referral for disobedience • Detention/Internal Suspension (IS) • Behavior Contract CDE: • Administrative Referral • Withdraw from CDE program • Return to Home School

DISTRICT POLICY: CELL PHONES ARE OFF AND OUT OF SIGHT DURING CLASS TIME. Cell phones must not be visible during class time or exams. If visible, cell phones will be collected by the classroom teacher and/or facilitator. Cell phones will be collected by test proctors during ALL standardized testing. Failure to comply will result in referral and removal by Security.	• Confiscation with return at the end of the period. • Parent contact	• Confiscation with return at the end of the school day. • Parent contact • Detention issued	• Item confiscated and must be picked up by parent. • Administrative referral • Behavior Contract
VIOLATION OF CLASS and/or SCHOOL RULES. This includes violation of rules in and out of class, on school buses, STC campus and during school-sponsored event at off campus location.	• Verbal reprimand and/or student conference • Parent contact	• Parent Contact • Administrative Referral • Behavior Contract	• Administrative referral • Parent Conference • Behavior Contract reviewed • Magnet Rescission Contract
TARDINESS Entering any assigned class after the scheduled start time throughout the school day.	Warning	<u>2-5 Tardies</u> • Parent Contact • Referral to School Counselor • Progressive Discipline Plan	<u>More than 5 Tardies</u> • Parent Contact • Referral to Social Worker • Attendance Contract
CUTTING/SKIPPING CLASS Missing any assigned class without permission of the teacher during assigned period.	• Parent Contact • Teacher intervention	• Parent Contact • Administrative Referral • Behavior Contract	• Parent Contact • Administrative Referral • Behavior Contract reviewed • Magnet Rescission Contract
LEAVING CAMPUS WITHOUT PERMISSION Exiting campus, including STHS, STC, or location site for off campus education, without the permission of the Administrator and Parent/Guardian. Parent permission alone will still face a consequence in accordance with the DMS and STHS Magnet Contract.	• Parent Contact • Administrative Referral	• Parent Contact • Administrative Referral • Behavior Contract	• Parent Contact • Administrative Referral • Behavior Contract reviewed • Magnet Rescission Contract
	▪ Leaving Campus without required permissions during ANY CLASS will result in an Administrative Referral and the possibility of ineligibility to participate in any extra-curricular activities. ▪ All students MUST have administrative and parental permission to exit campus and MUST sign-out through the administrative office at STC or STHS.		
PLAGIARISM & CHEATING This includes: - Copying ANY assignment from another source/person. - Copying and pasting information from electronic media and/or AI. - Sharing CANVAS submissions. - Using someone else's ideas as your own.	• "F" on assignment • Parent contact	• "F" on assignment • Parent contact • Administrative referral for disobedience • Internal Suspension (IS) • Behavior contract	• "F" on assignment • Parent contact • Administrative referral for disobedience • Internal Suspension (IS) • Academic probation
Refer to the Broward County Code of Student Conduct for list and definitions of other unacceptable behaviors and consequences. BULLYING & HARASSMENT: See BCPS Discipline Matrix	BULLYING MUST BE REPORTED AND DOCUMENTED IMMEDIATELY ON APPROPRIATE FORMS. All referrals must be preceded by documented parent contact by the teacher who must write the referral within 48 hours after the offense. Administrators will reply within 48 hours of receiving the referral.		

CAREER DUAL ENROLLMENT EXPECTATIONS

ABSENTEE AND LATE WORK EXPECTATIONS

- Students have two class days to make up the work for each class day the student is absent, not including the day of return.
 - However, previously assigned work is due the day of return.
- Daily assignments receive credit ONLY when submitted on time.
- ***If students are late in submitting work, the student will be given a “0” for that assignment.***
 - When the assignment is submitted, the student may earn full/partial credit, based on the instructor’s grading protocols.

ACADEMICS

- Students are expected to maintain a cumulative Unweighted 2.5 GPA at all times.
- If a student is removed from their STC technical program for academic failure, they must return to their home school.
- If a student is returned to their home school from STHS due to academic failure, they may inquire with their home school the option to enroll at STC to complete their program as a CDE student.

ATTENDANCE

- **For academic success, students need to be in school!** Excessive absences and tardies (excused or unexcused) are considered a pattern of non-attendance. If a student is absent more than 10 times per Term, they will be withdrawn from their STC Tech Program and assigned back to their home school.

TRANSPORTATION

- Students MAY NOT LEAVE CAMPUS without the permission of both administration and parent.
 - Students who leave the college campus or off-campus learning location without permission will be consequenced in accordance with the BCPS Discipline Matrix.
- Technical College program classes will take place at one of the following campuses: STC Main Campus, STC West, or Sheridan Technical High School.
- ALL students will report to Sheridan Technical High School daily. If your classes are held at the Main or West Campus, you will **take the shuttle** to and from the College.
- **Students must be permitted by STHS to drive their personal vehicles during the school day between campuses.**
- Students will NOT be permitted on the shuttle bus without their ID.

