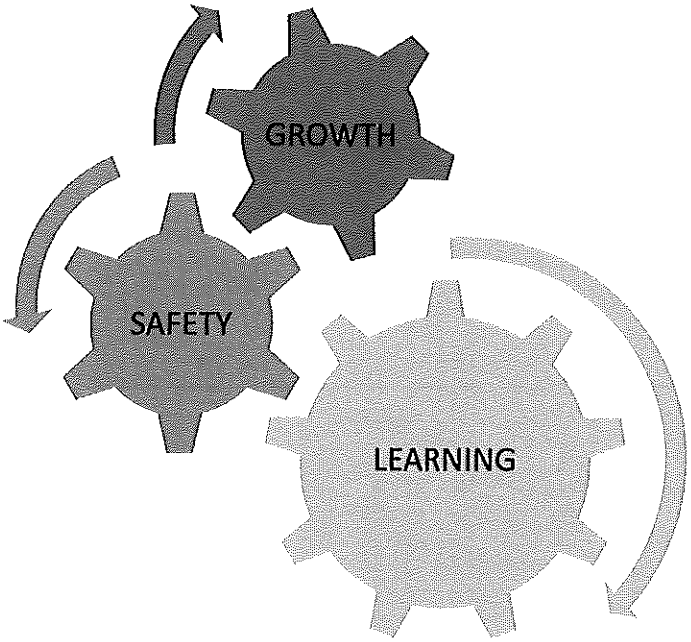
Lincoln Park Public School District

Emergency Virtual/Remote Instruction Program

2026-2027



Approved by the Board of Education on July 15, 2025

Introduction

This report outlines the protocols that will be implemented to ensure continuity of instruction in the event of a public-health related school district closure. The utilization of virtual/remote instruction during this closure will satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. This plan would be implemented during closure lasting more than three (3) consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the local or state health agency or officer to institute a public health-related closure. The Superintendent or designee will communicate with the Board of Education prior to implementing the plan of virtual/remote instruction.

The Lincoln Park School District has prepared this plan following guidance from the NJ Department of Education and includes these key areas:

I. Equitable Access and Opportunity to Instruction
II. Addressing Special Education Needs
III. Addressing English Language Learner (ELL) Plan Needs
IV. Attendance Plan
V. Safe Delivery of Meals
VI. Facilities Plan
VII. Other Considerations

I. Equitable Access and Opportunity to Instruction

The plan outlines how virtual or remote instruction will be provided to students who may not have access to sufficient broadband, or to any technology required for virtual or remote instruction. The district has a 1:1 Device Program in place for students in grades Pre-K–8. For any families that do not have WiFi access at home, the district will provide a hotspot the family can use to access the internet with their school-issued device. The school principals will track this information in our student information database. Teachers will utilize Google Meet meetings to run their classes synchronously and may also use Google Classroom for asynchronous learning opportunities. The district will continue to implement regular assessment practices, including benchmarking, if necessary.

II. Addressing Special Education Needs

The regular school program will continue to the greatest extent possible. The elementary and middle school

instructional day will proceed as follows in the event of virtual instruction:

Student Group	Elementary School	Middle School
Grades K-4	*9:00 a.m. – 3:30 p.m.*	---
Grades 5-8	---	*8:25 a.m. – 2:55 p.m.*
Full Day Preschool	*9:00 a.m. – 3:30 p.m.*	
AM Preschool	*9:00 a.m. – 11:30 a.m.*	
PM Preschool	*1:00 p.m. – 3:30 p.m.*	

Special education students will have little to no interruption of their instructional program. *The case managers will organize and coordinate efforts with the families and staff to guarantee full implementation of the IEP and track academic progress. Clear communications will ensure that all requisite components of the IEP are provided.* If necessary, paraprofessionals can individualize instruction while being monitored by the classroom teacher. Accelerated learning opportunities and Gifted and Talented programs will continue to the greatest extent possible. Teachers will continue to have access to IEP's as these are accessed electronically. Teachers, case managers and parents will continue to work cooperatively to monitor progress, discuss growth and provide services as outlined in the students' IEP's. IEP meetings, evaluations and communication can all be accomplished via Google Meet if necessary, to meet mandatory deadlines.

