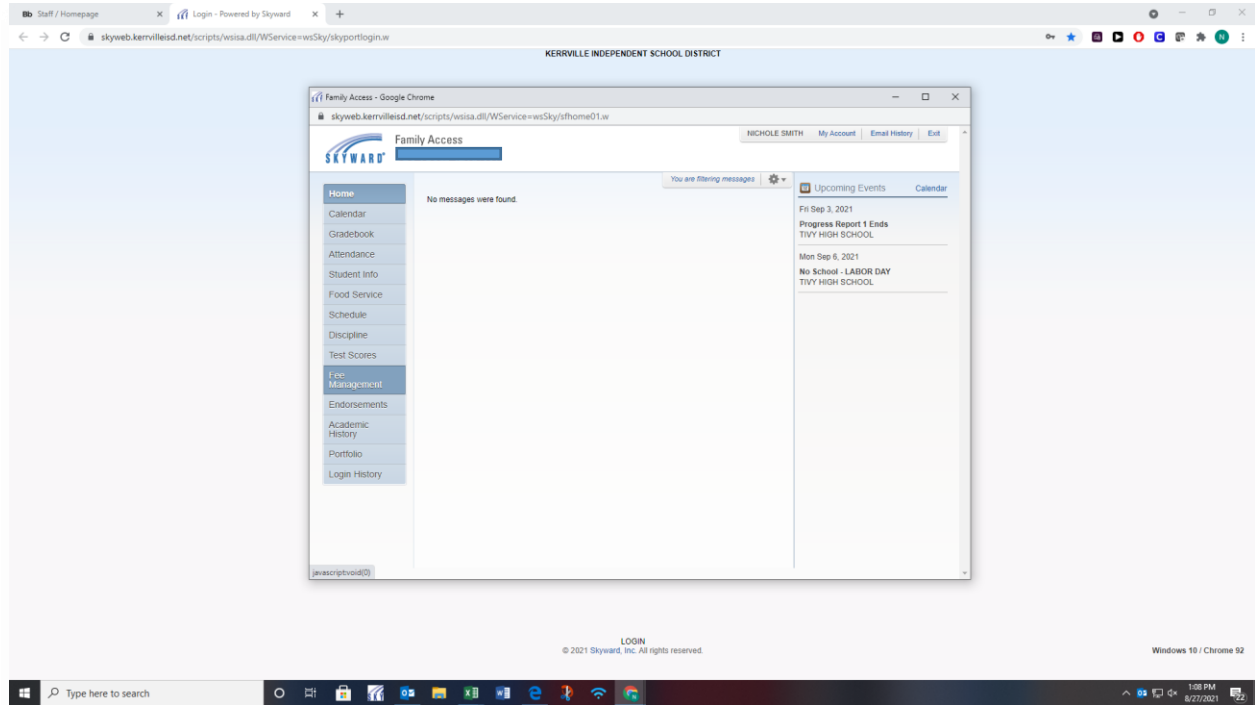


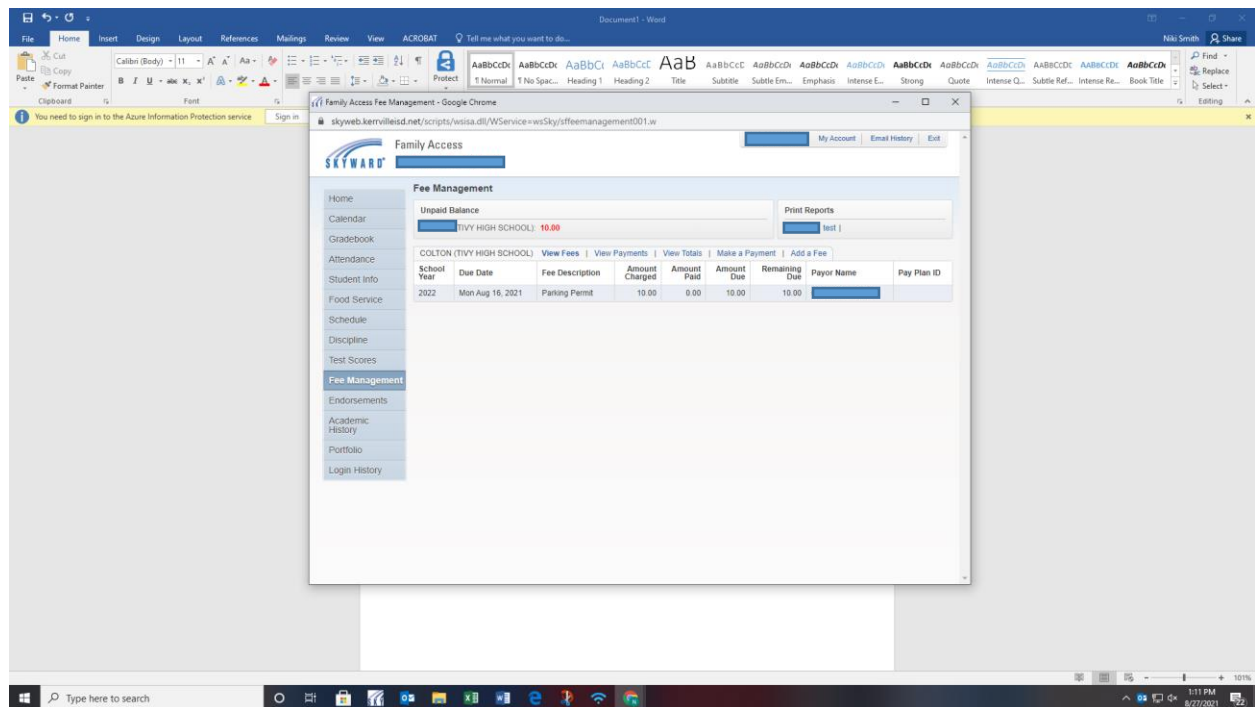
How to pay student fines and fees online through Skyward Family Access

