Webb Bridge Middle School

GEORGIA SCHOOL OF EXCELLENCE
NATIONAL BLUE RIBBON SCHOOL
NATIONAL SCHOOL OF CHARACTER
LIGHTHOUSE SCHOOL TO WATCH



STUDENT/FAMILY HANDBOOK

Julie Morris, *Principal*
Dr. Taylor Kidd, *6th Grade Assistant Principal*
Katie Bartlett, *7th Grade Assistant Principal*
Carmen Hurst, *8th Grade Assistant Principal*

Emma Vogel, 6th Grade Counselor
Ashley Clarke, 7th Grade Counselor
Anne Ramsey, 8th Grade Counselor

School mascot: Jaguar
School colors: royal blue and white
School hours: 8:55 a.m. – 4:05 p.m.

4455 Webb Bridge Road
Alpharetta, GA 30005
470-254-2940
https://webbbridge.fultonschools.org/

EXEMPLIFYING EXCELLENCE THROUGH THE WEBB WAY

Through an inclusive community, we commit to cultivate each facet of each child to enable to have a positive impact on tomorrow's world.

RESPECT | RESPONSIBILITY | CITIZENSHIP | PERSEVERANCE | INTEGRITY | POSITIVITY

WEBB BRIDGE MIDDLE SCHOOL
VISION STATEMENT

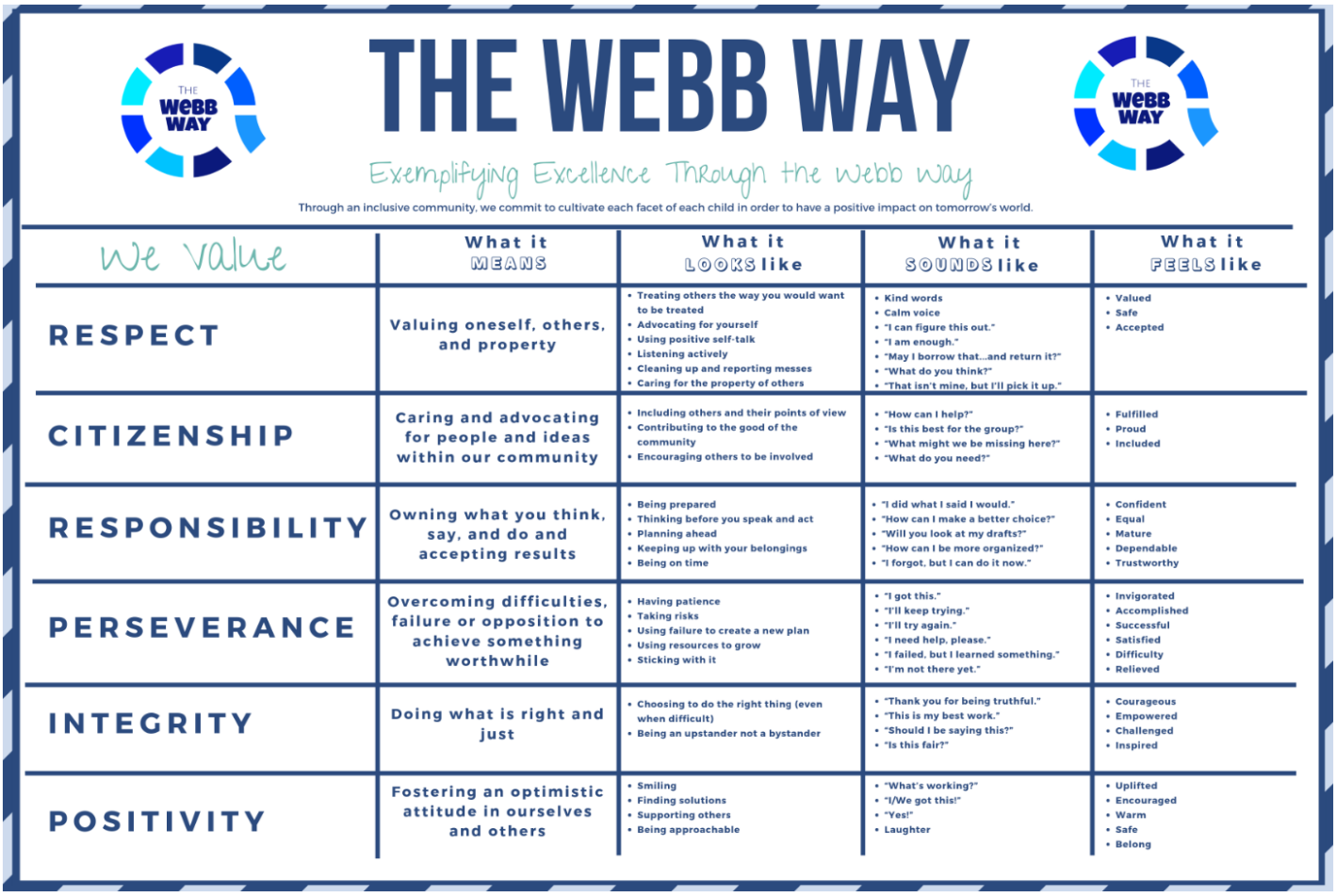
Our shared vision reflects the collective voice and commitment of our faculty, staff, students, families, and community partners:

Through an inclusive community, we commit to cultivate each facet of each child in order to have a positive impact on tomorrow's world.

Our motto is: **Exemplifying Excellence Every Day Through the Webb Way Beta**

The Webb Way is comprised of our six values: Respect, Responsibility, Citizenship, Perseverance, Integrity, and Positivity

The following is our Value and Positive Behavioral Interventions and Support Matrix:



We Value	What it MEANS	What it LOOKS like	What it SOUNDS like	What it FEELS like
RESPECT	Valuing oneself, others, and property	• Treating others the way you would want to be treated • Advocating for yourself • Using positive self-talk • Listening actively • Cleaning up and reporting messes • Caring for the property of others	• Kind words • Calm voice • "I can figure this out." • "I am enough." • "May I borrow that...and return it?" • "What do you think?" • "That isn't mine, but I'll pick it up."	• Valued • Safe • Accepted
CITIZENSHIP	Caring and advocating for people and ideas within our community	• Including others and their points of view • Contributing to the good of the community • Encouraging others to be involved	• "How can I help?" • "Is this best for the group?" • "What might we be missing here?" • "What do you need?"	• Fulfilled • Proud • Included
RESPONSIBILITY	Owning what you think, say, and do and accepting results	• Being prepared • Thinking before you speak and act • Planning ahead • Keeping up with your belongings • Being on time	• "I did what I said I would." • "How can I make a better choice?" • "Will you look at my drafts?" • "How can I be more organized?" • "I forgot, but I can do it now."	• Confident • Equal • Mature • Dependable • Trustworthy
PERSEVERANCE	Overcoming difficulties, failure or opposition to achieve something worthwhile	• Having patience • Taking risks • Using failure to create a new plan • Using resources to grow • Sticking with it	• "I got this." • "I'll keep trying." • "I'll try again." • "I need help, please." • "I failed, but I learned something." • "I'm not there yet."	• Invigorated • Accomplished • Successful • Satisfied • Difficulty • Relieved
INTEGRITY	Doing what is right and just	• Choosing to do the right thing (even when difficult) • Being an upstander not a bystander	• "Thank you for being truthful." • "This is my best work." • "Should I be saying this?" • "Is this fair?"	• Courageous • Empowered • Challenged • Inspired
POSITIVITY	Fostering an optimistic attitude in ourselves and others	• Smiling • Finding solutions • Supporting others • Being approachable	• "What's working?" • "I/We got this!" • "Yes!" • Laughter	• Uplifted • Encouraged • Warm • Safe • Belong

GENERAL INFORMATION

ACCIDENTS

Any student injured on school grounds must report the injury to the supervising staff member or, if not in class at the time of the injury, go directly to the clinic or office. Appropriate safety precautions will be taken. The student will receive any necessary first aid. Parents will be notified if the injury is considered anything other than minor. An accident report will be completed and signed by the supervising faculty member.

