



Shelter Island School District

First Day of School:

Tuesday, September 8, 2026

Hours:

The school day begins promptly at 8:00 am and ends at 2:30 pm.

Morning Drop-Off Procedure:

Drop off for all grade levels is 7:45 am – 8:00 am. School Street will be limited to one-way school traffic during this time. Vehicles will proceed to either the grades PK-5 checkpoint in the back parking lot or to the grades 6-12 checkpoint along School Street.

Afternoon Pick-Up Procedure:

Elementary students will be dismissed as follows.

- Grades Pre-K3 - Kindergarten: Gate in Back Parking Lot at 2:15 pm
- Grades 1 - 2: Back Parking Lot Entrance at 2:20 pm
- Grades 3 – 5: Gate in Back Parking Lot at 2:25 pm

Late Arrival:

All students who are late to school (8:00 am or later) must sign-in and receive a late pass to class from Ms. Goody in the Lobby.

Early Dismissal:

If your child needs to be dismissed during the school day, please notify the teacher in advance. This allows time to prepare for departure and ensure your child is ready.

The person picking up your child must come into the building and sign them out. Only individuals listed in the Transportation Information section of Final Forms will be permitted to pick up your child.

Elementary Parents: Your child will only be released to individuals you have designated in Final Forms.

Even if a student is 18 or older, this sign-out procedure applies. In urgent situations, if a student needs to leave school early and drive themselves, a written note and a phone call from a parent to the health office are required before they will be allowed to leave.

After School Extra Help:

After School Extra Help is provided for all students in grades PreK-12, 2:30 pm – 3:00 pm, Monday - Thursday.

Parent/Teacher Meetings:

A partnership between parents and teachers is essential to understanding the needs of each child. If you have any questions or concerns regarding your child's school life, please call or email your child's teacher. A complete list of teachers' emails and extensions is posted on the school website – www.shelterisland.k12.ny.us.

Breakfast & Lunch Program:

Breakfast and Lunch are served daily. ***Our District participates in the USDA Community Eligibility Provision which allows breakfast and lunch to be served at no cost to all enrolled students.***

Our District Cafeteria Portal can be accessed at the following link:

<https://shelterisland.familyportal.cloud/>

Instructions and How-to Videos are located directly on the site. You can add students and access balance information and alerts by choosing my account and then choosing "I need to register:"

To add a student, you will need their student ID number which is available in the PowerSchool Parent Portal. Once set up, please allow 2-3 days for the account to be reviewed by district staff before approval. Please email support@shelterisland.k12.ny.us with any questions.

Each elementary grade has a set day on which ice cream may be purchased. Please consider keeping "ice cream money" on your child's account. Secondary students may purchase ice cream any day of the week.

Pre-K / Kindergarten	Monday
1st Grade	Tuesday
2nd Grade	Wednesday
3rd Grade	Thursday
4th Grade	Friday
5th Grade	Friday

Supplies:

There are two lists of supplies – one for Grades PreK - 5 and one for Grades 6 - 12, posted on the school website, under the Resources/Parent-Student Use tab.

Communications:

The Shelter Island School uses various means of communication with district families. These include the Shelter Island School Website, Shelter Island School Facebook page and the Connect Ed phone system.

School Website:

Our website address is www.shelterisland.k12.ny.us. This is where you can find school-related information and materials.

Facebook:

We're listed on Facebook as Shelter Island Union Free School District. If you haven't already done so, please "like" us. We post items on Facebook when we want to get the word out quickly.

Connect Ed:

Connect Ed is an automated phone system, email system and text system. We use Connect Ed to announce school closings, important news, deadlines, etc. The email portion of Connect Ed is an easy way to get a simple message to district families without interrupting your day with a phone call.

The Connect Ed system relies on your contact information being correct. Please be sure that your most current email address, cell phone number and mailing address is on file at the school. Donna Clark (donna.clark@shelterisland.k12.ny.us) or Meghan Lang (meghan.lang@shelterisland.k12.ny.us) can assist you with updating your information.

Discipline Plan:

The Discipline Plan for students in Grades 6-12 is included in the Shelter Island School Handbook. This handbook is located in the FinalForms System. Prior to the first day of school, please review the file in the system with your child(ren).

Directory Information:

Please refer to the Directory Information in the front of the school calendar. If we **MAY NOT** use your child's information and/or photograph, please fill out the Directory Information Form in the FinalForms System. ***Please note that this form needs to be filled out every year to remain on the list.***

Grades 8-12 Off-Campus Lunch Privileges:

With parent permission, students in grades 8-12 are free to leave school grounds during lunchtime ONLY. Each student must have a signed form on file in the FinalForms System, before privileges will be granted. Any student who abuses privileges may, at the discretion of Administration, have them revoked.