III. Addressing English Language Learner (ELL) Plan Needs

Following all state and federal requirements, English Language Learners will have uninterrupted instruction following their existing ESL schedules as well as our existing high standards for ELL instruction. Instruction will take place via Google Meet and parental communication will be via Google Meet as well. *The ELL staff and Director will coordinate with the instructors to ensure that alternate academic methods are implemented to allow access to technologies and other instructional strategies that are directly related to standards for education for non-ELL peers.* If necessary, translators will be invited to join via Google Meet to assist parents. If training is necessary during an emergency closing, virtual options will be provided. Communication through email can also be translated to meet parental needs. When training for staff is necessary, this will be provided via Google Meet or asynchronously. *Training on cultural responsive teaching will be offered to staff as needed to meet the socio-emotional learning and trauma informed initiatives especially for those impacted by forced migration*

IV. Attendance Plan

Attendance is taken at the beginning of each period, except in elementary settings where the class group remains unchanged for several periods with the same teacher. Students must log in to each class period on time and have their computer cameras on in order for the student to be marked as "present." Elementary students must log in at the beginning of the school day and will remain logged in to their class until the lunch break. Students must have their computer cameras on in order for the student to be marked as "present."

The district attendance, promotion and retention policies will be followed. Parents will be notified if a student is marked absent without a parent notification of said absence in Genesis. Existing procedures for notifying parents of missing assignments will continue during virtual or remote instruction. *This will include communications from the staff and/or the counselor regarding specific missed assignments.*

V. Safe Delivery of Meals

In the event of a district closure, the Free and Reduced Meal program will continue for all eligible students. After consulting with the district's meal provider, pick-up days and times will be established and shared with parents. There will be no interruption to meals provided and students not eligible for the Free and Reduced Meal program will be afforded the opportunity to purchase a lunch through the district meal program.

VI. Facilities Plan

In the event of district closure, all school facilities will be properly monitored by district custodial/maintenance staff. Should health conditions warrant, a rotating skeleton crew will be deployed. In addition to all existing established cleaning procedures, the school custodial staff will implement a deep clean of the school building, including classrooms, restroom facilities, gymnasium locker rooms, and cafeterias.

In the event of district closure, the vendor will be required to clean and disinfect all buses that serve the district.

The Lincoln Park School District will follow all recommendations outlined in any NJDOE or NJDOH publications and advisories which are already established and will adjust procedures and policies accordingly as new advisories are released and updated.

VII. Other Considerations

- **Social and emotional health of staff and students**
- **Title I Extended Learning Programs**
- **21st Century Community Learning Center Programs**
- **Credit recovery**
- **Other extended student learning opportunities**
- **Transportation**
- **Extra-curricular programs**
- **Childcare**

- **Community programming**
- **Essential Employees**
- **Accelerated learning opportunities**
- **Transportation**

In keeping with the district's practice during a closure for inclement weather, there will not be Before- or After-Care programs offered on school premises during a health-related closure. Extracurricular programs that require in-person participation will be postponed. Extracurricular programs that lend themselves to virtual participation will continue. Outside community groups will not be permitted in the school facilities. Title I Extended Learning Programs will be rescheduled and/or offered virtually so that no instructional/intervention time is lost.

Students who will benefit from extended learning opportunities will be afforded this during designated times when their teachers are available. This will continue via Google Meet or asynchronously through Google Classroom.

Transportation will likely be unnecessary if the district moves to virtual instruction, but the district will engage with our transportation providers to accommodate those who qualify for district-provided transportation.

The district does not provide credit recovery for students. The district does not offer a 21st Century Community Learning Center Program.

School counselors and Child Study Teams will be available to check in with students and assist families. Any outside contracted mental health professionals will continue to provide services for their existing students and may be offered to other students in need. The district will work with the mental health professionals in the district to monitor the mental health of staff and provide support when appropriate.

Essential employees will consist of the administrative team, their assistants and the custodial staff.