ARRIVAL

- The school opens for students at 8:25 a.m.
- Students do not need to have a signed pass from a Webb Bridge staff member to enter the building before 8:25 a.m. for clubs, rehearsals, and extra help sessions. Students must, however, check the staff board to make sure their teacher has arrived and is ready to receive students. The teacher's name will be checked off accordingly on the staff roster posted by the front office.
- As students enter the building, they should drop off their instruments, grab breakfast if needed, and go to their locker.
- 8:25-8:45- Time for students to take care of business. No SmartPass required during this window.
- 8:45-8:55- Time to clear the hallways and get to class. All staff will be ensuring students go to their Compass classroom. Students must use SmartPass to leave the classroom from this time forward.
- All students should be in 1st period by 8:55 to avoid a tardy.
- Teachers will mark students as tardy after 8:55.
- Students are to be quiet and listen carefully during the daily morning announcements.
- Students are expected to be respectful during the Pledge of Allegiance.

ASSEMBLIES

During school assemblies and concerts, student behavior should be appropriate and courteous. An indication of a school's cultural level is its student body's conduct at an assembly. Whether guests are present or not, each student is personally responsible for the impression made by the school. Students should give full attention to the performers and appreciation should be shown only through clapping hands. Whistling, shouting, foot stomping, boisterousness, and talking during a program are not appropriate.

ATTENDANCE

Absences *- Regular attendance is essential to the learning process. Students absent from school miss various educational experiences shared with their peers.*

WBMS will follow FCS Board Policy JBD

Excused Absences – A hold harmless absence that has been documented, and relates to one of the following circumstances in accordance with State Board of Education Rule 160-5-1.10 and Georgia State Code, O.C.G.A. 20-2-690.1:

- Personal illness or when attendance in school would be detrimental to the health of the student or others
- A death in the student's family necessitating absence from school
- Observance of religious holidays necessitating absence from school
- Compliance with a court order or an order issued by a governmental agency mandating an absence from school
- Visitation with an immediate family member who is on leave from or is being deployed to military service
- Important family events/celebrations for an immediate family member (graduation, wedding, religious ceremony, etc.)
- Compliance with an order for a pre-induction physical examination for service in the armed forces
- An absence for registering to vote or participating as an active voter in a local, state, or federal election
- A verified interview for college admission or a documented college visit

- A specialized, supplemental, or extracurricular program/event
- Other absences pre-approved by the principal
- Unexcused Absence – Any absence not accompanied with a note or documentation or any absence that does not relate to the circumstances listed above is considered unexcused. The following non-exhaustive list includes examples of unexcused absences:

- Bad weather
- Missing the school bus
- Car trouble
- Shopping
- Babysitting
- Oversleeping

Documentation Requirements

Documentation for any absence type must be provided within five days of returning to school for an absence to be excused. Parents and/or guardians may send an email* or handwritten note to the school to document a student's absence. If needed, the principal or designee will verify the email address and the credibility of the email. The following must be included in all documentation:

- Student Name
- Student FCS ID Number (lunch number)
- Parent/Guardian Name
- Parent/Guardian Email & Phone Number

Excuses will be kept on file at the school for the duration of the student's enrollment.

Any student who accumulates seven or more days in a given school year for any reason, will be required to provide additional documentation (doctor's note, court order, etc.) for any subsequent absence, whether that absence be excused or unexcused.

Student attendance records shall be corrected from unexcused to excused after proper documentation is provided.

*Parent/Guardian should email Sue Moore (Data Clerk) at moores10@fultonschools.org

Board Policy JBD: Absences and Excuses

To School: On time arrival to school is the responsibility of the parent(s) and student. Oversleeping is not a legitimate excuse for tardiness. An excused tardy would be due to illness, medical appointments, and other legal excuses mentioned above. Parents are requested to send a note with a child when he/she is tardy. Parents do not need to come into the school with a tardy student. All students who are tardy must report to the office **before** reporting to class and use the Checkmate kiosk inside the front office. Students with excessive, unexcused tardies will be referred to the school administration and social worker.

To Class: Students have 5 minutes between classes and are expected to be on time. If a student is tardy to class, it will be noted in Infinite Campus.

Webb Bridge Tardy Procedures

Tardy to school after the 8:55 am bell rings (pulled weekly during every 9-week period)

Tardy	Consequence
3rd Time	Email/Warning
6th time	Phone Call Home
9th time	MTSS referral

Tardy to class per week:

Tardy	Consequence
3rd Time	Conference
6th time	Email Parent and student, silent lunch
9th time	Administrative Detention

Early Dismissal - If a student needs to leave school before normal dismissal time, a note from the parent or guardian requesting early dismissal must be sent to the office on the morning of the requested early dismissal. **Please refrain from checking out students between 3:45- 4:05 pm as this allows us to protect instructional time at the end of the day for all students**. The student will be dismissed from class to come to the office at the time indicated on the note; however, parents or guardians must come into the office to sign out their children. Your cooperation with this procedure is requested as it minimizes interruptions to instruction. Of course, in an emergency, a parent may come directly to the office to request that a student be dismissed early.

CAFETERIA

The school cafeteria offers several choices of nutritional, well-balanced meals each day. Breakfast and lunch programs are available to each student. ***Meal prices are subject to change by the Fulton County Board of Education.***

Lunch menus will be published in the weekly "Friday Notes" and also here:
https://nutrition.fultonschools.org/MenuCalendar

School Breakfast & Lunch Meal Prices SY26.27

Students may purchase a variety of individual items ranging in price from $1.00 to $1.50 (prices are subject to change). Parents can enroll and add money to accounts through Pay Plus: www.myschoolbucks.com. Students are encouraged to open a debit account in the cafeteria before school on Monday morning. Funds may be deposited with cash or a check made payable to *Webb Bridge Middle School Cafeteria*. Debit account numbers are not to be shared among students.

School meals offer all 5 food groups at an incredibly wallet-friendly price. Prices cover food and operational expenses to prepare the food.

Breakfast		Lunch	
Middle School Student	$1.85	Middle School Student MS Premium Entrée	$3.35 $3.85
Reduced Price	$0.00*	Reduced Price	$0.00*
All Adults	$3.25	All Adults	$5.25
Milk	$0.75	Milk	$0.75

**During SY26-27, households that qualify for reduced meals will NOT be required to pay the reduced price of $0.30 for breakfast and the $0.40 for lunch due to GaDOE funding that will be used to cover these costs.*

- At Elementary and Middle Schools, the meal price includes up to 1 entrée, 1 fruit side, up to 2 vegetable sides, and 1 milk choice.

