EMPLOYMENT AGREEMENT:
DINA MAGGIACOMO
AS
ASSISTANT SUPERINTENDENT FOR HUMAN RESOURCES

AGREEMENT, made the 30 day of June 2026, by and between the BOARD OF EDUCATION OF THE MANHASSET UNION FREE SCHOOL DISTRICT ("Board"), Town of North Hempstead, New York, and Ms. Dina Maggiacomo, residing at [redacted] ("Assistant Superintendent").

W I T N E S S E T H:

WHEREAS, the Board has offered to employ Ms. Dina Maggiacomo as the Assistant Superintendent for Human Resources of the Manhasset Union Free School District ("District"), upon the terms and conditions set forth herein; and

WHEREAS, Ms. Maggiacomo has accepted such offer of employment; and

WHEREAS, it is the parties' belief that a written contract fully specifying the terms and conditions of the Assistant Superintendent's employment by the District will promote effective communication between the parties;

NOW, THEEFORE, in consideration of the agreements hereinafter set forth, and other good and valuable consideration, the parties agree as follows:

1. Term. The term of the agreement shall be for a three-year probationary term commencing August 12, 2024 and concluding August 11, 2027. The agreement shall supersede and replace all prior agreements between the Board and the Assistant Superintendent relating to terms and conditions of employment.

2. Certification. The Assistant Superintendent shall possess a valid certificate to act as a school administrator in the State of New York at all times during the term of her employment with the District.

3. Duties. The Assistant Superintendent shall report directly to the Superintendent of Schools. The duties of the Assistant Superintendent shall include, but not be limited to: developing and ensuring adherence to recruitment and selection processes of a highly qualified staff for all

positions; planning, developing, and administering staff record-keeping programs and procedures concerning certification, seniority, longevity, tenure, benefits, and attendance; assisting the Superintendent in the development of employee retention strategies and the implementation of professional development programs including new teacher orientation; assisting the Superintendent in the coordination and the evaluation of probationary employees; coordinating the tenure review process; ensuring compliance with Board of Education policies and governmental statutes, rules and regulations pertaining to personnel administration; working with district employees regarding human resources related matters including but not limited to FMLA, ADA, and requests for leave; recruiting, approving, and maintaining lists of per-diem substitutes as needs dictate; providing oversight of the administration for the District's employee benefits programs including flexible spending, health insurance, dental, workers' compensation, unemployment, etc.; ensuring that district personnel practices conform to district policies, relevant laws, and collective bargaining agreements; providing guidance and support to the Human Resources Office staff; and performing other tasks as directed by the Superintendent of Schools. The Superintendent shall meet with the Assistant Superintendent to develop priorities as the Superintendent deems appropriate.

4. Salary. (a) The Assistant Superintendent's annual base salary for the period July 1, 2026 through June 30, 2027 shall be $244,494 and shall be paid in equal installments in accordance with the rules of the Board governing salary payment to administrative employees. The Assistant Superintendent's salary for any subsequent years (July 1 through June 30) will be determined by the Board. In no event shall the Assistant Superintendent's annual base salary in any given contract year (July 1 through June 30) be less than the annual base salary set for the previous contract year.

(b) 403(b) Contribution. The District will make an annual, non-elective employer contribution to the Assistant Superintendent's 403(b) account in the amount of 1.75% of the Assistant Superintendent's then-current base salary. Such payment shall be made on or about May 15 each year. It is

understood that the Assistant Superintendent agrees to indemnify and save the District harmless against any and all claims and/or liabilities, including fees, that arise out of or by reason of action taken or not taken by the District for the purpose of complying with this provision.

5. Health Insurance. (a) The District shall pay 80% and the Assistant Superintendent shall contribute 20% of the cost of the premium for health insurance coverage in the New York State Health Insurance Plan (family coverage, including domestic partners, in accordance with NYSHIP regulations, or individual coverage). If the Assistant Superintendent waives the right to carry District-sponsored health insurance for a full fiscal year (July 1 through June 30), she will be entitled to a health insurance declination benefit payable at the conclusion of the fiscal year. Such declination benefit will be in the amount of $2,500 annually if the Assistant Superintendent is solely eligible for an individual policy, or $4,000 annually if the Assistant Superintendent is eligible for a family policy. It is understood that during the term of the agreement, the District shall have the option to select an alternative carrier or to select a third party administrator or an in-house self-insurance system in place of the health insurance coverage currently provided to the District's employees through the New York State Health Insurance Plan, provided, however, that the benefits of such health coverage shall be comparable to those provided by the New York State Health Insurance Plan at the time of the change.

(b) The Assistant Superintendent may elect to participate in the District's I.R.C. Section 125 plan for the purpose of making health insurance contributions, pursuant to any and all policies of the District governing the implementation of the Section 125 Plan.

(c) The period of service required to qualify for health insurance benefits following retirement shall be six (6) years of District service. Upon retirement from the District, the Assistant Superintendent shall be able to continue her health insurance coverage (individual or family) and shall be guaranteed in retirement the same contribution rate she had immediately prior to the effective date of her retirement from District service. In the event that the Assistant Superintendent shall leave the District service prior to retirement and subsequently be eligible to rely on her vested health insurance rights in the District to provide her health

insurance coverage in retirement, the contribution rate shall be the contribution rate then charged to the then-Assistant Superintendent for Curriculum and instruction, or the substantially equivalent title.

(d) At the time of their retirement from the Manhasset Public Schools, the Assistant Superintendent who is eligible to retire pursuant to the rules of the New York State Teachers Retirement System ("NYSTRS"), and who gives written notice of retirement by February 1st immediately preceding their effective retirement date the following June 30th shall contribute toward their health insurance premium in retirement in accordance with Schedule A below.