Login to your skyward family access and click on Fee Management on the left-hand side.



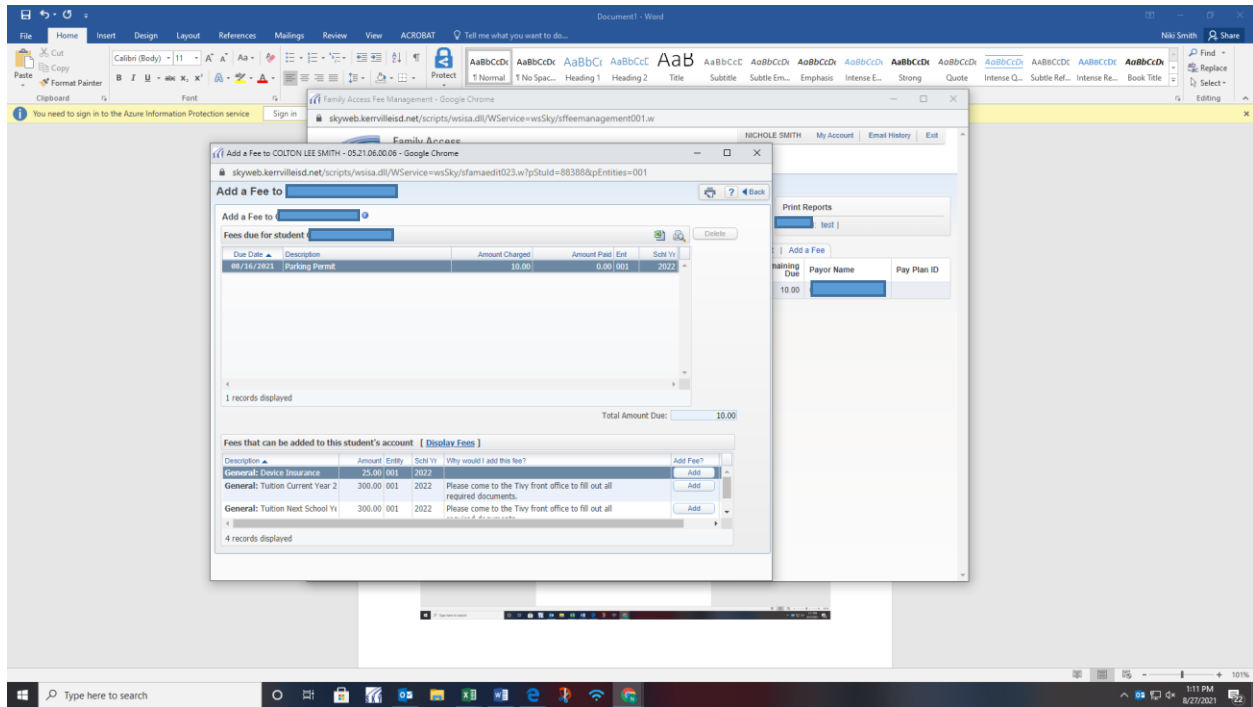
On this screen you will see if your student has any fines or fees assigned by the school.