All students can decline food groups, as long as there is at least a ½ cup of fruit or vegetable plus 2 other food groups on the tray. For the same price, students may select 3, 4, or all 5 food groups for a complete meal!

Free & Reduced Meal Applications SY26-27
The Free & Reduced Meal Benefits Program is a part of the National Child Nutrition Program. This program makes Free or Reduced priced meals available to qualifying households. Qualifications are based on the gross income of all household members and the number of persons living in the house. A **new** application must be completed every school year. If there is an interruption in benefits or the household does not reapply, the household is responsible for payment of meals until the Free and Reduced Application is approved. **Free & Reduced Meal Applications are available in the cafeteria and anytime online. Visit** https://www2.myschoolapps.com/ **to begin the online application process.**
***These applications are confidential. If you need assistance completing this, please reach out to the School Social Worker, Autum Williams.**

Parents may join their children for lunch. Please notify your child's grade level assistant principal and homeroom teacher prior to the expected visit. Soft drinks and food from "fast food" restaurants are not allowed at school. Glass bottles are not permitted for safety reasons. All food and drinks are to remain in the cafeteria, with the exception of water. Students may eat in the outdoor lunchroom with adult supervision.

2026-27 Cafeteria Students Expectations

- Students will enter through the side door escorted by their teacher (when weather permits). If weather does not permit, come through the 100 hallway.
- Upon entrance to the cafeteria, the students will go to their assigned table and wait to be dismissed to the food lines to get what they need. Students should get everything the first time through the line.
- Students may raise their hand to go to the restroom or if they need to return to the food line until there is 10 minutes left in their lunch time.
- Students going to the restroom, media center, front office, or clinic must use the SmartPass system after receiving verbal permission from an adult in the cafeteria.
- If there is a mess in the area the student is sitting in, they will clean the area before leaving the cafeteria, regardless of whether they made the mess.
- Each week an assigned class will help clean the cafeteria. All students are expected to assist in keeping our school clean.

Media Center usage during lunch: 15 students per grade level will be issued a color-coded pass by cafe monitors (after a minimum of 15 minutes of lunchtime).

- Student must raise their hand and be given permission by the cafeteria monitor.
- Student must get a Media Center Pass from one of the lunch monitors
- Student must go directly to the Media Center and sign in.
- If the student stays until the end of lunch in the media center, it is their responsibility to monitor their time and return to their class on time.
- If the student has gone just to check out a book and returns to the cafeteria, they should return the pass to the cafeteria monitor

CARPOOL SAFETY PROCEDURES

Parents who are dropping off or picking up children **should pull all the way up to the blue drop off sign before students enter or exit the vehicle**. Children should not be dropped off or picked up in the bus dock area, by the music hall, or in the staff parking lot.

****Students should be picked up by 4:30. Students who are not picked up by this time, will be moved inside. Parents will need to park and come inside to retrieve their student.**

- There are two "lanes", the pick-up and the exit lane.
- We've extended the carpool lane in the morning and afternoon. Please pull all the way up to the end of the traffic circle (see image below).
- It's a "Load and Go" method- once your student is in the car, please carefully merge into the exit lane (yellow arrows- see image below).
- Students are NOT permitted to enter or exit vehicles in parking spaces. All vehicles should remain in the carpool lane during drop-off and pick-up.



CELL PHONES AND PERSONAL ELECTRONIC DEVICES

Per FCS Board Policy IFBGA students in grades K-8 are prohibited from accessing personal electronic devices during the school day, unless otherwise stated by law.

Webb Bridge Phone Procedures

(Per 9-week period)

Students' personal cell phones and other personal devices are expected to be turned off and put away while inside the building, at all times. Should a violation occur, any WBMS staff member may request that the student relinquish the device being used during the school day. That device will be turned into the front office and the violation will be recorded on the electronic phone responsibility log. If there is an immediate safety concern or significant disruption due to the student's use of a cell phone or other personal electronic device (including Smart Watches), an administrator should be notified immediately.

Offense	Consequence
First offense	Warning and parent email
Second offense	Parent pick-up
Third offense	Parent pick-up and silent lunch
Fourth offense	Parent pick-up and administrative detention
Fifth+ offense	Parent pick-up and meeting with restorative plan created

CHANGE OF ADDRESS / PHONE NUMBER

Your personal parent/guardian email and/or phone number changes can be changed through the parent portal under your profile. These updates are in Infinite Campus, under "More"->"Family Information."

Any change of address or emergency contact changes must be first entered through the Online Registration (OLR) census update on the parent portal. Census updates are in Infinite Campus->More->"Online Registration"->"Current Year Existing Student Registration". Two proofs of residency will need to be uploaded for an address change. Once completed, parents must inform the school Front Office of the changes with the OLR number.

Residency requirements at Required Documents - Fulton County School System
Census update instructions at OLRCensusUpdateStudentInformation.pdf

CHILDREN'S INTERNET PROTECTION ACT

Internet access is available at school in support of the instructional program. The Fulton County School System complies with the Children's Internet Protection Act. Filtering is in place that blocks access to material that may be inappropriate for children. Websites are permitted or denied upon review of the school's media committee. Acceptable use of the Internet is established in Board Policy/Procedure IFBGA, Electronic Network Access. The policy and procedure may be viewed in the school's media center or on-line at http://www.fultonschools.org

CLASSROOM PARTIES

Birthday and holiday celebrations/parties/treats are not permitted in middle school.

CLINIC

The clinic is staffed by a full-time clinic assistant. Students must sign in and out upon visiting the clinic. First aid will be administered in the clinic, as needed. Each student must have a current clinic form on file in the school, which will be referred to during emergency situations. Parents are requested to notify the school of any changes to the clinic form during the school year. Clinic hours are 8:55 a.m. to 4:05 p.m.

CLUBS / ACTIVITIES

A wide range of clubs and activities are offered for students before and/or after school. Most organizations do not begin until after Labor Day, so students can focus on acclimating to the new school year. A full listing of these clubs and activities is available on the school's web site (www.webbbridge.com) and opportunities will be provided for students to enroll in these activities. Students must be counted present at school in order to participate in extracurricular school activities on that day.

Students are encouraged to join extracurricular activities. If a student is interested in creating a club that is not already offered, they will need to secure a staff sponsor and complete the new club application.

CONDUCT INFORMATION

One of the goals of middle school is to develop a sense of responsibility and self-discipline in students. It is our belief that good discipline is one of the cornerstones of a good education, and that to ensure good discipline, a close, cooperative relationship must exist between the home and the school. In an effort to promote student growth in these areas, all Webb Bridge Middle School students are expected to behave in a positive manner conducive to learning. Fulton County policies and procedures will be followed in all disciplinary cases. Please refer to the Fulton County Code of Conduct.