Years of Service	Contribution Rate
7 yrs. But less than 10 yrs.	Active contribution at 20%
10 yrs or more	18%

6. Dental Insurance. The District shall pay 80% and the Assistant Superintendent shall contribute 20% of the cost of the premium (family or individual coverage) for dental insurance coverage under the District's existing dental insurance policy.

7. Life Insurance. The District will provide a fully paid term life insurance policy with a policy amount of two times the Assistant Superintendent's annual base salary.

8. Work Year. The Assistant Superintendent's work year shall be twelve months. The Assistant Superintendent shall be required to work six (6) days over the December, February, and April school recess periods, to be determined with prior approval from the Superintendent of Schools. Except in case of emergency, the Assistant Superintendent shall not be required to work on days designated as legal school holidays when the District's Central Office is closed.

9. Vacation. (a) Effective July 1, 2025, the Assistant Superintendent shall be entitled to twenty (20) paid vacation days annually, which days shall be earned at the rate of 2 days per month for the first ten months of the fiscal year. Once the Assistant Superintendent has attained tenure, the Assistant Superintendent shall be entitled to twenty (25) paid vacation days annually, which days shall be earned at the

rate of 2.5 days per month for the first ten months of the fiscal year. Once the Assistant Superintendent has attained tenure, she is entitled to cash-out up to 5 vacation days annually. If on or after July 1, 2026, the Assistant Superintendent's employment is discontinued due to resignation or retirement, no more than 15 vacation days will be eligible for cash-out.

(b) The Assistant Superintendent may use vacation days in advance of the actual date earned, provided that in the event the Assistant Superintendent leaves the District's employ prior to the end of a school year, the District shall be entitled to recoup the value of any unearned vacation days from any final payment made to the Assistant Superintendent.

(c) Such vacation days shall be taken at such time or times as shall be mutually agreeable to the parties. The Assistant Superintendent shall be permitted to carry over up to ten (10) vacation days into the subsequent year, provided that at no time may the Assistant Superintendent's total number of vacation days exceed thirty-five (35) days.

10. Other Leave. (a) Sick Leave. The Assistant Superintendent shall be credited with up to fifteen (15) days of paid sick leave days on July 1st of each year which may be used for personal illness, religious holidays, or illness in the immediate family. Unused sick leave may be accumulated up to a maximum of sixty-five (65) days.

(b) Personal Days. The Assistant Superintendent will be entitled to four (4) days personal leave per year. These days shall not accumulate from year to year. The employee shall request such days electronically, via the District's absence management platform.

(c) Bereavement Leave. The Assistant Superintendent shall be entitled to a maximum of five (5) days for a death in her immediate family i.e., spouse, domestic partner, child, sibling, parent, parent-in-law, grandparent. Bereavement leave days shall be exclusive of sick leave and non-cumulative.

(d) Extended Illness. The Assistant Superintendent shall be credited with a bank of 180 extended illness days which shall be available for her use only in the event that the Assistant Superintendent shall suffer a serious illness, which shall prevent her from the performance of her duties as Assistant Superintendent. Such illness shall be certified by the Assistant Superintendent's physician. Upon such written

certification, and upon the exhaustion of the Assistant Superintendent's sick and vacation leave accruals, the Assistant Superintendent shall be permitted to draw upon such extended illness days and receive her full salary for each day of extended illness. At the request of the Board, the Assistant Superintendent shall submit to an examination by a physician or other health professional appointed by the Board to verify the continued qualification of the Assistant Superintendent to receive the extended illness benefit. Such extended illness days shall not be increased beyond the initial 180 days, and in no event shall such extended illness days be converted to their cash value, it being the specific intention of the parties that such days be available solely to provide compensation to the Assistant Superintendent during a period of serious illness.

11. Performance Evaluation. The Superintendent of Schools shall provide a written performance evaluation of the Assistant Superintendent's performance on an annual basis.

12 Discontinuance; Termination. The Assistant Superintendent shall be subject to the procedures set forth in section 3031 of the New York State Education Law. In the event of either the discontinuance or termination of the Assistant Superintendent's employment with the District, this employment agreement, and all the rights, benefits and obligations it confers, shall cease to be effective.

13. Indemnification. The Board agrees to provide legal counsel and to indemnify the Assistant Superintendent against all uninsured financial loss arising out of any claim, demand, suit or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person, or damage to the property of any person committed while the Assistant Superintendent is acting within the scope of her employment or under the direction of the Board. The Assistant Superintendent shall also be entitled to all protections of all New York State statutes providing indemnification and legal defense to officers and employees of the District, including, but not limited to, Public Officers Law Section 18.

14. Governing Law. The agreement has been entered into under, and shall be governed in accordance with, the laws of the State of New York.

15. Paragraph Headings. The paragraph headings in the Agreement are for convenience of reference only; if there is a conflict between any such heading and the text of the Agreement, the text shall control.

16. Written Agreement. The Agreement shall continue in full force and effect for the term expressed herein, unless otherwise terminated, modified or extended in accordance with the provisions hereof, and shall not be susceptible to oral modifications, nor shall parol evidence be admissible to establish any oral modification thereof.

17. Severability. The invalidity or unenforceability of any provision herein shall in no way affect the validity or enforceability of any other provisions.

IN WITNESS WHEREOF, the parties have executed the Agreement the day and year first above written.

BOARD OF EDUCATION OF THE

MANHASSET UNION FREE SCHOOL DISTRICT

BY: _____ 6/30/26
Ted Post, President (date)

_____ 6.29.26
Dina Maggiacomo (date)