This student goes to Tivy so all campuses have some different fines and fees. This student had a parking permit charged to him. This is \$10.00.

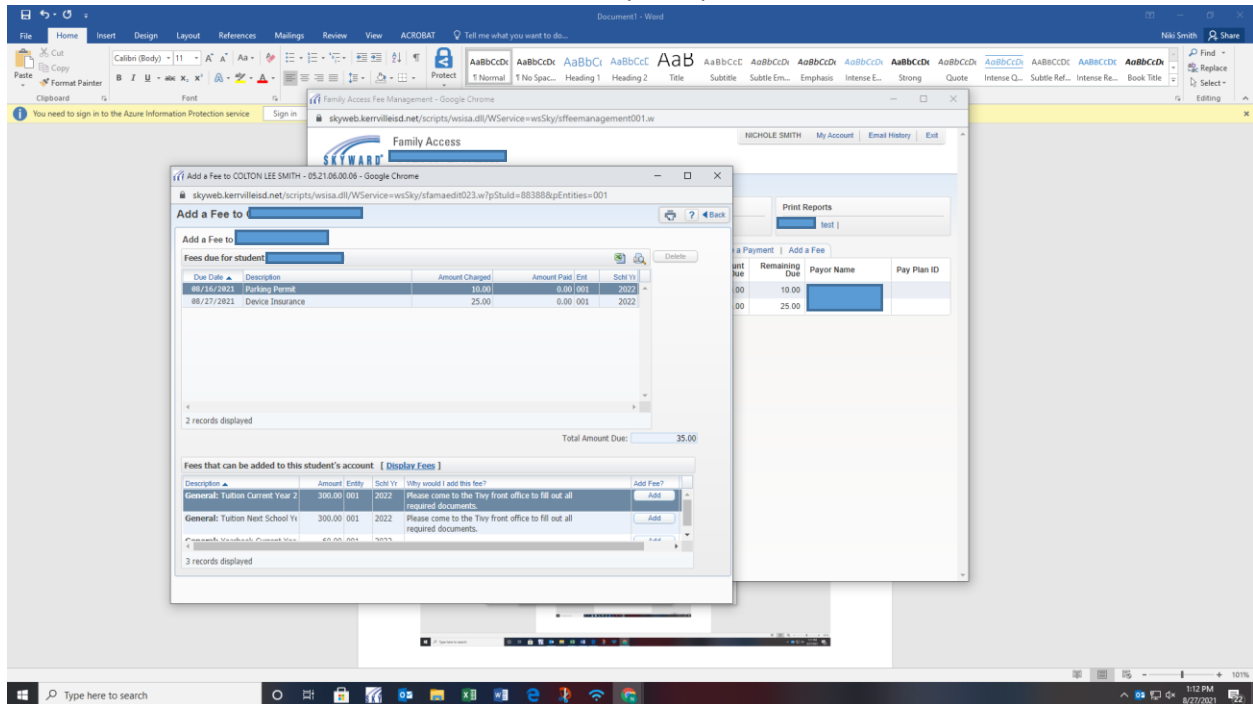


I would like to add the Device Insurance to my student as well and just pay for both at the same time.