WBMS SCHOOL EXPECTATIONS:

1. **Students must have a pass to be out of class.** Students are to attend all classes as assigned. Skipping class is defined as being 10 or more minutes late to class without a hall pass.
2. **Students must sign-out when leaving class and sign back into class using the SmartPass system.**
3. Students are expected to walk, not run, on the right side of the hall while in the school building.
4. Toys, radios, computer games, slime, skateboards, shoes with wheels, water guns, non-school issued or approved electronic devices, sunglasses, cameras, yo-yo's, lasers, chains, paint balls, non-instructional items, Bluetooth speakers, etc. are not to be brought to school (unless otherwise directed by the teacher/staff).
5. **All student personal technology devices are prohibited during the school day**.
6. Students shall adhere to the school dress code (see "Dress Code").
7. Candy and chewing gum are permitted at the discretion of the teacher. Proper disposal is required.
8. Students are not to distribute invitations to private parties at school.
9. Students are not permitted to bring book bags on the last day of school.
10. Students should refrain from bringing homemade food to share with others.

STUDENT ROLE IN CONDUCT

Students have a RESPONSIBILITY to:

1. Attend school regularly, arrive on time, be prepared, bring appropriate materials to class, participate in class, and complete homework.
2. Strive for academic growth.
3. Respect the rights, feelings, and property of fellow students, parents, school personnel, visitors, guests, and school neighbors.
4. Conduct themselves properly on school grounds, in route to and from school, at bus stops, at any school-related activity, and in the classroom so as not to interfere with the rights of others to learn.
5. Accept the consequences of their own actions and follow discipline guidelines adopted by the school and district.

Students have the RIGHT to:

1. Have access to a copy of the Fulton County Code of Conduct.
2. Discuss educational concerns with teachers and other school staff members.
3. Receive special help as needed from professional staff members.
4. Receive fair discipline without discrimination in every aspect of the educational system.

5. Study and learn in a positive atmosphere free from verbal and physical threats and abuse.
6. Review their own records within the appropriate guidelines.

COMMUNICATION

COMMUNICATION WITH FACULTY

Due to limited access to phones during the day, please email faculty members with questions and concerns, so they may answer inquiries and resolve issues. If a team conference is desired, the student's counselor can help coordinate the meeting. We have found that most concerns can be addressed by speaking directly to the teacher. When contacting the school, we ask that you please follow the steps on the **WBMS Communication flowchart.**

HOME-SCHOOL COMMUNICATION

Monday Morris Memos are created weekly throughout the school year. They include a menu for the upcoming week as well as important informational items. Monday Morris Memos are posted on the Webb Bridge web site: https://webbbridge.fultonschools.org/ In addition, Monday Morris Memos are e-mailed to parents with a current email address on file.

Social Media : Please follow @WebbBridgeMS for news and celebrations.

PTA WEBSITE address is http://www.wbmspta.org or follow them on Twitter: @wbms_pta or Facebook: https://www.facebook.com/WBMSPTA/

PARENT-TEACHER CONFERENCES are a vital part of communication. The student's teacher will contact parents to arrange time to talk individually about the student as needed. Parents who would like to have a conference with any staff member should contact the school and leave a number where they may be reached during the teacher's planning time. Teachers cannot be called from class to receive phone calls but will return calls within 24 hours. E-mail is the quickest, most efficient way to contact a teacher.

SCHOOL COUNSELORS are available for conferences concerning problems at home or at school. They are also available to review test scores and student placement.

Campus Parent and Campus Student Portal

The Infinite Campus portals - Campus Parent and Campus Student - provide access to information for all enrolled students in their household. Information includes grades, attendance, assignments, and school announcements.

Have questions regarding your Parent/Student Portal account?

https://www.fultonschools.org/all-departments/academics/learning-teaching/instructional-technology/infinite-campus

E-MAIL: All Webb Bridge faculty and staff members have e-mail. E-mail addresses are listed at https://webbbridge.fultonschools.org/

COMPASS

Compass is a dedicated 25- minute class to start school each day and it serves as Period 1. Students are heterogeneously and randomly assigned to their Advisor, who serves as the Period 1 teacher. This dedicated time is for the educator to work closely with students on academics, student support and community building.

Middle School is a time of great transition and change for students: transition to a new school and changes in physical appearance and possibly in social circles. We believe that during these transitional years, it is imperative for students to form healthy relationships with educators. Research supports that students who have a personal connection to school do better academically, have a more positive self-image and make healthier lifestyle choices.

Please see this article for more information:
https://www.amle.org/BrowsebyTopic/WhatsNew/WNDet/TabId/270/ArtMID/888/ArticleID/864/The-Challenge-of-Advisory-and-Why-its-Worth-the-Effort.aspx
Additional supporting research can be found here: http://www.ncmle.org/research%20summaries/ressum9.html
https://www.cdc.gov/violenceprevention/pdf/bullying-suicide-translation-final-a.pdf

At Webb Bridge Middle School, we are committed to helping all students navigate through these transformative years. We continually evaluate and improve our Compass goals to ensure that Advisory meets our students' needs.

District provided materials from ReThinkEd, on FCS defined Student Success Skills, along with school-created Webb Way material, will be used to guide our Compass discussions and activities.

For more information, please refer to the Compass FAQ.

CONNECTIONS

Students can explore a variety of career fields through our Connections courses. During the second semester of 7th grade, rising 8th grade students can apply for High School Connection Courses. These spots are limited. To learn more about Connections, please visit our website: https://webbbridge.fultonschools.org/academics/connections

COUNSELING AND GUIDANCE

Role of the Counselors

The counseling and guidance program is designed to help students understand themselves as individuals who have personal worth, potential, and unique abilities, but who also share social responsibilities. It is developmental in nature and attempts to provide a continuous sequence of activities to foster growth in the areas of personal development including interpersonal skills, decision-making skills, citizenship skills, study skills, self-management, self-concept, and communication skills. Counseling and guidance programs are proactive and preventive, seeking to meet needs and to avert crisis situations. Counselors offer individual and group counseling, classroom guidance, career education opportunities, school entry and exit information, and test interpretation services.

Appointments with Counselors

Counselors are available to the students, parents, and teachers. Parents may arrange for a conference or consultation by calling their child's counselor for an appointment. Counseling is a voluntary and confidential service.

DELIVERIES FOR STUDENTS AT SCHOOL

Students may not receive deliveries from outside organizations. Such items create a disruption to the school day and to the learning process and will remain in the school office until the end of the school day. Deliveries from home should include the student's name and be brought to the vestibule at the front entrance of the school.

DRESS CODE

Fulton County Board of Education Dress Code Policy (Procedure JD, Rule 13):
Rule 13 states "Students in the school system are expected to dress and groom themselves in such a way as to reflect neatness, cleanliness and safety. All students shall dress appropriately not to disrupt or interfere with the educational program or the school's orderly operation. Examples of inappropriate dress and grooming include: lack of cleanliness in person or dress; shoelessness; "short-short" clothing; bare midriffs; "see-through" clothing or apparel which designates violence or crime or any dress that is disruptive to the educational process. Designated dress involving school activities approved by the principal shall be acceptable. The principal or other duly authorized school official shall determine whether any mode of dress or grooming results in a violation of the spirit and/or the intent of this rule.

Webb Bridge Middle School Dress Code:

1. All students must wear clothing that fully covers chest/breast, stomach, and buttocks, at all times.
2. Hats, beanies, hoods, bandannas, sweat bands, chains, and sunglasses, are not to be worn during school hours.
3. All t-shirts must be in good taste (no suggestive wording or illustrations or advertisements for items which are illegal for middle school students- i.e., alcohol and tobacco products, etc.).
4. Pajamas should only be worn on designated school spirit days.
5. Shoes must be always worn for safety. No fabric shoe soles.
6. Undergarments must be worn and not overly exposed.
7. Sleeveless tops are permitted. Shirts exposing the midriff are not to be worn at school. If arms are raised and skin shows, the top is too short for school.

