

## Student Withdrawal Form

I hereby notify the Cheltenham school District of my intent to withdraw my child(ren) from enrollment in the Cheltenham School District. Please complete this form in its entirety.

Effective Withdrawal Date: \_\_\_\_\_

| Student Name | Student ID # | Grade | School | Accommodations |
|--------------|--------------|-------|--------|----------------|
|              |              |       |        |                |
|              |              |       |        |                |
|              |              |       |        |                |
|              |              |       |        |                |

Please indicate the reason for the withdrawal: \_\_\_\_\_

\_\_\_\_\_

Please complete the following address information:

☐ Moving out of Cheltenham Township (effective): \_\_\_\_\_

New Home Address: \_\_\_\_\_

**OR**

☐ Maintaining Current Cheltenham Residence:

\_\_\_\_\_

\*If your child will need transportation to a Non-Public, Charter, Independent, or private school, please contact our transportation office at **transportation@cheltenham.org** or 215-886-9500 x6019

### Student Record Release Form

I hereby give permission to send all educational records including but not limited to medical, academic, report cards, transcripts, special education, gifted education, 504 accommodations (if applicable), to my child(ren)'s new school.

\_\_\_\_\_  
(Student name)

\_\_\_\_\_  
(Birthdate)

\_\_\_\_\_  
(Student name)

\_\_\_\_\_  
(Birthdate)

\_\_\_\_\_  
(Student name)

\_\_\_\_\_  
(Birthdate)

\_\_\_\_\_  
(Student name)

\_\_\_\_\_  
(Birthdate)

Name of New School/ District: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature of Parent/ Guardian and Date

\*All district materials (technological devices, chargers, and books) **MUST** be returned to the school building your child(ren) attended prior to their last day of school. If not returned, this may result in a fine and a delay of processing your child(ren)'s records for the new school.

\*\*Please email the completed withdrawal form to [vedwards@cheltenham.org](mailto:vedwards@cheltenham.org) and the school your child last attended. ☐CES- [dblackstock@cheltenham.org](mailto:dblackstock@cheltenham.org) ☐MES- [lfarley@cheltenham.org](mailto:lfarley@cheltenham.org) ☐WES- [rshaw@cheltenham.org](mailto:rshaw@cheltenham.org) ☐GES- [ctownson@cheltenham.org](mailto:ctownson@cheltenham.org) ☐CBKE- [lralston@cheltenham.org](mailto:lralston@cheltenham.org) ☐CBK- [dsilva@cheltenham.org](mailto:dsilva@cheltenham.org) ☐CHS- [jgeigert@cheltenham.org](mailto:jgeigert@cheltenham.org)