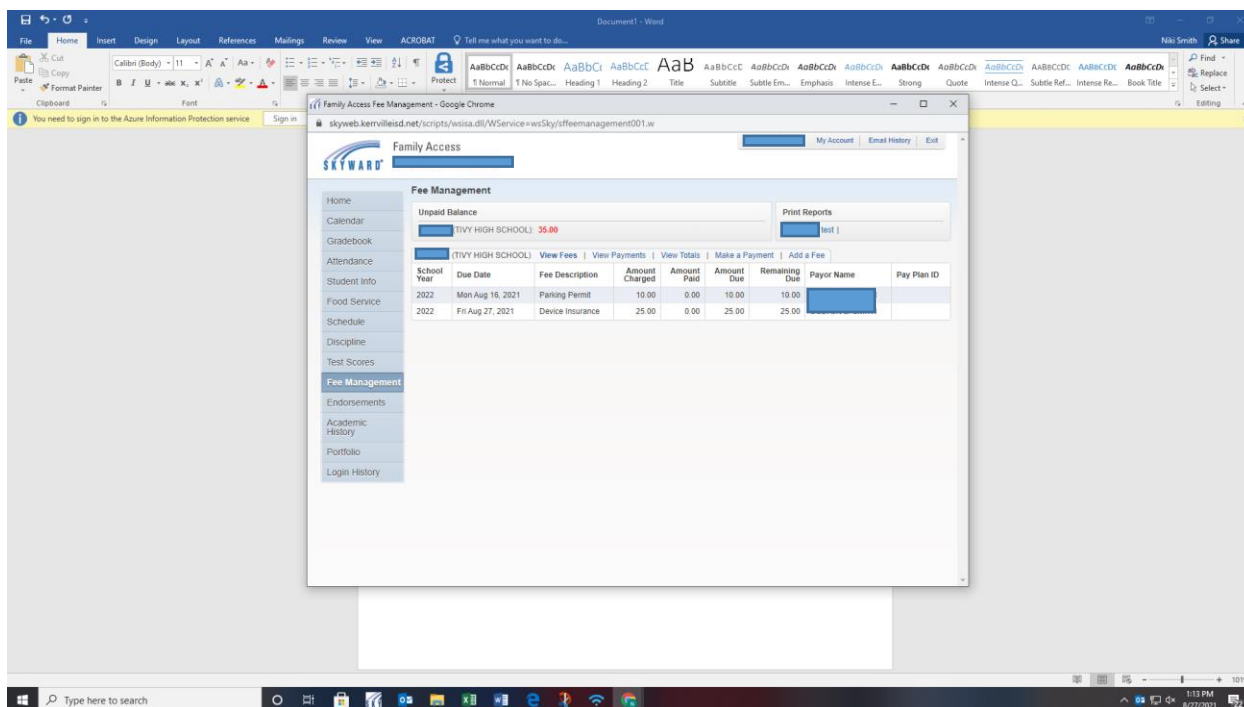
To add a fee that is not required by the school, but an optional fee, you will click Add a Fee. You will see the fine or fee that was already added for this student in the top part of the screen. At the bottom you can add the fines or fees that you would like to add.



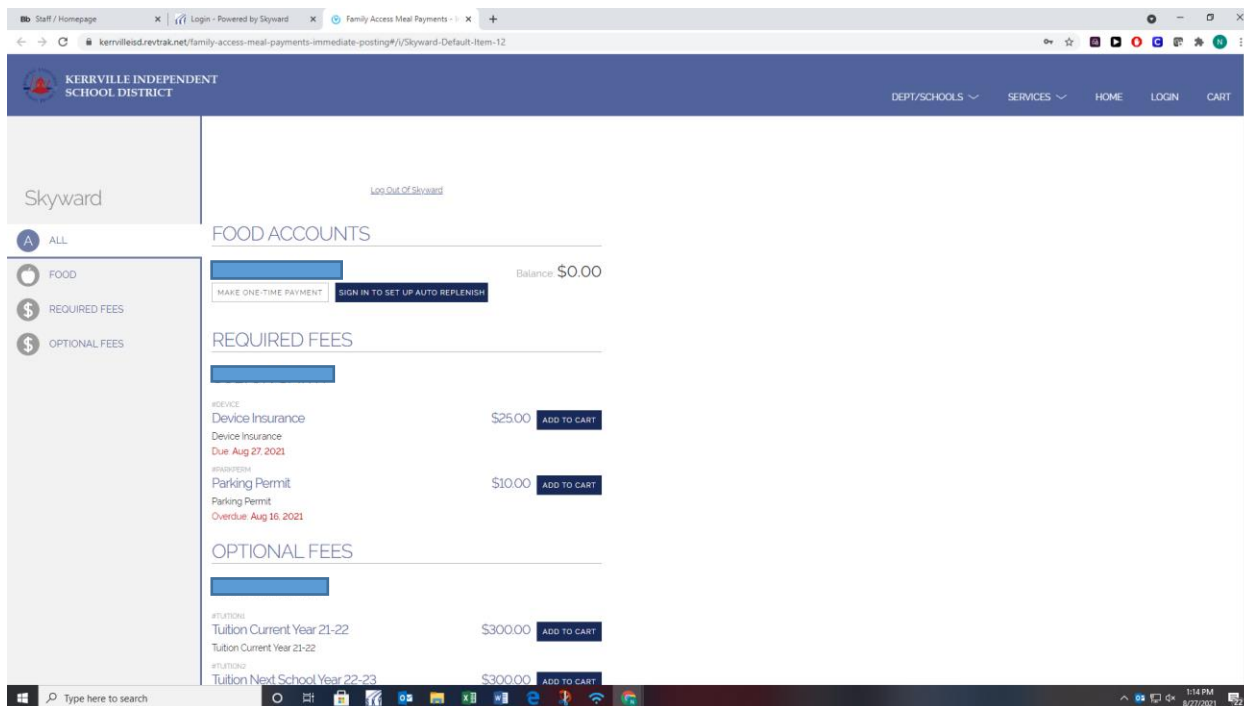
I wanted to add Device Insurance so I clicked on the Add button beside it and you can see that it brought it up to the top of the screen with my other fee. Once you have all the fees added, then you click on the back button in the top right-hand side of the screen by the question mark.