Students not dressed appropriately for school will be asked to change into their PE uniform or clothes provided by the school. If a student changes into clothing provided by the school, we ask that those items be washed and returned.

If your family is experiencing financial hardship and resources are needed to adhere to the school's dress code policies, please reach out to a school counselor.

Dismissal

During afternoon dismissal, students are to remain in their classrooms until they are dismissed via intercom or bell to go to their bus or to their activity. Walkers and car riders are dismissed via the *front door only.* Should students be needed earlier, the parent should send a note specifying the time for early check-out. Early check-outs end at 3:45 pm. To remain after school at the end of the day, students must be participating in a school sponsored activity under the supervision of a teacher.

EMERGENCY DRILLS

Emergency drills are held on a scheduled basis during the school year. It is important for students to remain silent and follow all the instructions of school personnel during these drills. If a student sees or hears something concerning, he or she should immediately report the concern to a staff member.

EMERGENCY SCHOOL CLOSINGS

Once a decision has been made by the central office to close school due to inclement weather, the local TV, radio stations and the county will send information regarding the closing plan. Please refrain from calling the school. Each Fulton County school has detailed emergency plans and evacuation plans which are reviewed and updated each year. In the event of these plans being used, parents will be notified by the media. If possible, information regarding school closings will be posted on the school's website.

EVACUATION FROM WEBB BRIDGE MIDDLE SCHOOL

In an emergency, if it becomes necessary to remove students from Webb Bridge Middle School, they will be evacuated to a secure location. In the event of such an emergency, it would be impossible for parents to contact Webb Bridge. Students would be released to parents from the alternate site. An email will be sent from the school principal or designee.

FIELD TRIPS

Field trips are a valuable part of the middle school educational process and may be taken at various times throughout the school year. Official Fulton County permission slips must be signed by parent/guardian and returned to the school prior to the trip. Telephone permission and notes from parents will be handled by administration. Guidelines set forth in the field trip permission form are to be followed for students to participate in the field trip experience.

GRADE REPORTING

Mid-semester reports (interims and progress reports) are available at 4 ½, 9, and 13 ½ weeks of each semester, and report cards are available at the end of each semester.

Interim reports, progress reports, and report cards will be available for view through Infinite Campus according to Fulton County grading timeline which will be posted on our website.
Paper copies of semester report cards will be sent during the 18-week and 36-week grading period.

Numerical grades will be used to report academic performance in all courses. The minimum number of grades must be nine per semester, per subject area.

Grades earned for mid-semester reports are progress reports (except the nine-week connections courses) and are not recorded on the permanent record. The final semester grade is an average of all work completed during the semester and is recorded on the permanent record. The grade recorded for a nine-week connections class is a final grade at the end of each nine weeks.

Please click to view the FC Middle School Grading

WBMS Grading Specifics

- For Major and Minor categories: 5 points a day may be taken off for 5 school days, totaling up to 25 points.
- Teachers may enter M (which calculates as a zero) for missing work. Missing work must be submitted before the final ten days of the semester (unless for a 9-week course). Up to 25 points will be deducted from the mastery score.
- No final exams or midterms (defined as an assessment which is cumulative in nature) will be given for middle school courses
- Assessment Calendar-Teachers will record all major and minors on school Assessment Calendar. No more than three Major/minor a day, no more than two can be Major.

M (uppercase) Major **m** (lowercase) minor

PROVISION FOR IMPROVING GRADES

Re-teaching/Reassessment/Recovery
Administered throughout a unit to students who have failed to demonstrate mastery of the standards. Recovery should cover the standards that the student has not mastered.

Teachers should provide opportunities for each student K-12 to continue learning material that has not yet been mastered even if the student's grade is not replaced.

- Students in K-12 should be afforded the opportunity to recover all major assessments if they score below 75% on the assessment.
- Students are limited to one recovery attempt per major assessment that meets the threshold for recovery.
- Recovery of a major assessment should occur before the next major is given.
- Students are eligible to earn a replacement grade on a recovery that is no higher than 75%.
- If a student's recovery is below the original score, the original score should stand in the grade book.
- Before recovery, the teacher should work with the student to complete missing work and/or ensure delivery of the content through reteaching and relearning.
- The original score should be noted in the comment section of the grade book if a student recovers a major assessment.

GRADING SCALE

The grading scale is based on Fulton County policy. The state of Georgia has set 70 as the minimum passing grade.

A = 90 - 100
B = 80 - 89
C = 70 - 79
F = Below 70
W = Withdrawal/pass or fail
NG = No Grade (for students enrolled fewer than 20 school days with no transfer grades)
INC = Incomplete (with approval of the principal)

Grade Weights

Teachers must work with their Collaborative Team to create Balanced Assessment Plans prior to each unit of study. Not all assessments must be graded or counted in a student's average. Grades are a representation of what a student knows, has learned, and can demonstrate. All middle school course gradebooks at WBMS are set up the same:

Middle School **courses** will follow:

- 50% - Major: An assignment or assessment that is cumulative in nature that measures learning targets from multiple standards/skills.
- 40% - Minor: An assignment or assessment that measures an individual learning target, standard, or subset of learning targets/standards/skills within a unit.
- 10% - Practice: Daily assignments, observations, and/or engagement activities given in class or for homework to build pre-requisite skills, measure progress towards mastery of a learning target or standard, enrich, and/or remediate skills.

High School **courses** will follow:

- Majors: 55%
- Minors: 35%
- Practice: 10%

In accordance with State Board Rule, students taking an End-of-Course (EOC) assessment, must have the EOC count as a weighted percentage of the student's total grade as specified by State Board Rule. If the state continues to use the 20% weight, the 2nd-semester of the course should reflect the following grade weights subject to State Board Rule. See the Final Exams section for more information.

EOC Courses 2nd semester

- EOC:20%
- Majors[2] : 40%
- Minors: 30%
- Practice[2]: 10%

Other grading expectations:

- ***Every student will be issued an FCS device at the beginning of the year. An FCS Device is needed for testing. Students who choose to use their own device (BYOT) will still be issued a school device that they will use during all assessments (minors, majors, district assessments, state and national testing).***
- WBMS does not offer extra credit or bonus points.
- To ensure test security, WBMS does not allow all assessments to be taken home. However, if parents have a question regarding a grade, they are welcome to schedule an appointment with the teacher and view the assessment in person.

GRADING STUDENTS WHEN ABSENT FROM SCHOOL

1. Students must be enrolled at least 30 days during the semester to receive numerical grades on a report card for the current semester.

2. Make-Up Work
   Students should make every effort to complete any missing work in a timely manner. Students must complete any make-up work at least ten school days before the end of the grading period. The student and/or parent/guardian must assume the responsibility for contacting the teacher about any missing work. If the work is satisfactory, no matter if the absence was excused or unexcused, full credit should be given.