UNIFORMS/ID

- Students must wear their STHS or STC Program Uniforms while at STC college campuses and off-campus learning locations.
- School issued ID’s must be worn at all times and be visible, on the outside of your uniform.

Student Eligibility Requirements for Extra-Curricular Activities, Field Trips, and NHS

ENTERING 9th GRADERS	- Minimum UNWTD GPA requirement 1st 9 weeks = 2.5 (or none) - Minimum UNWTD GPA beginning 2nd 9 weeks = 2.5
ONE DAY FIELD TRIPS & OTHER ACTIVITIES Includes extra-curricular activities during the school day and after school.	- Minimum UNWTD GPA = 2.5 - A grade of "F" in any class may lead to an Academic Contract. - No obligations. - No unserved detentions or Internal Suspensions. - Any suspensions during school year will lead to a Behavior Contract. - Student must be present at school on the day of the activity. - Administration reserves the right to pull a student from an activity with notification to the parent.
OVERNIGHT FIELD TRIPS	- Minimum UNWTD GPA = 2.5 - A grade of "F" in any class may lead to an Academic Contract. - Attendance: Missing no more than 30 seat hours (or 5 absences) per 18 weeks. - No unserved detentions or Internal Suspension - Any referrals during the school year will lead to a Behavior Contract. - No obligations such as textbook fines or replacement School ID costs. - Any suspensions during school year will lead to a Behavior Contract. - May not be absent from school on the day of the activity.
SENIORS: GRAD BASH PROM SENIOR PICNIC WOLF WALK	- Minimum UNWTD GPA = 2.5 - A grade of "F" in any class will lead an Academic Contract. - No unserved detentions or Internal Suspensions. - No obligations such as textbook fines or replacement School ID costs. - Any documented discipline throughout the school year will lead to a Behavior Contract. - A referral for Leaving Campus without Permission during ANY CLASS will result in the possibility of ineligibility to attend Grad Bash and/or Prom. - Multiple disciplinary infractions may result in the loss of Prom and/or other extra-curricular Senior Events. - Student must be present at school on the day of the activity. Must have 40 documented service hours by April 1st to attend Grad Bash and Prom.
DISCIPLINE & NATIONAL HONOR SOCIETY (NHS) National and County NATIONAL HONOR SOCIETY (NHS) policies will be followed regarding cases of dismissal from NHS.	Students are assumed to be of good character unless there is documentation of disciplinary action taken by the school, community, or state for serious or persistent misconduct on the part of the student. - Documentation by the school consists of administrative referral and parent contact. - Students whose records contain such documentation may be denied acceptance into NHS or may be dismissed from NHS pending a hearing.

Innovative Learning Center - Academic Online Resources

Broward County Public Schools has created a Single Sign On (SSO) allowing students access a variety of resources through one portal, including textbooks and email. The SSO Launchpad also contains an app for Library/Media Research Resources. To access these resources, students must log into CLEVER/SSO for access to the resources shown below. These resources do not require an additional password while on the school's network. *For at-home use, please see the media specialist for necessary log on information.*

Approved Research Resources include, but are not limited to:



Last Name	First Name	Student ID#
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2026-2027 STHS Student Handbook Signature Page

Date: _____

Our signatures below indicate that we have received, read, and understand the expectations and protocols as outlined in the Sheridan Technical College and High School Student Handbook. These include, but are not limited to:

- Technical High School Expectations (as per SBBC School Choice Policy 6400)
- Student Eligibility Requirements for Extra Curricular Activities, Field Trips, and National Honor Society
- District Attendance Policy Summary
- Uniform and ID Policy
- Late Work Policy
- Honor Code
- STHS Expectations and Consequences
- Career & Technical Program Expectations

Honor Code: As a student at Sheridan Technical College and Technical High School, I will follow the expectations set by the STHS Honor Code.

- I will oppose all forms of academic dishonesty.
- I will refuse to allow other students to copy my work.
- I will credit all sources – digital and print.
- I will not misrepresent the work or ideas of others and/or AI as my own.
- I will not share information about a test, quiz, or other assessment with other students.
- I will not use any unauthorized assistance on tests, quizzes, essays, or other assessments.
- I will strive to model the qualities of good citizenship at all times.

Student Name Print

Student Signature

Student Email Address

Student Cell Phone#

Parent/Guardian Name Print

Parent/Guardian Signature

Parent/Guardian Primary Phone#

Secondary Phone#

Email