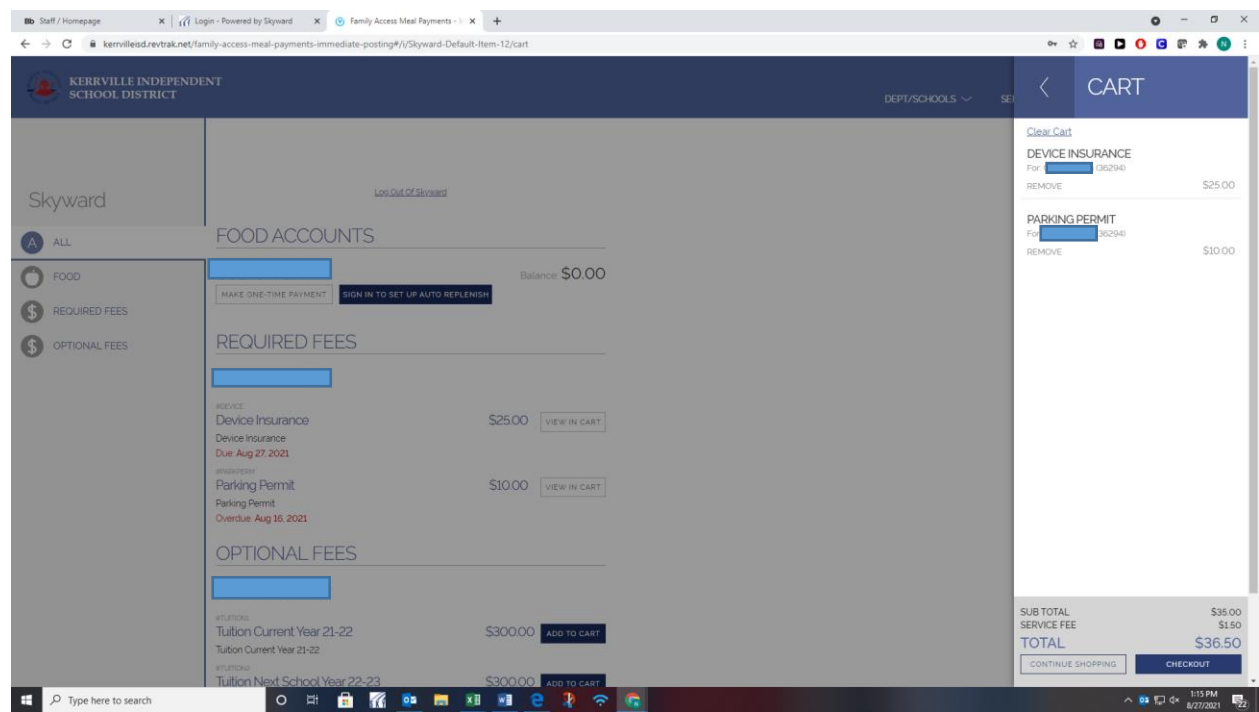
You will now see that I have my two fees assigned to my student. Now I want to make my payment. You will click on Make a Payment. It will take you now to our Kerrville ISD Revtrak page to submit payment.