HARASSMENT and/or BULLYING

WBMS is dedicated to creating a positive learning environment for all. School personnel will handle harassment and/or bullying complaints very sternly, quickly, and with the utmost confidentiality to protect students. Cooperation and help are needed to make this a safe, orderly, and friendly school for all students. Since negative behaviors like harassment and/or bullying usually happen when adults are not present, *it is important for students to inform their teachers or other school personnel when this happens.*

Students who commit the offense of bullying/harassment can be reassigned to an alternative school per state law OCGA 20-2-751.4.

HOMEBOUND SERVICES

Homebound services are available to students expected to be absent for ten or more school days due to surgery or non-contagious illnesses. A doctor's statement is required. Referral forms are available through the counseling office.

HOMEWORK

The purpose of homework should be to preview, prepare, review, practice, and reflect. Homework is an important part of academic growth. It is important that students complete the work independently so teachers can obtain an accurate assessment of their understanding. Parents with questions regarding homework should contact teachers.

HONOR CODE

To embrace our value of integrity, and to encourage good study habits, fair competition, and positive development in academics, the Webb Bridge faculty supports a strong policy for academic honesty. Student assignments turned in for grading should be the sole work of that individual student. To prevent cheating, including plagiarism, students may not collaborate with other students or adults on their assignments unless the teacher has given explicit permission to do so. This includes the giving or receiving of information in any manner, including electronically. In situations where

collaboration is allowed, the teacher will clearly define what level of collaboration is appropriate. Under no circumstances is it acceptable for two students to submit identical work, unless the assignment included a group component that makes it permissible or copy and paste from a resource. Students are encouraged to consult their teacher about what level of collaboration is acceptable before completing an assignment.

An environment of academic integrity is the work of all members of the WBMS community; thus, the duty to report any part of academic dishonesty falls on all, including students. If any community member suspects or witnesses academic dishonesty, they must report the incident immediately (within 24 hours) to their teacher or administrator. Students who knowingly make false accusations are subject to disciplinary consequences.

Students found in violation of the WBMS Honor Code Policy will receive academic and disciplinary consequences.

1st Offense – The teacher will address the behavior, and the student can earn up to a 70% on the assessment. The teacher will then document it in the Responsibility Log under AD tab. If the student challenges the accusation, the teacher can refer the student to administration.

2nd Offense – The teacher will refer the behavior to administration. The student can earn up to a 50% on the assessment.

Students will learn about the school honor code and will sign an integrity commitment in Compass.

*No electronic device may be displayed during any assessment without the explicit direction from the teacher. Violating this requirement may result in an Honor Code violation.

Responsible AI Use Encouraged with Teacher Permission:

Students are encouraged to use AI tools responsibly in this course with teacher permission to assist with their learning and assignments. AI can serve as an aid to enhance understanding and interaction with course content, within the boundaries of academic integrity. All AI-generated content must be accurately cited, and students are responsible for the correctness of their submissions, including any content derived from AI tools. It is essential to critically evaluate AI outputs to ensure they meet academic standards. Use of generative AI, without proper citation, is considered a violation of the Fulton County Schools Code of Conduct and may result in disciplinary action.

INSURANCE

Student insurance may be purchased in the fall. The three types of insurance which may be purchased are: 24-hour coverage, school time coverage, and dental coverage. The insurance is for accidental coverage. For more information please contact the FCS Risk Management department or check out the information on the FCS website.

INTRAMURAL / ATHLETIC PROGRAM

A program of INTRAMURAL athletic activities is offered to students from 7:45-8:30 a.m., Tuesday through Friday. Days are subject to change based on the school schedule. It is the parent or guardian's responsibility to get the participating students to school then. To participate in the intramural program, each student must have an intramural **registration form** signed by a parent or legal guardian on file at the school. Intramural activities vary each semester. Check the website https://wbmsathletics.weebly.com/ and read the weekly school newsletter to find out which activities are offered during specific time periods. The activity schedule will also be posted by the gym.

The ATHLETIC program is designed as a team sport program. 7th and 8th grade students (boys and girls) may be selected for a traveling team in the following sports in the extramural program:

Fall - Soccer (7 & 8)
Winter - Volleyball (7 & 8)
Spring - Basketball (7 & 8)

Each team will play a multi-game schedule. A fee of $35 will be assessed for participation in each sport in the athletic program.

The following one-day sports activities are available to students during the school year:

Fall - tennis tournament (7 & 8)

Spring - track and field meet (7 & 8)

Special regulations exist concerning participation by students on the Fulton County extramural teams. Regulations include:

- Acceptable school conduct, (i.e., no suspensions during the season of participation)
- Passing 5 out of 7 classes in the semester preceding participation, (The 5 subjects must carry credit toward grade promotion.)
- Completing all required forms and paperwork including a physical examination documented on the appropriate physical form, proof of insurance coverage, concussion protocol, and transportation release.

Eighth-grade students are now eligible to participate in high school sub-varsity teams at their zoned feeder high school if the middle school does not offer the sport through extramurals. Approval is needed from both the receiving coach and the student's parent or guardian.

JUNIOR BETA

"Let us lead, by serving others."

The National Junior Beta Club is an honorary service club for middle school students. The purpose of the WBMS Jr. Beta Club is to promote leadership, integrity and good citizenship at WBMS. Students are approved for membership because of their worthy character, creditable academic achievement, and commendable attitude. The membership of this organization is made up of students in grades 6th through 8th. Eligibility is based on maintaining a 93 cumulative grade point average (CGPA) immediately preceding the induction (or 3 consecutive quarters if the student is coming from a school on the quarter system). All eligible students must maintain conduct grades of 1 or 2. Seventh and Eighth grade students that remain or become eligible for Jr. Beta are invited to join in the fall and sixth grade students are in Second Semester.

Service and Participation

Club members assist with various service projects in our community such as helping with local elementary school activities to helping local shelters in Alpharetta. Members will complete the online point documentation form (located in Teams) to keep a record of their service. A minimum of 100 points are required for the school year for Seventh and Eighth graders and 30 for sixth graders. 7th and 8th graders must complete at least 100 points each year and are required to attend monthly meetings. The WBMS Junior Beta Club meets one morning per month during the school year. If a member does not complete their points or attend meetings, he/she will be dismissed.

WBMS Junior Beta Club requirements are as follows:

Members in Junior Beta must be of high character and are required to pay the Junior Beta dues. Students must have an average of 93+ in the four academic subjects (Language Arts, Social Studies, Math, Science) and maintain at least a Satisfactory conduct grade. If the student's average falls below 93, he/she will be placed on probation for the following semester. If the 93 average is not attained at the end of the probationary period, he/she is removed from membership. Any student suspended or who has committed academic dishonesty during a twelve-month period prior to selection may not become a member. Dismissal, because of character, must be based on written documentation and approved by the administration.

LOCKERS

Students use lockers for the safe keeping of books and personal property. It is the responsibility of the student to guard his/her combination and to see that his/her locker is secure. Lockers remain the property of the school and are subject to periodic announced and unannounced inspections by school personnel at any time during the year. Students are not to share lockers. Hall locker rentals are included with the school's activity fee. PE lockers will be rented out separately. Fees may be paid at – Webb Bridge MS (osmsinc.com)

LOST OR DAMAGED INSTRUCTIONAL MATERIALS

Students are responsible for the care and protection of textbooks, library books, musical instruments, and other instructional materials assigned to them or checked out by them. The following consequences may be taken against a student who fails to return or refuses to pay for lost or damaged textbooks, library books, media material, or school property, including but not limited to, musical instruments, sheet music, uniforms of all kinds, sports equipment, etc:

1. Refusal to issue any additional textbooks, library books, media materials, school property, or student schedules until restitution is made;

A record of any outstanding fees, fines or charges will accompany students' records whenever they move from school to school within the school system, and sanctions may be taken against a student by his/her new school until the student settles matters with his/her former school.
Appropriate restitution for a lost book is the cost of a new copy. For damaged books, an assessment and appropriate charge will be determined at the local school level. If a student cannot afford the entire charge, the student will be put on a payment plan until the amount owed is paid in full.

MEDIA CENTER

The media center operates on an open policy, permitting students almost unlimited access to materials as needed. At the start of the year, sixth-grade students receive orientation to the media center as part of their study program. The media center opens at 8:25am, Monday-Friday. Students may visit the media center during Compass, classes, and lunch with a pass.

MEDICATIONS

Medication (prescription or over-the-counter) may not be given to a student without the required forms on file in the clinic and must be brought to the school by the parent/guardian. Prescription medication requires that the form be signed by the prescribing physician and parent/guardian; over-the counter medication requires that the form be signed by a parent/guardian. Medication should be in original bottle, clearly labeled and brought to the clinic where it will be administered under the direct supervision of school employees. Students may **only** carry ***approved*** medication while at school if an Authorization to Carry Medication form is signed by the prescribing physician and parent/guardian depending if prescription or over the counter and submitted to the clinic. For further information please review the following: DHS Parent Information Letter, FCBOE Medication Policy, Authorization to Give Medication, Authorization to Carry Medication at District Health Services

PARENT VISITATION TO THE CLASSROOM

Fulton County Schools value the concept of parents as partners in education. Parent and community support and assistance are vital in all facets of the school program.

Parent and community members are especially welcome to observe students in the academic setting through special activities and events taking place in the schools. Instructional programs are further showcased through musical and dramatic presentations, art displays, and academic bowls. Parents may also participate directly in the instructional program through volunteer work, chaperoning field trips, membership on school governance council, and individual teacher/parent conferences.

Parents of currently enrolled students or prospective students may wish to set up individual classroom or school visitations. The following guidelines shall be observed relevant to parent visits:

Classroom Observations by Parents of Students Currently Enrolled in the School

The parent should:

1. Make the request to the principal in writing at least twenty-four hours prior to the proposed visit.
2. State the visit's purpose, i.e. identify what is expected to be accomplished by it.
3. Sign in at the office and be escorted to the classroom.

4. Stay no longer than one class period unless approved by an administrator.
5. Refrain from engaging the attention of teachers or students through conversation or other means.
6. Return to the office for a brief conference at the end of the visit.

For the safety of students, no unauthorized persons are allowed in the building without administrative approval. Students not enrolled at Webb Bridge Middle School are not allowed to visit during the school day due to unnecessary classroom disruptions detrimental to the learning process.

PERSONAL PROPERTY / LOST AND FOUND

The school makes every effort to help students safeguard their valuables. However, the ultimate responsibility for this lies with the student. Name labels should be placed on personal articles and apparel, especially on P.E. uniforms. All lost articles will be placed in the lost and found. Students are encouraged to check the lost and found for missing items. Unclaimed items will be donated to a charitable organization periodically. Students should not bring large amounts of money or valuable or irreplaceable items to school. All valuables should be secured inside their locked lockers, particularly during P.E. The school cannot be held accountable for lost, damaged, or stolen articles. In the event a student is missing a personal item, a theft/damage report should be completed in the office by the student.

PHYSICAL EDUCATION INFORMATION

Dressing out for Physical Education

All students are encouraged to dress out each day for physical education class. The school's PE uniform will consist of a light gray or white t-shirt and royal blue athletic shorts and may be purchased at the beginning of the school year. The student's first name should be written on the outside of the shorts and shirt. Appropriate tennis shoes and socks are also a required part of the P.E. uniform. A portion of the physical education grade is based upon dressing out correctly for class. All clothes and shoes left in the locker rooms will be removed at the end of each semester and donated to charity.

Exemptions from Physical Education

All students are required to participate in physical education in middle school. A medical excuse is not accepted for exemption from required physical education classes/time. Physical education teachers will modify or adapt the class requirements based on recommendations of the physician so students with medical difficulties or disabilities can succeed.

Physical Education Lockers

Lockers and locks are provided by the P.E. department on a rental basis. Students should lock up all valuables in their assigned lockers. Lock combinations will be given only to the person assigned to the locker. Routine locker checks may be made by the P.E. staff or the school administration without prior notice. Students are responsible for paying $10.00 for misplaced locks.

PORTABLE CLASSROOMS

Teachers and students are assigned to portable classrooms as needed due to room availability inside the building. All classes in the portables have a designated room inside the building to go to in event of inclement weather or other emergencies.

PROMOTION POLICY

Promotion or retention in middle school grades (6-8) will be based on student performance for the entire school year.

Middle school students must have a passing grade in English Language Arts, reading or year-long world language, mathematics, social studies, science, and one of the following: a combination of grades in the connections segment or

the physical education/health connections segment. A passing semester grade in the connections or physical education/health segment is accomplished by earning an average of 70 or above when averaging the combination of two nine-week grades during the semester.

Any student who receives an average for both semesters of 69 or below shall fail the subject for the year. Students not promoted are either placed in the next grade or retained in the same grade.

A failing grade in a subject can be made up by the student earning a passing grade in an appropriate subject during a summer school session. Students may take two classes during summer school.
Promotion or retention of students receiving special education services shall be determined by a staffing committee which develops the Individual Educational Plan (IEP) for each student.

SCHOOL GOVERNACE COUNCIL

The School Governance Council is a council comprised of parents, community members, teachers, and the principal who meet monthly to discuss academic achievement, problem solve difficult education problems and share ideas for school improvement. The School Governance Council creates the school's Strategic Plan and monitors the school's progress on the plan. The council meets monthly at 7:30 a.m. in the Professional Learning Room (PLR) or on TEAMs. The calendar for the monthly meetings is posted on the WBMS website. Meetings are open to the public. School Governance Councils are an integral local school control component of the Fulton County Schools charter district designation.

Webb Bridge Middle School SGC website- https://webbbridge.fultonschools.org/about-us/school-governance-council

SCHOOL SECURITY

Every effort is made to ensure the safety of students and staff while at school. Webb Bridge Middle School has a school police officer on duty during school hours and at large extracurricular events. The school police officer is a certified police person who has the authority to make arrests, if necessary. Additionally, a police person from the Alpharetta Police Department is assigned to Webb Bridge Middle School. Any visitor to Webb Bridge School must use the buzzer system located at the front door and side gym door, to identify themselves, and then be let into the school building. All visitors are to check in and out at the front office before going to other parts of the building. Guests to the school must wear a visitor's badge while on campus. Students who are not enrolled at Webb Bridge Middle School are not permitted to visit during the school day unless authorized by an administrator.

Each Fulton County school has a Campus Security Associate (CSA). The CSA ensures a safe and secure environment in the Fulton County School System by monitoring activities, patrolling assigned areas, and maintaining visibility. They establish rapport with students and staff and make sound decisions in both emergency and non-emergency situations.