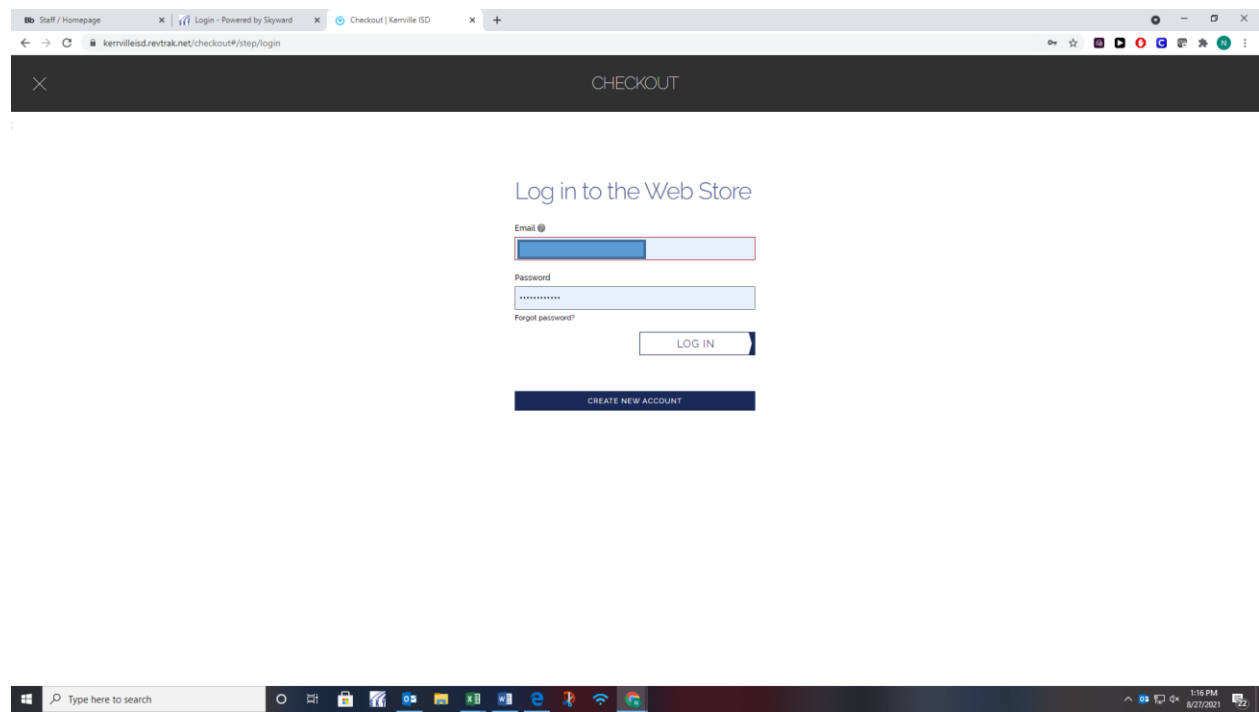
You can see that your child's fees are here and you can select the ones that you want to pay and add them to the cart. On this screen you can also add money to your child's lunch account.



Click Add to Cart to add them. I have added both fees to the cart and I am now ready to pay. Click Checkout.



It will ask you to log in, this is your web store login that you use to add more lunch money to your children’s account. If you do not have one just create a new account.



They will let you use an E-check or a Credit/Debit Card.

The screenshot shows the 'CHECKOUT' page on the KYVillage.net website. The page has a dark header with the 'CHECKOUT' title. Below the header, there's a large white box with the 'ECHECK' logo and the text 'Add an eCheck for a quicker checkout experience'. The form includes fields for Routing Number, Account Number, Name on Account, and Nickname. There are also fields for the card number, expiration date, and cardholder name. At the bottom of the form, there are buttons for 'USE CREDIT/DEBIT' and 'USE ECHECK'. Below the 'ECHECK' section, there's another section titled 'ADD CARD' with a 'PAYMENT' tab and a 'VERIFY' tab. The 'ADD CARD' section includes fields for Card Number, Expiration, Name on Card, and Nickname. There are also buttons for 'CANCEL' and 'CONTINUE'.

You can print off a receipt that you will get after your payment has gone through and there will also be one emailed to you. The next time you log back on to Skyward Family Access, you will see that these have a zero-balance remaining.

The screenshot shows the 'Skyward Family Access' interface. The 'Fee Management' section is active, displaying a table of fees. The table has columns for School Year, Due Date, Fee Description, Amount Charged, Amount Paid, Amount Due, Remaining Due, Paper Name, and Pay Plan ID. The table shows two fees: a Parking Permit for \$10.00 and a Device Insurance fee for \$25.00. The 'Remaining Due' column shows \$0.00 for both fees, indicating they have been paid in full. The interface also includes a sidebar with navigation links like Home, Calendar, Gradebook, Attendance, Student Info, Food Service, Schedule, Discipline, Test Scores, Fee Management, Endorsements, Academic History, Portfolio, and Login History.

School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Due	Remaining Due	Paper Name	Pay Plan ID
2022	Mon Aug 16, 2021	Parking Permit	10.00	10.00	0.00	0.00		
2022	Fri Aug 27, 2021	Device Insurance	25.00	25.00	0.00	0.00		