STUDENT ACTIVITIES / DANCES

All after-school functions are chaperoned by school personnel. An admission fee will be charged to cover the cost of the event. Concessions will be available for purchase at many after-school functions. Students are expected to abide by all school rules whenever they are in the building or attending any school function. Parent permission and student guidelines for dances will be sent home with students prior to the event. **Discipline and behavior policies of the school and the school system are in effect at all school sponsored activities**.

STUDENT REGISTRATION REQUIREMENTS

In order to attend Webb Bridge Middle School, students must live within the designated attendance zone.

TECHNOLOGY

Technology continues to change our world in many ways. Technology offers the opportunity to provide positive benefits for classroom instruction. To encourage technological growth, Webb Bridge Middle School offers a one-to-one opportunity using a device deployed by Fulton County. ***Every student will be issued an FCS device at the beginning of***

the year. An FCS Device is needed for testing. Students will be issued a school device that they will use during all assessments (minors, majors, district assessments, state and national testing).

Your child's teacher(s) will provide classroom activities aligned with current curriculum standards that support and enhance student learning. As part of general practice, students will be permitted to use their one-to-one device at the discretion of the teacher. Teachers will monitor student use of technology closely. **Classwize and Linewize, programs that give teachers and administrators real-time visibility and control over students' online activities, are used to keep students safe and protected while using Fulton County-issued devices.**

Acceptable Use Policy

Each student, parent, and staff member should read, sign, and agree to abide by the Technology Acceptable Use Policy guidelines. Students shall not alter or attempt to alter school or private property including technology hardware and software. Students are not permitted to bring software or hardware equipment (disks, CD-ROM's, external hard drives, etc.) to school without prior permission from the technology specialist and school administration.

Security and Damages:

WBMS is not liable for any device that is stolen or damaged. Responsibility to keep the device secure rests on the individual student owner. Schools are unable to waive fines for damages or lost items.

Middle School Device Cases and Safe Device Campaign: To minimize the rate of device damage, Fulton County will purchase protective cases for middle school students. Students are expected to keep their device inside the protective case at all times to minimize damage. A new "Safe Device Campaign" will also be provided for all middle schools to engage students, staff and parents in device safety and associated fines for damage/loss.

Technology Guidelines:

Students and parents participating in school issued and personal technology must adhere to the Student Code of Conduct, as well as the Acceptable Use Policy (AUP) for technology in Fulton County Schools. Fulton County Technology Usage Policy will be implemented.

- The student is responsible for the care and security of their personal technology as well as any school-issued technology.
- School issued technology should not be considered personal technology- as such you are subject to adhere to the FCS Acceptable Use Policy and Device User Agreement
- Students are not to download or install gaming software on your device.
- Students must *immediately* comply with teachers' requests to shut down devices or close the screen.
- Devices must be in silent mode and put away when asked by the teacher.
- Students are NOT permitted to transmit or post photographic images/videos of any person on campus on public and/or social networking sites.
- Students are permitted to listen to their music only when given permission by a staff member.
- Students are NOT permitted to text or talk on the phone during school hours or on the school bus.
- Devices should be charged at home, for school use. Students can bring chargers, if needed.
- Bringing devices on premises or attempting to infect the network with a Virus, Trojan, or program designed to damage, alter, destroy or provide access to unauthorized data or information is in violation of the AUP policy and will result in disciplinary actions. *The school district has the right to collect and examine any device that is suspected of causing problems to the school's network or is the source of an attack or virus infection.*
- Processing or accessing information on school property related to "hacking," altering, or bypassing the network security is in violation of the AUP policy and will result in disciplinary actions.
- The use of personal and school-issued devices to support the educational experience is a privilege, not a necessity. Everyone benefits when the rules are followed. When the rules are abused, privileges will be taken away.

TEXTBOOKS

All basic textbooks are loaned to students for their use during the school year. These books are the property of the Fulton County Board of Education. Textbooks are expected to be kept clean and handled carefully. Students should identify textbooks issued to them as theirs. If a textbook is lost or damaged, a fee is charged.

TRANSPORTATION

Students are expected to follow the instructions of the driver, and FCS Code of Conduct. Any student failing to do so may be denied the privilege of riding the bus. The suspension length from the bus is left to the administrative staff's discretion.

Students may not ride buses other than the one to which they are assigned, and they must get on and off the bus at their regularly scheduled stop. If other arrangements are necessary, parents must receive permission from the Transportation Department at (470) 254-2970. **Notes requesting bus changes for childcare purposes must be brought to the office by 9:30 a.m. to be approved by an administrator.**

Students not riding the bus should be dropped off in front of the school no earlier than 8:00 a.m. Students are permitted to enter the school building at 8:25 a.m. or earlier if they have a help session. School ends at 4:05 and parents opting to use carpool for pick up must collect their students by 4:20. Late arrival may result in mandatory bus usage or loss of school hardship.

Bicycle riders may park their bikes in the designated bike rack. Bikes should be locked during the day. The school cannot accept responsibility for students' bikes. Skateboards, roller skates, and roller blades are not permitted.

TUTORING / HELP SESSIONS FOR STUDENTS

A list of community tutors is available in the counseling office. All teachers designate at least one help session per week to assist students who need additional help with a course subject. Students do not need to have a pass from a teacher to attend a morning help session but need to check the board by the front office to make sure the teacher has arrived at school. Students may attend any teacher's help session.

Mondays- ELA/WL/Reading
Tuesdays- None
Wednesday- Math
Thursday- Social Studies and Connections
Friday- Science

Help sessions will be held on their designated morning only; additional help sessions occur during lunch.

VOLUNTEERS

All volunteers must be registered online with FCS. New Fulton County requirement: You will not be able to volunteer until you complete the online training and application. It could take 48 hours (about 2 days) for your application to be processed before you can volunteer. Click the link: https://www.fultonschools.org/community/become-a-volunteer Become a volunteer in 5 easy steps.

- Complete the mandatory online training.
- Complete the volunteer application.
- Wait 24 – 48 hours for your application to be processed
- Visit the school and begin volunteering (please bring your ID)

WEB (Where Everybody Belongs) LEADERS

WEB, which stands for "Where Everybody Belongs" is a middle school orientation and transition program that welcomes 6th graders and makes them feel comfortable throughout the first year of their middle school experience. Built on the belief that students can help students succeed, the program trains mentors from your 8th grade class to be WEB Leaders. As positive role models, WEB Leaders are mentors and student leaders who guide the 6th graders to discover what it takes to be successful during the transition to middle school and help facilitate 6th grade success.

WEBB WAY

"The Webb Way" describes how we do things at WBMS. It is comprised of our six values: Respect, Responsibility, Citizenship, Perseverance, Integrity, and Positivity. These words were selected through collaboration by faculty, staff, parents, students, and community members. Our motto is: **Exemplifying Excellence Every Day Through the Webb Way**, which means that all members of our community commit to be our best selves each day and strive to illustrate our common values in all we do.

YEARBOOKS

A school yearbook, highlighting the school year's events, is developed annually by the 8th grade journalism students. Yearbooks can be purchased throughout the year on our school website and will be delivered in late Spring. The school is not responsible for lost or damaged yearbooks.

All handbook information is subject to change. Should a change occur, notifications will be made in writing.